

**RECEIVED**

By Darlene Brady at 9:28 am, Sep 09, 2022



Board of Selectmen  
Regular Meeting

September 1, 2022  
4:00 P.M.

*The minutes reflect motions and a summary of the discussion. Refer to the attached link for the recording of this meeting:*

<https://www.youtube.com/watch?v=cXoeTNUQw0o>

Jean Speck, Rufus deRham and Glenn Sanchez.

Also present: Melissa Cherniske, Mike Doherty, Mike Gawel, John Grant, Leila Hawken, Donna Hayes, Rob Hayes, Alice Hicks, John Johnson, Cheryl Kinney, Jack Kinney, Jared Kuczynski, Ed Matson, Robert Mellis, Haig Nargesian, Rick Osborne, Lisa Wolak and Lynn Worthington.

**Call to order:**

Jean Speck called the meeting to order at 4:00 p.m.

**Approval of Minutes:**

Jean Speck requested the approval of the August 22, 2022 Special BoS meeting be tabled until the next meeting.

**Correspondence:**

August 30, 2022 Email from Cheryl Kinney, "Correspondence BoS meeting 9/1/2022"

Jean Speck:

- Will discuss the concerns with Rick Osborne tomorrow.

**Public Comment:**

None.

**Tax Refunds:**

Jean Speck made a motion to approve the one \$60 tax refund, as submitted. Glenn Sanchez seconded the motion and the motion carried.

**Accept and possibly act on the recommendation from Streetscape Committee:**

Mike Gawel:

- The Streetscape Committee submitted a letter to the BoS with a recommendation and six observations (attached).

Jean Speck:

- Not prepared to move on the recommendation.

Mike Doherty:

- Will review the letter and respond to the observations.

Rufus deRham:

- Learned a lot from Mike, Jack and Justin.
- Thanked the Streetscape Committee for bringing their concerns to the board.

Glenn Sanchez:

- Thanked the Streetscape Committee.
- No motion was made by the BoS for the granite curbing change order.

**Accept and approve P&R recommendation for After School Director:**

Jean Speck made a motion to rehire Tom Ford as the After School Director with a hire date of August 29, 2022 at an hourly rate of \$19.00 and at an average twenty hours per week. Glenn Sanchez seconded the motion and the motion carried.

**Discussion regarding town meeting for school resource officer:**

Jean Speck:

- Barbara and I had a conference call with Town Council for clarification on the referendum question.
- The BoF has not moved to activate the funding the BoE requested under State statute.
- Barbara issued an email to summarize the conference call (attached).
- The BoF can call a public hearing, at which interested parties and citizens shall have the opportunity to be heard, so the BoF may obtain information to assist in making its recommendation.
- The BoF has a meeting set for Wednesday, September 14, 2022 at 6:00 p.m.

**BOE request for a School Resource Office – update.**

BoE did not provide an updated request and did not attend the meeting.

**COVID -19 pandemic update:**

Jean Speck:

- Home test are not included in the official numbers.
- Small out breaks due to gatherings.
- Only a few home test kits left.

**Deputy Emergency Management Director job description.:**

Jean Speck:

- Went to DEMHS.
- Returned with a couple of suggestions.
- Need to update.

**Emergency Management Director job description:**

Jean Speck:

- Went to DEMHS.
- Returned with a couple of suggestions.

- Need to update.

#### **EV Charging Station:**

Jean Speck:

- Lots of funding available.
- Need to follow-up on process to replace the current EV station.

#### **Flag policy update:**

Jean Speck:

- The updated flag policy did not make it into the folder for this meeting.
- Will sent out tomorrow.

#### **Main Street Traffic and Noise report – update:**

Jean Speck:

- Still no update from DOT.

#### **North Kent Road and River Road weekend closure – update:**

Jean Speck:

- No DPW at either location this weekend, anticipating rain.

#### **Policy and Procedure Manual – update:**

Jean Speck:

- Prioritize which policies need to be updated the most.
- A lot of them need to be rewritten.
- Don't have a work plan, but might get one in the next couple of weeks.

#### **Review and possible approval of the Community Resilience Building Workshop Summary Finding report:**

Jean Speck:

- Received the report back with edits
  - Removed the park that does not exist.
  - Removed the boat launch that was never built.
  - Typos.
- Will send out the revised copy.

#### **Rooster noise complaint follow-up status:**

Jean Speck:

- No update.

#### **Salary review - Management review:**

Jean Speck:

- Distributed the 2021 COG salary survey to the board.
- Next meeting, start to dig into the salary survey.

#### **Streetscape update:**

Jean Speck:

- Continuing on the east side of North Main Street.

- Done pouring to Webster Bank by midweek next week.
- Start pouring on Bridge Street late next week.
- Inspectors are onsite almost every day.
- Demo at the Fife is tentatively set to start on September 12, 2022.
- Mather's is trying to leverage the days businesses are either closed or opening late.
- The sidewalk by Morning Star is going to be ripped out and redone.
- We are working with the Chamber on some signage that will be at the four gateways to Town, still working on the verbiage.

**Swift House: ADA Checklist for existing Facilities review:**

Jean Speck:

- Meeting with John Worthington next Tuesday.
- Hope to create a plan and costs for next budget season.
- Work parallel with the Swift House Task Force.

**Town Hall large meeting room video conference system update.**

Jean Speck:

- Equipment is being installed.
- Hope to have the room ready for use by October.

**Public Comment:**

Lynn Worthington:

- Did the BoS look at the Right to Farm ordinance with regards to the "rooster complaint?"
- The ordinance says, everyone is allowed to have farming operations.
- The BoS could have settled it by stating the complaint is not valid based on the Right to Farm Ordinance,

Jean Speck:

- Talked to town attorney and the folks who authored the ordinance.
- Followed up with the homeowners.
- Everyone seemed to be getting along.
- No action taken.
- Will send out the Right to Farm ordinance and talk about it at the next meeting.

**Adjourn:**

Jean Speck made a motion to adjourn the meeting at 5:47 p.m. Glenn Sanchez seconded the motion and the motion carried.

*Joyce Kearns*

Joyce Kearns  
Administrative Assistant

*These are draft minutes and the Board of Selectmen at the subsequent meeting may make corrections. Please refer to subsequent meeting minutes for possible corrections and approval.*

**RECEIVED**

*By Darlene Brady at 1:17 pm, Aug 30, 2022*



**BOARD OF SELECTMEN**  
**Regular Meeting Agenda**  
**September 1, 2022 @ 4:00 P.M.**

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Join Zoom Meeting:	<a href="https://us02web.zoom.us/j/88301739652">https://us02web.zoom.us/j/88301739652</a>
Meeting ID:	883 0173 9652
One tap mobile:	+16465588656,,88301739652# US (New York)

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Supporting documentation for this meeting:  
<https://drive.google.com/drive/folders/15c8xUCmeNh3gyFByjHtzkUOhZVt8p-QC>

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1. **Call to order.**
2. **Approval of Minutes.**
  - 2.1. August 22, 2022 Special BoS meeting
3. **Correspondence.**
4. **Public Comment.**
5. **Tax Refunds.**
6. **New Business.**
  - 6.1. Accept and possibly act on the recommendation from Streetscape Committee.
  - 6.2. Accept and approve P&R recommendation for After School Director
7. **Old Business.**
  - 7.1. Discussion regarding town meeting for school resource officer.
  - 7.2. BOE request for a School Resource Office – update.
  - 7.3. COVID -19 pandemic update.
  - 7.4. Deputy Emergency Management Director job description.
  - 7.5. Emergency Management Director job description.
  - 7.6. EV Charging Station.
  - 7.7. Flag policy update.
  - 7.8. Main Street Traffic and Noise report – update.

7.9. North Kent Road and River Road weekend closure – update.

7.10. Policy and Procedure Manual – update.

7.11. Review and possible approval of the Community Resilience Building Workshop Summary Finding report.

7.12. Rooster noise complaint follow-up status.

7.13. Salary review - Management review.

7.14. Streetscape update.

7.15. Swift House: ADA Checklist for existing Facilities review.

7.16. Town Hall large meeting room video conference system update.

7. **Public Comment**

8. **Adjourn**





Joyce Kearns &lt;adminassist@townofkentct.org&gt;

**FW: Correspondence BOS meeting 9/1/22**

1 message

ckinney5073@charter.net <ckinney5073@charter.net>  
To: adminassist@townofkentct.org

Wed, Aug 31, 2022 at 2:06 PM

From: Cheryl Kinney <ckinney5073@charter.net>  
Sent: Tuesday, August 30, 2022 6:06 AM  
To: adminassist@townofkentct.org  
Cc: Jack ICE1 Kinney <jkinney5073@charter.net>  
Subject: Fwd: Correspondence BOS meeting 9/1/22

Good Evening,

Can you please email back received when you get this, we just want to make sure it is indeed received and added to meeting.

Jack and I would like items below added to the 9/1/22 BOS meeting under the correspondence agenda for discussion. I know we, as many other residents of Kent, are extremely disappointed regarding the maintenance and safety of our roads. We realize there is a lot going on with the streetscapes project, but we respectfully ask that the other areas in town be given the attention they need.

1) Jack and I have some serious long standing concerns regarding the integrity in certain areas of our road, Upper Kent Hollow Road. Our neighbors ([31 Upper Kent Hollow Rd](#)) over the years have dug out and added what appears to mimic a stone wall to serve as a retaining wall as well as placed old wood, logs, stumps and shrub plantings. Over the years this road edge has continued to erode regardless of the homeowners sincere efforts. Last October (2021) I contacted Rick (highway foreman) to inform him during one of my dog walks there were deep depressed tri axle tire marks over the rock portion of the make shift retaining wall/road area (covered in leaves, off the actual road itself) and that the rocks were giving way creating open pockets/voids. Two cones were placed on the area in question and remained there for several weeks until they were moved to the homeowners driveway for some reason and remained there until just 6 weeks ago. This area is on a corner that is not a safe area normally for two cars to pass never mind the enormous amount of construction vehicles we have seen in the past 2 years. In July it appeared the homeowners placed several cones of their own in these areas as they are getting extremely unsafe and they also added gravel, small stone to the worsening areas. When vehicles see large cones they tend to veer over more than needed, this created even more of a safety issue. Driving on that corner and having a cement truck, garbage truck, excavation trailers, dump trucks all now driving much further over making this area basically a one lane road. Jack and I tried to contact Rick via text regarding this, when we did not hear back we sent an email. Rick responded that he was "working with homeowners" allowing them with their landscapers help to remedy the issue and he would get back to us after he spoke with them so we could meet to discuss further. Slightly disturbing such a significant road safety issue is being left up to a homeowner without any town intervention and engineering of what would work best. As I replied to Rick, this is much more than a homeowner/landscaper repair issue, the road is eroding and is unsafe. The larger cones were removed and driveway plow stake markers put in their place, uncertain what purpose this serves. This is an extremely dangerous situation and it will take one car or large scale construction vehicle to move just far enough over in order to pass another vehicle and go over the hillside, not a matter of if but

when. I have sent emails asking for updates or any information on 7/14, 7/23 and 8/4 without any replies as of 8/30. I have included pics below for reference. Kent Hollow has guardrails that are rusted and serve as a barrier to prevent cars going over the edge, this may not be the aesthetics anyone really likes but for safety should be looked into. In the meantime this issue needs to be addressed for the safety of the people that live on and commute on this road, completely unaware how unsafe that area is. I can guarantee if you took a look you wouldn't let your loved one drive their car/tires over the area in question without fear.

(Side note: there was an area by Kallstrom's farm where the road was caving in, we called to report this could be an issue should someone drive over it, an orange DOT barrel was placed over it, that was over 5 years ago - the barrel is still there. This cannot be how we handle road safety issues, indefinite cone placement.)

- Other issues to summarize, SPEED – suggested seasonal speed bumps as seen in pic that another CT town has had to resort to.
- Missing Stop sign on Straits Rd
- Missing Upper Kent Hollow RD/Anderson Rd sign

Best,

**Cheryl & Jack Robert Kinney**

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11 attachments



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43K



image6.jpeg  
48K

image2.jpeg

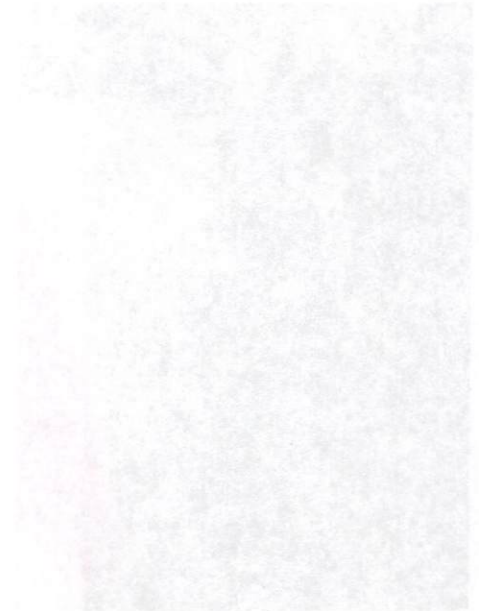






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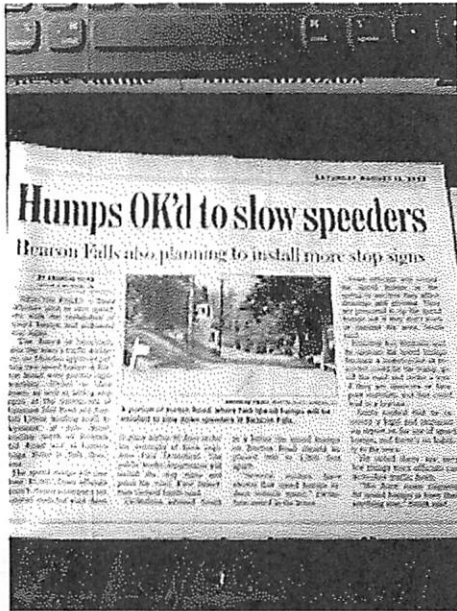
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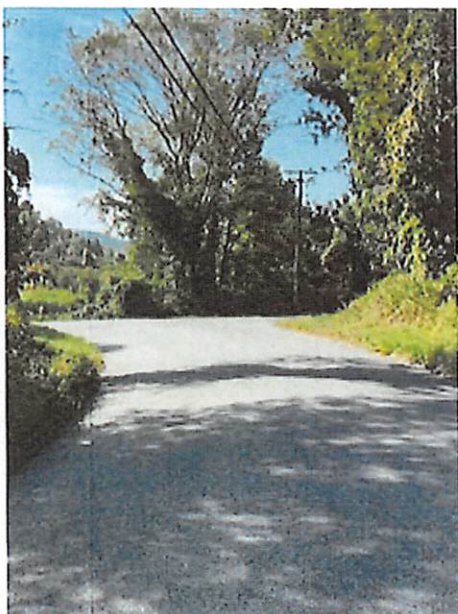
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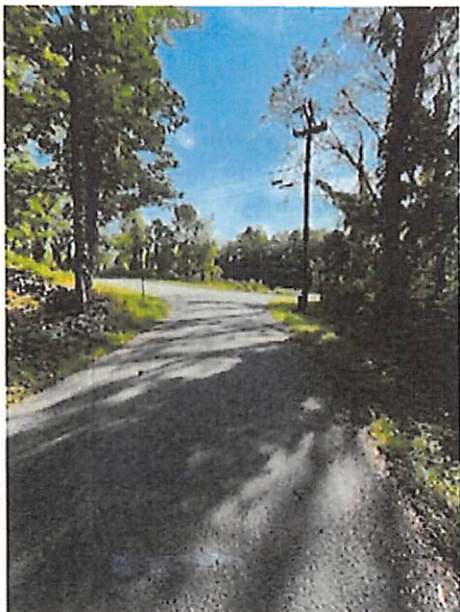


8/31/22, 2:18 PM

image2.jpeg







3) From our memory there used to be a stop sign at the end of Straits Rd getting out onto Kent Hollow. There is no longer a sign and during our travels several times large trucks pulling excavation equipment as well as everyday vehicles simply drive right onto Kent Hollow with out stopping. There are not a lot of houses on that road but a house of 16,000 square feet being one of them requires a lot of maintenance and workers on site daily as well as homeowners, guests and deliveries - can we please get this stop sign installed again.

4). The Upper Kent Hollow/Anderson Road sign just past Kallstrom farm seems to have been taken in the past week or two; can we get this replaced?

**Best,  
Cheryl & Jack Robert Kinney**



# REQUEST FOR ABATEMENT OR REFUND OF PROPERTY TAXES

Sec. 12-81(20), Sec. 12-124, 12-125, 12-126, 12-127, 12-127a, 12-128, 12-129 Rev. as Amended  
This is to certify that MORRISON GALLERY

has presented satisfactory proof that he/she is entitled to an exemption on the assessment list of 10/01/2020

- ☐ Sec. 12-81 (20) Servicemen Having Disability Rating.
- ☐ Sec. 12-124 Abatement to poor.
- ☐ Sec. 12-125 Abatement of Taxes of Corporations.
- ☐ Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.
- ☐ Sec. 12-127 Abatement or Refund to Blind Persons.
- ☐ Sec. 12-127A Abatement of Taxes on Structures of Historical or Architectural Merit.
- ☐ Sec. 12-128 Refund of Taxes Erroneously Collected from Veterans and Relatives.
- ☒ Sec. 12-129 Refund of Excess Payments.

MORRISON GALLERY  
WILLIAM MORRISON  
PO BOX 516  
KENT, CT 06757

2020-02-0040229  
40013400  
60 NORTH MAIN



\*2020020040229\*

To **DEBORAH DEVAUX** Collector of **KENT** State of Connecticut.

I hereby apply for refund\* of such part of my tax as shall represent:

The service exemption or Sec. 12-129 Refund of Excess Payments.  
(State reason -- Cross out service exemption if it does not apply)

*****							*****	
		Tax	Interest	Lien	Fee	Total	Overpaid Tax	
Total Due	07/01/2021	161.20	0.00	0.00	0.00	161.20		
Total Paid	06/13/2022	221.20	6.05	0.00	0.00	227.25	-60.00	***
Adjusted Refund		-60.00	0.00	0.00	0.00	60.00		

## PLEASE READ, SIGN, AND DATE BELOW:

I am entitled to this refund because I made the payments from funds under my control, and no other party will be requesting this refund. I understand that false or deliberately misleading statements subject me to penalties for perjury and/or for obtaining money under false pretenses.

William Morrison  
Print Name

[Signature] 6.15.2022  
Signature of Taxpayer Date

## COLLECTOR'S RECOMMENDATION TO THE GOVERNING BODY

To the First Selectman, or  
It is recommended that refund\* of property taxes and interest in the amount of 60.00  
be made to the above-named taxpayer in accordance with the provisions of Section (s):

Sec. 12-129 Refund of Excess Payments.

DATED AT KENT, CONNECTICUT THIS 13 DAY OF June 2022

[Signature]  
DEBORAH DEVAUX Assistant Tax Collector

## ACTION TAKEN BY GOVERNING BODY

The First Selectman, as authorized by the Board of Selectman, or  
approved on the \_\_\_\_\_ day of \_\_\_\_\_ 2022. It was voted to refund  
Property Taxes and Interest amounting to \$ \_\_\_\_\_ to \_\_\_\_\_.

First Selectman

Other Governing Body

Clerk

Mail To : DEBORAH DEVAUX  
KENT  
PO BOX 311  
KENT, CT 06757



## GENERAL DATA PERS PROPERTY KENT

AS OF 06/13/2022

BILL NO: 2020-02-0040229  
UNIQUE ID: 40013400  
LINK#  
FILE#  
BANK:  
ESCROW:

ORIGINAL OWNER: MORRISON GALLERY  
C/O: WILLIAM MORRISON  
ADDRESS: PO BOX 516  
ADDRESS2:  
CITY ST ZIP: KENT CT 06757  
COUNTRY:  
PROP LOC.: 60 NORTH MAIN  
EXR PROP LOC:  
D.B.A.: WILLIAM JACKSON ASSOCIATES LLC

DISTRICT:

PROP ASSESSED: 8,680  
EXEMPTIONS:  
COC CHANGE:  
NET VALUE: 8,680  
MILL RATE: 18.5700

EXMPT CHANGE:

## \*\*\* BILLED \*\*\*

	TOWN	TOTALS
INST1	80.60	80.60
INST2	80.60	80.60
INST3	0.00	0.00
INST4	0.00	0.00
ADJS	0.00	0.00
TOT TAX	161.20	161.20
TOTAL PAID:	161.20	161.20

## \*\*\* PAYMENTS \*\*\*

TYPE	CYCLE	DATE	ADJ	TERM/BATCH/SEQ	INST	AMOUNT	INTEREST	LIENS	FEES	TOTALS
Pmt	12	06/13/2022	O	89/1107/1	T	60.00	0.00	0.00	0.00	60.00
Ref	12	06/13/2022		80/195/1	T	-60.00	0.00	0.00	0.00	-60.00
Pmt	10	04/04/2022		89/1097/9	T	80.60	3.63	0.00	0.00	84.23
Pmt	3	09/07/2021		89/1042/23	T	80.60	2.42	0.00	0.00	83.02
TOTAL PAYMENTS						161.20	6.05	0.00	0.00	167.25

TOTAL BALANCE DUE AS OF 06/13/2022

	TOWN
INT DUE	0.00
LIEN DUE	0.00
FEES DUE	0.00
TAX DUE NOW	0.00
TOT DUE NOW	0.00
BALANCE DUE	0.00

## \*\*\* FLAGS \*\*\*

Circuit Breaker Amount 0  
Invalid Address Flag No

Benefit Year 0

August 31, 2022

#### Open Streetscape Committee Letter to the Town of Kent Board of Selectmen

The following items include a recommendation and observations concerning the sidewalk and granite curb placement along Bridge Street and Route 7 north of the railroad tracks:

Recommendation: Our Committee has voted to recommend that the Town of Kent adopts Streetscape plans and specs for future sidewalk and improvement projects. Among these specs, we recommend that wording shall include "granite curbing shall be cradled in concrete."

#### Observations:

- The granite curb on the south side of Bridge Street at the intersection of Elizabeth Street was constructed with straight pieces of curb as opposed to radius sections. The only communication found concerning this curbed granite is as follows: According to Addendum #2 dated 2/23/2022 item 4 response to curved granite "We do not have a specific granite supplier. These details have been installed on previous projects successfully. Field fabrication of desired radii, chamfers, and buzzed edges may be acceptable. If field modifications are suggested a mock-up(s) depicting the workmanship will be required for approval prior to any ordering of materials." According to Change Work Order #1, the curved granite was included in the approval.
- The sidewalk in front of Morning Star was poured against the existing stone wall without an expansion joint. This will be problematic during the freezing and thawing periods throughout the year as the concrete will adhere to the stone wall and create cracking.
- Curing compound – it does not appear that the curing compound was applied in accordance with the contract requirements (two even coats of one gallon per 200 sq. ft. applied in a continuous even film.) The finished surface of sidewalks shows interspersed droplets of a white compound that is assumed to be the curing compound that has not been evenly applied.
- To date, our Committee has noticed that the process aggregate has been placed in excess of the 4" x 6" maximum lifts required by 8.13.03. The moisture content required for proper compaction of the process aggregate is inconsistent with the DOT requirements. (The base **shall be wetted** and rolled or tamped after spreading each layer – construction methods 092100A.) All process material should be compacted at near optimum moisture content. We have observed the only moisture being provided is from nature and very little of that at best.
- There is nothing in the change order that approved the North Carolina granite relieving them of the following specs – the top being thermal and the back top 5" clean cut. M.12.06 – Stone Curbing: The materials for this work shall conform to the following requirements: "On the back surface of the curbstone there shall be no projection for 3 inches down from the side of a plane having a batter of 4 inches in 12 inches from the back. The front face shall be at right angles to the plane of the top and shall be smooth quarry-split, free from drill holes in the exposed face. There shall be no projections greater than 3/4 inch or depressions greater than 1/2 inch from the vertical plane of the face through the top arris line for a distance of 8 inches down from the top. For the remaining distance, there shall be no projections or depressions greater than 1 inch measured in the same manner.

- There are many sections of granite curbing along Bridge Street where the ends were lifted to grade leaving voids under the middle. The Town's 15-ton loader often drives up onto the sidewalks and curbing for winter snow removal. We feel this is a likely scenario for cracking the granite.

In conclusion, on a positive note, we did notice along Route 7 that the construction crew has cut the edges of the granite that do not match in width in order to try and feather them together.

All of these observations have been made assuming the Company is under contractual obligation to comply with the above concerns.

Respectfully,

Mike Gawel,

Streetscape Committee Chairman





Joyce Kearns &lt;adminassist@townofkentct.org&gt;

**Rehiring Tom Ford, ASP Director**

1 message

Kent Park &amp; Recreation &lt;ParkandRec@townofkentct.org&gt;

Mon, Aug 29, 2022 at 3:51 PM

To: Joyce Kearns &lt;adminassist@townofkentct.org&gt;

Hi Joyce,

I would like to request of the Board of Selectmen that Tom Ford be rehired as the Director of ASP for the '22-'23 school year according to the information below, which was voted on and approved at the P&R Special Meeting on 8/25/2022.

**Start Date - 8/29/2022****End Date - 6/16/2023****Avg. Hours Per Week - 20****Hourly Rate - \$19.00**

Thanks and please let me know if you need any other information.

**Jared Kuczenski**

Director of Parks &amp; Rec, Town of Kent, Connecticut

860.927.1003 | parkandrec@townofkentct.org | www.townofkentct.org

**41 Kent Green Boulevard**

PO Box 678

Kent, CT | 06757



Create your own email signature



Joyce Kearns &lt;adminassist@townofkentct.org&gt;

**Kent SRO / Referendum**

1 message

Barbara Herbst &lt;treasurer@townofkentct.org&gt;

Fri, Aug 26, 2022 at 4:48 PM

To: Nancy O'Dea-Wyrick <nodeawyrick@gmail.com>, Fran Goodsell <fmgoodsell2@yahoo.com>, Tegan Gawel <tegangawel@gmail.com>, Jason Wright <jasonwright@mindspring.com>, Rufus de Rham <rufusde@gmail.com>, Jim Blackketter <jim@blackketter.com>, Jean Conlon Speck <firstselectman@townofkentct.org>, Rufus DeRham <Rufuspderham@townofkentct.org>, Glenn Sanchez <Glennsanchez@townofkentct.org>, Scott Trabucco <trabucco@kentcenter.com>, Lisa Carter <lcarter@region1schools.org>, Michelle Mott <mottm@kentcenter.com>, Darlene Brady <townclerk@townofkentct.org>, ROV - Registrar of Voters <registrar@townofkentct.org>  
 Cc: Deborah Devaux <taxcollector@townofkentct.org>, Jennifer Dubray <assessor@townofkentct.org>, Donna Hayes <landuseadmin@townofkentct.org>, Joyce Kearns <adminassist@townofkentct.org>, Park and Recreation Director <ParkandRec@townofkentct.org>, Rick Osborne <publicworks@townofkentct.org>, Leah Pullaro <socialservices@townofkentct.org>, Barbara Herbst <treasurer@townofkentct.org>

Dear everyone,

The First Selectman and I had a conference call with Town Counsel (Attorney DiBella) today regarding the referendum question necessary to address the SRO request of the BoE.

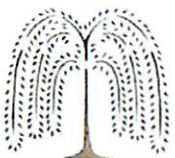
In the absence of a formal clear recommendation of an appropriation from the Board of Finance, there is no proper matter for holding a referendum at this time.

The issue of whether or not an SRO is a suitable expenditure is an operational decision and is an affair or situation to be considered by the Board of Selectmen, it is not a referendum question.

The BoF, at their July 20<sup>th</sup> meeting, did not make a recommendation of an appropriation suitable to be taken to a Town Meeting or referendum for consideration of the electors and citizens.

The BoE and the BoS have already determined this is an expenditure that is worthy of funding and pursuant to CGS **Sec. 7-348**, the Board of Finance has two options, which I paraphrase below;

- a) BoF can convene and make a motion to recommend the expenditure to the Taxpayers and subsequently the approval of said appropriation will be brought before the electors and citizens for consideration.
- b) The BoF may call a public hearing at which interested parties and citizens shall have an opportunity to be heard so that the board may obtain information to assist in making its recommendation or lack thereof.

**Barbara E Herbst**

Treasurer, Town of Kent

860 927 0109 | treasurer@townofkentct.org

PO Box 678

Kent CT 06757