

**TOWN OF KENT  
ARCHITECTURAL REVIEW BOARD  
KENT VILLAGE DISTRICT**

41 Kent Green Boulevard  
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**SEPTEMBER 10, 2019 SPECIAL MEETING MINUTES**

The Architectural Review Board for the Kent Village District held a special meeting on September 10, 2019 at 5:30 p.m. at the Town Hall, 41 Kent Green Blvd., Kent, CT.

**1. CALL TO ORDER:**

The meeting was called to order at 5:30 p.m.

**2. ROLL CALL AND APPOINTMENT OF ALTERNATES IF REQUIRED:**

Ellen Corsell, Steve Pener, Greg St John, and Peter Hanby attended.

**3. READING AND APPROVAL OF MINUTES:**

**3A. Regular Meeting Minutes, July 9, 2019**

St John made a motion to approve minutes from Regular Meeting Minutes from July 9, 2019, seconded by Corsell and approved unanimously.

**4. OTHER BUSINESS:**

**4.A. Discussion on how to improve the pre-application process with possible changes to the current regulations.**

Discussion of how the ARB may undertake revisions to the current application process as well as design guidelines. Discussion centered on creating a more user-friendly process and clearer design criteria for applicants. The ARB reviewed regulations and design guidelines from other Village Districts in CT. Much discussion revolved on what should be reviewed by the ARB in terms of scale of projects.

**6. ADJOURNMENT:**

The meeting was adjourned at 6:30 p.m.

Respectfully submitted, Steve Pener

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ARCHITECTURAL REVIEW BOARD  
KENT VILLAGE DISTRICT

REGULAR MEETING MINUTES FOR SEPTEMBER 10, 2019

These are draft minutes. Corrections may be made by the Board at the subsequent meeting. Please refer to subsequent meeting minutes for possible corrections and approval of these minutes.