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By Darlene Brady at 2:59 pm, Jan 11, 2022

**Kent Park and Recreation Commission
Special Meeting Minutes
January 3, 2022, 7pm, Via Zoom**

Present: John Grant, Chairman Lynn Harrington, Diane Impastato, Kate Symonds, Blythe Everett, Julia Neff, Michael Perkins, Julia Neff, Rufus de Rham, Abigail Hanby Smith

Call to Order - Ms. Harrington called the meeting to order via Zoom at 7:03pm.

Elevation of Alternates - Michael Perkins made a motion to elevate alternates. Ms. Everette seconded the motion. The motion was approved unanimously.

Acceptance of Agenda - Ms. Harrington added Rick Osborn to the agenda as well as Field Maintenance and Baseball discussion. Ms. Impastato made motion to accept the amended agenda. Mr. Grant seconded the motion. Motion was approved unanimously.

1. **Correspondence** - No correspondence
2. **Public and Invited Guests:** Rick Osborne
3. **Election of Chairman** - Mr. Grant nominated Lynn for director. Ms. Smith nominated Julia Neff for Director. [Discussion] The possibility of a Co-Chair was discussed. Mr. Everette made a motion to vote for a chairman at our next meeting. Ms. Symonds seconded the motion. Mr. Grant was opposed and all others were in favor. The motion carried.
4. **Old Business-**
 - a. **Rick Osborne** from town asked for permission for Eversource to park vehicles while doing maintenance in January and February at Kent Commons Park. [Discussion regarding parking and possible issues] Mr. Grant made a motion to allow Eversource trucks to park at Kent Commons. Ms. Everette seconded the motion. Motion carried unanimously.
 - a. **Director Search Committee update** - Going well. Will discuss in Executive Session
 - b. **By-laws committee meeting update** - Have not met since last meeting. Nothing to report.
 - c. **Parks: Update on Seasonal Maintenance Contractor.** Mr. Grant updated the commission. We have one bid so far. Position was advertised in Waterbury republican as well as Spectrum.
 - d. **Parks Master Plan** - Nothing to Report
 - e. **2021-22 Budget Monthly Report** - See attached
 - f. **Five-Year Capital plan** - Discussion on drainage issue, survey, etc. Mr. Grant is going to see if we can have the survey done for under \$1,000 so we do not have to bid it out. We have money now for the survey in the Capital Budget. Ms. Impastato made motion to request money in the Five Year Capital Plan for: Master Plan \$25, Drainage and Paving \$100k, Trail and Structure maintenance

\$25, Field Maintenance \$50. Mr. Perkins seconded the motion. Motion was approved unanimously. Ms Hanby Smith is filling out paperwork for Five Year Capital Plan Money.

- g. **Review 2022 meeting dates** - Meeting scheduled on MLK Day was changed to the 18th and new meeting schedule is attached.
 - h. **Executive Session** - Mr Perkins made a motion to move into executive session. Ms Everette seconded the motions. Approved unanimously. Ms Impastato made motion to come out of Executive Session. Ms Symonds seconded the motion. Motion approved unanimously.
5. **Adjourn** - Ms. Harrington adjourned the meeting at 9:07pm