

RECEIVED

By Darlene Brady at 11:45 am, Apr 19, 2022



Board of Selectmen
Regular Meeting

April 7, 2022
4:00 P.M.

The minutes reflect motions and a summary of the discussion. Refer to the attached link for the recording of this meeting.

<https://www.youtube.com/watch?v=f68gm1CDgi8>

Jean Speck, Rufus deRham and Glenn Sanchez.

Also present: Darlene Brady, David Burnbaum, John Casey, Zanne Charity, Melissa Cherniske, Bonnie Donzella, Eric Epstein, Mike Gawel, John Grant, Donna Hayes, Barbara Herbst, Alice Hicks, John Johnson, Caitlyn Lynch, Jack Nelson, Patricia Oris, Rick Osborne, Elissa Potts, George Potts, Matt Winter and Lynn Worthington.

Call to Order:

Jean Speck called the meeting to order at 4:01 p.m.

Amend Agenda:

Rufus deRham made a motion to add item:

8.12 Senior Center.

Glenn Sanchez seconded the motion and the motion carried.

Jean Speck made a motion to move item number 7.4 up after 7.1. Rufus deRham seconded the motion and the motion carried.

Approval of Minutes:

Jean Speck made a motion to approve the following minutes:

- March 8, 2022 Special meeting
- March 11, 2022 Special meeting
- March 15, 2022 Special meeting
- March 17, 2022 Regular meeting
- March 22, 2022 Special meeting
- March 29, 2022 Special meeting

Rufus deRham seconded the motion. Jean Speck expressed her concerns with the length of the minutes and that they have become a transcription.

Joyce Kearns made the flowing statement:

"An equal opportunity employer and service provider."
Board of Selectmen Regular Meeting minutes, April 7, 2022

For the past month, I have utilized the Zoom transcription feature to complete the BoS meeting minutes. As you can see from the minutes, the flow and discussion during the meeting is very erratic and disjointed, motions are made with no seconds prior to discussions, conversations go off into the weeds, contradictions happen in the same sentence, from the beginning to the end of the same meeting and from one meeting to the next meeting.

According to Robert's Rules:

*Minutes are simply notes taken during the meeting to remind you what was discussed and agreed. They don't need to be long or complicated, in fancy language or perfect grammar. **They do need to record clearly and simply what decisions were made at the meeting and who is going to carry them out.***

That being said, I have struggled with being able to **clearly and simply record** what happened during these meeting. I will resume taking minutes that follow Robert's Rules but I felt that the last several marathon meetings needed to be highlighted to allow the board to reflect on the manner in which meetings have been being conducted.

The Board of Selectmen committed to being more succinct when making motions. Jean Speck called for the vote. All three voted in favor and the motion carried.

Correspondence:

March 29, 2022 email from Matt Winter, "Hybrid Meetings" (attached).

April 7, 2022 email from Lynn Mellis Worthington, "Question about changes to the budget" (attached).

March 23, 2022 email from Matt Starr, "Richards Road Tower Project" (attached).

Public Comments:

None.

Tax Refunds:

Jean Speck made a motion to approve the seven tax refunds for a total of \$1,423.26. Rufus deRham seconded the motion and the motion carried.

Treasurer's report:

Barbara Herbst provided a written report, attached.

Resolution Regarding Streetscape Phase I:

Barbara Herbst introduced a resolution entitled "RESOLUTION OF BOARD OF SELECTMEN REGARDING PHASE I OF THE STREETSCAPE PROJECT" and recommended such resolution be approved (attached).

Jean Speck introduced a motion to waive the reading of the entire resolution and to incorporate its full text into the minutes of the meeting (attached). Rufus deRham seconded the motion. All three voted in favor, the motion carried.

Jean Speck introduced a motion to adopt the proposed resolution. Rufus deRham seconded the motion. All three voted in favor and the motion carried.

Funding discussion regarding response to Schaghticoke Indian Tribe federal acknowledgement petition:

- The Board of Selectmen met with Attorney Jeff Sienkiewicz regarding funding discussion regarding response to Schaghticoke Indian Tribe federal acknowledgement petition.
- Barbara Herbst requested a breakdown of the funds requested.
- Attorney Sienkiewicz responded to Barbara, Jean and Nancy.
- The Board of Finance will have to review the numbers.

EMS Staffing Committee – requested by Bonnie Donzella:

- Bonnie Donzella reported the EMS Staffing Committee has requested a member from the BoS and a member from the BoF sit on the committee as ex-officio members.
- The Board of Selectmen requested to get back to the committee next meeting and took no action.

Streetscape:

Survey results:

- https://www.surveymonkey.com/stories/SM-dFUy29iDjEOzXHI0WYHISQ_3D_3D/

Award Phase I project:

Jean Speck made a motion to accept the of the Streetscape committee and award Phase I to Mather Corporation. Rufus deRham seconded the motion. All three voted in favor and the motion carried.

Motion on material:

Jean Speck made a motion to accept the Mather Corporation concrete bid at \$1,762,000 for the Phase I project. Rufus deRham seconded the motion. All three voted in favor and the motion carried.

Act on recommendation to hire either a retired or equivalent to oversee the day-to-day operation of Phase I:

Jean Speck made a motion to accept the thirds recommendation from the Streetscape Committee to hire a clerk of the works. Glenn Sanchez seconded the motion. All three voted yes and the motion carried.

Social Services Director Hiring subcommittee – disband:

Jean Speck made a motion to disband the Social Services Director Hiring subcommittee. Rufus deRham seconded the motion. All three voted yes and the motion carried.

Salary review:

Jean Speck:

- Follow up to the many budget conversations.
- Process to really give a review across the board of salaries.
- No need to spend a lot of time tonight.
- Need to figure out what's going to be the plan.
- Distribute the Management Review results to review at the next meeting.
- Come up with some sort of plan.

Rufus deRham:

- Not tonight, but make this an important thing we do.

Assessor & Tax Collector computer issue update:

Jean Speck stated there has been no additional information from the assessor's office.

Swift House:

Jean Speck:

- Spoke with a representative from CHRO
 - Some answers.
 - More questions.
 - No clear answer.
- Requested and advisory from Attorney DiBella regarding "Historical exemptions".

Operating Budget:

The Board of Selectmen schedule two budget meetings

- Thursday, April 14, 2022 @ 4:45 p.m.
- Tuesday, April 19, 2022 @ 3:30 p.m.

Five-Year Capital Plan:

Jean Speck has nothing new to report.

Town Hall large meeting room video conference system update:

- Another lengthy discussion on the video conference system for the large meeting room.
- Not the time to do a DYI project.
- Need proper video and audio for the large room.
- BoS approved a resolution that requires boards to record meetings but does not have the proper equipment.
- Get updated quotes and make a decision at the next meeting.

Emergency Management Proposal:

- Four plans still need to be completed.
 - No funding sources.

Emergency Management Director and deputy job descriptions:

- Job Descriptions for the Emergency Management Director and Deputy Emergency Management Director, attached.
- The Board of Selectmen requested additional time to review the job descriptions.
- No action taken.

Hazardous Mitigation Plan:

Jen Speck made a motion to waive the reading of the Hazardous Mitigation Plan. Rufus deRham seconded the motion.

The Board of Selectmen requested additional time to review the document. Jean Speck rescinded the motion. Rufus deRham rescinded the second.

COVID -19 pandemic update:

Jean Speck:

- Zero cases in the past two weeks.
- Continue to monitor.
- Still providing testing.
- Plenty of test kits and masks.

Betty update:

Jean Speck:

- Meeting tomorrow to discuss Betty.
- Site visit next week at the Welcome Center.

Donna Hayes:

- ARB just approved a large planting project at the property adjacent to the Welcome Center.
- Space may be limited due to the project.

Senior Center:

Rufus deRham questioned the status of the Senior Center lease?

Joyce Kearns stated she has spoken to Tegan Gawel the chairman of the Kent Village Housing for the Elderly and the contract is being reviewed by another board member. Tegan agreed to follow-up with that board member and get the updated contract to the Town as soon as possible.

Public Comments:

None.

Adjourn:

Jean Speck made a motion to adjourn the meeting at 6:07 p.m. Glenn Sanchez seconded the motion and the motion carried.

Joyce Kearns

Joyce Kearns

Administrative Assistant

These are draft minutes and the Board of Selectmen at the subsequent meeting may make corrections. Please refer to subsequent meeting minutes for possible corrections and approval of these minutes.

RECEIVED

By Darlene Brady at 3:44 pm, Apr 05, 2022



BOARD OF SELECTMEN
Regular Meeting Agenda
April 7, 2022 @ 4:00 P.M.

Join Zoom Meeting: <https://us02web.zoom.us/j/81392554749>

Meeting ID: 813 9255 4749

One tap mobile: +1 646 558 8656 US (New York)

Supporting documentation for this meeting:

https://drive.google.com/drive/folders/15dfRyO_YIRhCiRPP4NU5qb_yTEveUD0a

1. Call to order

2. Approval of Minutes

- 2.1. March 8, 2022 Special meeting
- 2.2. March 11, 2022 Special meeting
- 2.3. March 15, 2022 Special meeting
- 2.4. March 17, 2022 Regular meeting
- 2.5. March 22, 2022 Special meeting
- 2.6. March 29, 2022 Special meeting

3. Correspondence

- 3.1. March 29, 2022 email from Matt Winter, "Hybrid Meetings"

4. Public Comments

5. Tax Refunds

6. Treasurer's report

7. New Business

- 7.1. Resolution Regarding Streetscape Phase I

7.2. Streetscape

- 7.2.1. Survey results - https://www.surveymonkey.com/stories/SM-dFUy29iDiEOzXHlOWYHISQ_3D_3D/

- 7.2.2. Award Phase I project

- 7.2.3. Motion on material

- 7.2.4. Act on recommendation to hire either a retired or equivalent to oversee the day-to-day operation of Phase I.

- 7.3. Social Services Director Hiring subcommittee – disband

- 7.4. EMS Staffing committee – requested by Bonnie Donzella

7.5. Salary review

8. Old Business

8.1. Assessor & Tax Collector computer issue update

8.2. Swift House

8.3. Operating Budget

8.4. Five-Year Capital Plan

8.5. Town Hall large meeting room video conference system update

8.6. Emergency Management Proposal

8.7. Emergency Management Director and deputy job descriptions

8.8. Hazardous Mitigation Plan

8.9. COVID -19 pandemic update

8.10. Betty update

8.11. Funding discussion regarding response to Schaghticoke Indian Tribe federal acknowledgement petition.

9. Public Comments

10. Adjourn



Joyce Kearns <adminassist@townofkentct.org>

Hybrid Meetings

1 message

Matthew Winter <mawinter06757@gmail.com>

Tue, Mar 29, 2022 at 11:42 AM

To: Jean Speck - FS ToK <firstselectman@townofkentct.org>

Cc: Joyce Kearns <adminassist@townofkentct.org>

Jean, Rufus and Glenn (or more formally Ms. Speck, Mr. de Rham and Mr. Sanchez).

I am sorry to need to contact you all again regarding Hybrid meetings.

It is really important that we begin to get back to in person meetings, and equally important that we continue to provide an accessible platform for community engagement. It would be impossible for any individual community member to attend all of the Board and Commission meetings in person and video recordings have been a welcome avenue for that engagement.

I have struggled through several recent hybrid meeting video recordings that are largely inaudible. The recent ARPA Assessment Committee is the first one that is entirely audible. Did that Committee come up with their own solution? Could all of the Boards and Commissions have access to the same technology they utilized? Could the Select Board insist that all meetings are video recorded using the same technology? Or finally get the large conference room set up to be hybrid capable?

I know that you all have a lot going on, but this is really important. We have this tremendous opportunity for transparency and community involvement - please don't miss it.

Matthew Winter

85 Kent Cornwall Road
Kent, CT 06757



Joyce Kearns <adminassist@townofkentct.org>

Question about changes to the budget

1 message

Lynn Mellis Worthington <lynn@worthington.net>

Thu, Apr 7, 2022 at 9:50 AM

To: selectmen@townofkentct.org, bos@townofkentct.org

Dear Kent Board of Selectmen,

I was very surprised at the Board of Finance meeting Wednesday, April 6 to hear that Treasurer Barbara Herbst had made adjustments to the approved Board of Selectmen budget.

In all my decades of following the municipal budget development in the town of Kent I don't ever remember this being a practice, or even allowed, that a change would be made and presented to the Board of Finance, without prior approval by the selectmen.

The board voted on a budget March 15. Those should be the numbers that are currently under consideration. It also probably makes sense to confirm the total budget number for the selectmen's budget in the minutes at some point before they are presented to the Board of Finance. This way there is a record of the total amount.

While the treasurer works closely with the Board of Finance, I think it is incumbent upon the Board of Selectmen to remind Ms. Herbst that there should not be changes made to selectmen budget line items without approval first.

Sincerely,

Lynn Worthington
Kent, CT-----
Lynn Mellis Worthington
lynn@worthington.net
cell: 860-318-6244



Darlene Brady <townclerk@townofkentct.org>

Richards Road Tower Project

1 message

MATHEW STARR <mstarr03@snet.net>

To: Jean Speck <firstselectman@townofkentct.org>

Cc: Rufus DeRham <rufusponderham@townofkentct.org>, Glenn Sanchez <glennsanchez@townofkentct.org>, Town Clerk <townclerk@townofkentct.org>

Wed, Mar 23, 2022 at 10:10 AM

Jean,

The information shared by Chief Gawel at the KVFD special membership meeting last night during his attempt to secure \$11,000.00 of department funds to purchase antennas and cables for this shared communication systems with the Town of Kent, Emergency Management, Highway department and possibly the private bus company was to say the least shocking and for most including the current communication officer not known about.

To also hear that you and the Chief were planning on doing some sort of public PR announcement thanking AT&T for installing these shared antennas and cables to be paid for by the FD and installed under the FD name is also shocking as you and the BOS spent thousands and thousands of taxpayer money to fight this tower project.

Please advise what meetings and agreements verbal or written the Chief is referring to when he states "We have been talking about this for a long time" "we were talking all the way back with Bruce Adam's"?

Were these discussions of sharing / using the Richards road Tower under the FD name with The Chief / Communications officer occurring during the fight to stop this tower project?

Matt Starr

REQUEST FOR ABATEMENT OR REFUND OF PROPERTY TAXES

Sec. 12-81(20), Sec. 12-124, 12-125, 12-126, 12-127, 12-127a, 12-128, 12-129 Rev. as Amended
This is to certify that HUMPHREYS INNESS H

has presented satisfactory proof that he/she is entitled to an exemption on the assessment list of 10/01/2020

- ☐ Sec. 12-81 (20) Servicemen Having Disability Rating.
- ☐ Sec. 12-124 Abatement to poor.
- ☐ Sec. 12-125 Abatement of Taxes of Corporations.
- ☐ Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.
- ☐ Sec. 12-127 Abatement or Refund to Blind Persons.
- ☐ Sec. 12-127A Abatement of Taxes on Structures of Historical or Architectural Merit.
- ☐ Sec. 12-128 Refund of Taxes Erroneously Collected from Veterans and Relatives.
- ☒ Sec. 12-129 Refund of Excess Payments.

HUMPHREYS INNESS H
PO BOX 9
SOUTH KENT, CT 06785

2020-01-0000843
00017300
BULLS BRIDGE RD



2020010000843

To **DEBORAH DEVAUX** Collector of **KENT** State of Connecticut.

I hereby apply for refund* of such part of my tax as shall represent:

The service exemption or Sec. 12-129 Refund of Excess Payments.
(State reason -- Cross out service exemption if it does not apply)

		Tax	Interest	Lien	Fee	Total	Overpaid Tax
Total Due	07/01/2021	1,039.92	0.00	0.00	0.00	1,039.92	
Total Paid	01/31/2022	1,559.88	15.60	0.00	0.00	1,575.48	-519.96 ***
Adjusted Refund		-519.96	0.00	0.00	0.00	519.96	

PLEASE READ, SIGN, AND DATE BELOW:

I am entitled to this refund because I made the payments from funds under my control, and no other party will be requesting this refund. I understand that false or deliberately misleading statements subject me to penalties for perjury and/or for obtaining money under false pretenses.

Inness H Humphreys
Print Name

Inness H Humphreys March 15 2022
Signature of Taxpayer Date

COLLECTOR'S RECOMMENDATION TO THE GOVERNING BODY

To the First Selectman, or
It is recommended that refund* of property taxes and interest in the amount of 519.96
be made to the above-named taxpayer in accordance with the provisions of Section (s):

Sec. 12-129 Refund of Excess Payments.

DATED AT KENT, CONNECTICUT THIS 08 DAY OF March 2022

Deborah Devaux
DEBORAH DEVAUX

ACTION TAKEN BY GOVERNING BODY

The First Selectman, as authorized by the Board of Selectman, or
approved on the _____ day of _____ 2022. It was voted to refund
Property Taxes and Interest amounting to \$ _____ to _____.

First Selectman

Other Governing Body

Clerk

Mail To : DEBORAH DEVAUX
KENT
PO BOX 311
KENT, CT 06757



2020010000843

GENERAL DATA REAL ESTATE KENT

AS OF 03/08/2022

BILL NO: 2020-01-0000843 ORIGINAL OWNER: HUMPHREYS INNESS H
UNIQUE ID: 00017300 C/O:
LINK# ADDRESS: PO BOX 9
FILE# ADDRESS2: SOUTH KENT CT 06785
BANK: COUNTRY: BULLS BRIDGE RD
ESCROW: VOL/PAGE: 96-292
LIEN VOL/PAGE: EXR PROP LOC:
DISTRICT: M/B/L: 6 38 3
PROP ASSESSED: 56,000 ELD CODE: 0
EXEMPTIONS: EXMPT CHANGE:
COC CHANGE: 56,000
NET VALUE: 18.5700
MILL RATE:

*** BILLED ***
INST1 TOWN
INST2 519.96
INST3 519.96
INST4 0.00
ADJS 0.00
TOT TAX 1,039.92
TOTAL PAID: 1,039.92
TOTALS
519.96
519.96
0.00
0.00
0.00
1,039.92
1,039.92

*** PAYMENTS ***
TYPE CYCLE DATE ADJ TERM/BATCH/SEQ INST AMOUNT INTEREST LIENS FEES TOTALS
Ref 9 03/08/2022 80/177/5 T -519.96 0.00 0.00 0.00 -519.96
Pmt 7 01/31/2022 90/17/9 T 519.96 0.00 0.00 0.00 519.96
Pmt 6 12/27/2021 89/1062/56 T 519.96 0.00 0.00 0.00 519.96
Pmt 2 08/23/2021 89/1037/28 T 15.60 0.00 0.00 0.00 15.60
Pmt 2 08/16/2021 P 89/1034/39 T 504.36 15.60 0.00 0.00 519.96
TOTAL PAYMENTS 1,039.92 15.60 0.00 0.00 1,055.52

TOTAL BALANCE DUE AS OF 03/08/2022
TOWN
INT DUE 0.00
LIEN DUE 0.00
FEES DUE 0.00
TAX DUE NOW 0.00
TOT DUE NOW 0.00
BALANCE DUE 0.00

*** FLAGS ***
Circuit Breaker Amount 0
Invalid Address Flag No
Benefit Year 0

REQUEST FOR ABATEMENT OR REFUND OF PROPERTY TAXES

Sec. 12-81(20), Sec. 12-124, 12-125, 12-126, 12-127, 12-127a, 12-128, 12-129 Rev. as Amended
This is to certify that COHN MITCHELL D TRUSTEE

has presented satisfactory proof that he/she is entitled to an exemption on the assessment list of 10/01/2020

- ☐ Sec. 12-81 (20) Servicemen Having Disability Rating.
- ☐ Sec. 12-124 Abatement to poor.
- ☐ Sec. 12-125 Abatement of Taxes of Corporations.
- ☐ Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.
- ☐ Sec. 12-127 Abatement or Refund to Blind Persons.
- ☐ Sec. 12-127A Abatement of Taxes on Structures of Historical or Architectural Merit.
- ☐ Sec. 12-128 Refund of Taxes Erroneously Collected from Veterans and Relatives.
- ☒ Sec. 12-129 Refund of Excess Payments.

COHN MITCHELL D TRUSTEE
76 VALLEY LANE
CHAPPAQUA, NY 10514

2020-01-0000381
00190650
RICHARDS RD



2020010000381

To **DEBORAH DEVAUX** Collector of **KENT** State of Connecticut.

I hereby apply for refund* of such part of my tax as shall represent:

The service exemption or Sec. 12-129 Refund of Excess Payments.
(State reason -- Cross out service exemption if it does not apply)

		Tax	Interest	Lien	Fee	Total	Overpaid Tax
Total Due	07/01/2021	46.43	0.00	0.00	0.00	46.43	
Total Paid	01/31/2022	92.86	0.00	0.00	0.00	92.86	-46.43 ***

PLEASE READ, SIGN, AND DATE BELOW:

I am entitled to this refund because I made the payments from funds under my control, and no other party will be requesting this refund. I understand that false or deliberately misleading statements subject me to penalties for perjury, and/or for obtaining money under false pretenses.

Mitchell Cohn, Trustee
Print Name

[Signature] Trustee 3/12/22
Signature of Taxpayer Date

COLLECTOR'S RECOMMENDATION TO THE GOVERNING BODY

To the First Selectman, or
It is recommended that refund* of property taxes and interest in the amount of 46.43
be made to the above-named taxpayer in accordance with the provisions of Section (s):

Sec. 12-129 Refund of Excess Payments.

DATED AT KENT, CONNECTICUT THIS 08 DAY OF March 2022

DEBORAH DEVAUX

ACTION TAKEN BY GOVERNING BODY

The First Selectman, as authorized by the Board of Selectman, or
approved on the _____ day of _____ 2022. It was voted to refund
Property Taxes and Interest amounting to \$ _____ to _____.

First Selectman

Other Governing Body

Clerk

Mail To : DEBORAH DEVAUX
KENT
PO BOX 311
KENT, CT 06757



2020010000381

AS OF 03/08/2022

GENERAL DATA REAL ESTATE KENT

BILL NO: 2020-01-0000381 ORIGINAL OWNER: COHN MITCHELL D TRUSTEE
UNIQUE ID: 00190650 C/O:
LINK#: ADDRESS: 76 VALLEY LANE
FILE#: ADDRESS2: CHAPPAQUA NY 10514
BANK: COUNTRY:
ESCROW: PROP LOC.: RICHARDS RD
VOL/PAGE: 174-1035
LIEN VOL/PAGE: EXR PROP LOC: 10 41 2
DISTRICT: M/B/L:
PROP ASSESSED: 2,500 ELD CODE: 0
EXEMPTIONS: EXMFT CHANGE:
COC CHANGE:
NET VALUE: 2,500
MILL RATE: 18.5700

*** BILLED ***
INST1 TOWN
INST2 46.43
INST3 0.00
INST4 0.00
ADJS 0.00
TOT TAX 46.43
TOTAL PAID: 46.43
TOTALS
46.43
0.00
0.00
0.00
0.00
46.43
46.43

*** PAYMENTS ***
TYPE CYCLE DATE ADJ TERM/BATCH/SEQ INST AMOUNT LIENS FEES TOTALS
Ref 9 03/08/2022 80/177/3 T -46.43 0.00 0.00 -46.43
Pmt 7 01/31/2022 89/1079/36 T 46.43 0.00 0.00 46.43
Pmt 1 07/27/2021 89/1022/1 T 46.43 0.00 0.00 46.43
TOTAL PAYMENTS 46.43 0.00 0.00 46.43

TOTAL BALANCE DUE AS OF 03/08/2022
TOWN
0.00
0.00
0.00
0.00
0.00
0.00

*** FLAGS ***
Circuit Breaker Amount 0
Invalid Address Flag No
Benefit Year 0

REQUEST FOR ABATEMENT OR REFUND OF PROPERTY TAXES

Sec. 12-81(20), Sec. 12-124, 12-125, 12-126, 12-127, 12-127a, 12-128, 12-129 Rev. as Amended
This is to certify that JACOBS JORDAN

has presented satisfactory proof that he/she is entitled to an exemption on the assessment list of 10/01/2020

- ☐ Sec. 12-81 (20) Servicemen Having Disability Rating.
- ☐ Sec. 12-124 Abatement to poor.
- ☐ Sec. 12-125 Abatement of Taxes of Corporations.
- ☐ Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.
- ☐ Sec. 12-127 Abatement or Refund to Blind Persons.
- ☐ Sec. 12-127A Abatement of Taxes on Structures of Historical or Architectural Merit.
- ☐ Sec. 12-128 Refund of Taxes Erroneously Collected from Veterans and Relatives.
- ☒ Sec. 12-129 Refund of Excess Payments.

JACOBS JORDAN
107 KENT CORNWALL RD
KENT, CT 06757-1201

2020-03-0051342
51342
/142WJU/YV4102RL4L1534563



2020030051342

To DEBORAH DEVAUX Collector of KENT State of Connecticut.

I hereby apply for refund* of such part of my tax as shall represent:

The service exemption or Sec. 12-129 Refund of Excess Payments.
(State reason -- Cross out service exemption if it does not apply)

		Tax	Interest	Lien	Fee	Total	Overpaid Tax
Total Due	07/01/2021	638.99	0.00	0.00	0.00	638.99	
Total Paid	01/12/2022	1,277.98	28.75	0.00	0.00	1,306.73	-638.99 ***

PLEASE READ, SIGN, AND DATE BELOW:

I am entitled to this refund because I made the payments from funds under my control, and no other party will be requesting this refund. I understand that false or deliberately misleading statements subject me to penalties for perjury and/or for obtaining money under false pretenses.

JORDAN JACOBS
Print Name

[Signature]
Signature of Taxpayer

3/13/22
Date

COLLECTOR'S RECOMMENDATION TO THE GOVERNING BODY

To the First Selectman, or
It is recommended that refund* of property taxes and interest in the amount of 638.99
be made to the above-named taxpayer in accordance with the provisions of Section (s):

Sec. 12-129 Refund of Excess Payments.

DATED AT KENT, CONNECTICUT THIS 08 DAY OF March 2022

[Signature]
DEBORAH DEVAUX

ACTION TAKEN BY GOVERNING BODY

The First Selectman, as authorized by the Board of Selectman, or
approved on the _____ day of _____ 2022. It was voted to refund
Property Taxes and Interest amounting to \$ _____ to _____.

First Selectman

Other Governing Body

Clerk

Mail To : DEBORAH DEVAUX
KENT
PO BOX 311
KENT, CT 06757



2020030051342

AS OF 03/08/2022

GENERAL DATA MOTOR VEHICLE KENT

BILL NO: 2020-03-0051342
UNIQUE ID: 51342
LINK # 2020-MV-0000791
FILE#
BANK:
ESCROW:
DMV CIVLS: 4477496-5932109-N
DISTRICT:
PROP ASSESSED: 34,410
EXEMPTIONS:
COC CHANGE:
COC #:
EXEMPT Change:
NET VALUE: 34,410
DMV CIVLS: 4477496-5932109-N
MILL RATE: 18.5700

NAME: JACOBS JORDAN
C/O:
ADDRESS: 107 KENT CORNWALL RD
ADDRESS2:
CITY ST ZIP: KENT CT 06757-1201
COUNTRY:
YR/MAKE/MDL 2020 / VOLVO / XC60 T5
REG/CL/ID 142WJU/1 / YV4102RL4L1534563
ASSMNT CHANGE: 0.00
TOWN BENEFIT
REG# EXPR:

*** BILLED ***

INST1 TOWN
INST2 638.99
INST3 0.00
INST4 0.00
ADJS 0.00
TOT TAX 638.99
TOTAL PAID: 638.99

TOTALS
638.99
0.00
0.00
0.00
0.00
0.00
638.99
638.99

*** PAYMENTS ***

TYPE	CYCLE	DATE	ADJ	TERM/BATCH/SEQ	INST	AMOUNT	INTEREST	LIENS	FEES	TOTALS
Ref	9	03/08/2022		80/177/8	T	-638.99	0.00	0.00	0.00	-638.99
Pmt	7	01/12/2022	O	89/1070/28	T	638.99	0.00	0.00	0.00	638.99
Pmt	3	09/13/2021		89/1043/5	T	638.99	28.75	0.00	0.00	667.74
TOTAL PAYMENTS							28.75	0.00	0.00	667.74

TOTAL BALANCE DUE AS OF 03/08/2022

INT DUE
LIEN DUE
FEES DUE
TAX DUE NOW
TOT DUE NOW
BALANCE AMT
*** FLAGS ***
Circuit Breaker Amt 0
Invalid Address Flag No
Benefit Year 0


REQUEST FOR ABATEMENT OR REFUND OF PROPERTY TAXES

Sec. 12-81(20), Sec. 12-124, 12-125, 12-126, 12-127, 12-127a, 12-128, 12-129 Rev. as Amended
This is to certify that POTTER PATRICIA A

has presented satisfactory proof that he/she is entitled to an exemption on the assessment list of 10/01/2020

- ☐ Sec. 12-81 (20) Servicemen Having Disability Rating.
- ☐ Sec. 12-124 Abatement to poor.
- ☐ Sec. 12-125 Abatement of Taxes of Corporations.
- ☐ Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.
- ☐ Sec. 12-127 Abatement or Refund to Blind Persons.
- ☐ Sec. 12-127A Abatement of Taxes on Structures of Historical or Architectural Merit.
- ☐ Sec. 12-128 Refund of Taxes Erroneously Collected from Veterans and Relatives.
- ☒ Sec. 12-129 Refund of Excess Payments.

POTTER PATRICIA A
2630 PEARCE DR
UNIT 211
CLEARWATER, FL 33764

2020-03-0052211
52211
/1AEBK2/1NXBR12E4YZ409762

2020030052211

To **DEBORAH DEVAUX** Collector of **KENT** State of Connecticut.

I hereby apply for refund* of such part of my tax as shall represent:

The service exemption or Sec. 12-129 Refund of Excess Payments.
(State reason -- Cross out service exemption if it does not apply)

		Tax	Interest	Lien	Fee	Total	Overpaid Tax
Total Due	07/01/2021	13.48	0.00	0.00	0.00	13.48	
Total Paid	07/16/2021	32.31	0.00	0.00	0.00	32.31	-18.83 ***
Adjusted Refund		-18.83	0.00	0.00	0.00	18.83	

PLEASE READ, SIGN, AND DATE BELOW:

I am entitled to this refund because I made the payments from funds under my control, and no other party will be requesting this refund. I understand that false or deliberately misleading statements subject me to penalties for perjury and/or for obtaining money under false pretenses.

Patricia A Potter
Print Name

Patricia A Potter 3/25/22
Signature of Taxpayer Date

COLLECTOR'S RECOMMENDATION TO THE GOVERNING BODY

To the First Selectman, or
It is recommended that refund* of property taxes and interest in the amount of 18.83
be made to the above-named taxpayer in accordance with the provisions of Section (s):

Sec. 12-129 Refund of Excess Payments.

DATED AT KENT, CONNECTICUT THIS 21 DAY OF March 2022

Deborah Devaux
DEBORAH DEVAUX

ACTION TAKEN BY GOVERNING BODY

The First Selectman, as authorized by the Board of Selectman, or
approved on the _____ day of _____ 2022. It was voted to refund
Property Taxes and Interest amounting to \$ _____ to _____.

First Selectman

Other Governing Body

Clerk

Mail To : DEBORAH DEVAUX
KENT
PO BOX 311
KENT, CT 06757



2020030052211

AS OF 03/29/2022

GENERAL DATA MOTOR VEHICLE KENT

BILL NO: 2020-03-0052211 NAME: POTTER PATRICIA A
UNIQUE ID: 52211 C/O:
LINK #: 2020-MV-0001303 ADDRESS: 2630 PEARCE DR
FILE#: UNIT 211
BANK: CITY ST ZIP: CLEARWATER FL 33764
ESCROW: COUNTRY:
DMV CIVLS: 5669252-833286-N
DISTRICT: 1,740
PROP ASSESSED: 2000 / TOYOT / COROLLA
EXEMPTIONS: 1AEBK2/1 / INXBR12E4Y2409762
COC #: -1,014
COC #: 05878M ASSMNT CHANGE: -1,014
EXEMPT Change: TOWN BENEFIT 0.00
NET VALUE: 726 REG# EXPR:
DMV CIVLS: 5669252-833286-N
MILL RATE: 18.5700

*** BILLED ***
INST1 TOWN 32.31
INST2 0.00
INST3 0.00
INST4 0.00
ADJS -18.83
TOT TAX 13.48
TOTAL PAID: 13.48
TOTALS 32.31
0.00
0.00
0.00
-18.83
13.48
13.48

*** PAYMENTS ***

TYPE	CYCLE	DATE	ADJ	TERM/BATCH/SEQ	INST	AMOUNT	INTEREST	LIENS	FEES	TOTALS
Ref	9	03/21/2022		80/179/2	T	-18.83	0.00	0.00	0.00	-18.83
Adj	9	03/21/2022	05878M	80/178/1	T	-18.83	0.00	0.00	0.00	0.00
Pmt	1	07/16/2021		89/1012/90	T	32.31	0.00	0.00	0.00	32.31
TOTAL PAYMENTS						13.48	0.00	0.00	0.00	13.48

TOTAL BALANCE DUE AS OF 03/29/2022

INT DUE 0.00
LIEN DUE 0.00
FEES DUE 0.00
TAX DUE NOW 0.00
TOT DUE NOW 0.00
BALANCE AMT 0.00
*** FLAGS ***
Circuit Breaker Amt 0 Benefit Year
Invalid Address Flag No
Last Adjustment Reason VEHICLE REG IN FL 2/21

REQUEST FOR ABATEMENT OR REFUND OF PROPERTY TAXES

Sec. 12-81(20), Sec. 12-124, 12-125, 12-126, 12-127, 12-127a, 12-128, 12-129 Rev. as Amended
This is to certify that ANDERSON JAMES J &

has presented satisfactory proof that he/she is entitled to an exemption on the assessment list of 10/01/2020

- ☐ Sec. 12-81 (20) Servicemen Having Disability Rating.
- ☐ Sec. 12-124 Abatement to poor.
- ☐ Sec. 12-125 Abatement of Taxes of Corporations.
- ☐ Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.
- ☐ Sec. 12-127 Abatement or Refund to Blind Persons.
- ☐ Sec. 12-127A Abatement of Taxes on Structures of Historical or Architectural Merit.
- ☐ Sec. 12-128 Refund of Taxes Erroneously Collected from Veterans and Relatives.
- ☒ Sec. 12-129 Refund of Excess Payments.

ANDERSON JAMES J &
KEOGH-ANDERSON DEIRDRE
5 COBBLE RD
KENT, CT 06757

2020-01-0000069
00038400
5 COBBLE RD



2020010000069

To **DEBORAH DEVAUX** Collector of **KENT** State of Connecticut.

I hereby apply for refund* of such part of my tax as shall represent:

The service exemption or Sec. 12-129 Refund of Excess Payments.
(State reason -- Cross out service exemption if it does not apply)

		Tax	Interest	Lien	Fee	Total	Overpaid Tax
Total Due	07/01/2021	12,610.90	0.00	0.00	0.00	12,610.90	
Total Paid	12/28/2021	12,638.06	0.00	0.00	0.00	12,638.06	-27.16 ***
Adjusted Refund		-27.16	0.00	0.00	0.00	27.16	

PLEASE READ, SIGN, AND DATE BELOW:

I am entitled to this refund because I made the payments from funds under my control, and no other party will be requesting this refund. I understand that false or deliberately misleading statements subject me to penalties for perjury and/or for obtaining money under false pretenses.

JAMES ANDERSON
Print Name

James J. Anderson
Signature of Taxpayer

March 11th 2022
Date

COLLECTOR'S RECOMMENDATION TO THE GOVERNING BODY

To the First Selectman, or
It is recommended that refund* of property taxes and interest in the amount of 27.16
be made to the above-named taxpayer in accordance with the provisions of Section (s):

Sec. 12-129 Refund of Excess Payments.

DATED AT KENT, CONNECTICUT THIS 08 DAY OF March 2022

Deborah Devaux
DEBORAH DEVAUX

ACTION TAKEN BY GOVERNING BODY

The First Selectman, as authorized by the Board of Selectman, or
approved on the _____ day of _____ 2022. It was voted to refund
Property Taxes and Interest amounting to \$ _____ to _____.

First Selectman

Other Governing Body

Clerk

Mail To : DEBORAH DEVAUX
KENT
PO BOX 311
KENT, CT 06757



2020010000069

GENERAL DATA REAL ESTATE KENT

AS OF 03/08/2022

BILL NO: 2020-01-0000069

UNIQUE ID: 00038400

LINK#

FILE#

BANK:

ESCROW:

VOL/PAGE: 182-608

LIEN VOL/PAGE:

DISTRICT:

ORIGINAL OWNER:

C/O:

ADDRESS:

ADDRESS2:

CITY ST ZIP:

COUNTRY:

PROP LOC.:

EXR PROP LOC:

M/B/L:

PROP ASSESSED: 679,100

EXEMPTIONS:

COC CHANGE:

NET VALUE: 679,100

MILL RATE: 18.5700

ANDERSON JAMES J &

KEOGH-ANDERSON DEIRDRE

5 COBBLE RD

KENT CT 06757

5 COBBLE RD

9 22 85

0

ELD CODE:

EXMPT CHANGE:

*** BILLED ***

INST1 TOWN

INST2 6,305.45

INST3 6,305.45

INST4 0.00

ADJS 0.00

TOT TAX 12,610.90

TOTAL PAID: 12,610.90

TOTALS

6,305.45

6,305.45

0.00

0.00

0.00

12,610.90

12,610.90

*** PAYMENTS ***

TYPE

CYCLE

9

Ref

Pnt

Pnt

DATE

03/08/2022

12/28/2021

0

07/01/2021

0

ADJ

TERM/BATCH/SEQ

80/177/1

89/1063/10

89/1000/41

INST

T

T

T

AMOUNT

-27.16

6,319.03

6,319.03

INTEREST

0.00

0.00

0.00

LIENS

0.00

0.00

0.00

FEES

0.00

0.00

0.00

TOTALS

-27.16

6,319.03

6,319.03

12,610.90

TOTAL BALANCE DUE AS OF 03/08/2022

INT DUE

LIEN DUE

FEES DUE

TAX DUE NOW

TOT DUE NOW

BALANCE DUE

TOWN

0.00

0.00

0.00

0.00

0.00

0.00

*** FLAGS ***

Circuit Breaker Amount 0

Invalid Address Flag No

Benefit Year

0

Sec. 12-81(20), Sec. 12-124, 12-125, 12-126, 12-127, 12-127a, 12-128, 12-129 Rev. as Amended
This is to certify that SULLIVAN ANNE E

- ☐ Sec. 12-81 (20) Servicemen Having Disability Rating.
- ☐ Sec. 12-124 Abatement to poor.
- ☐ Sec. 12-125 Abatement of Taxes of Corporations.
- ☐ Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.
- ☐ Sec. 12-127 Abatement or Refund to Blind Persons.
- ☐ Sec. 12-127A Abatement of Taxes on Structures of Historical or Architectural Merit.
- ☐ Sec. 12-128 Refund of Taxes Erroneously Collected from Veterans and Relatives.
- ☒ Sec. 12-129 Refund of Excess Payments.

2020-04-0080501
80501
/BA12973/1FMCU9H94MUA09948



		Tax	Interest	Lien	Fee	Total	Overpaid Tax
Total Due	01/01/2022	106.91	0.00	0.00	0.00	106.91	
Total Paid	02/01/2022	196.91	0.00	0.00	0.00	196.91	-90.00 ***
Adjusted Refund		-90.00	0.00	0.00	0.00	90.00	

Anne E. Sullivan 3/20/22
Signature of Taxpayer Date

Deborah Devaux
DEBORAH DEVAUX

Mail To : DEBORAH DEVAUX
KENT
PO BOX 311
KENT, CT 06757



GENERAL DATA MV SUPPLEMENTAL KENT

AS OF 03/08/2022

BILL NO: 2020-04-0080501 NAME: SULLIVAN ANNE E
UNIQUE ID: 80501 C/O:
LINK # 2020-MS-0000400 ADDRESS: 44 ELIZABETH ST APT A
FILE# ADDRESS2:
BANK: KENT CT 06757-1331
ESCROW: CITY ST ZIP:
DMV CIVLS: 2385293-6341113-N COUNTRY:
DISTRICT: YR/MAKE/MDL 2021 / FORD / ESCAPE S
PROP ASSESSED: 23,030 REG/CL/ID BA12973/1 / 1FMCU9H94MUA09948
EXEMPTIONS: MONTH CODE: J
COC CHANGE: ASSMNT CHANGE: 0.00
COC #: TOWN BENEFIT
EXEMPT Change: REG# EXPR:
NET VALUE: 5,757
DMV CIVLS: 2385293-6341113-N

CURRENT VEHICLE... Value: 23,030 Credit: 17,273 Prorate: 5,757
OLD VEHICLE... Value: 0 Credit: 0 ADJ VAL: 5,757
MILL RATE: 18.5700

*** BILLED ***
INST1 TOWN
106.91
INST2 0.00
INST3 0.00
INST4 0.00
ADJS 0.00
TOT TAX 106.91
TOTAL PAID: 106.91
TOTALS
106.91
0.00
0.00
0.00
0.00
0.00
106.91
106.91

*** PAYMENTS ***
TYPE CYCLE DATE ADJ TERM/BATCH/SEQ INST AMOUNT FEES TOTALS
Ref 9 03/08/2022 80/177/10 T -90.00 0.00 -90.00
Pmt 8 02/02/2022 89/1081/43 T 196.91 0.00 196.91
TOTAL PAYMENTS 106.91 0.00 106.91

TOTAL BALANCE DUE AS OF 03/08/2022
TOWN
INT DUE 0.00
LIEN DUE 0.00
FEES DUE 0.00
TAX DUE NOW 0.00
TOT DUE NOW 0.00
BALANCE AMT 0.00
*** FLAGS ***
Circuit Breaker Amt 0 Benefit Year
Invalid Address Flag No

REQUEST FOR ABATEMENT OR REFUND OF PROPERTY TAXES

Sec. 12-81(20), Sec. 12-124, 12-125, 12-126, 12-127, 12-127a, 12-128, 12-129 Rev. as Amended
This is to certify that SOUTHARD STEPHANIE HO

has presented satisfactory proof that he/she is entitled to an exemption on the assessment list of 10/01/2020

- ☐ Sec. 12-81 (20) Servicemen Having Disability Rating.
☐ Sec. 12-124 Abatement to poor.
☐ Sec. 12-125 Abatement of Taxes of Corporations.
☐ Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.
☐ Sec. 12-127 Abatement or Refund to Blind Persons.
☐ Sec. 12-127A Abatement of Taxes on Structures of Historical or Architectural Merit.
☐ Sec. 12-128 Refund of Taxes Erroneously Collected from Veterans and Relatives.
☐ Sec. 12-129 Refund of Excess Payments.

SOUTHARD STEPHANIE HO
124 KENT RD
KENT, CT 06757

2020-02-0040302
15000004
8 GREEN PASTURES LN



2020020040302

To **DEBORAH DEVAUX** Collector of **KENT** State of Connecticut.

I hereby apply for refund* of such part of my tax as shall represent:

The service exemption or
(State reason -- Cross out service exemption if it does not apply)

		Tax	Interest	Lien	Fee	Total	Overpaid Tax
Total Due	07/01/2021	81.89	0.00	0.00	0.00	81.89	
Total Paid	08/23/2021	163.78	2.46	0.00	0.00	166.24	-81.89 ***

PLEASE READ, SIGN, AND DATE BELOW:

I am entitled to this refund because I made the payments from funds under my control, and no other party will be requesting this refund. I understand that false or deliberately misleading statements subject me to penalties for perjury and/or for obtaining money under false pretenses.

Stephanie Southard
Print Name

SHS
Signature of Taxpayer

3-29-22
Date

COLLECTOR'S RECOMMENDATION TO THE GOVERNING BODY

To the First Selectman, or
It is recommended that refund* of property taxes and interest in the amount of 81.89
be made to the above-named taxpayer in accordance with the provisions of Section (s):

DATED AT KENT, CONNECTICUT THIS 13 DAY OF October 2021

Deborah Devaux
DEBORAH DEVAUX

ACTION TAKEN BY GOVERNING BODY

The First Selectman, as authorized by the Board of Selectman, or
approved on the _____ day of _____ 2021. It was voted to refund
Property Taxes and Interest amounting to \$ _____ to _____.

First Selectman

Other Governing Body

Clerk

Mail To : DEBORAH DEVAUX
KENT
PO BOX 311
KENT, CT 06757



GENERAL DATA PERS PROPERTY KENT

AS OF 10/13/2021

BILL NO: 2020-02-0040302 ORIGINAL OWNER: SOUTHARD STEPHANIE HO
UNIQUE ID: 15000004 C/O:
LINK# ADDRESS: 124 KENT RD
FILE# CITY ST ZIP: KENT CT 06757
BANK: COUNTRY:
ESCROW: PROP LOC.: 8 GREEN PASTURES LN
EXR PROP LOC: FAIR SKIES ACUPUNCTURE
D.B.A.:

DISTRICT:

PROP ASSESSED: 4,410
EXEMPTIONS:
COC CHANGE:
NET VALUE: 4,410
MILL RATE: 18.5700
EXMPT CHANGE:

*** BILLED ***

	TOWN	TOTALS
INST1	81.89	81.89
INST2	0.00	0.00
INST3	0.00	0.00
INST4	0.00	0.00
ADUS	0.00	0.00
TOT TAX	81.89	81.89
TOTAL PAID:	81.89	81.89

*** PAYMENTS ***

TYPE	CYCLE	DATE	ADJ	TERM/BATCH/SEQ	INST	AMOUNT	INTEREST	LIENS	FEEES	TOTALS
Ref	4	10/13/2021		80/135/4	T	-81.89	0.00	0.00	0.00	-81.89
Pmt	2	08/23/2021		89/1037/7	T	81.89	0.00	0.00	0.00	81.89
Pmt	2	08/23/2021		89/1037/6	T	81.89	2.46	0.00	0.00	84.35
TOTAL PAYMENTS						81.89	2.46	0.00	0.00	84.35

TOTAL BALANCE DUE AS OF 10/13/2021

TOWN
INT DUE 0.00
LIEN DUE 0.00
FEES DUE 0.00
TAX DUE NOW 0.00
TOT DUE NOW 0.00
BALANCE DUE 0.00

*** FLAGS ***

Circuit Breaker Amount 0
Invalid Address Flag No
Benefit Year 0

Treasurer's Report

4/6/2022

BoS Meetings	BoF Meetings	Misc	
2/3/2022	2/16/2022	2/7/2022	KVFD for ARPA
3/11/2022	3/16/2022	2/10/2022	Streetscape
3/22/2022	3/23/2022	2/15/2022	KVFD for ARPA redo
		3/9/2022	ARPA
		3/10/2022	Streetscape
		3/23/2022	TAP / Streetscape
		3/23/2022	ARPA
		3/30/2022	ARPA

	February		March	
A/P Checks Issued	94	194,409	90	191,369
Payroll	113	114,449	145	122,308
BoE Transactions	81	628,301	72	624,810
Deposits	6	2,662,422	10	1,064,603
Net Income to Expense	294	1,725,263	317	126,116

FY 2021 -2022

	Actual	Budget	% of Budget	Approved Increases
Income	\$ 12,764,547	\$ 13,336,529	95.71%	
A · General Government	\$ 1,112,798	\$ 1,452,279	76.62%	
B · Public Safety	\$ 157,955	\$ 374,610	42.17%	
C · Public Works	\$ 926,446	\$ 1,823,612	50.8%	
D · Health and Welfare	\$ 77,661	\$ 117,180	66.27%	
E · Recreation	\$ 75,560	\$ 214,391	35.24%	
F · Sanitation	\$ 89,403	\$ 144,154	62.02%	
G · Board of Education	\$ 5,319,025	\$ 7,196,556	73.91%	
H · Debt Service	\$ 38,906	\$ 38,906	100.0%	
I · Transfer to Capital	\$ 1,001,341	\$ 1,001,341	100.0%	
J · Transfer to Dog Fund	\$ 7,500	\$ 7,500	100.0%	
L · Transfer to Schaghticoke	\$ 30,000	\$ 30,000	100.0%	
K · Current Year Capital Projects	\$ 936,000	\$ 936,000	100.0%	
Total Expense	\$ 9,772,595	\$ 13,336,529	73.28%	\$ -

Highlights

\$ 80,680	RSD 1 Final Undesignated Fund Balance for Fiscal Year 2020-2021 to be refunded
\$ -	
\$ -	
\$ 10,915	Cost Share Lake Waramaug Police Boat - not budgeted, will use up contingency
\$ 10,000	Estimated amount that Treasurer's Department will exceed budgeted amounts due to staffing needs and software costs.
\$ -	
\$ 50,000	Estimated amount that EMS staffing costs will exceed budgeted amounts per the KVFD calculation - currently, \$15,364 left in original appropriation
\$ 7,400	Expected final variance for Welcome Center, currently over appropriation by \$3,711
\$ 46,750	SPECIAL FUNDS - Estimated additional costs for SIT per Counsel in this FY

12:14 PM

04/06/22

Accrual Basis

Town of Kent Special Funds
Schaghticoke Litigation fund
July 1, 2021 through April 6, 2022

Date	Name	Memo	Amount
Special Funds			
Schaghticoke Litigation			
07/01/2021		FY '22 Appropriation for Schaghticoke Litigation Fund	30,000.00
11/23/2021	Allingham & Readyo...	Schaghticoke: 7/29 - 11/10 (5 hrs) conference calls, correspondences	-950.00
Total Schaghticoke Litigation			29,050.00
Total Special Funds			29,050.00
TOTAL			29,050.00

Capital Project Balances

Town of Kent
Fiscal Year 2021 -2022

as of 4/6/2022

	Capital Project	FYE 2021		Appropriation	State Grants / Donations	Interest Income	Expenditures	Transfers between projects		Projects to Close in FY 2021-2022		YTD 2022 Balance
		Balance Fwd										
1	Reserve Fund (5 Year Plan)	1,680,662.79		814,141.00		1,257.77						1,747,261.56
2	HWY Bridge Kent Hollow #18	-1,053.62										-1,053.62
3	HWY Bridge Kent Hollow #16	171,171.98										171,171.98
4	HWY Bridge Tanguay	5,803.82										5,803.82
5	HWY Garage (roof, siding)	200,000.00										200,000.00
6	HWY Truck # 1			12,000.00				48,000.00				60,000.00
7	HWY Truck # 2	100,000.00										100,000.00
8	HWY Truck # 6	5,538.55										5,538.55
9	HWY Carter Road #06153	-7,398.60										-7,398.60
10	HWY Carter Road #067015	-423,876.57		50,000.00				200,000.00				-173,876.57
11	Kenico Road	46,591.63					900.00					45,691.63
12	Bulls Bridge Rehab						597.48					-597.48
13	Fuller Mountain	267,192.32					7,950.00					259,242.32
14	Studio Hill	200,000.00										200,000.00
15	HWY Garage (doors)	24,000.00										24,000.00
16	HWY Mower	4,778.53										4,778.53
17	HWY Payloader	6,737.75										6,737.75
18	HWY Salt Brine Maker	35,000.00										35,000.00
19	HWY Zero Turn	15,000.00										15,000.00
20	HWY Compactor			8,000.00				32,000.00				40,000.00
21	HWY Parking Lot			6,000.00				24,000.00				30,000.00
21	KCS End Use Computing	37,953.57					16,283.00					21,670.57
22	KCS Entryway Security	32,401.89					1,654.00					30,747.89
23	KCS Roof			53,200.00				212,800.00				266,000.00
24	KCS Windows	12,453.46										12,453.46
25	KVFD Aerial Truck	2,606.78										2,606.78
26	KVFD Engine 1	675,000.00		30,000.00				120,000.00				825,000.00
27	LoCIP - Bos	3,199.72			774.00							3,973.72
28	P/R - Tennis Courts	975.05										975.05
29	P/R Emery (repair pool floor)	150,000.00										150,000.00
30	P/R Kent Commons Playground			10,000.00				40,000.00				50,000.00
31	Community Hse (Bathrooms)	25,000.00										25,000.00
32	Senior Center Appliances	25,000.00										25,000.00
33	Revaluation	24,804.98										24,804.98
34	Streetscape Phase I	-158,347.23					6,809.80					-165,157.03
35	Streetscape Phase II	-458.28										-458.28
36	Town Hall (AC, pkg lot, gen)	69,982.95										69,982.95
37	Town Hall (Carpet/Paint)	0.00		8,000.00				32,000.00				40,000.00
38	Town Plan	50,000.00					46,000.00	0.00				4,000.00
39	Zoning Regs	4,102.50		10,000.00				40,000.00				54,102.50
40	Tn Hall (Oil Tank)	25,000.00										25,000.00
	KAH CDBG Grant	1,619.52										1,619.52
		3,311,443.49		1,001,341.00	774.00	1,257.77	80,194.28	0.00	0.00			4,234,621.98

4/6/2022 00

RESOLUTION OF BOARD OF SELECTMEN REGARDING
PHASE I OF THE STREETScape PROJECT

WHEREAS, the voters of the Town of Kent, Connecticut approved at referendum on May 16, 2019, a resolution entitled "RESOLUTION APPROPRIATING \$2,925,000 FOR TOWN OF KENT STREETScape IMPROVEMENTS AND AUTHORIZING THE ISSUE OF \$2,925,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE" (the "Streetscape Resolution"); and

WHEREAS, whereas the Streetscape Resolution authorizes the project to be determined and implemented by the Board of Selectmen from time to time; and

WHEREAS, the Board of Selectmen has determined the project to be as approximately as set forth in "Project Manual for Kent Village Center Streetscape Improvements Phase I, Route 7 North Main Street and Route 341 Bridge Street, Kent, Connecticut" dated January 24, 2022, prepared by of SLR Consulting (a copy of which is on file in the Town Treasurer's office); and

WHEREAS the Board of Selectmen desires to clarify the project description in Section 1 of the Streetscape Resolution.

RESOLVED:

Section A. Section 1 of the Streetscape Resolution is hereby replaced in its entirety as follows:

"Section 1. The sum of \$2,925,000 is appropriated for the planning, acquisition and construction of streetscape improvements along routes 7 and 341 in the Kent Village Center area, as approximately described in *"Project Manual for Kent Village Center Streetscape Improvements Phase I, Route 7 North Main Street and Route 341 Bridge Street, Kent, Connecticut"* dated January 24, 2022, prepared by of SLR Consulting", as determined and implemented by the Board of Selectmen from time to time, and including sidewalk, curbing, and road repair, restoration and replacement, landscaping, ornamental lighting, utility relocation, debt administration, and for appurtenances, equipment and services related thereto, or so much thereof as may be accomplished within such appropriation, including administrative, advertising, printing, legal and financing costs to the extent paid therefrom (the "Project"). Said appropriation shall be in addition to \$900,000 grants received and inclusive of future grants.

Section B. All other provisions of the Streetscape Resolution shall remain in full force and effect as of the date of the adoption of this resolution.

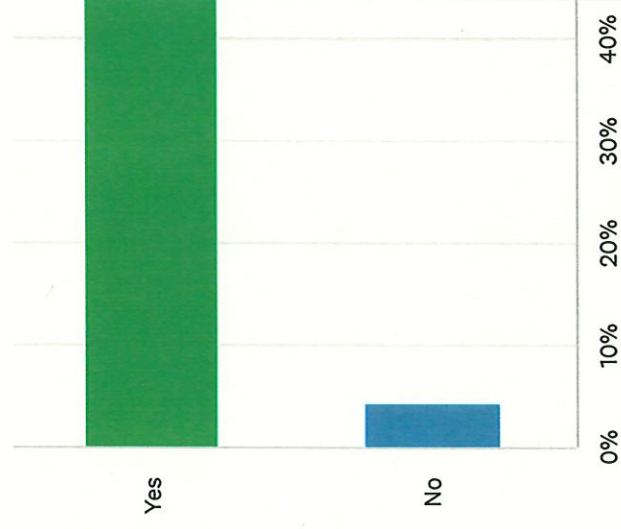
Month	TTL Shifts requested	# of shifts at contracted rate for short notice	TTL Cost
January	76	0	\$12,910.26
February	64	1	\$11,093.75
March	67	0	\$11,723.75
April			
May			
June			
July			
August			
September			7/1/21-1/1/22 \$58,320.23
October			1/2/22-6/30/22 \$35,727.76
November			\$94,047.99 thru 3/26/22
December			
TOTAL	207		\$35,727.76

Month	TTL Shifts requested	# of shifts at contracted rate for short notice	TTL Cost
March	54	0	\$9,096.50
April	40	1	\$6,994.63
May	37	1	\$6,263.25
June	71	4	\$12,146.82
July	52	5	\$9,043.00
August	54	2	\$9,177
September	51	1	\$8,929.87
October	38	0	\$6,377.44
November	53	7	\$9,382.44
December	56	0	\$15,410.38
TOTAL	506	21	\$92,821.43
		7/1/21-12/31/21	\$58,320.23

Town of Kent Sidewalk Materials Survey

Are you currently a resident of ...

Answered: 726 Skipped: 1

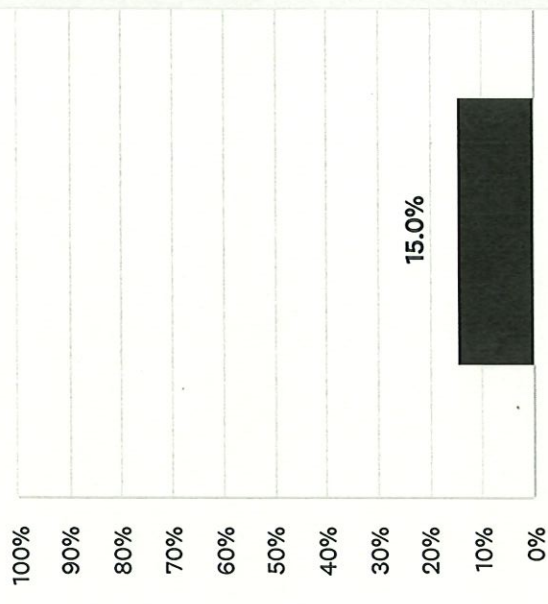


Town of Kent Sidewalk Materials Survey



Please choose one of the optio...

Answered: 661 Skipped: 66



I prefer the BoS choose Asphalt as the material for the sidewalks.

Town of Kent Sidewalk Materials Survey



Dashboard Share Link

<https://www.surveymonkey.com/stories/SM-dFuy29iDjt>

COPY

DASHBOARD SETTINGS

April 7, 2022

Town of Kent

Attention: Board of Selectmen

Reference: Kent Streetscape Project

Given the response to the survey posted by the selectman the sidewalk project appears to be a major concern of the taxpayers in Kent - thank you to all that took the time to respond to the survey.

Unfortunately, several emails were circulated that contained misinformation regarding pros & cons of asphalt & concrete. The most misleading email contained an attachment entitled COST OF CONCRETE.

Rather than take the time to point out the inconsistencies and misinformation in the document entitled COST OF CONCRETE I would like to present the facts:

The cost per year is calculated by dividing the cost Labor & material by the life expectancy.

The Town received 3 bids from qualified contractors. The sidewalk committee recommended the low bidder the Mather Corporation.

Unit prices for labor, and material for asphalt and concrete are included in the bid sheet received from Mather.

Mather's unit price for asphalt is \$7.11/ square foot

Mather's unit price for concrete is \$15.00/ square foot

According to the Town's design engineer Mike Doherty the life span of asphalt is 15-20 years and the life span for concrete is 25 - 30 years.

The cost per year for asphalt using the average lifespan of 17.5 years is \$0.41/square foot

The cost per year for concrete using the average lifespan of 27.5 years is \$0.54. / square foot.

The savings to the Town of Kent utilizing asphalt as opposed to concrete is \$255,918.00.

With respect to the maintenance and longevity of asphalt - let's consider the stretch of sidewalk that runs from the Kent Green to the Congregational Church. This asphalt sidewalk has been in place for approximately 20 years and is still in good condition, no repairs were required, in fact the last sidewalk committee recommended that this section of sidewalk not be replaced as it was still functional.

The cost to repair concrete is significantly higher than the cost to repair asphalt.

The posted price for asphalt has increased approximately \$10.00/ton and the cost of concrete has increased approximately \$22.00/cubic yard since last year.

The sidewalk committee worked on this project for four years. Serious consideration was given to all of the facts in making the decision to recommend concrete over asphalt. Safety, Value & Esthetics were considered.

Despite the fact that that I have been actively involved in the concrete business since 1986 I strongly recommend that you follow the committee's recommendations and select asphalt for this project.

Sincerely

D. Michael Gawel



TOWN OF KENT JOB DESCRIPTION

POSITION: Emergency Management Director
RATE: NONE

PURPOSE OF JOB CLASS (NATURE OF WORK):

The Emergency Management Director (EMD) is appointed by and serves at the pleasure of the Chief Executive Officer (CEO). They advise the Chief Executive Officer on all Emergency Management matters and related laws, rules, regulations and requirements of Title 28 and Public Act 87-535 of the Connecticut General Statutes, and the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as Amended (42 U.S.C. 5121 *et seq*), Rev. 1998. They develop, organize, direct and coordinate the town's Emergency Management Program with the goal of saving lives and protecting property by maintaining emergency operational capabilities that mitigate, prepare for, respond to, and recover from any emergency or disaster. The Emergency Management Director is responsible for accomplishing all of the following Emergency Management functions:

- (1) Emergency Organization, Planning and Management,
- (2) Direction, Control and Warning,
- (3) Population Protection, and
- (4) Training and Exercises.

SUPERVISION RECEIVED:

Reports directly to the First Selectman.

DIRECT REPORTS:

Supervises Deputy Emergency Management Director, CERT Team Leader and various volunteers.

HOURS OF WORK:

There are no set office hours for this position. Hours of work are dependent on emergency situations and conditions as described in this job description.

EXAMPLES OF DUTIES:

- Formulates emergency management policies and procedures related to the functioning of emergency services during emergencies.
- Develops and executes a program operating budget.
- Plans, organizes, and coordinates the Emergency Management activities of those operating departments, agencies and offices of local government which are responsible for carrying out response operations in an emergency.
- Coordinates planning and organization for the use of all public, private and non-governmental resources available to local government to provide the capability of dealing with the effects of peacetime and national security (wartime) disasters.

- Updates and conforms the town's Emergency Operations Plan to state and federal criteria including national security (nuclear attack/weapons of mass destruction) risk assumptions.
- Maintains a continuous review of the public notification system, database and procedures.
- Serves as the communications planning coordinator for all town emergency direction and control communications insuring proper design, coordination, maintenance and suitability for emergency operations.
- Develops and maintains a training and exercise program to prepare the Emergency Management organization for emergency operations.
- Prepares requests for State and Federal financial assistance for emergency management programs.
- During emergencies, the Emergency Management Director assumes the overall responsibility for the operation of the Emergency Operating Center (EOC) and for advising the Chief Executive on local government emergency operations, including the execution of (1) appropriate Increased Readiness measures should a local, state, national or international crisis occur; (2) such emergency and supporting operations plans and procedures as are appropriate for the emergency; and (3) necessary coordination among the operating departments of town government.
- Coordinates, prepares and executes local government programs which involve the training and education of individual citizens and of business, industry, and private organizations in individual and collective response in an emergency.
- Maintains the Emergency Operations Plan, Annexes, Continuity Of Operation Plan (COOP), Cybersecurity Plan, and operating procedures (SOP's) updated as required by the Commissioner of the Department of Emergency Services and Public Protection or his designee.
- Prepares and submits Emergency Management reports to appropriate town, state and federal agencies as required.
- Serves as the liaison between town, state and federal agencies on Emergency Management matters.
- Maintains a reference file of general emergency preparedness, emergency response, national security (attack preparedness/weapons of mass destruction), and similar emergency management publications as guidance documents.
- Documentation and records management – is responsible for all documentation and records.
- Other duties as assigned.

KNOWLEDGE, SKILL AND ABILITY:

- Excellent working computer knowledge including use of Microsoft and Google suite of applications, email, use of internet browsers and search engines.
- Independent judgment and initiative in planning, organizing and directing the work of the office.
- Good written and oral skills.
- Good organizational skills and understanding of office procedures; good interpersonal skills; ability to work with the general public in a collegial, polite

manner. Ability to work collaboratively is essential.

MINIMUM QUALIFICATIONS – GENERAL EXPERIENCE:

- Working knowledge of local, state and federal regulations, statutes and laws governing Emergency Management.
- Minimum five (5) years' experience in Emergency Management.
- Valid driver's license and availability of a personal vehicle.
- Certification in the following National Incident Management System (NIMS) courses:
 - FEMA Incident Command System (ICS) Core Curriculum Series:
 - IS-100.c | Introduction to the Incident Command System
 - IS-200.c | Basic Incident Command System for Initial Response
 - ICS-300 | ICS 300: Intermediate Incident Command System for Expanding Incidents
 - ICS-400 | ICS 400: Advanced Incident Command System for Command and General Staff - Complex Incidents
 - IS-700.b | An Introduction to the National Incident Management System
 - IS-800.d | National Response Framework, An Introduction|
 - FEMA Professional Development Series:
 - IS-120.c | An Introduction to Exercises
 - IS-230.e | Fundamentals of Emergency Management
 - IS-235.c | Emergency Planning
 - IS-240.c | Leadership and Influence
 - IS-241.c | Decision-Making and Problem-Solving
 - IS-242.c | Effective Communication
 - IS-244.B | Developing and Managing Volunteers
 - IS-1300 | Introduction to Continuity of Operations

MINIMUM QUALIFICATIONS – SUBSTITUTIONS ALLOWED

- n/a

PREFERRED QUALIFICATIONS:

- Working knowledge of software platform Veoci
- Working knowledge of mass notification software platform Everbridge.
- Working knowledge of software platform WebEOC.
- Bachelor's degree in Emergency Management or related field.

SPECIAL REQUIREMENTS:

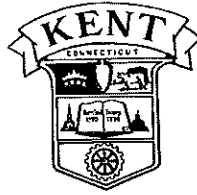
- Must be over 18 years of age.
- Must be a citizen of the United States.
- Must be available to respond to emergencies 24 hours a day, seven days a week on short or no notice.

WORKING CONDITIONS:

- Office environment.

- Repetitive motion (use of computer keyboard).
- Periodic need to carry boxes (no more than 50 lbs), move tables and chairs, hang signs, and other similar tasks that involve bending or reaching above one's head.
- May require working in austere, outdoor conditions during weather and other emergencies.

DRAFT



TOWN OF KENT JOB DESCRIPTION

POSITION: Deputy Emergency Management Director
RATE: NONE

PURPOSE OF JOB CLASS (NATURE OF WORK):

The Deputy Emergency Management Director (DEMD) is appointed by and serves at the pleasure of the Chief Executive Officer (CEO). They provide support to the Emergency Management Director, and in the absence of an EMD, they step in and act as Interim EMD, performing all duties of the EMD. They assist in advising the Chief Executive Officer on all Emergency Management matters and related laws, rules, regulations and requirements of Title 28 and Public Act 87-535 of the Connecticut General Statutes, and the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as Amended (42 U.S.C. 5121 *et seq*), Rev. 1998. They assist the EMD to develop, organize, direct and coordinate the town's Emergency Management Program with the goal of saving lives and protecting property by maintaining emergency operational capabilities that mitigate, prepare for, respond to, and recover from any emergency or disaster. The Deputy Emergency Management Director is responsible for supporting the EMD in, and have the capability to, in the absence of an EMD, accomplish all of the following Emergency Management functions:

- (1) Emergency Organization, Planning and Management,
- (2) Direction, Control and Warning,
- (3) Population Protection, and
- (4) Training and Exercises.

SUPERVISION RECEIVED:

Reports directly to the Emergency Management Director. In the absence of an EMD, they report directly to the First Selectman.

DIRECT REPORTS:

May have supervision of CERT Team Leader and various volunteers.

HOURS OF WORK:

There are no set office hours for this position. Hours of work are dependent on emergency situations and conditions.

EXAMPLES OF DUTIES:

- Working collaboratively with the EMD to assist in:
 - Formulating emergency management policies and procedures related to the functioning of emergency services during emergencies.
 - Development of a program operating budget.

- Planning, organization, and coordination of the Emergency Management activities of those operating departments, agencies and offices of local government which are responsible for carrying out response operations in an emergency.
- Coordination of planning and organization for the use of all public and private resources available to local government to provide the capability of dealing with the effects of peacetime and national security (wartime) disasters.
- Updating and conforming the town's Emergency Operations Plan to state and federal criteria including national security (nuclear attack/weapons of mass destruction) risk assumptions.
- Maintaining a continuous review of the public notification system, database and procedures.
- Communications planning coordination for all town emergency direction and control communications insuring proper design, coordination, maintenance and suitability for emergency operations.
- Development of a training and exercise program to prepare the Emergency Management organization for emergency operations.
- Prepares requests for State and Federal financial assistance for emergency management programs.
- During emergencies, the Deputy Emergency Management Director assists the EMD with management of the operation of the Emergency Operating Center (EOC) and for assisting the EMD in advising the Chief Executive Officer on local government emergency operations, including the execution of (1) appropriate Increased Readiness measures should a local, state or international crisis occur; (2) such emergency and supporting operations plans and procedures as are appropriate for the emergency; and (3) assist with any necessary coordination among the operating departments of town government.
- Support and assist the EMD in the coordination, preparation and execution of local government programs which involve the training and education of individual citizens and of business, industry, and private organizations in individual and collective response in an emergency.
- Assists the EMD in maintaining the Emergency Operations Plan, Annexes, Continuity Of Operation Plan (COOP), Cybersecurity Plan, and standard operating procedures (SOP's) updated as required by the Commissioner of the Department of Emergency Services and Public Protection or his designee.
- Prepares and submits Emergency Management reports to appropriate town, state and federal agencies as required.
- At the direction of the EMD, serves as the designee liaison between town, state and federal agencies on Emergency Management matters.
- Maintains a reference file of general emergency preparedness, emergency response, national security (attack preparedness/weapons of mass destruction), and similar emergency management publications as guidance documents.
- Documentation and records management.

- Other duties as assigned.
- In the absence of an EMD, the DEMD shall assume the duties of the EMD.

KNOWLEDGE, SKILL AND ABILITY:

- Excellent working computer knowledge including use of Microsoft and Google suite of applications, email, use of internet browsers and search engines.
- Independent judgment and initiative in planning, organizing and directing the work of the office.
- Good written and oral skills.
- Good organizational skills and understanding of office procedures; good interpersonal skills; ability to work with the general public in a collegial, polite manner. Ability to work collaboratively is essential.

MINIMUM QUALIFICATIONS – GENERAL EXPERIENCE:

- Working knowledge of local, state and federal regulations, statutes and laws governing Emergency Management.
- Minimum two (2) years' experience in Emergency Management.
- Valid driver's license and availability of a personal vehicle.
- Certification in the following National Incident Management System (NIMS) courses:
 - FEMA Incident Command System (ICS) Core Curriculum Series:
 - IS-100.c | Introduction to the Incident Command System
 - IS-200.c | Basic Incident Command System for Initial Response
 - ICS-300 | ICS 300: Intermediate Incident Command System for Expanding Incidents
 - ICS-400 | ICS 400: Advanced Incident Command System for Command and General Staff - Complex Incidents
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 - FEMA Professional Development Series:
 - IS-120.c | An Introduction to Exercises
 - IS-230.e | Fundamentals of Emergency Management
 - IS-235.c | Emergency Planning
 - IS-240.c | Leadership and Influence
 - IS-241.c | Decision-Making and Problem-Solving
 - IS-242.c | Effective Communication
 - IS-244.B | Developing and Managing Volunteers
 - IS-1300 | Introduction to Continuity of Operations

MINIMUM QUALIFICATIONS – SUBSTITUTIONS ALLOWED

n/a

PREFERRED QUALIFICATIONS:

- Working knowledge of software platform Veoci
- Working knowledge of mass notification software platform Everbridge.

- Working knowledge of software platform WebEOC
- Bachelor's degree in Emergency Management or related field

SPECIAL REQUIREMENTS:

- Must be over 18 years of age.
- Must be a citizen of the United States.
- Must be available to respond to emergencies 24 hours a day, seven days a week on short or no notice.

WORKING CONDITIONS:

- Office environment.
- Repetitive motion (use of computer keyboard).
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