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*By Darlene Brady at 12:28 pm, Sep 09, 2021*

MINUTES

PARK & REC DIRECTOR SEARCH COMMITTEE

AUGUST 18, 2021

7:04 Meeting Called to Order

Discussion and Changes of Director's Job Description

- Adding Mission Statement to Parks and Rec
- adding maintenance of the parks to position summary
- should we be doing more broad overview statements or listing individual duties? group agreed to do a combination of both
- changing post of minutes and supporting from 1 week to 3 days
- discussion about small town municipal functions
- adding "Works with the Parks and Recreation Commission to develop long range plans for programs, parks and facilities to accommodate town goals and recreation needs" to the job description

Discussion or scoring a questions to be asked

- postponing solidification of questions until job description is approved. - Julia emailed Questions from Interim Search

Collection of resumes

- Asking Joyce if she's happy to collect resumes Next Meeting Date
- Tuesday 8/24 4PM

8:16 Meeting Adjourned

Submitted by Julia Neff