

Board of Finance Regular Monthly Meeting
Wednesday September 15, 2021 6:00 pm

Present- Nancy O'Dea-Wyrick, Jim Blackketter, Rufus de Rham(arr 6:05),
Fran Goodsell, Tegan Gaweł

Public and Invited Guests- Marty Lindenmayer, Jean Speck, Barbara
Herbst

Chairman Nancy O'Dea-Wyrick called the meeting to order at 6:01 pm.
The Pledge of Allegiance was recited.

Approval of Agenda- Motion by Mr Blackketter, seconded by Ms Goodsell
to accept the agenda. Motion approved unanimously.

Approval of Minutes- Motion by Mr Blackketter, seconded by Ms Goodsell
to approve the minutes of:

Apr 21, 2021 meeting

May 7, 2021 meeting

May 21, 2021 meeting

Jun 23, 2021 meeting

Motion approved unanimously.

Correspondence- A thank you note from past BoF clerk Lesly Ferriss was
read

REPORTS:

A. Tax Collector- attached

B. Board of Education- Mr Lindenmayer reported that they are in
negotiations with the union in regards to the Governor's mask mandate.
The board chairs from each town in the region will be meeting Friday to
discuss this issue.

The solar project has been approved. RFP should be done by November.
Vestibule project came in on target.

213 students enrolled in KCS at this time. 2-3 families have returned
There are 26 tuition students, 19 that pay and 7 that are waived. Tuition is \$4500 (½ price for additional siblings).

KCS is fielding a boys and girls soccer team this fall.

Ms O'Dea-Wyrick requested an enrollment by grade be brought to next months meeting

C. Board of Selectman- Ms Speck reported that the Union Contract for Public Works Dept has been signed.

Sub Committees:

ARPA-(American Rescue Plan Act) Kent has received its first of 2 payments (over 2 years). Total amount coming in is \$820,000. First installment was \$410,000. There is a 5 member committee, meeting weekly to process a timeline and do a needs assessment. They are in the process of compiling a survey through survey monkey that will be going to businesses and residents. There was a brief discussion on ways to reach more "technically challenged" residents.

Broadband Committee-looking at the cost to bring broadband to every household in town and also doing a needs assessment.

Cell Tower- Homeland Towers came to siting council 6 weeks ago with the next phase plan. There is a lawsuit filed by a citizen action group, suing the siting council.

Affordable Housing- awarded a \$14,900 grant. Will be working with a consultant from the COG (Jocelyn). Will be a 9 month process.

Positions coming up for hire

- Social Service Asst

- CDL driver, Public Works Dept

- Park and Rec Director- 40 hour, full time

- P and Z Clerk (hired within the commission)

0 new COVID cases over the last 4 weeks (reported from TAHD). Will be looking to stand up testing site again, once a week, by the end of the month.

Streetscape Committee- moving slowly. Still in the review process. 4 permanent easements needed. Discussion on the grant that needs to be used by December. Ms Herbst will reach out to her state counterparts.

D. Treasurer- report attached. Ms Herbst reported there is a scheduled Audit the 3rd week of October

NEW BUSINESS:

A. KVFD Foundation Committee Update- President John Russell was unable to attend. Ms Speck reported on behalf of the committee that the Fire Dept has hired a consulting company. They will be meeting with department members the weekend of the 24-26th. Goal is to move to a Board of Directors.

B. Budget Transfers- None

C. Annual Report- 2 reports given to clerk

D. 2021 Audit Update- None

OLD BUSINESS-

None

PUBLIC AND INVITED GUESTS COMMENTS-
NONE

Motion to adjourn by Mr Blacketter at 6:50pm

Minutes are not considered final until approved. Please check the ensuing meeting minutes for corrections/changes.

Bonnie Donzella
Board Clerk



**TOWN OF KENT
Board of Finance**

41 Kent Green Boulevard, P.O. Box 678, Kent, CT 06757

**AGENDA
REGULAR MONTHLY MEETING
Wednesday, September 15, 2021 6:00 p.m.**

- 1) Call to Order**
- 2) Pledge of Allegiance**
- 3) Acceptance of Agenda**
- 4) Approval of Minutes**
 - a. April 21, 2021
 - b. May 7, 2021
 - c. May 21, 2021
 - d. June 23, 2021
- 5) Correspondence**
 - a. Thank you note from Lesly Ferris
- 6) Reports**
 - a. Tax Collector
 - b. Board of Education
 - c. Board of Selectmen
 - d. Treasurer
- 7) New Business**
 - a. KVFD Update on KVFD Foundation Committee and EMS response
 - b. Fiscal Year 2021 Budget Transfers
 - c. 2020-2021 Annual Report Discussion
 - d. Fy2021 Audit Update
- 8) Old Business**
- 9) Comments of Public and Invited Guests**
- 10) Adjourn**

Board of Finance

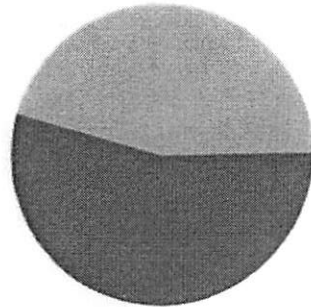
Nancy O'Dea-Wyrick, Board Chair

9/11/2021
(Date emailed to Town Clerk)

Percent Collection as of 09/13/2021

REAL ESTATE

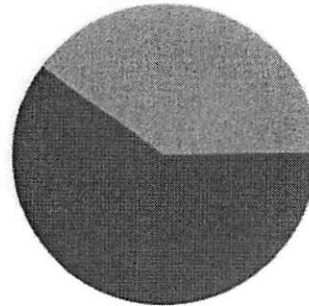
Uncollected - 45.30%
Collected - 54.70%



Total Due = \$4,633,354.48
Total Paid = \$5,595,162.17

PERSONAL PROPERTY

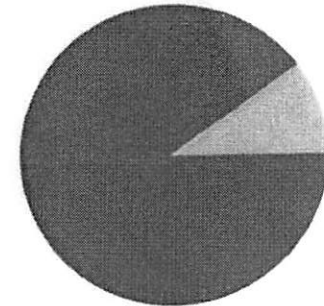
Uncollected - 39.69%
Collected - 60.31%



Total Due = \$142,592.88
Total Paid = \$216,709.27

MV REGULAR

Uncollected - 9.99%
Collected - 90.01%



Total Due = \$51,632.16
Total Paid = \$465,369.58

Type	Total Billed	Total Paid	Total Due	Percent Collected
REAL ESTATE	10,228,516.65	5,595,162.17	4,633,354.48	54.70
PERS PROPERT	359,302.15	216,709.27	142,592.88	60.31
MOTOR VEHICL	517,001.74	465,369.58	51,632.16	90.01

2020 Tax Bills Only Deborah Deway

Treasurer's Report

9/10/2021

	<u>BoS Meetings</u> 8/17/2021	<u>BoF Meetings</u>	<u>Misc</u> 8/11 ARPA	
	<u>July</u>		<u>August</u>	
A/P Checks Issued	114	1,166,539	71	355,542
Payroll	121	76,015	89	79,696
BoE Transactions	163	500,670	39	131,507
Deposits	14	3,445,450	11	2,134,247
	-	-	-	-
Net Income to Expense	412	1,702,226	210	1,567,502

FY 2021 -2022

	<u>Actual</u>	<u>Budget</u>	<u>% of Budget</u>	<u>Approved Increases</u>
Income	<u>\$ 3,566,176</u>	<u>\$ 13,336,529</u>	<u>26.74%</u>	
A · General Government	\$ 443,065	\$ 1,452,279	30.51%	
B · Public Safety	\$ 32,454	\$ 374,610	19.8%	
C · Public Works	\$ 127,087	\$ 1,823,612	6.97%	
D · Health and Welfare	\$ 31,218	\$ 117,180	26.64%	
E · Recreation	\$ 9,976	\$ 214,391	38.9%	
F · Sanitation	\$ 21,516	\$ 144,154	14.93%	
G · Board of Education	\$ 1,103,796	\$ 7,196,556	15.34%	
H · Debt Service	\$ -	\$ 38,906	0.0%	
I · Transfer to Capital	\$ 1,001,341	\$ 1,001,341	100.0%	
J · Transfer to Dog Fund	\$ 7,500	\$ 7,500	100.0%	
L · Transfer to Schaghticoke	\$ 30,000	\$ 30,000	100.0%	
K · Current Year Capital Projects	\$ 936,000	\$ 936,000	100.0%	
Total Expense	<u>\$ 3,743,953</u>	<u>\$ 13,336,529</u>	<u>28.07%</u>	<u>\$ -</u>

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Highlights

\$5,851	CIRMA member equity distribution
\$39,250	KCS tuition received from 14 students
30.50%	Total property taxes collected
18.66%	EMS staffing costs to date vs appropriation
73.69%	Grant appropriations released to date
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TOWN OF KENT

FY '21 Actual vs Budget summary

	Jul '20 - Jun 21	Budget	% of Budget
Income	12,213,847.29	13,535,103.00	90.24%
Expense			
A - General Government			
010-000 · BOARD OF SELECTMEN	206,546.57	212,899.00	97.02%
012-000 · PROBATE	4,431.18	4,500.00	98.47%
013-000 · REGISTRAR OF VOTERS	33,256.90	32,084.00	103.66%
014-000 · BOARD OF FINANCE	25,631.31	25,266.00	101.45%
015-000 · TREASURER	54,691.28	56,017.00	97.63%
016-000 · TAX ASSESSOR	71,439.33	94,941.00	75.25%
017-000 · TAX COLLECTOR	66,370.02	76,493.00	86.77%
018-000 · BOARD OF ASSESSMENT APPEALS	0.00	2,769.00	0.0%
021-000 · CONSERVATION	697.67	2,495.00	27.96%
022-000 · TOWN CLERK	128,017.31	141,815.00	90.27%
024-000 · PLANNING AND ZONING	79,709.04	87,058.00	91.56%
025-000 · ZONING BOARD OF APPEALS	729.03	2,330.00	31.29%
026-000 · INLAND / WETLANDS	41,316.25	41,939.00	98.52%
027-000 · BUILDING INSPECTOR	16,212.70	14,138.00	114.68%
030-000 · TOWN HALL	109,584.58	117,700.00	93.11%
051-000 · ATTORNEY FEES	74,674.26	29,000.00	257.5%
060-000 · GRANTS	307,906.93	330,600.00	93.14%
070-000 · ASSOCIATIONS	53,453.58	54,912.00	97.34%
074-000 · HISTORIC DISTRICT COMMISSION	0.00	500.00	0.0%
075-000 · INSURANCE	94,493.53	103,717.00	91.11%
079-000 · CONTINGENCY	0.00	10,000.00	0.0%
Total A - General Government	1,369,161.47	1,441,173.00	95.0%
B - Public Safety			
028-000 · FIRE MARSHAL	26,992.28	34,776.00	77.62%
054-000 · POLICE PROTECTION	175,146.48	190,000.00	92.18%
054-500 · EMS Staffing	0.00	0.00	0.0%
055-000 · LITCHFIELD CNTY DISPATCH	31,554.05	31,555.00	100.0%
056-000 · CIVIL PREPAREDNESS	4,975.75	4,950.00	100.52%
Total B - Public Safety	238,668.56	261,281.00	91.35%
C - Public Works			
031-000 · TOWN GARAGE BUILDING	17,254.61	20,810.00	82.92%
040-000 · HIGHWAY DEPARTMENT	1,046,198.21	1,405,932.00	74.41%
041-000 · TOWN AID ROAD	282,850.05	285,000.00	99.25%
042-502 · Lighting - Town Utility	6,387.73	10,000.00	63.88%
042-504 · Water - Town Utility	38,430.07	35,000.00	109.8%
045-680 · Tree Work	19,830.00	23,075.00	85.94%
Total C - Public Works	1,410,950.67	1,779,817.00	79.28%
D - Health and Welfare			
029-000 · SOCIAL SERVICES	73,933.73	75,460.00	97.98%
033-000 · SENIOR CENTER	14,235.70	19,075.00	74.63%
050-501 · Welcome Center Public Restrooms	19,975.75	7,500.00	266.34%
052-000 · Dir of Health/Hlt Dist.	15,261.80	15,262.00	100.0%
Total D - Health and Welfare	123,406.98	117,297.00	105.21%
E - Recreation	162,274.32	217,290.00	74.68%
F - Sanitation	150,486.49	143,292.00	105.02%

TOWN OF KENT
FY '21 Actual vs Budget summary

	Jul '20 - Jun 21	Budget	% of Budget
G · Board of Education	7,076,742.95	7,292,037.00	97.05%
H · Debt Service	432,568.50	432,569.00	100.0%
I · Transfer to Capital	1,092,847.00	952,847.00	114.69%
J · Transfer to Dog Fund	7,500.00	7,500.00	100.0%
K · Current Year Capital Projects	0.00	1,085,000.00	0.0%
Total Expense	12,064,606.94	13,730,103.00	87.87%
Net Income and Expense	149,240.35	-195,000.00	-76.53%