

**RECEIVED**

By Darlene Brady at 10:30 am, Jan 23, 2023



BOARD OF SELECTMEN  
Regular Meeting Agenda  
January 25, 2023 @ 4:00 P.M.

Join Zoom Meeting: <https://us02web.zoom.us/j/83134283844>  
Meeting ID: 831 3428 3844  
One tap mobile: +1 646 558 8656 US (New York)

Supporting documentation for this meeting:  
[https://drive.google.com/drive/folders/1jv4Fa\\_x3vric1O-XUQOYJxZ\\_KsJpeMG](https://drive.google.com/drive/folders/1jv4Fa_x3vric1O-XUQOYJxZ_KsJpeMG)

1. Call to order.
2. Approval of minutes
  - 2.1. December 1, 2022 Regular BoS meeting
  - 2.2. December 22, 2022 Special BoS meeting
  - 2.3. January 11, 2023 Special BoS meeting
3. Correspondences:
  - 3.1. December 2, 2022, Email from Barry Labendz, "Change to Food Truck ordinance"
  - 3.2. December 16, 2022, Letter from Joe Baxer, "Letter to the editor"
  - 3.3. FOI follow-up"
  - 3.4. January 11, 2023, Letter from Kent Conservation Commission. "As lead town agency"
4. Public Comment
5. Tax Refunds

|      |                    |          |
|------|--------------------|----------|
| 5.1. | Toyota Lease Trust | \$155.53 |
| 5.2. | Honda Lease Trust  | \$ 74.66 |
| 5.3. | Honda Lease Trust  | \$298.61 |
| 5.4. | Honda Lease Trust  | \$ 99.63 |

6. New Business
  - 6.1. Torrington Area Health District:
    - 6.1.1. December 16, 2022, Letter of resignation from Elliot Greenberg
    - 6.1.2. December 21, 2022, Letter from Diane Fox
  - 6.2. KVFD SOP
  - 6.3. Budget calendar
  - 6.4. Appointments

|                   |                    |                       |            |
|-------------------|--------------------|-----------------------|------------|
| Historic District | Clare Love         | 5-Year term           | 01/31/2028 |
| Municipal Agent   | Samantha Hasenflue | Unexpired 2-Year term | 11/30/2023 |
| P&Z Alt.          | Chris Harrington   | Unexpired 2-Year term | 11/30/2023 |

- 6.5. Assessor Assistant Jamie Hatch resignation letter
- 6.6. Assessor assistant job description

7. Old Business
  - 7.1. Needs Assessment of Swift House RFP – review proposals
  - 7.2. Maureen Brady resolution
  - 7.3. Policy and Procedure Manual updates:
    - 7.3.1. Section 10 - Retirement Plan
    - 7.3.2. Sec 3 - Hiring Policy
  - 7.4. Five-Year Capital Plan
8. Public Comment
9. Adjourn