

KENT PARK AND RECREATION COMMISSION
SPECIAL MEETING MINUTES
Tuesday, January 18, 2022 7PM

RECEIVED

By Darlene Brady at 9:48 am, May 25, 2022

Present: John Grant, Chairman Lynn Harrington, Diane Impastato, Kate Symonds, Blythe Everett, Michael Perkins, Rufus de Rham

1. **Call to Order** - Ms. Harrington called the meeting to order at 7:00pm.
2. **Elevation of alternates** - No elevation. Ms. Brady explained the role of alternates.
3. **Acceptance of Agenda** - Mr. Grant made a motion to accept the agenda. Ms. Symonds seconded the motion. Motion was approved unanimously.
4. **Correspondence.** Letter read from Miranda Lovato.
5. **Public and Invited Guests** - Darlene Brady, Connie Manes, Jean Speck, Lynn Worthington
6. **Election of chairman** - John Grant made a motion to re-elect Lynn Harrington as Chairman of Park and Rec. Ms. Everett seconded the motion. Motion was approved unanimously.
7. **Old Business-**
 - a. **Winter programming**
 - i. **Learn to skate** - Nothing to report.
 - ii. **Basketball** - Ms. Smith updated Commission by email: "Collaborating with Brian Hastings, local parent and I believe once was a P&R Commissioner. He will be coaching and is looking for an additional coach. We are hoping to start this program within the next few weeks. It will be extremely helpful to have Jared's help as soon as possible.
 - Sessions on Tuesday Evenings
 - Split into two groups (Pre-k & K and 1st & 2nd)
 - 40 minutes per session*The goal of this program is to provide kids with an upbeat and fun introduction to basketball. Kids will learn introductory drills each week that build upon one another. Each session will include several drills and competitive game play to ensure every player has a great time and develops skills necessary to grow as a player & person. The coaches will facilitate drills, encourage players to take risks, and provide tips and tricks for how to improve."*
 - iii. **Mohawk Mtn Ski Club update** - We currently have had two sessions. 35 kids. Very successful thus far.
 - b. **Director Search Committee update** - Director Jared starting on Jan 31st. Motion was made by Ms. Everett to allow Abigail Hanby Smith to begin an orientation document for incoming director. Michael seconded. Approved unanimously.
 - c. **ASP Director Search Committee** - Housatonic Youth Services Bureau will be covering after school program for the next two weeks. Last two candidates interviewed did not work out. Looking for new applicants.
 - d. **Parks: Update on Seasonal Maintenance Contractor** - One applicant so far. Further advertising in Waterbury and Spectrum newspapers will be done. Ms Everett made a

motion to approve a 2 week add in both of the aforementioned newspapers for the position. Seconded by Ms Perkins. Approved unanimously.

- e. **Parks Master Plan** - Nothing to report
- f. **2021-22 Budget Monthly Report** - Extensive budget discussion. See attached Budget Worksheet. Mr Perkins made a motion to accept proposed 2023 budget as discussed in tonight's meeting. Ms. Everette seconded the motion. Motion approved unanimously. Ms. Symonds made a motion to rescind previous motion. Ms Everette seconded the motion. Motion was approved unanimously. Mr Perkins made a motion to accept the proposed budget as discussed and with update to the expense side as discussed. John Seconded. Approved unanimously.
- g. **Budget for FY23-must be submitted next week**
- h. **Five-Year Capital plan-use of funds** - Must bring proposal to BOS.
- i. **By-laws and Constitution changes-1st reading on Articles V, VI and VII** - Extensive discussion on possible amendments to bylaws.

8. New Business-

- a. **Free skate** - Motion to run 3 free-skate programs as in the past at Kent School. \$5 without a park pass. Ms. Everette seconded the motion. Approved unanimously.
- b. **Barlett Tree Emerald Ash Borer Treatment** - Need treatment on Ash trees. Mr. Grant made a motion to have Bartlett continue treatment on trees. Ms. Symonds seconded the motion. Approved unanimously.
- c. **Camp Kent and Emery Park**
- d. **Spring Sports**
- e. **Annual Report** - Chairman thanked Commission.

9. Executive Session-Personnel-ASP staff (if needed)

10. The next Park and Recreation Commission meeting is Feb. 7, 2022 at 7:00 p.m.

11. Adjourn - Ms Harrington adjourned meeting at 9:45pm