

Kent Park & Recreation P.O. Box 678 41 Kent Green Boulevard Kent, CT 06757 parkandrec@townofkentct.org ph: 860-927-1003 fax: 860-927-1313



KENT PARK AND RECREATION COMMISSION Special Meeting FRIDAY, NOVEMBER 17, 2023 @ 5:00P

## Meeting Minutes

Present Commissioners: Michael Perkins, John Grant, Kate Symonds, Abigail Smith Hanby, Rufus deRham

Call to Order: Michael Perkins calls the meeting to order at 5:04PM.

- Motion to Approve the Agenda made by John Grant, seconded by Kate Symonds, carried unanimously.
- Commissioners reviewed a clean copy of the revised Job Description for the Park and Recreation Director position with the incorporated edits from the November 15<sup>th</sup> special meeting.
- Motion made by Kate Symonds that the Park and Recreation Commission recommends to the Board of Selectmen the Director Job Description as revised by the Park and Recreation Commission at the November 17<sup>th</sup> special meeting. Seconded by John Grant, carried unanimously.
- Discussion of membership for Director Search Committee.
- Meeting adjourned at 5:56pm.

**Minutes prepared by:** Michael Perkins, Member, Chair, Park & Recreation Commission **Date:** 12.18.2023

Minutes are not considered final until approved. Refer to the minutes from the ensuing meeting for any changes and/or corrections.