

Kent Park and Recreation Commission
Minutes Monthly Meeting Sept. 18, 2017

Present: Dave Dunleavy, John Grant, Lynn Harrington, James Mauri, Glen Nielsen, Jessie Rundall, director Lesly Ferris

Public & Invited Guests: None.

Mrs. Ferris noted chairman Jerry Decker is unable to attend the meeting. Mr. Dunleavy called the meeting to order at 7:00 p.m.

Alternates: Mrs. Harrington made a motion to elevate alternates John Grant and James Mauri. Mr. Nielsen seconded the motion, and the motion was approved unanimously.

Agenda: Mrs. Harrington made a motion to approve the agenda as presented. Mr. Mauri seconded the motion, and the motion was approved unanimously.

Minutes: Mr. Nielsen made a motion to approve the minutes of the August 14, 2017 monthly meeting as submitted. Mr. Grant seconded the motion, and the motion was approved unanimously.

Correspondence: Mrs. Ferris shared an email from Laurie Giannotti regarding the status of the Connecticut Recreational Trails Programs Grant which explains that DEEP is opening a new grant round to be prepared for potential funding with a new state budget (attached). No action is required by Park and Recreation as our grant application still is active.

Public & Invited Guests: None present.

Director's Report: Mrs. Ferris provided a written report prior to the meeting (attached). She said she attended a CIRMA workshop on risk management. She also noted that state law now requires a recycling receptacle be placed alongside a garbage can. Mrs. Ferris will order two recycling cans, one for Kent Common Park and one for the playing fields.

Old Business: After-School Program: Mrs. Ferris reported attendance is down from last year while noting that one family whose children attended the program last year moved which accounts for a reduction of at least 9 participants each week. She created a program flyer and had that sent home to KCS families in kindergarten through sixth grade. Kent School is sending student volunteers to the program three to four days a week.

Parks: Emery Park survey/stone for path: Mrs. Ferris noted the Emery Park survey to satisfy the request from the Inland Wetlands Commission is complete at a cost of \$1990. Mrs. Ferris now will re-file the application to place processed stone on the path.

Emery Park tree/brush clearing: Mr. Grant is working with the private schools on continuing the brush clearing work at Emery Park. He is looking at natural weed killers and would like to map out a plan to preserve and enhance the trees in the park. The construction of the fencing for the parking lot is almost complete. Mr. Grant hopes to be able to have the new guard rail fencing installed in November and, if not, in April. This hopefully will be done by volunteer labor.

Five-Year Capital Plan: There was no new report.

RECEIVED FOR RECORD
KENT TOWN CLERK
2017 SEP 19 P 2:13
BY *V. Ferris*
TOWN CLERK

Sports Programs Follow-Up: Mrs. Ferris noted soccer programs are ongoing. Parents have volunteered to assist with the U10 girls' games. Two eighth graders today volunteered to help with the U8 coed games while two Kent School volunteers are running the weekly practices. Registration for basketball will be sent out in October.

Summer Concert Series update: Mrs. Ferris shared results from the second survey which was done at the final concert as well as a combined summary of results of the two surveys (attached). Overall, the results are favorable. Mr. Grant made some suggestions for funders for the 2018 concerts. Mrs. Ferris will follow-up on these.

2017-18 Budget: There was no new report.


Halloween Event at Emery Park: Mrs. Ferris shared that the Kent Center School PTO will take responsibility for the candy corn guessing contest and refreshments. Mrs. Ferris will check into the Torrington Area Health District requirements. Mrs. Harrington and Mrs. Rundall will get the prizes for the costume parade contest. The fire department has agreed to host the event, and the boy scouts will be responsible for the haunted walkway. Judges are needed for the costume parade. Mrs. Rundall offered to contact Chamber of Commerce members to see if any businesses would be interested in setting up for a small trunk-or-treat area for the youngsters. She also volunteered to get small pumpkins, and Mrs. Ferris will get decorations for the pumpkins and plastic tablecloths.

New Business: Director PTO: Mrs. Ferris requested Paid Time Off Days. Mrs. Harrington made a motion to approve October 2, 3 and December 26-29, 2017 as paid time off days for director Lesly Ferris. Mr. Grant seconded the motion, and the motion was approved unanimously.

Soccer coaches: Mrs. Ferris shared recommendations for fall travel soccer coaches. Mrs. Harrington made a motion to accept Gonzo Garcia-Pedroso and Heather Darby and U10 boys' coaches and Garrison Smith as U10 girls' coaches. Mrs. Rundall seconded the motion, and the motion was approved unanimously.

Ice Skating Schedule at Kent School: Mrs. Ferris explained the ice rink manager at Kent School has requested the Park and Recreation holiday skating schedule be uniform (open skate followed by sticks and pucks) to allow easier maintenance of the ice. Mrs. Ferris explained the practice has been to alternate the times. Mrs. Rundall made a motion to accept Kent School's proposed uniform holiday ice skating schedule – open skate followed by sticks and pucks. Mr. Nielsen seconded the motion, and the motion was approved unanimously.

The next Kent Park and Recreation Commission meeting is Monday, Oct. 16, 2016 at 7 p.m. Mrs. Harrington made a motion to adjourn the meeting at 7:40 p.m.


Lesly Ferris
Director

Minutes are not considered final until approved. Refer to the minutes from ensuing meeting for any changes and/or corrections.

Park and Recreation Director's Report

September 2017

From the August 2017 meeting:

- I have received a copy of the survey map for Emery Park and now can move forward with resubmitting the Inland Wetlands application for putting processed stone on the path.
- Jessie Rundall has gotten permission from the Kent Volunteer Fire Department to use its facility for the Boo Bash October 28. I have emailed commissioners and the Kent Center School PTO the events discussed at the August Park and Recreation Commission meeting. I suggest the commission this month confirm which events it wants to take on and assign responsibility for those as well as securing the prizes for the costume parade. We also should identify judges for the parade.
- Soccer programs are practicing, and games began September 9. Two parents have stepped forward to help with the U10 girls' soccer games on Saturdays. Steve Pender is helping with refereeing. Valentin Dumitrascu, who coached the 2017 U10 coed team, will be running a Tuesday evening practice for the Kent U12 players at Marvelwood School.

From the director:

After-School Program: The program started out slowly but steady (compared to last year's numbers, see attached). We continue to receive registration forms each week. I was at the program four days in the first two weeks while the program director was on a (pre-arranged) vacation. I enjoyed spending time with the youngsters as well as the opportunity to work with counselor/substitute director Megan Leach. There remain three families with balances due from last school year. I continue to invoice them about every 10 days. This past-due invoice also contains a reminder that they may not register for the program until the balance is paid in full. I am going to send out a flyer that details the program to KCS families as a reminder that the program is available.

Seniors: We are scheduled to visit this month the Knights of Columbus museum's exhibit on World War I in New Haven. Trips continue to be able to be scheduled only a month at a time while the state budget remains in flux. The Friday senior lunches have resumed with the start of the new school year. These lunches are offered in conjunction with Kent, Marvelwood and South Kent Schools and several Kent restaurants.

Budget: I have nothing new to report on the current budget.

Parks: I have spoken with John Grant who will be back at Emery Park, working again with the private school volunteers. The annual planting in the Memory Garden at Kent Common Park is September 15 at 1:15 p.m. We will be planting 50 daffodil bulbs.

Fee Programs: A new session of Qigong will begin October 4 and will be a 13-class session. Instructor Chris Kiely and I are working on offering a Tai Chi class Tuesday evenings, also starting in October if there is sufficient interest. Chris's program has been well received so I am hopeful for the same for the Tai Chi class.

Regional Recreation Directors: We met in late August to brainstorm ideas about the U12 soccer program and came up with a regional approach for Saturday morning skill work followed by

scrimmage time and hiring a person to oversee this program. As mentioned earlier, the Kent players have opted to work with their coach from last season in Kent on skill development. The rec directors agreed to see what happens with numbers of teams next season (there were only two in the league at both the boys' and girls' level this season) before looking at other alternatives for the soccer program.

Kent School Ice Skating: I have received the dates for ice skating at Kent School – this would be for open skate and sticks and pucks at Thanksgiving and Christmas holidays as well as for the figure skating lessons. The rink manager has asked and the athletic director forwarded to me a request to have the open skate first followed by sticks and pucks for all of the dates offered to more easily facilitate care of the ice. The practice for many years has been to alternate these times to give those who use the programs options. I have placed this on the agenda for discussion. The athletic director assures me Park and Recreation can set the times as it sees fit.

CRPA Conference: I have registered for the annual conference to take advantage of the early registration savings (\$100).

Director PTO: I have put this on the agenda to request days off in the coming months.

Looking ahead ...

- I am attending a CIRMA workshop on liability September 14.
- Soccer Picture Day is September 19.
- Town Hall offices will be closed October 9 for Columbus Day.



Lesly Ferris <parkandrec@townofkentct.org>

CT Recreational Trails Program Grants Round Now Open

1 message

Giannotti, Laurie <Laurie.Giannotti@ct.gov>

Wed, Sep 13, 2017 at 1:52 PM

To: "Giannotti, Laurie" <Laurie.Giannotti@ct.gov>

Cc: "Aaron Budris" (ABudris@nvcogct.org) <ABudris@nvcogct.org>, Alicea Charamut <acharamut@ctriver.org>, Anne Kelly-Lenz <Anne.Kelly-Lenz@wiltonct.org>, Ansonia <'rdziekan@ansoniacct.org'>, Avalonia LT <avalonialc@yahoo.com>, Avalonia LT1 <h.milardo@avalonialc.org>, Bet Zimmerman <ezdz@charter.net>, Bob Bass <rbass@meridenct.gov>, Bolton2 <Joyce.stille@boltonct.org>, Brandon Robertson <br Robertson@avonct.gov>, Brian Kent <bKent@kentfrost.com>, Brittany Bermingham <Brittany.Bermingham@westhartfordct.gov>, Carl Gandza <Carl.Gandza@newbritainct.gov>, Charlie Taney <ctaney@nrvt-trail.com>, Dick Sears <rsears@hvatoday.org>, Dick Sherman <ahriver@sbcglobal.net>, "Eleanor Covelli (ecovelli@newmilford.org)" <ecovelli@newmilford.org>, Eric Hammerling <ehammerling@ctwoodlands.org>, "Eric Trott (etrott@coventryct.org)" <etrott@coventryct.org>, "Favreau, Raymond" <Raymond.Favreau@southwindsor.org>, "Grace Tiezzi" (gtiezzi@avonct.gov) <gtiezzi@avonct.gov>, "Harvey, Joe" <JHarvey@newingtonct.gov>, Hiram Peck <hpeck@avonct.gov>, Howard Weissberg <hweissberg@meridenct.gov>, Jennifer R. Browne (jbrowne@eastwindsorct.com) <jbrowne@eastwindsorct.com>, Jessica Leonard <jleonard@antioch.edu>, Joe Lanier <lanier06478@gmail.com>, John Elsesser <jelsesser@coventryct.org>, John McCahill <JMCCAHILL@avonct.gov>, karen Durlach <karen.durlach@snet.net>, Kathryn Howroyd <howroydk@farmington-ct.org>, "Kathy Castagnetta (kcastagnetta@newmilford.org)" <kcastagnetta@newmilford.org>, Kathy O'Neil <grantadmin@oxford-ct.gov>, Larry Baril <lbaril@avonct.gov>, Lesly Ferris <parkandrec@townofkentct.org>, "Lindsay, Bruce" <BLINDSAY@westportct.gov>, Lisa Piastuch <media@iaismuseum.org>, Lois Bruinooge <Lois@tlgv.org>, "Lynn Werner (lynnhva@hotmail.com)" <lynnhva@hotmail.com>, "Malcolm F. Barlow" <mfbarrow@barlow-murphy.com>, Marc Nicol <MNicol@riverfront.org>, Mark Berry <MBerry@groton-ct.gov>, Mark Moriarty <Mark.Moriarty@newbritainct.gov>, Mary Ann Chinatti <planner@thompsonct.org>, Matthew Bordeaux <mbordeaux@manchesterct.gov>, "McKenna, Erin" <EMcKenna@stamfordct.gov>, Michelle Ford <Michelle.Ford@middletownct.gov>, New Fairfield <selectadmin@newfairfield.org>, Patrice Carson <carsonpl1@gmail.com>, Paul Elconin <paul@weantinoge.org>, Paul Osullivan <'posullivan@easthartfordct.gov'>, "planner@marlboroughct.net" <planner@marlboroughct.net>, Raymond Carpentino <rcarpentino@rockyhillct.gov>, Rina Bakalar <rbakalar@trumbull-ct.gov>, Robbi Costigan <robbi.costigan@oxford-ct.gov>, Robert Gilcrest <aea.bobg@gmail.com>, robert smith <rockyneck1@sbcglobal.net>, Robert Trottier <Robert.Trottier@newbritainct.gov>, Salvatore Porzio <sporzio@waterburyct.org>, "Sandy M Fry (Sandra.fry@hartford.gov)" <Sandra.fry@hartford.gov>, Savannah Judge <'sjudge.hva@gmail.com'>, Sheila OMalley <somalley@ansoniacct.org>, "Sonya Richmond" (SRichmond@goodwin.edu) <SRichmond@goodwin.edu>, Sybil Higgins <shiggins@nlja.com>, Tyler Fairbairn <tfairbairn@meridenct.gov>, William Jones <bjones1764@optimum.net>, Xenia Manson <xmanson@avonct.gov>, "Yeosock, Mike" <MYEOSOCK@norwalkct.org>

Thank you for applying to the last round (2016-17) of the CT Recreational Trails Program (CRTP).

DEEP is opening a new grant round to be prepared for potential funding with a new state budget. A press release will go out from DEEP this afternoon or tomorrow. I wanted to assure you that your application from the last round is still active and that there is no need for you to re-submit. You are welcome to send any critical additional information that may be applicable since your submission back in December of 2015.

If you received partial funding, we will be contacting you to make your project whole before awarding funds to any new proposals.

If you are interested, here is the link to the new application: http://www.ct.gov/deep/cwp/view.asp?a=2707&q=513740&deepNav_GID=1650 feel free to share. The deadline to submit a proposal is December 15, 2017.

Please feel free to contact me if you have questions or concerns. Enjoy the afternoon!

Laurie

Laurie Giannotti

CT State Parks, Trails & Greenways Program

Try our CT Rail Trail Explorer!

CT Recreational Trails Program

CT Greenways Program

Office Hours: M-W 7-4:30; Th 7-3:30

Desk: 860-424-3578

21 surveys returned

Kent Park and Recreation

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Concert #4 Survey Results 2017 (Joint Chiefs)

The Kent Park and Recreation Commission appreciates your interest in the "Concerts on the Lawn" series. Please share your feedback and thoughts below to assist the commission in planning the 2018 concert series.

Scale: 1 poor, 2 fair, 3 good, 4 very good and 5 excellent:

Quality of the music	1-1	2	3-1	4-5	5-15
Weekday concerts held	1-1	2-1	3	4-4	5-14
Time of the concerts	1-1	2-2	3-2	4-4	5-16
Concert location	1-2	2-4	3-1	4-4	5-7
Ease of parking	1-1	2	3-1	4-4	5-16
Choice of bands	1-1	2	3-1	4-4	5-15
Restroom facility	1	2-1	3-2	4-3	5-10
Quality of sound	1-1	2-1	3-3	4-5	5-10
Variety of music	1-1	2	3-3	4-5	5-11

Where did you hear about the concert series? Please circle all that apply:

5 Town newsletter

4 Friends

2 Park and Recreation website

1 Chamber

2 Newspaper

9 Road sign/poster

4 Facebook

The commission welcomes other comments/suggestions

Kent Park and Recreation

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(71 survey responses)

Scale: 1 poor, 2 fair, 3 good, 4 very good and 5 excellent:

Quality of the music	1(1)	2(2)	3(2)	4(21)	5(47)
Weekday concerts held	1(1)	2(2)	3(3)	4(16)	5(46)
Time of the concerts	1(1)	2(0)	3(3)	4(14)	5(56)
Concert location	1(3)	2(4)	3(2)	4(7)	5(52)
Ease of parking	1(1)	2(0)	3(2)	4(11)	5(54)
Choice of bands	1(1)	2(3)	3(3)	4(14)	5(46)
Restroom facility	1(0)	2(1)	3(3)	4(8)	5(52)
Quality of sound	1(1)	2(1)	3(4)	4(13)	5(52)
Variety of music	1(1)	2(1)	3(4)	4(15)	5(42)

Where did you hear about the concert series? Please circle all that apply:

Town newsletter	(18)	Friends (10)
Park and Recreation website	(6)	Band (1)
Newspaper	(12)	Chamber (1)
Road sign/poster	(27)	
Facebook	(13)	

The commission welcomes other comments/suggestions
