

RECEIVED

By Darlene Brady at 3:45 pm, Apr 14, 2022

Board of Finance Special Meeting
Wednesday April 13, 2022 6:00 pm

Present- Nancy O'Dea-Wyrick, Fran Goodsell, Jim Blackketter, Tegan Gawel, Jason Wright

Zoom- none

Public and Invited Guests- Jean Speck, Rufus deRham, Glenn Sanchez, Barbara Herbst, Darlene Brady, Donna Hayes, Debbie Deveau, Jared Kuczenski, Rick Osborne, Lynn Worthington, Melissa Cherniske, Lynn Harrington

Zoom- Jeff Sienkiewicz

Chairman Nancy O'Dea-Wyrick called the meeting to order at 6:00 pm. The Pledge of Allegiance was recited.

Approval of Minutes-Motion by Mr Wright, seconded by Mr Blackketter to accept the minutes of the April 6, 2022 Special Meeting.
Motion approved unanimously.

Public Comment on agenda items- none

Correspondence- Atty Sienkiewicz gave a presentation to the Board on the history of the Schaghticoke Indian Tribe matter, dating back to the mid 1970's. He went over where we are in the process and the need to appropriate additional funding for this year.

Treasurer Herbst presented figures based on Atty Sienkiewicz's estimates, showing an additional \$46,750 will be needed for this fiscal year and that we would need to increase next year's budget amount around \$40,000.

OLD BUSINESS:

FY2023 Budget Discussion-

New expenditure budget amount is 13,883,552

Treasurer Herbst requested the board come up with a policy on unused compensation, and departments using those funds for other things. Chairman O'Dea-Wyrick said this would be a conversation for the BOF to have with the BOS.

Under Revenue Treasurer Herbst got confirmation from KCS that there are 14 full tuition students and 7 sibling tuition students.

We also have confirmation from Kent School for their \$20,000 contribution towards the Resident Trooper program. No confirmation yet from South Kent School or Marvelwood. Historically, Kent School and South Kent School have each contributed \$20,000 every year.

As requested, A breakdown of the Emergency Managements budget was presented. (attached)

Motion by Mr Blacketter, second by Mr Wright to remove \$140,000 from the Board of Selectmen's budget. Amended to say: to remove a minimum of \$140,000 from the Board of Selectmen's budget.

Motion approved unanimously.

Motion by Mr Blacketter, seconded by Ms O'Dea-Wyrick to move the \$150,000 for the Community House floors out of the 5 year plan (Capital Plan)

Motion approved unanimously.

Motion by Ms O'Dea-Wyrick, seconded by Mr Wright to decrease line 220 (Attorney Fees Legal-IWC) to \$6,000.

Motion approved unanimously.

Discussion on Welcome Center figures

Discussion with Park and Rec director Jared Kuczenski on the ball field numbers. Mr Kuczenski explained that the fields have not been properly

maintained and are in really bad shape at the present time. Questions about the safety of our children who use the fields.

More discussion on contributions from the private schools.

Discussion with Rick Osborne about regional sharing of DPW equipment. Some equipment ie-street sweeper, is being shared. Other equipment can't be shared.

New Business

- a) **Discussion and Possible action regarding Schaghticoke matter**-Ms O'Dea-Wyrick asked for the Treasurers recommendation on how to proceed with this. Ms Herbst recommends leaving this year's appropriation alone, and then looking at next year's legal fees in January and see where they are at and reassess at that time.
- b) **Request from KVFD Staffing Committee**-Ms O'Dea-Wyrick asked for a rep from BOF to serve as an ex officio member on the KVFD Staffing Committee. No volunteers

Public Comment- none

Motion to adjourn by Mr Blacketter at 7:35

Next meeting April 20, 2022 at 6pm

Minutes are not considered final until approved. Please check the ensuing meeting minutes for corrections/changes.

Bonnie Donzella
Board Clerk

**2022-2023 Emergency Management
budget detail**

category	original	revised	detail
wages	\$ 15,000.00	\$ -	
supplies	\$ 4,950.00	\$ 50.00	office supplies
postage	\$ -	\$ -	
notices	\$ -	\$ -	
mileage	\$ 600.00	\$ 100.00	
data processing/software	\$ 7,735.00	\$ 7,800.00	Veoci = \$7,000, Everbridge = \$800
telephone	\$ 2,300.00	\$ 1,900.00	cell phone x2= \$1,200, EOC land line = \$700
equipment	\$ 2,500.00	\$ 2,500.00	800 radio maintenance = \$500, CERT = \$2,000
dues	\$ 700.00	\$ 700.00	IAEM, NEMA dues
conferences	\$ -	\$ -	
training	\$ 900.00	\$ 900.00	CERT = \$500, NIMS = \$400, CE = \$100
deployment expenses	\$ 2,500.00	\$ 1,500.00	refreshments for CERT when deployed for a mission
EOC buildout*	\$ 3,100.00	\$ 2,550.00	3 status monitors=\$1,500, desk, chairs, whiteboard, etc=\$1050
computer*		\$ 2,000.00	laptop, monitor, keyboard, mouse, printer
TOTAL	\$ 40,285.00	\$ 20,000.00	

* = \$4,300 in computer hardware should be moved out to the computer line as with all other departments

REMOVED:	original	revised
Updated LEOP w/ Pandemic insert	\$ 15,000.00	\$ 15,000.00
COOP	\$ 12,500.00	\$ 12,500.00
Cyber Plan	\$ 5,000.00	\$ 5,000.00
ttl removed	\$ 32,500.00	\$ 32,500.00

Treasurer's Report

4/6/2022

BoS Meetings	BoF Meetings	Misc	
2/3/2022	2/16/2022	2/7/2022	KVFD for ARPA
3/11/2022	3/16/2022	2/10/2022	Streetscape
3/22/2022	3/23/2022	2/15/2022	KVFD for ARPA redo
		3/9/2022	ARPA
		3/10/2022	Streetscape
		3/23/2022	TAP / Streetscape
		3/23/2022	ARPA
		3/30/2022	ARPA

	February	March	
A/P Checks Issued	94	194,409	90 191,369
Payroll	113	114,449	145 122,308
BoE Transactions	81	628,301	72 624,810
Deposits	6	2,662,422	10 1,064,603
Net Income to Expense	294	1,725,263	317 126,116

FY 2021 -2022

	Actual	Budget	% of Budget	Approved Increases
Income	\$ 12,764,547	\$ 13,336,529	95.71%	
A • General Government	\$ 1,112,798	\$ 1,452,279	76.62%	
B • Public Safety	\$ 157,955	\$ 374,610	42.17%	
C • Public Works	\$ 926,446	\$ 1,823,612	50.8%	
D • Health and Welfare	\$ 77,661	\$ 117,180	66.27%	
E • Recreation	\$ 75,560	\$ 214,391	35.24%	
F • Sanitation	\$ 89,403	\$ 144,154	62.02%	
G • Board of Education	\$ 5,319,025	\$ 7,196,556	73.91%	
H • Debt Service	\$ 38,906	\$ 38,906	100.0%	
I • Transfer to Capital	\$ 1,001,341	\$ 1,001,341	100.0%	
J • Transfer to Dog Fund	\$ 7,500	\$ 7,500	100.0%	
L • Transfer to Schaghticoke	\$ 30,000	\$ 30,000	100.0%	
K • Current Year Capital Projects	\$ 936,000	\$ 936,000	100.0%	
Total Expense	\$ 9,772,595	\$ 13,336,529	73.28%	\$ -

Highlights

\$ 80,680	RSD 1 Final Undesignated Fund Balance for Fiscal Year 2020-2021 to be refunded
\$ -	
\$ -	
\$ 10,915	Cost Share Lake Waramaug Police Boat - not budgeted, will use up contingency
\$ 10,000	Estimated amount that Treasurer's Department will exceed budgeted amounts due
\$ -	to staffing needs and software costs.
\$ 50,000	Estimated amount that EMS staffing costs will exceed budgeted amounts per
	the KVFD calculation - currently, \$15,364 left in original appropriation
\$ 7,400	Expected final variance for Welcome Center, currently over appropriation by \$3,711
\$ 46,750	SPECIAL FUNDS - Estimated additional costs for SIT per Counsel in this FY

12:14 PM

04/06/22

Accrual Basis

Town of Kent Special Funds
Schaghticoke Litigation fund
July 1, 2021 through April 6, 2022

Date	Name	Memo	Amount
Special Funds			
Schaghticoke Litigation			
07/01/2021		FY '22 Appropriation for Schaghticoke Litigation Fund	30,000.00
11/23/2021	Allingham & Readyo...	Schaghticoke: 7/29 - 11/10 (5 hrs) conference calls, correspondences	-950.00
Total Schaghticoke Litigation			29,050.00
Total Special Funds			29,050.00
TOTAL			29,050.00