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By Darlene Brady at 8:29 am, Dec 14, 2021

Kent Park and Recreation
Monthly Meeting
November 15, 2021, 7pm

Present: John Grant, Chairman Lynn Harrington, Diane Impastato, Kate Symonds, Blythe Everett, Julia Neff, Abigail Smith Hanby, Michael Perkins, Julia Neff

1.) Call to Order: Ms. Harrington called the meeting to order via Zoom at 7:11pm.

2.) Elevation of Alternates: Mr. Grant made a motion to elevate alternates. Ms. Evertett seconded the motion,. The motion was approved unanimously.

3.) Acceptance of Agenda: Agenda was amended to include discussion of ASP Director resignation. Mr. Grant made motion to accept the amended agenda. Ms. Symonds seconded the motion. Motion was approved unanimously.

4.) Approval of Minutes: There are no minutes to approve.

5.) Correspondence - There are some emails in the Park and Rec inbox. One is potentially another resume for the Director position. This applicant missed the deadline. This application will be held in case there is a second round of applicants.

6.) Public and Invited Guests: Jean Speck, First Selectman

7.) Director's Report: No directors report

8.) Old Business-

Director Search Committee update - Mr. Grant says committee is waiting on cover letters. Ms. Everett advised the committee to check the Park and Rec email inbox for applicants.

Parks: Projects, seasonal worker, woodchucks at Kent Commons, Emory Park aerator, pool - Mr. Grant updated the commission.

He will move forward in finding a maintenance company

He suggested that the Emory Park shed be moved onto a solid surface such as concrete next year to prevent critters from living underneath.

Two tables at Emory Park need to be replaces as they were destroyed lat winter.

The new aerator came in and is in the Park and Rec office. Since the aerator was just out of warrantee, Mr. Grant will see if the manufacturer will give a partial refund or repair the old one as Marvelwood school would like to have it.

Budget Items that we need to keep in mind

The shed at Emory Park needs to be painted. Marvelwood is interested in having their students help as they need community service hours.

Quarterly Extermination has been reinstated for the shed.

There is some fallen trees at Emory Park but cleanup can wait as they are not impending any activity at this time.

Water will need to be tested before we fill the pool.

We are paying \$770 per quarter for lawn care.

Quotes for fields included the following:

\$6,160 for overseeing

\$4,890 for organic grub control

Parks Master Plan - The Commission charged Ms. Hanby with getting Kent Commons surveyed. Ms. Hanby will begin the process of getting survey quotes.

2021-22 Budget Monthly Report - Nothing to report

Five-Year Capital plan - Forms are coming out soon to make requests.

After-School Program - Ms. deRham started today. There were 18 kids. The day went well. Ms. Parker was there today and will be there at least through tomorrow to continue to train Ms. deRham.

Halloween Bash 2021 - Haunted trail was successful. Potential improvements for next year include more signage and starting earlier.

Fall Soccer update - All coaches received gifts.

Mohawk Mountain Ski Club - Ms. Neff updated the commission. A flyer will go out through the school on Friday. It will be posted on the Park and Rec Facebook page and community page. It will also go out through the soccer and tennis email list. Ms. Neff invited all commission members to share the flyer and get the word out on the ski program.

Winter Programming

- i. **Learn to skate** - Starts this Sunday. Registration forms have been coming in. There is an email in the Parks and Rec inbox with a potential volunteer.
- ii. **Basketball** - What day of the week it will be offered is being determined based on facility and coach availability.

Park and Rec by-law changes - The subcommittee meeting has been rescheduled for this Thursday at 5:30pm.

1. New Business

- a. **Tai chi** - Nothing to report
- b. **Pickleball** - Coach would like to come to a meeting to discuss with the commission. We will try to get him on the agenda for next month's meeting.
- c. **Resignation of ASP Director** - ASP Director Abigail Parker has resigned and is currently training the temporary director (Ms. deRham). Ms. Harrington said we have a couple of responses to the ad for a new director that she will look at this week. A subcommittee is needed to interview candidates to recommend to the commission. **Mr. Grant made a motion to form a subcommittee tasked with finding an APS Director candidate to recommend to the commission. The committee members will be Ms. Harrington, Mr. Grant, Ms. Symonds, and Ms. Impastato. Ms Everett seconded the motion and it was approved**

unanimously. Ms. Speck reported that she met with KCS to see if there might be someone at the school willing to take the position. The available position will be communicated to the employees at KCS however, at this time it is unlikely that anyone from the school will apply for the position. Ms. Harrington will look at the ratio of kids to students that is posted by the state and cannot be exceeded and make any necessary adjustment to the Eventbrite sign up.

- d. Next year's meeting dates** - Potential Schedule will be sent out to commission members tonight by Diane Impastato.
- 2. The next Park and Recreation Commission meeting is Monday, December 20, 2021 at 7:00 p.m.**
- 3. Meeting was adjourned at 8:14pm.**