



Kent Park and Recreation Commission

P.O. Box 678

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SPECIAL MEETING: Monday, March 11, 2024 – 4:00pm, Zoom

Meeting Minutes

RECEIVED

By Darlene Brady at 10:27 am, Mar 18, 2024

Members Present: Commissioners: Rufus de Rham (Chairman), Lynn Worthington (Selectman, ex-officio), Blythe Everett, Karen Iannucci, Kate Symonds, Miranda Lovato (Alternate)

Also Present: Matthew Busse (Park and Recreation Director, ex-officio)

Call to order: Rufus de Rham calls the meeting to order at 4:03pm.

Motion to accept \$2,000 increase as agreed upon in the Board of Selectman meeting on March 6, 2024.

Motion made by Everett, seconded Iannucci, motion carries unanimously.

Motion to increase hourly employee line in Park and Recreation Department Budget to \$41,116 to cover Camp Kent Staff and Other Part-Time staff duties.

Motion made by Worthington, seconded by Everett, motion carries unanimously.

Motion to adjourn meeting: made by de Rham at 4:39pm.

Minutes prepared by: Matthew Busse, Park and Recreation Director

Signature:

Date:

03/15/2024

Minutes are not considered final until approved. Refer to the minutes from the ensuing meeting for any changes and/or corrections.

EXPENDITURES								
GL Code	Code Description	2025 Request	Notes	2023 Actual	2023 Budget	2024 Request	2024 Actual YTD	2024 Budget
023-101	Salary Director	\$ 63,000.00		60,291.00	61,200.00	60,800.00	26,928.00	63,648.00
023-102	Hourly Employees	\$ 41,116.80		34,606.00	37,496.00	60,800.00	27,493.00	26,700.00
	Part-time program director	\$ 11,340.00	ASP Director: 180 days x 3 hrs/day x \$21.00/hr					
		\$ 5,040.00	Camp Director: 30 days x 8 hrs/day x \$21.00/hr					
	Part-time Recreation Aide(s)	\$ 8,472.60	ASP: 1 staff/day x 180 days x 3 hrs/day x \$15.69/hr					
		\$ 11,520.00	CAMP KENT: 3 staff/day x 30 days x 8 hrs/day x \$16.00/hr					
		\$ 1,920.00	SPORT CAMPS: 2 staff/day x 10 days x 6 hrs/day x \$16.00/hr					
		\$ 2,824.20	PROGRAMS & EVENTS: 1 staff/day x 45 days x 4 hrs/day x \$15.69/hr (or view as 180 hrs/year)					
023-996	Health Insurance	\$ 5,929.00		15,361.00	15,906.00	31,481.00	5,929.00	31,481.00
023-997	Pension	\$ 4,455.00		1,805.00	2,184.00	4,455.00	1,113.00	4,455.00
023-998	Social Security	\$ 9,520.00		7,146.00	8,927.00	9,520.00	3,425.00	9,520.00