

Kent Board of Finance
Minutes---July 21, 2020

The Kent Board of Finance held its regular monthly meeting on Tuesday, July 21, 2020.

Attending via ZOOM were Finance Board members M. Sebetic, F. Goodsell, J. Blackketter, R. deRham, and E. Epstein

Also in attendance were First Selectman Jean Speck, Board of Education Chairman Martin Lindenmayer, Tax Collector Deborah Devaux, Town Treasurer Barbara Herbst, and several other interested residents.

The meeting was called to order at 7 pm.

On a motion by J. Blackketter, seconded by R. deRham, the minutes were unanimously accepted.

There was no correspondence.

Tax Collector D. Devaux presented a revised suspense list of \$8469.88. On a motion by J. Blackketter, seconded by E. Epstein, the list was unanimously accepted.

Board of Education Chairman Lindenmayer reported:

- the school is being thoroughly cleaned over the summer.
- extra custodial help will be hired once school opens.
- the Region One reopening plan has been completed, but will always be subject to revisions as needed.

First Selectman Speck reported:

- there was one new Covid case in town last week.
- despite the closed Town Hall, all services are operating.
- Plans are to reopen the Town Hall in September but they are not certain.
- Speck discussed the crowding at several locations in Kent. She hoped the DEEP would reopen Kent Falls State Park.
- The cell tower project held a recent hearing via ZOOM.
- The Street Scape project continues to move along, with the hope that the town will be eligible to receive the grant that expires at the end of 2020

The Board voted to cancel its August meeting. The next meeting will be held September 15, 2020.

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KENT TOWN CLERK
2020 JUL 29 P 2:33
BY *D. Brady*
TOWN CLERK

The meeting was adjourned at 7:35 pm.

Respectfully submitted,

Edward Epstein, Acting Secretary

Minutes are not considered final until approved. Refer to the minutes of the ensuing meeting for any changes/corrections.

Treasurer's Report

7/21/2020

	BoS Meetings 6/9/2020	BoF Meetings 6/19/2020		
	May		June	
A/P Checks Issued	48	\$62,758	138	\$452,161
Payroll	126	\$102,598	126	\$114,123
BoE Transactions	51	\$395,694	114	\$658,690
Deposits	8	\$102,190	15	\$117,512

- submitted 5/22** KAH grant application ~ haven't heard anything yet ~ required administrator certification program has been pushed off until September
- Setting Up an** online time card system - original launch date was 7/1 but staffing issues set me back, new launch date is 7/27
reassignment of P/R employee to facilitate some clerical work in Treasurer's office long time clerk now has remote access and is processing some transactions that lend themselves to remote working, about 35% of the work can be processed that way.
- Started process** of getting set up to accept debit and credit card payments. Initial set up process is quite time consuming, should all be in place by the end of the calendar quarter.
- FEMA** First reimbursement submission is due by 7/31, currently looking at a request of 30,000 +/- since disaster declaration. FEMA reimburses 75% so balance will be submitted to the Municipal Covid Relief Program.
Municipal Covid Relief Program - Federal funding dollars distributed to CT will be used by Governor Lamont to cover Municipal costs related to COVID 19 that were / are not covered by FEMA

	Actual	Budget	% of Budget
Income	12,477,656.00	12,870,032.00	97.0%
A · General Government	1,299,459	1,340,391	96.95%
B · Public Safety	69,958	262,395	26.66%
C · Public Works	1,608,063	1,787,432	89.97%
D · Health and Welfare	116,013	118,709	97.73%
E · Recreation	180,214	192,156	93.79%
F · Sanitation	122,843	136,695	89.87%
G · Board of Education	6,933,702	7,207,438	96.2%
H · Debt Service	411,563	450,469	91.36%
I · Transfer to Capital	831,847	831,847	100.0%
J · Transfer to Dog Fund	7,500	7,500	100.0%
K · Current Year Capital Projects	535,000	535,000	100.0%
Total Expense	12,116,162	12,870,032	94.14%