

Kent Park and Recreation Commission
Halloween Bash Subcommittee Special Meeting Minutes Oct. 14, 2020

Present: Darlene Brady, Lynn Harrington, Diane Impastato, Connie Manes, Kate Symonds
director Lesly Ferris

Public and Invited Guests: Bonnie Jo Cheron.

Mrs. Harrington called the meeting to order via Zoom at 7:03 p.m.

Continued discussion of 2020 Halloween Activities: Haunted Drive Thru at Club Getaway: The subcommittee discussed ideas for a name for the event and agreed to use "Welcome to Camp Fear - Drive Thru If You Dare. It Could Become Your Worst Nightmare."

Ms. Ferris reported that any entity that sets up a station would need to provide an insurance waiver naming the Town of Kent and Club Getaway Operating Co. LLC as additional insureds, based on her conversation with CIRMA, the Town's insurance company. There also needs to be specific duties for volunteers. Mrs. Harrington will ask Eric Kaminsky to help with the cars. Ms. Ferris will let the organizations and/or businesses know about the need for insurance certificates and where to send them.

Ms. Manes sent the subcommittee aerial maps of the Club Getaway property (attached). Bain Real Estate and the Kent Lions Club asked to be located next to each other. Ideas were discussed for stand-alone props that Park and Recreation would create, including hanging bodies, body bags, werewolf, coffin with a mummy inside, creepy dolls, something with a chain saw without the chain. Club Getaway will be doing some decorating. Ms. Ferris will confirm with Club Getaway that items could be put on its infrastructure like the climbing wall and the trampoline. Set-up would be Thursday night and all-day Friday. Spaces could be assigned at that time. Groups should think about what type of station they are planning and could let Mrs. Harrington or Ms. Ferris know.

Discussion also took place about the number of cars in a group that would go through the stations. Cars should be spaced out for safety and have on just the parking lights as they go through the haunted drive. The event could run from 6 to 8:30 p.m. with five cars every 15 minutes. The number of cars could be increased to seven or eight, depending on registration numbers. The subcommittee discussed how to handle cars that just show up without being pre-registered. Options discussed were turning these cars away or letting them in if there is an empty slot. Cars should be spaced out. Registration will be through Eventbrite and will include a waiver form that includes specific reference to COVID-19. Ms. Ferris will draft a waiver for the Town's attorney to review.

The subcommittee continued discussion about handing out candy at the end of the haunted drive thru. Ms. Symonds purchased candy and bags and has over 200 bags. Volunteers handing out candy would wear masks and gloves. Other methods of delivery discussed include using PVC pipe or a grabber. The registration could ask number of children in the car.

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BY *D. Brady*
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Ms. Ferris reported a Kent resident who does special effects make-up and makes Halloween/zombie T-shirts is interested in helping with the event. The cost for the T-shirts ranges from \$5 to \$15 and the make-up is \$15/hour plus the cost of materials. Mrs. Harrington said she doesn't know that the event needs to get that detailed. Ms. Manes said she doesn't know if she would feel comfortable with someone doing make-up on her. This might be better suited for the indoor Boo Bash event.

Glow necklace distribution: Ms. Ferris has sent the Chamber information about the haunted drive thru and asking for assistance with handing out glow necklaces. The next Chamber email blast is October 15. The fire department might assist with distribution of necklaces.

Next meeting date: The subcommittee will meet Oct. 22, 2020 at 7 p.m. Mrs. Harrington adjourned the meeting at 8:10 p.m.

Lesly Ferris
Director

Minutes are not considered final until approved. Refer to the minutes from ensuing meeting for any changes and/or corrections.





