

RECEIVED

By Darlene Brady at 4:25 pm, Jun 09, 2021



Board of Selectmen
Regular Meeting

June 8, 2021
6:30 P.M.

Present: Jean Speck, Chris Garrity and Ed Matson.

Also, present: Darlene Brady, Bonnie Donzella, Josie Donzella, Donna Hayes, Barbara Herbst, Jesse Klingebiel, Rick Osborne, Leah Pullaro, Stephen Robey and Lynn Worthington.

Jean Speck called the meeting to order at 6:31 p.m.

Jean Speck made a motion to add the following item to the agenda:

Executive session to item 10. Union Contract

Chris Garrity seconded the motion and the motion carried.

Jean Speck made a motion to add the following item to the agenda:

7.1 Food Trucks – peddler permits

Chris Garrity seconded the motion and the motion carried.

Chris Garrity made a motion to add the following item to the agenda:

7.7 Emergency Management

Ed Matson seconded the motion and the motion carried.

Approval of Minutes:

Jean Speck made a motion to approve May 11, 2021 Board of Selectmen Regular meeting minutes, as submitted. Ed Matson seconded the motion and the motion carried.

Public Communication:

May 30, 2021 email from Matt Starr regarding Botsford Road safety:

Jean Speck stated that the obstruction was overgrown bushes on her property. She has trimmed the bushes.

Lynn Worthington expressed concern with the Board of Selectmen not identifying the new hires by name at the last BOS meeting. Jean Speck confirmed that was done because of the timing and the applicants not being notified prior to the public meeting.

Treasurer's Report:

Barbara Herbst screen shared and discussed the following reports (attached):

- Actual vs. Budget Revenue July 2020 through May 2021
- Line Average vs. Budget July 2020 through May 2021
- Treasurer's Report

Chris Garrity made a motion to have Ruth Epstein and Bruce Adams removed as signers and to add Jean Speck as a signer to the Town Clerk's account at Union Savings Bank. Jean Speck seconded the motion and the motion carried.

Chris Garrity made a motion to accept the treasurer's recommendation and hire Marcie Newton as the part time treasurer's assistant. Jean Speck seconded the motion and the motion carried.

During a lengthy discussion, Chris Garrity asked Jean Speck to put the word out via the website, Facebook and the newsletter, to the public that there are opportunities to be on the panel that will create a needs assessment for ARPA funds.

Assessor's Report:

Jen Dubray did not attend the meeting and did not provide a report.

Tax Refunds:

No tax refunds, no action taken.

Food Trucks-Peddler Permits:

Jean Speck made a motion to remove the suspension previously put in place for the peddler permits. Ed Matson seconded the motion. The following items were discussed during discussion:

- Table the topic for a Special Meeting.
- Currently cannot issue any Peddler Permits.
- Current Ordinance defines peddler.
- Have received inquiries from private property owners wanted to have food trucks.
 - Per Town Attorney four (4) criteria for private property owners to host food truck
 - Private property
 - Not open to the public
 - Food not being sold
 - Contact Torrington Area Health District (TAHD)

Jean Speck called for the vote. All three voted, yes. The motion carried.

Annual Tax Collector small balance adjustment:

Jean Speck made a motion to adjust all of the credit balances totaling \$53.68 to zero and the \$53.68 be transferred to Tax Refunds, Line 130-320. Chris Garrity seconded the motion and the motion carried.

Housatonic River Commission request for resubmittal of support letter to Nation Park Services:

Jean Speck made a motion to resubmit a letter of support to Housatonic River Commission in support of their application for Wild and Scenic designation. Chris Garrity seconded the motion and the motion carried.

Appointment of Anthony Palumbo as IWC Alternate:

Jean Speck made a motion to accept the recommendation from Donna Hayes and the Inland Wetland Commission and appoint Anthony Palumbo to the open Inland Wetland alternate position with a term date ending December 21, 2023. Ed Matson seconded the motion and the motion carried.

Senior Center programming proposal:

The Board of Selectmen agreed on the following:

- Designating the role of Senior Center Director under the auspices of the Social Services Director and Municipal Agent for the Elderly.
- Social Services Director to flush out the pilot program.
 - Day-to-day.
 - Growth of the pilot.
- Presentation to BOS at July meeting, at which the BOS will figure out how to compensate the Social Services Director for the program.

Resident Trooper Funding:

Jean Speck will contact the three private schools and High Watch to discuss the Resident Trooper funding program and follow-up with an updated agreement for fiscal year 2021/2022.

Emergency Management:

Chris Garrity asked that the Emergency Management Department prepare a presentation for the July BOS meeting to include the following:

- Mission statement
- Goals
- What they do
- Who they support?
- Are they regional?

Hiring Subcommittees – update:

Jean Speck welcomed the following new employees:

- Assistant Tax Collector – Josie Donzella
- Interim Park and Rec Director – Miranda Lovato
- Transfer Station staff – Rob Hayes and Zachery Wilcox
- Treasurer's Assistant – Marcie Newton

Jean Speck will follow-up with the Board of Finance on the status of the BOF Clerk.

Disband subcommittee(s)

Jean Speck made a motion to disband the following subcommittees:

- Assistant Tax Collector Hiring Subcommittee
- Interim Park and Rec Director Hiring Subcommittee
- Transfer Station Hiring subcommittee
- Treasurer Clerk Hiring subcommittee
- Board of Finance Hiring Subcommittee

Chris Garrity seconded the motion and the motion carried.

Jean Speck noted that the “Hiring Policy” was onerous, clunky, and cumbersome, took a lot of time. She would like to get input from the department heads and clean up the process.

Highway Maintainer position discussion:

Chris Garrity made a motion to authorize the Highway Foreman to fill the open non-CDL Maintainer position with a CDL Maintainer. Jean Speck seconded the motion and the motion carried.

Chris Garrity made a motion to create a Highway CDL Maintainer hiring subcommittee comprised of Jean Speck, Ed Matson and Rick Osborne. Jean Speck seconded the motion and the motion carried.

Town Hall Opening and Meetings:

Jean Speck reported the following:

- Town Hall is open to the public.
- Following DPH guidelines – posted on the doors.
- Meeting with a/v companies to equip the large meeting room with technology that would allow for hybrid meetings.

Policy and Procedure Manual:

Jean Speck reported she has not had time to review the Policy and Procedure Manual.

Streetscape Building Committee:

Jean Speck report the last easement from Webster Bank has been received. Ed Matson noted the engineer has been moving forward without the last easement.

Swift House – Roof Replacement sub-committee:

Ed Matson reported the Swift House Roof Replacement Task Force II subcommittee met and agreed on the contractor for the chimney work but will need to get additional bids for the roof replacement. He added that there has been a significant increase in construction costs since last year.

Main Street – noise/traffic:

The BOS agreed Jean Speck would put the word out to the public that there will be opportunities to be on a Main Street noise and traffic subcommittee.

Union Contract – Executive Session:

Jean Speck made a motion to go into Executive Session at 9:13 p.m. to discuss the union contract negotiations. Chris Garrity seconded the motion and the motion carried.

Jean Speck made a motion to come out of Executive Session at 9:29 p.m. Chris Garrity seconded the motion and the motion carried.

Selectmen's Reports:

Jean Speck:

- Met with ROV and Town Clerk to follow-up after the Annual Budget Meeting.
- Receiving many inquiries for the use of the Community House.
- Red Cross will start using the Community House and would like to schedule monthly blood drives there.
- Met with Ambulance Chief Bonnie Donzella regarding the EMS staffing.
- Forming a Committee for Town wide broadband – will mold Norfolk.
- Watching Bills in the Senate and House.

Chris Garrity had nothing additional to report.

Ed Matson:

- Expressed concern with Red Cross and their ability to stay on schedule for appointments.
- Noticed Bulls Bridge Barrier being replaced – concerns with safety.
- Bottle Bill passed – any thoughts on improving the redemption area?
- Speed signs – where and when they the new signs be out?
 - Rick Osborne is working on obtaining the correct poles for the new signs.

Tasks:

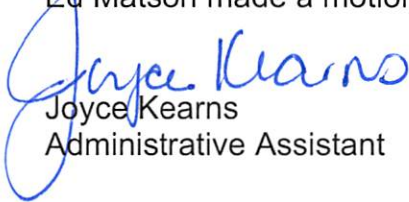
Tasks from the meeting:

1. Put the word out via the website, Facebook and the newsletter, to the public that there are opportunities to be on the panel that will create a needs assessment for ARPA funds.
2. Schedule a Special Meeting Peddler Permit – Food Truck
3. Resubmit a letter of support to Housatonic River Commission in support of their application for Wild and Scenic designation.
4. Contact the three private schools and High Watch to discuss the Resident Trooper funding program and follow-up with an updated agreement for fiscal year 2021/2022.

5. Emergency Management Department prepare a presentation for the July BOS meeting to include the following:
 - 5.1. Mission statement
 - 5.2. Goals
 - 5.3. What they do
 - 5.4. Who they support?
 - 5.5. Are they regional?
6. Follow-up with the Board of Finance on the status of the BOF Clerk
7. Get input from the department heads on the "Hiring Policy" and clean up the process.
8. Equip the large meeting room with technology that would allow for hybrid meetings
9. Put the word out to the public that there will be opportunities to be on a Main Street noise and traffic subcommittee.
10. Follow-up with Union Representative on union negotiations.

Adjourn:

Ed Matson made a motion to adjourn the meeting at 9:45 p.m.


Joyce Kearns
Administrative Assistant

These are draft minutes and the Board of Selectmen at the subsequent meeting may make corrections. Please refer to subsequent meeting minutes for possible corrections and approval of these minutes.



BOARD OF SELECTMEN
Regular Meeting Agenda
June 8, 2021 6:30 P.M.

Access to meeting via Zoom: <https://us02web.zoom.us/j/86730978054>

Meeting ID: 867 3097 8054

One tap mobile: +1 646 558 8656 US (New York)

1. **Call to order**
2. **Approval of Minutes**
 - 2.1. May 11, 2021 Regular Meeting
3. **Public Communication**
 - 3.1. May 30, 2021 email from Matt Starr regarding Botsford Road safety
4. **Treasurer's Report**
5. **Assessor's Report**
6. **Tax Refunds**
7. **New Business**
 - 7.1. Tax Collector small balance adjustment
 - 7.2. Housatonic River Commission request for resubmittal of support letter to National Park Service
 - 7.3. Appointment of Anthony Palumbo as IWC Alternate
 - 7.4. Senior Center programming proposal
 - 7.5. Trooper Funding
8. **Old Business**
 - 8.1. *Hiring subcommittees – updates*
 - 8.1.1. Assistant Tax Collector – Josie Donzella
 - 8.1.2. Interim Park and Rec Director Recommendation – Miranda Lovato
 - 8.1.3. Transfer Station - Rob Hayes, Zachery Wilcox
 - 8.1.4. Treasurer's Assistant – Marcie Newton
 - 8.1.5. Board of Finance Clerk
 - 8.2. *Disband subcommittee(s)*
 - 8.2.1. Assistant Tax Collector Hiring Subcommittee
 - 8.2.2. Interim Park and Rec Director Hiring Subcommittee
 - 8.2.3. Transfer Station Hiring subcommittee
 - 8.2.4. Treasurer Clerk Hiring subcommittee
 - 8.3. *Highway Maintainer position discussion*
 - 8.4. *Town Hall opening and meetings*
 - 8.5. *Policy and Procedure Manual*
 - 8.5.1. Hiring Policy
 - 8.5.2. Review Manual
9. **BOS Subcommittees**
 - 9.1. *Streetscape Building Committee*
 - 9.2. *Swift House – Roof Replacement sub-committee*
 - 9.3. *Main Street – noise/traffic*
10. **Union Contract**
11. **Selectmen Reports**
12. **Adjourn**



Joyce Kearns <adminassist@townofkentct.org>

Botsford Road safety

1 message

MATHEW STARR <mstarr03@snet.net>

Sun, May 30, 2021 at 9:43 AM

To: Trooper Fisher <residenttrooper@townofkentct.org>

Cc: Board of Selectmen Town of Kent <selectmen@townofkentct.org>

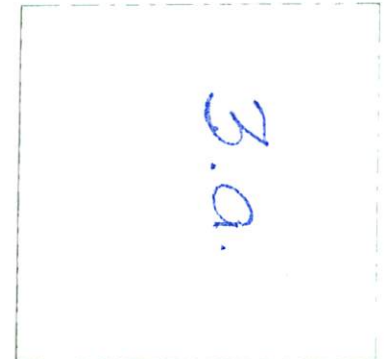
Trooper Fisher,

Attempting to exit Botsford onto US-RT7 aka Kent Cornwall Road has become very unsafe due to the obstructed line of sight to the south and the high speed of north bound traffic. If you stop at the painted stop line as required it is impossible to see northbound traffic at a distance safe enough to exit resulting in having to creep out into the lane to try and exit.

If you and the BOS are not the right people to notify please advise before it results in a accident.

Thank you Mathew Starr

Sent from AT&T Yahoo Mail for iPhone



TOWN OF KENT
Actual vs Budget
Revenue
July 2020 through May 2021

	Jul '20 - May 21	Budget	\$ Over Budget			
130-310 · Property Taxes	11,136,077	10,916,134	219,943			
130-320 · Tax Refunds	(7,987)	-	(7,987)			
130-330 · Property Taxes - Interest	55,780	40,000	15,780			
130-340 · Property Tax - Liens	813	500	313			
130-350 · Property tax relief	905		905			
130-360 · 490 Tax Penalty	49,421	-	49,421			
130-400 · Town Aid Roads CT Grant	291,531	285,000	6,531			
130-500 · Lein ST Property	28,889	28,889	-			
130-900 · Telecom Property	13,673	13,000	673			
131-000 · Educational Assistance	27,594	27,830	(236)			
131-450 · Pequot Funds	865	1,298	(433)			
131-500 · State of CT Misc	2,411	1,000	1,411			
131-501 · Federal Misc	114	-	114			
131-900 · Community House	-	10,000	(10,000)			
131-920 · Swift House Rent	1,200	1,000	200			
132-000 · Interest on Investments	5,471	50,000	(44,529)			
132-100 · Miscellaneous Fees	75,244	81,000	(5,756)			
132-150 · Cell Tower Rent	79,169	86,952	(7,783)			
132-200 · Building Permits	26,845	18,000	8,845			
132-300 · Transfer Station Income	94,874	95,000	(126)			
132-310 · Bulky Waste	11,516	5,000	6,516			
132-330 · Raffle Permits	-	50	(50)			
132-340 · Pistol Permits	2,100	400	1,700			
132-400 · P & Z Fees / Road Inspection	20,275	15,000	5,275			
132-410 · Commission In/Wet	1,558	800	758			
132-420 · Commission of ZBA	170	500	(330)			
132-500 · Town Clerk Fees / Conveyance Ta	183,866	80,000	103,866			
132-600 · KCS tuition	28,375	-	28,375			
132-800 · Park & Recreation	250	750	(500)			
132-810 · Park & Rec Pass	315	3,000	(2,685)			
132-820 · Park & Rec Sports	-	3,500	(3,500)			
132-830 · Park & Rec Classes	193	750	(557)			
132-840 · Park & Rec Enrichment	4,949	11,000	(6,051)			
132-850 · Park & Rec Enrichment Camp	-	13,000	(13,000)			
132-860 · Bus Trips & Programs	-	750	(750)			
132-900 · UDGf	-	780,000	(780,000)			
132-910 · Funds Capital & Nonrecurring	945,000	945,000	-	More than	Less than	UDGF
132-950 · Maple Street Extension	20,000	20,000	-	budgeted	budgeted	budgeted
total income	13,101,456	13,535,103	(433,647)	450,626	(104,273)	(780,000)

TOWN OF KENT
Line overages vs Budget
 July 2020 through May 2021

	<u>Jul '20 - May 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>
051-000 · ATTORNEY FEES			
051-413 · Litigation	54,043.26	12,500.00	41,543.26
Total 051-000 · ATTORNEY FEES	59,848.26	29,000.00	30,848.26 OVER Budget
060-000 · GRANTS			
070-855 · COST (Council of Small Towns)	975.00	725.00	250.00
Total 070-000 · ASSOCIATIONS	50,810.95	54,912.00	-4,101.05 NOT over budget
028-000 · FIRE MARSHAL			
028-998 · Social Security	1,569.45	0.00	1,569.45
Total 028-000 · FIRE MARSHAL	24,510.82	34,776.00	-10,265.18 NOT over budget
031-000 · TOWN GARAGE BUILDING			
031-504 · Water	532.60	500.00	32.60
031-505 · Maintenance	4,307.35	3,700.00	607.35
Total 031-000 · TOWN GARAGE BUILDING	15,665.30	20,810.00	-5,144.70 NOT over budget
040-000 · HIGHWAY DEPARTMENT			
040-602 · Road Supplies	8,957.60	5,000.00	3,957.60
Total 040-000 · HIGHWAY DEPARTMENT	897,131.74	1,405,932.00	-508,800.26 NOT over budget
029-000 · SOCIAL SERVICES			
029-201 · Supplies	899.32	800.00	99.32
Total 029-000 · SOCIAL SERVICES	68,867.79	75,460.00	-6,592.21 NOT over budget
033-000 · SENIOR CENTER			
033-509 · Custodian	1,890.00	1,500.00	390.00
Total 033-000 · SENIOR CENTER	9,495.11	19,075.00	-9,579.89 NOT over budget
050-501 · Welcome Center Public Restroom	15,221.76	7,500.00	7,721.76 OVER Budget
023-000 · PARK & REC			
023-101 · Salary Director	57,346.54	52,965.00	4,381.54
023-501 · Telephone	450.00	0.00	450.00
023-502 · Electric	486.86	900.00	-413.14
Total 023-000 · PARK & REC	99,554.20	161,135.00	-61,580.80 NOT over budget
032-000 · Community House			
032-505 · Maintenance	2,691.90	2,500.00	191.90
032-507 · Repairs	6,105.13	5,000.00	1,105.13
Total 032-000 · Community House	20,335.48	24,855.00	-4,519.52 NOT over budget
034-000 · Swift House			
034-505 · Maintenance	10,346.75	5,500.00	4,846.75
Total 034-000 · Swift House	13,601.50	11,300.00	2,301.50 OVER Budget

TOWN OF KENT
Line overages vs Budget
July 2020 through May 2021

	Jul '20 - May 21	Budget	\$ Over Budget
043-000 · TRANSFER STATION			
043-101 · Salary	52,275.81	51,641.00	634.81
043-201 · Supplies	2,691.43	2,000.00	691.43
043-667 · Tipping Fees	2,107.10	2,000.00	107.10
Total 043-000 · TRANSFER STATION	130,629.93	141,292.00	-10,662.07 NOT over budget

Regarding ARPA funding, the criteria has been established by the Federal Government

Congress's clear intent that Fiscal Recovery Funds be spent within the four eligible uses identified in the statute—and not otherwise.

- (1) to respond to the public health emergency and its negative economic impacts
- (2) to provide premium pay to essential workers
- (3) to provide government services to the extent of eligible governments' revenue losses
- (4) to make necessary water, sewer, and broadband infrastructure investments

These four eligible uses reflect Congress's judgment that the Fiscal Recovery Funds should be expended in particular ways that support recovery from the COVID–19 public health emergency.

The further restrictions reflect Congress's judgment that tax cuts and pension deposits do not fall within these eligible uses.

The interim final rule describes how Treasury will identify when such uses have occurred and how it will recoup funds put toward these impermissible uses and, as discussed in Section VIII of this SUPPLEMENTARY INFORMATION, establishes a reporting framework for monitoring the use of Fiscal Recovery Funds for eligible uses.

TOWN OF KENT
Line overages vs Budget
 July 2020 through May 2021

	<u>Jul '20 - May 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>
010-000 · BOARD OF SELECTMEN			
010-201 · Supplies	1,099.30	500.00	599.30
010-301 · Computer Services	472.14	0.00	472.14
010-401 · Discretionary Expenditures	316.94	250.00	66.94
010-405 · Newsletter	627.16	600.00	27.16
010-451 · Conferences	1,681.64	0.00	1,681.64
Total 010-000 · BOARD OF SELECTMEN	187,082.88	212,899.00	-25,816.12 NOT over budget
013-000 · REGISTRAR OF VOTERS			
013-101 · Registrars & Deputies Wages	21,880.95	15,984.00	5,896.95
013-998 · Social Security	1,614.22	1,531.00	83.22
013-404 · Election Refreshments	649.59	500.00	149.59
Total 013-000 · REGISTRAR OF VOTERS	32,918.81	32,084.00	834.81 OVER Budget
014-000 · BOARD OF FINANCE			
014-201 · Supplies	450.00	50.00	400.00
014-406 · Auditors	23,700.00	22,000.00	1,700.00
Total 014-000 · BOARD OF FINANCE	25,563.32	25,266.00	297.32 OVER Budget
015-000 · TREASURER			
015-301 · Computer Services	3,825.93	1,200.00	2,625.93
Total 015-000 · TREASURER	49,964.90	56,017.00	-6,052.10 NOT over budget
024-000 · PLANNING AND ZONING			
024-203 · Notices	3,213.20	2,000.00	1,213.20
024-452 · Training	600.00	250.00	350.00
Total 024-000 · PLANNING AND ZONING	73,998.52	87,058.00	-13,059.48 NOT over budget
025-000 · ZONING BOARD OF APPEALS			
025-202 · Postage	236.17	150.00	86.17
Total 025-000 · ZONING BOARD OF APPEALS	729.03	2,330.00	-1,600.97 NOT over budget
026-000 · INLAND / WETLANDS			
026-203 · Notices	893.04	750.00	143.04
Total 026-000 · INLAND / WETLANDS	38,939.40	41,939.00	-2,999.60 NOT over budget
027-000 · BUILDING INSPECTOR			
027-205 · State Education Fund	6,607.81	4,200.00	2,407.81
027-450 · Dues	225.00	150.00	75.00
Total 027-000 · BUILDING INSPECTOR	14,735.86	14,138.00	597.86 OVER Budget
030-000 · TOWN HALL			
030-502 · Electric	12,298.80	11,000.00	1,298.80
030-506 · Building Supplies	2,516.19	1,500.00	1,016.19
Total 030-000 · TOWN HALL	97,632.08	117,700.00	-20,067.92 NOT over budget

Treasurer's Report

6/8/2021

	<u>BoS Meetings</u>	<u>BoF Meetings</u>	<u>Misc</u>	
	<u>5.11.21</u>	<u>5.19.21</u>		
			5.6.21 Streetscape	
			5.5.21 FEMA	
			5.7.21 Budget Hearing	
			5.12.21 TAP Grant	
			5.21.21 FEMA	
			5.21.21 Town Meeting	
			5.28.21 Webinar on ARPA funding	
	<u>April</u>		<u>May</u>	
A/P Checks Issued	76	178,346	76	96,543
Payroll	134	90,117	113	88,939
BoE Transactions	51	629,982	68	411,631
Deposits	11	122,029	10	85,966
	-	-	-	-
Totals	272	1,020,474	267	683,079

FY 2020 -2021

	Actual	Budget	% of Budget	Increases approved / Jan Town Meeting
Income	<u>\$ 13,101,456</u>	<u>\$ 13,535,103</u>	<u>96.8%</u>	
A • General Government	\$ 1,328,247	\$ 1,386,173	95.82%	
B • Public Safety	\$ 60,995	\$ 261,281	19.8%	
C • Public Works	\$ 1,024,629	\$ 1,779,817	57.57%	
D • Health and Welfare	\$ 110,006	\$ 117,297	93.78%	
E • Recreation	\$ 147,423	\$ 217,290	38.9%	
F • Sanitation	\$ 131,345	\$ 143,292	91.66%	
G • Board of Education	\$ 6,447,771	\$ 7,292,037	88.42%	
H • Debt Service	\$ 432,569	\$ 432,569	100.0%	
I • Transfer to Capital	\$ 1,092,847	\$ 952,847	114.69%	
J • Transfer to Dog Fund	\$ 7,500	\$ 7,500	100.0%	
K • Current Year Capital Projects	\$ 945,000	\$ 945,000	100.0%	
Total Expense	<u>\$ 11,728,332</u>	<u>\$ 13,535,103</u>	<u>86.65%</u>	

-\$40,528	variance between Interest on investments realized and budgeted
\$49,421	490 tax penalty not budgeted
\$103,866	amount of revenue collected by Town Clerk above budgeted amount
\$28,375	KCS Tuition payments received, not budgeted

\$26,657	funding left of the \$55,000 appropriation to KVFD to cover EMS staffing as of 5.31.21
\$87,897	funding left in DPW staff salaries as of 5.31.21
\$7,766	funding left in DPW snow OT as of 5.31.21
\$53,543	Litigation costs over budget due to Cell Tower (total costs \$50,436)
\$33,591	funding left in P/R hourly Employees as of 5.31.21

Office of the Tax Collector

Town of Kent

7.a.

41 Kent Green Boulevard
P.O. Box 311
Kent, CT 06757
(860) 927-3269

May 18, 2021

In accordance with the Town of Kent Code of Ordinances, Chapter 18, Sec. 18-8 dated 1/2009; the Tax Collector is authorized to retain overpayments of taxes if such credit balances are less than \$5.00. The fifty seven accounts on the attached list dated 05/18/2021 have balances from (\$.01) to (\$5.00) totaling \$53.68. I request that the Board of Selectman approve adjusting all of these credit balances to zero and the \$53.68 be transferred to Tax Refunds, Line 130-320.

Date of approval of Tax Collector: 05/18/2020



Deborah Devaux, CCMC, Tax Collector, Town of Kent

Date of approval of the Board of Selectman: _____

Board of Selectman

Credit Report												
KENT As Of Date 05/18/2021 Cash Type : TOWN												
Date: 05/18/2021 Page: 1												
Conditions : Year 2017 To 2019 Dist To Order By Bill Number Include Susp : No Suspense Recap by Bank : No Recap by District No Tax/Def All												
Bill #	S-D	Name	TOT Tax	TOT Adj	TOT Paid	Last Paid	Tax Due	INT Due	Lien Due	Fee Due	Bint Due	Total Due
2017-03-0051679		LANE JENNY D	243.98	0.00	244.19	09/15/2020	-0.21	0.00	0.00	0.00	0.00	-0.21
TOT MOTOR VEHICL	# Of Accts: 1		243.98	0.00	244.19		-0.21	0.00	0.00	0.00	0.00	-0.21
YEAR 2017	# Of Accts: 1		243.98	0.00	244.19		-0.21	0.00	0.00	0.00	0.00	-0.21
2018-03-0050750		ECKEL LAURA H	10.61	-3.54	10.61	07/31/2020	-3.54	0.00	0.00	0.00	0.00	-3.54
2018-03-0052409		RODGER SARA M	22.46	0.00	23.64	06/29/2020	-1.18	0.00	0.00	0.00	0.00	-1.18
2018-03-0052888		TRINIDAD-BRITO ELSA M	58.06	0.00	58.68	07/06/2020	-0.62	0.00	0.00	0.00	0.00	-0.62
TOT MOTOR VEHICL	# Of Accts: 3		91.13	-3.54	92.93		-5.34	0.00	0.00	0.00	0.00	-5.34
YEAR 2018	# Of Accts: 3		91.13	-3.54	92.93		-5.34	0.00	0.00	0.00	0.00	-5.34
2019-01-0000026		73 SOUTH STREET II LLC	1,520.44	0.00	1,520.74	03/01/2021	-0.30	0.00	0.00	0.00	0.00	-0.30
2019-01-0000122		BALIS & BIBB & SPRING & H	684.86	0.00	684.87	01/12/2021	-0.01	0.00	0.00	0.00	0.00	-0.01
2019-01-0000371		COHEN IRWIN &	3,792.72	0.00	3,792.73	01/27/2021	-0.01	0.00	0.00	0.00	0.00	-0.01
2019-01-0000391		CONTE JEROME	1,968.94	0.00	1,968.96	01/25/2021	-0.02	0.00	0.00	0.00	0.00	-0.02
2019-01-0000461		DEROBERTIS NICHOLAS E MD	1,306.42	0.00	1,306.44	01/27/2021	-0.02	0.00	0.00	0.00	0.00	-0.02
2019-01-0000481		DITISHEIM VIVIAN H	1,109.16	0.00	1,109.21	04/12/2021	-0.05	0.00	0.00	0.00	0.00	-0.05
2019-01-0000531		COOPER JANE	2,642.62	0.00	2,642.63	12/15/2020	-0.01	0.00	0.00	0.00	0.00	-0.01
2019-01-0000693		GREEN MAUREEN & SHERMAN	6,202.08	0.00	6,202.14	01/27/2021	-0.06	0.00	0.00	0.00	0.00	-0.06
2019-01-0000934		KAN AMANDA L &	16,361.92	0.00	16,361.96	07/24/2020	-0.04	0.00	0.00	0.00	0.00	-0.04
2019-01-0001186		MAPLE STREET EXTENSION LL	74.44	0.00	74.45	07/28/2020	-0.01	0.00	0.00	0.00	0.00	-0.01
2019-01-0001189		MARGULIES RICHARD A & COR	1,823.78	0.00	1,823.87	03/15/2021	-0.09	0.00	0.00	0.00	0.00	-0.09
2019-01-0001403		PALMER FRANKLYN P	2,206.50	0.00	2,207.50	02/01/2021	-1.00	0.00	0.00	0.00	0.00	-1.00
2019-01-0001440		PESOLA MICHAEL & MARIE	5,249.88	0.00	5,250.76	02/08/2021	-0.88	0.00	0.00	0.00	0.00	-0.88
2019-01-0001621		SARIO DONNA B	1,633.22	0.00	1,633.61	12/30/2020	-0.39	0.00	0.00	0.00	0.00	-0.39
2019-01-0001692		SKLARZ MATTHEW	1,924.28	0.00	1,924.37	05/10/2021	-0.09	0.00	0.00	0.00	0.00	-0.09
2019-01-0001760		STEVENS BROOKE C & KAREN	3,305.14	0.00	3,305.84	02/01/2021	-0.70	0.00	0.00	0.00	0.00	-0.70
2019-01-0001787		TESSITORE JOSEPH C & MARG	6,978.76	0.00	6,979.14	01/04/2021	-0.38	0.00	0.00	0.00	0.00	-0.38
2019-01-0001808		TRAYMON DOLPH EST & AUDRE	9,788.86	0.00	9,788.87	02/01/2021	-0.01	0.00	0.00	0.00	0.00	-0.01
2019-01-0001852		WAGNER CAROLYN A & EDWARD	4,185.40	0.00	4,185.42	01/11/2021	-0.02	0.00	0.00	0.00	0.00	-0.02
TOT REAL ESTATE	# Of Accts: 19		72,759.42	0.00	72,763.51		-4.09	0.00	0.00	0.00	0.00	-4.09
2019-02-0040037		BOULEY DAVID	88.58	0.00	92.22	03/01/2021	-3.64	0.00	0.00	0.00	0.00	-3.64
2019-02-0040129		GOOD PORTFOLIO LLC	6.14	0.00	6.50	07/24/2020	-0.36	0.00	0.00	0.00	0.00	-0.36
2019-02-0040317		SUMMERLAND INC	9,408.66	0.00	9,409.06	01/25/2021	-0.40	0.00	0.00	0.00	0.00	-0.40
2019-02-0040322		TAYLOR PROPANE	123.20	0.00	123.74	03/23/2021	-0.54	0.00	0.00	0.00	0.00	-0.54
TOT PERS PROPERTY	# Of Accts: 4		9,626.58	0.00	9,631.52		-4.94	0.00	0.00	0.00	0.00	-4.94
2019-03-0050048		AGLI JOSEPH D	124.50	0.00	124.52	07/08/2020	-0.02	0.00	0.00	0.00	0.00	-0.02
2019-03-0050257		BRACEY ALYWIN A	350.80	0.00	354.14	11/23/2020	-3.34	0.00	0.00	0.00	0.00	-3.34
2019-03-0050321		BURKE JEFFERY J	16.75	0.00	18.00	11/17/2020	-1.25	0.00	0.00	0.00	0.00	-1.25
2019-03-0050409		CHERICO DONALD J III	420.77	0.00	421.43	08/31/2020	-0.66	0.00	0.00	0.00	0.00	-0.66
2019-03-0050455		COHEN LINDA A	104.59	0.00	109.30	08/17/2020	-4.71	0.00	0.00	0.00	0.00	-4.71
2019-03-0050462		CONBOY SEAN	107.57	0.00	108.71	01/20/2021	-1.14	0.00	0.00	0.00	0.00	-1.14
2019-03-0050569		DAVIS EUGENE P	9.31	-1.55	9.31	11/02/2020	-1.55	0.00	0.00	0.00	0.00	-1.55
2019-03-0050815		FENYES PLUMBING & HEATING	9.31	-2.33	9.31	07/17/2020	-2.33	0.00	0.00	0.00	0.00	-2.33
2019-03-0051241		HOSTERMAN DOROTHY L	106.82	-97.96	10.82	11/30/2020	-1.96	0.00	0.00	0.00	0.00	-1.96
2019-03-0051281		HUMISTON BENJAMIN O	136.78	0.00	137.32	09/01/2020	-0.54	0.00	0.00	0.00	0.00	-0.54
2019-03-0051574		KINNEY JACK R	9.31	-0.77	9.31	09/28/2020	-0.77	0.00	0.00	0.00	0.00	-0.77
2019-03-0051608		KOULOURIS NIKOLAOS K	172.70	0.00	173.00	07/29/2020	-0.30	0.00	0.00	0.00	0.00	-0.30
2019-03-0051675		LEE PAUL T	203.97	0.00	206.97	11/16/2020	-3.00	0.00	0.00	0.00	0.00	-3.00
2019-03-0051722		LINDNER DANA M	38.15	-3.16	38.15	08/17/2020	-3.16	0.00	0.00	0.00	0.00	-3.16
2019-03-0052020		MUESSEL GORDON H	47.64	-3.94	47.64	09/02/2020	-3.94	0.00	0.00	0.00	0.00	-3.94
2019-03-0052115		ORR HAROLD	32.75	0.00	33.00	10/13/2020	-0.25	0.00	0.00	0.00	0.00	-0.25
2019-03-0052202		PENNUCCI JENNIFER L	223.13	0.00	223.71	09/30/2020	-0.58	0.00	0.00	0.00	0.00	-0.58
2019-03-0052410		RUNDALL JAMES E	155.95	0.00	156.25	11/02/2020	-0.30	0.00	0.00	0.00	0.00	-0.30
2019-03-0052443		SANDQUIST MELODY J	142.92	0.00	144.92	09/30/2020	-2.00	0.00	0.00	0.00	0.00	-2.00
2019-03-0052520		SEYMOUR WILLIAM P	9.31	0.00	11.31	08/04/2020	-2.00	0.00	0.00	0.00	0.00	-2.00
2019-03-0052551		SLATER MICHAEL F	84.30	0.00	86.01	08/12/2020	-1.71	0.00	0.00	0.00	0.00	-1.71

Credit Report

KENT As Of Date 05/18/2021 Cash Type : TOWN

Date: 05/18/2021 Page: 2

Conditions : Year 2017 To 2019 Dist To Order By Bill Number Include Susp : No Suspense Recap by Bank : No Recap by District No Tax/Def All

Bill #	S-D	Name	TOT Tax	TOT Adj	TOT Paid	Last Paid	Tax Due	INT Due	Lien Due	Fee Due	Bint Due	Total Due
2019-03-0052794		THOMPSON NICHOLAS E	27.36	0.00	27.79	09/28/2020	-0.43	0.00	0.00	0.00	0.00	-0.43
2019-03-0052816		TORREZ JOHNNY A	45.22	0.00	45.29	10/05/2020	-0.07	0.00	0.00	0.00	0.00	-0.07
2019-03-0052873		UTZ DAVID F	9.31	0.00	9.99	11/16/2020	-0.68	0.00	0.00	0.00	0.00	-0.68
2019-03-0052875		VALENTINE JOHN M	9.31	0.00	10.97	08/24/2020	-1.66	0.00	0.00	0.00	0.00	-1.66
TOT MOTOR VEHICL	# Of Accts: 25		2,598.53	-109.71	2,527.17		-38.35	0.00	0.00	0.00	0.00	-38.35
2019-04-0080039		BURNHAM CIARA A	101.28	0.00	101.78	12/29/2020	-0.50	0.00	0.00	0.00	0.00	-0.50
2019-04-0080070		CURTISS DENIS L	277.48	0.00	277.49	01/12/2021	-0.01	0.00	0.00	0.00	0.00	-0.01
2019-04-0080118		FISKE MARK W	142.92	0.00	142.93	03/16/2021	-0.01	0.00	0.00	0.00	0.00	-0.01
2019-04-0080245		MAHAN-LOVE WENDI M	306.92	0.00	306.96	01/13/2021	-0.04	0.00	0.00	0.00	0.00	-0.04
2019-04-0080252		MARTINEZ EDWARD	76.26	0.00	76.45	02/08/2021	-0.19	0.00	0.00	0.00	0.00	-0.19
TOT MV SUPPLEMEN	# Of Accts: 5		904.86	0.00	905.61		-0.75	0.00	0.00	0.00	0.00	-0.75
YEAR 2019	# Of Accts: 53		85,889.39	-109.71	85,827.81		-48.13	0.00	0.00	0.00	0.00	-48.13
GRAND TOTAL	# Of Accts: 57		86,224.50	-113.25	86,164.93		-53.68	0.00	0.00	0.00	0.00	-53.68



Darlene Brady <townclerk@townofkentct.org>

Fwd: BOS meeting

1 message

Klingebiel, Jesse <klingebielj@kent-school.edu>
To: townclerk@townofkentct.org

Mon, Jun 7, 2021 at 3:35 PM

or the right email address

----- Forwarded message -----

From: **Klingebiel, Jesse** <klingebielj@kent-school.edu>
Date: Mon, Jun 7, 2021 at 3:34 PM
Subject: BOS meeting
To: <townclerk@townofkent.org>
Cc: Stephen Robey <robeys@kent-school.edu>

Hi Darlene,

The Housatonic River Commission is asking member towns to resubmit a letter to the National Park Service in support of the Housatonic being recognized as a Partnership Wild and Scenic River.

A bit more details on the attached PDF

Thanks!

Jesse

--

Jesse Klingebiel
Kent School Science Department Chair
Girls Varsity Soccer Coach
klingebielj@kent-school.edu
Personal Zoom ID: 8609274913
860-927-6098

--

Jesse Klingebiel
Kent School Science Department Chair
Girls Varsity Soccer Coach
klingebielj@kent-school.edu
Personal Zoom ID: 8609274913
860-927-6098

 **Wild and Scenic reognition 5_21.docx.pdf**
43K

To: Member Towns of the Housatonic River Commission

Re: Updates and reaffirming support for Wild and Scenic designation for the Housatonic River

From: Housatonic River Commission

The National Park Service (NPS) manages the Wild and Scenic River program to recognize and preserve noteworthy waterways throughout the nation. The Housatonic River was proposed for such designation in the late 1970's and the Housatonic River Commission (HRC) formed to provide local protection for our valued waterway. As you may recall several years ago the HRC and other river groups (most notably the Housatonic Valley Association (HVA)) worked to finally complete that long ago proposal to recognize the Housatonic as a Wild and Scenic River. We thank you for support of that proposal. However, as many town board memberships have changed we would ask you to reaffirm your town's support for the Housatonic's designation as a Partnership Wild and Scenic River.

Very soon the NPS will publish an updated evaluation document for public comments (for a required 90-day period) on its Planning, Environment, and Public Comment (PEPC) site. The segment of river being considered has been determined by the NPS to be eligible and suitable for either a state-administered or a congressional designation as a Partnership W&S River. The document states that: "NPS has discussed with the Housatonic River Commission and other interested parties that the proposed designation would also satisfy the requirements of a congressional designation as a "Partnership Wild and Scenic River." The required ingredients of the "Partnership" designation model are met, including: local support; local administrative structure; locally adopted river management plan; and demonstrated local commitment to river protection."

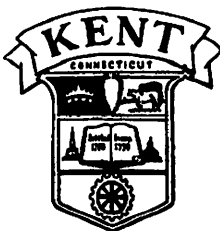
Key Points to Partnership Wild and Scenic River designation:

- Local control of river issues
- Local management through Coordinating Committee,
- No federal land acquisition
- Review of federally funded or permitted projects to protect the river's outstanding Resources.
- Congressional designation = annual funding of locally developed and controlled work plan and budget based on river management plan,
- Staff assistance provided.

With the expansion of River use in the past few years furthering the protection of this natural resource is critical. We ask you to resubmit a statement of support of this process to the NPS (we have a proposed letter if you are interested) and are grateful for your willingness to help effectively manage our beloved Housatonic.

Sincerely,

Housatonic River Commission



TOWN OF KENT

January 8, 2014

Housatonic River Commission
17 Sackett Hill Rd
Warren, CT 06754

LETTER OF SUPPORT

Re: Wild & Scenic Designation of the Housatonic River

The Kent, CT Board of Selectmen supports the Housatonic River Commission in its efforts to move forward with the "Wild and Scenic" designation process for the section of the Housatonic River that runs through our town.

We understand that this designation of the river will protect it from major projects that might negatively impact the water quality and scenic beauty of the river.

We understand that the next step in this process is to ask the State Legislature to pass a resolution supporting "Wild and Scenic" designation of the river. We hereby ask our State Representatives and the Governor to assist in advancing this designation process..

Sincerely,

Bruce Adams
First Selectman
Town of Kent



7. b.

TOWN OF KENT INLAND WETLANDS COMMISSION

Date: June 2, 2021
To: Board of Selectmen
Re: Appointment of Anthony Palumbo as Alternate
From: Donna Hayes, CZEO

At the May 24, 2021, regular meeting of the Inland Wetlands Commission, the members met with Anthony Palumbo with regard to his filling an alternate position currently open.

Mr. Palumbo, a resident of Kent, is an active hiker who understands the importance of preserving the delicate ecosystems in wetlands. He has worked to preserve wetlands during his time at the NYS Parks, Recreation and Historic Preservation in his capacity as an attorney. While his practice now focuses primarily on environmental law in the private sector, Mr. Palumbo is well versed in wetland regulations on the local, state and federal levels.

After meeting with him the Commission unanimously agreed to recommend that Anthony Palumbo be appointed by the Board of Selectmen to the open Inland Wetlands Alternate position with a term date ending on December 21, 2023.

Thank you.

Date: 6/8/2021

To: The Board of Selectman

From: Social Services Director

Subject: Coordination and Opening of the Senior Center

7. C.

During the Selectmen's Meeting, February 25, 2020, it was determined that the First Selectperson meet with the park and recreation director and I to discuss the allocation of duties at the Senior Center. Unfortunately, that meeting never occurred. During that meeting I provided, at Selectman Garrity's request, information outlining the programs/activities typically occurring at a Senior Center, Resources for potential programs under the role of the Municipal Agent for the elderly, and an example of a proposed monthly senior center schedule. Minutes and applicable documents attached.

Now that it has been determined that the state and town are "reopening" and prior to the official opening of the senior center, I would like to propose the following:

- Designation of the role of the Senior Center Director under the auspices of Social Services Director and Municipal Agent for the Elderly.
- These additional duties would include, but not be limited to: establishing a fixed hour Senior Center inclusive of all operating policies and procedures: staffing and volunteer coordination; identification and coordination programming beginning with two programs per month and increasing frequency once established; discontinuing the current nutrition program by creating a Wednesday lunch program with plans to add Mondays as soon as possible; coordinating recreational programming in conjunction with the Park and Recreation Director and within the established senior center operating policies and procedures.
- The Social Services Assistant will implement programming and be available at the Senior Center Mondays and Wednesdays for approximately four hours each day.

I anticipate that adding these additional duties to the Social Services Department would require approximately 3 hours/week or 156 hours/year.

Board of Selectmen
Special Meeting

February 25, 2020
9:00 A.M.

RECEIVED FOR RECORD
TOWN CLERK

2020 MAR -2 P 3 44
BY *Dr. [Signature]*
TOWN CLERK

Present: Jean Speck, Chris Garrity and Ed Matson.

Also, present: Patty Braislin, Debbie Devaux, John Grant, Susie Rundall and Matt S.

Ms. Speck called the meeting to order at 9:01 a.m.

Emergency Management:

Susie Rundall and John Grant presented the Emergency Management budget.

- There is a \$240 increase
- Reuse and recycle to cut costs
- Trailer does need to have brakes serviced
- Would like to purchase a drone – grant?

The Board of Selectmen discussed who should oversee a drone. Ms. Speck suggested the fire department.

Mrs. Rundall asked why the \$1,500 for Hazardous Mitigation was removed from the budget last year? The Board of Selectmen could not answer the question.

Tax Collector:

Ms. Devaux stated that the presentation on moving to the cloud was postponed.

Ms. Devaux presented a revised budget request form with an increase from \$39,555 to \$47,000 for the tax collector's salary and 3% increase for the assistant. She also provided a list of Town Employees' total compensation: salary, health insurance and pension. Ms. Devaux stated she believes that the gap is too wide. She added that 88% of the Town's income comes from tax collection. Ms. Devaux also provided a list of Tax Collector's salaries. She pointed out that Washington Tax Collector makes \$55,928. Mr. Garrity asked if her posted hours are 18 hours, and she works 21 hours, what does she do during the additional 3 hours? Ms. Devaux confirmed she does what the job entails her to do. She reminded the BOS that 88% of the Town's money is from tax collection. Ms. Speck stated the benefits are a benefit of working fulltime. She added there are two steps: part-time and full-time, part-time does not include benefits, and full-time includes benefits. Ms. Devaux stated that a new tax collector may deem the position a fulltime position. Mr. Garrity asked how the department has grown. He added the scope of work has not grown so he feels the request for compensation based on collection is faulty. Mrs. Braislin stated she has a similar situation and feels that gap has gotten bigger for all the "bells and whistles" and the Town is not committed to the part-time staff. Mr. Garrity referenced the Management Review's assessment of the Tax Collector's salary as "in line." Ms. Devaux referenced a statement made by former P&Z Chairman John Johnson, pay people now what they are worth.

Mr. Garrity asked what the department will look like in five/ten years. Ms. Devaux stated the State may take over tax collection. She added that the State sees the northwest corner as a pot of money.

Assessor:

Mrs. Braislin confirmed that she submitted the "Cloud" paperwork to the Selectman's office. She added she provided an overview of her office's function at the last budget meeting. Mrs. Braislin stated that the Assessor's Office did meet the goal of saving the Town \$80,000 by doing the reval in-house. She discussed \$8,000 being taken out of the assistant line in prior years and wants \$4,000 back in that line. There was no supporting documentation provided.

Assistants:

Mr. Garrity confirmed that all the assistant positions were looked at last year and adjustments were made last year. He suggested that the BOS look at the compensation by department and look at amount of work not hours worked.

Social Services:

Mrs. Pullaro presented additional information to the BOS, as requested at the February 18th meeting. She clarified that two departments are not getting paid to do the same thing. She stated that each department has specific functions at the senior center. Mrs. Pullaro confirmed she would like to run the Senior Center in concert with Park and Rec. Mr. Garrity asked how many hours Parks and Rec spends at the Senior Center? He suggested maybe Social Services and Park and Rec each give up the time and money from their departments to create a new position that would be responsible for the entire Senior Center? Ms. Speck agreed to meet with Mrs. Pullaro and Ms. Ferris to discuss the plan for the Senior Center.

New Requests:

There were two new grant requests from entities that currently do not receive grants from the Town of Kent. Mr. Garrity stated that they should be sent letters explaining the Town's grant request policy and have them apply next year.

Salaries:

Mr. Garrity stated that 3% has been the "standard". Mr. Matson suggested an hourly increase. Mr. Garrity suggested COLA 1.76% and CPI 2.37%. Mr. Garrity asked for the treasurer to show the BOS what a 2% across the board increase would look like.

Capital Plan:

Ms. Speck agreed to contact Mark Sebatich regarding the Five-Year Capital Plan. Mr. Garrity believes the BOF will not like the numbers in the Five-Year Capital Plan, but they need to understand that most of the money is for infrastructure that cannot be put off. Mr. Garrity suggested Ms. Speck and Mr. Osborne put together a list of all road and bridge projects with timeframe and projected costs.

Policy and Procedure Manual:

Administrative Assistant Joyce Kearns asked the Board of Selectmen if it is their intent to have the Town of Kent Policy and Procedure Manual, the Highway Union Contract

and the Elected Officials' Policy and Procedure Manual to all match or be conforming? Mr. Garrity confirmed, yes, that would make sense, but would not commit. The Board of Selectmen have set a precedence in the past by changing something in the Town Policy and Procedure Manual because it was changed in the Highway Union Contract to make them more conforming. Several examples of non-conforming items are as follows:

Health insurance:

A single policy for a Highway employee \$10.61 per week \$551.72 annually

A single policy for a Town Hall Employee \$26.52 per week \$1,379.19 annually

Pension:

Highway non-CDL driver receives \$6,635 annually from the Town

Town Hall Administrative Assistant receives \$2,550 annually from the Town

Mr. Garrity stated that Ms. Speck should put a group together to review all three of the documents to create one document. He added that it will be a project, but he does not want to muddy the waters unless there is a budgetary impact. Mrs. Kearns respectfully asked the Board of Selectmen to amend the motion made last year to cap the insurance opt-out for Town Hall employees to conform with the union contract at \$15,000. She stated the rationale for the request is that union employees had a reason to negotiate the cap as pointed out in the examples of the lower health insurance cost sharing and the higher pension contribution made by the Town. Town Hall employees did not have the option to negotiate. Mr. Matson stated he understood why the Town crew went union, they use to be paid less than the Town Hall employees. He said once the crew went union, the Town Hall employees wanted to go union. Mrs. Kearns asked if he is saying that the Town Hall employees should go union? Mr. Matson confirmed he was not saying that but that decision would be the employees and not the Board of Selectmen's. Mr. Garrity confirmed that the request has a budgetary impact and he was not willing to change the policy right now so, to the request, he said no. Mrs. Kearns made a request to increase Town Hall employee's retirement to 10%. Mr. Garrity stated that a group of people should review the documents to determine what is fair and what is not and make a recommendation to the Board of Selectmen for consideration. Mr. Garrity stated that the Board of Selectmen would attempt to address the request this budget season.

Ms. Speck made a motion to adjourn the meeting at 11:20 a.m.


Joyce Kearns
Administrative Assistant

These are draft minutes and the Board of Selectmen at the subsequent meeting may make corrections. Please refer to subsequent meeting minutes for possible corrections and approval of these minutes.

WARNING
SPECIAL MEETING OF BOARD OF SELECTMEN

TOWN CLERK
KENT, CONNECTICUT

A SPECIAL MEETING OF THE BOARD OF SELECTMEN WILL BE HELD

DATE: TUESDAY FEBRUARY 25, 2020
TIME: 9:00 A.M.
PLACE: TOWN HALL

NOTICE OF SPECIAL MEETING:
(Must be filed not less than 24 hours prior to holding a meeting)

AGENDA:

FY 2020/2021 OPERATING BUDGET
FIVE-YEAR CAPITAL PLAN
POLICY AND PROCEDURE MANUAL

BOARD OF SELECTMEN

Joyce Kearns
JOYCE KEARNS
ADMINISTRATIVE ASSISTANT

RECEIVED FOR RECORD
KENT TOWN CLERK

2020 FEB 19 A 11: 34

BY *[Signature]* - TOWN CLERK

DATE OF TOWN CLERK NOTIFICATION

"An equal opportunity employer and service provider"

MUNICIPAL AGENTS FOR THE ELDERLY

Program Description:

Each of Connecticut's 169 towns has a Municipal Agent for the Elderly. Municipal Agents (MAs) assist elders by providing information and referrals to services and benefit programs. Some towns pay their Municipal Agents, some reimburse them for expenses and other towns have volunteers who fill the MA position. MAs are familiar with programs and benefits such as:

- Medicare • Medicaid • ConnPACE • tax relief • Food Stamps • home delivered and congregate meals • nutrition screening and education • town and State social services • Social Security • SSI • fuel assistance • Protective Services • Legal Services • housing • health screening • long term care insurance • home care • adult day care • transportation • outreach • and local senior and community groups.

As part of their role assisting elders within their communities, Municipal Agents:

- ~~attend at least one Department of Social Services, Elderly Services Division sponsored training session annually.~~
- publicize information on elderly resources/benefits within their towns.
- ~~send an annual report, including information on needs and problems of elders identified in their town, to the DSS, Elderly Services Division.~~

No longer required

The Municipal Agent for the Elderly program was established in 1972 by the Connecticut State Legislature in order to assure that elderly persons in each of Connecticut's 169 towns have an officially appointed town representative who is responsible for providing elders with information and assistance on services and benefits. Municipal Agents for the Elderly are appointed by their town official for a two or four year term, and may be reappointed.

Kent Senior Center

Proposed Mission Statement

Kent Senior Center connects older adults to vital community services that support health and independence.

Proposed Scope of Programs and Services

- **Meal and Nutrition Programs**
- **Information and Assistance**
- **Health, fitness, and wellness programs**
- **Transportation services**
- **Public health benefits counseling**
- **Employment assistance**
- **Volunteer and civic engagement activities**
- **Educational and arts programs**
- **Social and recreational activities**
- **Intergenerational programs**

Compiled from National Council on Aging Senior Center Fact Sheet

Resources for Programming

- **Greenwoods Counseling Services**
- **Kent Memorial Library**
- **Western Ct Area Agency on Aging**
- **Local VNA (New Milford, Salisbury, and Northwest)**
- **Local licensed mental health providers**
- **Medicare/Medicaid enrollment providers**
- **Diabetes Awareness Programs**
- **Probate Judge**
- **Local elder law attorneys**
- **Local and regional elected officials**
- **Volunteers for tech assistance, financial education**
- **Kennedy Center Transportation resources and education.**

JULY 2020

SUBJECT _____ Subject _____ PERIOD _____ Period _____

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAT/SUN
WEEK 1			1 10:30 Coffee Hour 11:00 Book Club 12:30 Lunch 1:00 Blood Pressure July 4 th Party	2	3	4/5
WEEK 2	6 10:30 Coffee Hour 11:00 Mobile Library 12:30 Lunch notes Click here to enter text.	7	8 10:30 Coffee Hour 11:00 Speaker 12:30 Lunch Birthday Party	9	10	11/12
WEEK 3	13 10:30 Coffee Hour 11:00 Tech Help by appointment 12:30 Lunch notes	14	15 10:30 Coffee Hour 11:00 ask an Attorney by appointment 12:30 Lunch	16	17	18/19
WEEK 4	20 10:30 Coffee Hour 11:00 Municipal agent for the elderly 12:30 Lunch notes	21	22 10:30 Coffee Hour 11:00 Speaker 12:30 Lunch	23	24	25/26
WEEK 5	27 10:30 Coffee Hour 11:00 Mindfulness Breathing and Meditation 12:30 Lunch notes	28	29 10:30 Coffee Hour 11:00 Open Activity 12:30 Lunch	30	31	
WEEK 6	notes					