



TOWN OF KENT
PLANNING AND ZONING COMMISSION/
INLAND WETLANDS COMMISSION
41 Kent Green Boulevard, P.O. Box 678, Kent, CT 06757

RECEIVED

By Darlene Brady at 12:36 pm, Aug 18, 2022

SPECIAL MEETING MINUTES
HIRING SUB-COMMITTEE

The Hiring Sub-Committee of the Planning and Zoning and Inland Wetlands Commissions conducted an in-person meeting in the large meeting room at Town of Kent Town Hall, 41 Kent Green Boulevard, Kent, Connecticut on Wednesday, August 17, 2022, beginning at 4:45 p.m.

1. CALL TO ORDER

Ms. Werner called the meeting to order at 4:47 p.m.

2. ROLL CALL AND APPOINTMENT OF ALTERNATES IF REQUIRED

Sub-Committee Members Present: Lynn Werner, Chairman Inland Wetlands Commission
Paul Yagid, Member Inland Wetlands Commission
Wes Wyrick, Chairman Planning and Zoning Commission
Darrell Cherniske, Member Planning and Zoning Commission (via zoom)
Alice Hicks, Member Planning and Zoning Commission

Staff Present: Donna M. Hayes, Land Use Administrator
Joyce Kearns, Administrative Assistant

3. EXECUTIVE SESSION TO INTERVIEW APPLICANTS FOR THE LAND USE ADMINISTRATOR POSITION.

Mr. Wyrick moved to go into Executive Session at 4:48 p.m. and invited Donna Hayes, Joyce Kearns and the interviewees to attend. Mr. Yagid seconded and the meeting moved into Executive Session.

The Hiring Sub-Committee came out of Executive Session at 6:08 p.m. via a motion made by Mr. Wyrick.

4. PREPARE RECOMMENDATION TO THE BOARD OF SELECTMEN FOR THE HIRING OF THE LAND USE ADMINISTRATOR.

Once out of Executive Session, the following motion was made:

Ms. Werner moved to recommend to the Board of Selectmen the hiring of Ms. Tai Kern as the Land Use Administrator, effective on or about September 6, 2022, based on a 35-hour work week with an annual

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salary of \$81,000 and an additional immediate increase of \$1,000 per year upon successful achievement of the CAZEO certification. This increase is in addition to any budgeted subsequent salary increases.

5. ADJOURNMENT

Mr. Wyrick moved to adjourn at 6:20 p.m. Mr. Yagid seconded and the motion carried unanimously.

Respectfully submitted,

Donna M. Hayes

Donna M. Hayes, CZEO
Land Use Administrator

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