

RECEIVED

By Darlene Brady at 10:18 am, Dec 04, 2023

Board of Finance Regular Meeting
Wednesday November 15, 2023 6:00 pm

Present- Nancy O'Dea-Wyrick, Tegan Gawel, Jason Wright, Frann Goodsell, Rufus deRham

Zoom-members of the public

Public and Invited Guests- Jean Speck, Barbara Herbst, Scott Trabucco, Debbie Devaux, other members of the public

Chairman Nancy O'Dea-Wyrick called the meeting to order at 6:01 pm.

The Pledge of Allegiance was recited.

Acceptance of Agenda- Motion by Mr Wright, seconded by Ms Goodsell to accept the agenda Motion approved unanimously

Approval of Minutes- Motion by Mr Wright, seconded by Mr deRham to accept the minutes of the October 18, 2023 meeting. Motion approved unanimously.

Correspondence-

Email from Mr Cogut to be read later

Reports:

- a. **Tax Collector**-everything is moving along nicely
- b. **Board of Ed**- introductory meeting for School Security Officer to be held Monday
- c. **Board of Selectmen**-Ms Speck reported there is a Board of Selectmen meeting Monday which will be a transitional "handover" meeting
- d. **Treasurer**- capital packets are all back. We are still in the audit process.

OLD BUSINESS:

- a. **2024 meeting calendar-** discussion of a few dates. July meeting moved from July 17 to July 10 and November 20 to November 13.

Motion by Mr Wright, seconded by Mr deRham to adopt the meeting calendar as proposed with suggested changes.

Approved unanimously

NEW BUSINESS:

- a. **Audit Update-**covered in Treasurer's report
- b. **Annual Report-** collecting reports. Emailing those who have not sent reports in. Putting it together
- c. **FY2025 Budget Calendar- Motion by Mr Wright, seconded by Ms Goodsell to adopt budget calendar as submitted.** Approved unanimously

Comments of Public and Invited Guests-

- a. Jean Speck-thanked the board for their support and patience the last 4 years. Gave a shout out to Treasurer Barbara Herbst for her guidance. "She's a rockstar"

Motion to adjourn by Mr deRham at 6:15

Next meeting- December 20, 2023 @ 6 pm

Minutes are not considered final until approved. Please check the ensuing meeting minutes for corrections/changes.

Bonnie Donzella
Board Clerk



**TOWN OF KENT
Board of Finance**

41 Kent Green Boulevard, P.O. Box 678, Kent, CT 06757

BOF Schedule for FY2025 Budget

Initial Capital Plan Proposals to BOS & BOF	November 17
BOS Recommended Capital Plan to BOF	December 20
Preliminary Budget to BOS & BOF	January 5
BOS Review Capital Plan at Annual Town Meeting	January ??
BOF Regular Meeting Including Budget Follow Up	January 17
Assessor Grand List to BOF	February 21
BOS presents Approved Capital Plan to BOF	February 21
BOF submits Accepted Capital Plan to P&Z for approval	February 21
BOE to submit their budget to BOF for review	March 10
BOE presents recommended budget to BOF	March 13
BOS submits recommended budget to BOF for review	March 17
BOS presents recommended budget to BOF	March 20
<i>Tentative Special BOF budget meeting</i>	<i>April 3</i>
BOF approves Proposed Town Budget for Town Hearing	April 17
Treasurer publishes Proposed Town Budget	April 27
Town Budget Hearing & BOF budget meeting	May 3
<i>Tentative Special BOF budget meeting</i>	<i>May 8</i>
Town Meeting Budget Vote & BOF budget meeting	May 17
<i>Tentative Special BOF budget meeting</i>	<i>May 22</i>



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2024 Meeting Dates

The Kent Board of Finance will meet at 6 p.m. (usually on the third Wednesday of the month) on the following dates in 2024. Meetings are held in person in Kent Town Hall, 41 Kent Green Boulevard and/or via Zoom if town hall is closed.

January 17

February 21

March 13

March 20

April 17

May 3

May 17

June 26

July 10

August 21

September 18

October 16

November 13

December 18