

Kent Park and Recreation  
Minutes Nov. 26, 2018 Meeting

Present: Sarah, Adams, Dave Dunleavy, Blythe Everett, John Grant, Lynn Harrington, Elizabeth Houck, Trisha McMahon, Abigail Smith Hanby, director Lesly Ferris.

Public & Invited Guests: None.

Chairman Lynn Harrington called the special meeting to order at 7:01 p.m. Commissioners introduced themselves for the benefit of the new members.

Alternates: Ms. McMahon made a motion to elevate alternates Sarah Adams and Trisha McMahon. Mrs. Houck seconded the motion, and the motion was approved unanimously.

Agenda: Mr. Grant made a motion to approve the agenda as presented. Mrs. Houck seconded the motion, and the motion was approved unanimously.

Minutes: Mr. Grant made a motion to approve the minutes of the Oct. 15, 2018 monthly meeting. Ms. Adams seconded the motion, and the motion was approved unanimously.

Correspondence: Ms. Ferris shared correspondence from the Kent Community Fund's annual letter of appeal and its yearly report (attached).

Public and Invited Guests: No report.

Director's Report: In addition to the written report provided prior to the meeting (attached), Ms. Ferris reported the Thanksgiving holiday ice skating was well attended and generated \$770 in park pass sales. Figure skating registrations are coming into the office. The director provided a copy of her report on the CRPA conference that she is required to give to the Board of Selectmen (attached). Ms. Hanby Smith asked if Park and Recreation sponsors youth hockey. Mrs. Harrington said the hockey program is a separate entity. Mrs. Harrington asked if there is any damage to Kent Common Park from the Gilmore Girls' event parking on the lawn. Mr. Grant said he thinks the lawn will be fine and will check it in the spring.

Old Business: After-School Program: Mrs. Harrington reiterated the proposed changes in eligibility language for the program and suggested changing the eligibility to ages instead of grades to accommodate home schooled youngsters (attached). Ms. Hanby Smith made a motion to change the eligibility for the After-School Program to "open to Kent youngsters ages 5 to 12." Ms. McMahon seconded the motion, and the motion was approved unanimously. Ms. Ferris said the program continues to do well.

Parks: Emery Park projects: Mr. Grant said Laurie Doss is working on the proposal for ecosystem around the feeder pond at the park and expects she would have a proposal in late January.

Kent Common Park: Mr. Grant suggested the commission have a direction for both parks and new signage for both parks. Ms. Hanby Smith recommended the new playscape at Kent Common Park be something that is in keeping with the vista. Mr. Grant also expressed concern about the drainage in the area of the current playground equipment. Ms. Ferris said

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KENT TOWN CLERK

2018 NOV 28 P 1:57

BY *D. Bradley*  
TOWN CLERK

she spoke with a couple of planning groups at the CRPA Conference and said the commission might want to think about having a plan in place before putting any more money into park projects. Mr. Grant advocated for the Stewardship Plan/Forestry Management Plan that Jim Gillespie wrote for Emery Park. Mrs. Ferris pointed out that any money realized from a timber harvest would be Town funds, and the commission would need to request use of such funds from the Board of Selectmen. The commission again discussed requesting use of some of the money in the capital plan for the Emery Park swimming area repairs for a park feasibility study. Ms. Hanby Smith will try to get an estimated cost for a study. The commission agreed to continue this discussion at the December meeting.

Five-Year Capital Plan: Mrs. Harrington reminded the commission of the conversation about requesting moving up money for the new playground at Kent Common Park. Mr. Grant proposed funds for paving the access road at Emery Park.

Sports Programs follow-up: basketball programs: Ms. Ferris reported Kent's Northwest Rec League 5/6 boys' team has 10 players at this time. The first game is December 1. Kindergarten and first and second grade programs will start in January. Ms. Adams and Ms. Ferris will meet to discuss sports programs. The commissioners discussed ways to disseminate information about recreation programs. Mr. Dunleavy suggested there should be a multi-faceted approach. Twitter and Instagram should be included.

2018-19 Budget: Ms. Ferris provided the October 2018 monthly budget report (attached).

Halloween Bash follow-up: Mrs. Harrington commented she had so much fun at the event. Commissioners attending agree music is needed and perhaps more games. Ms. McMahon said the decorations downstairs were great. Mr. Grant noted some parents expressed interest in having something for adults later in the evening. Mrs. Harrington said she would like to expand the event every year.

Hourly employee salaries: The commission previously received proposed rates for its hourly employees for 2019-2020. Ms. Ferris reminded the commission that lifeguards are paid for inclement weather days, adding potential employees should be made aware of this policy. Mrs. Houck made a motion to approve the Fiscal Year 2019-29 hourly employee rates as proposed. Ms. Hanby Smith seconded the motion, and the motion was approved unanimously.

Music Program Proposal Follow-Up: Ms. Ferris reported she sent out an inquiry through Kent Center School to gauge interest in the proposed guitar and piano lessons and received feedback from six families for either program. Mrs. Houck said she feels Park and Recreation programs should be more affordable. Ms. Hanby Smith said she loves the concept and is not sure about the proposed cost. Mrs. Everett questioned how one instructor would be able to do a group lesson for five second graders. Ms. Ferris noted the program would be open to non-residents and would need to meet somewhere other than the Community House if the high school age and adult programs were offered because they conflict with other Park and Recreation programs that meet in the Community House. She will confirm if the Swift House could be used. Mr. Dunleavy commented that he feels the commission should offer the programs and see where they go while Ms. Adams said she feels the commission should drop it and forget about it. Mr. Dunleavy made

a motion to accept the proposal by Music Associates as presented (attached). Ms. Adams seconded the motion, and the motion was approved unanimously.

New Business: Commission appointments: Ms. Ferris shared with the commission the commission seats that are up for appointment at the January Annual Town Meeting (attached), noting Mr. Dunleavy is not seeking reappointment. Ms. Adams said she would be willing to serve a three-year term. Mrs. Houck said she cannot continue as a full member but did agree to fill an alternate seat. Mr. Dunleavy made a motion to recommend to the Board of Selectmen the appointment of Sarah Adams to a three-year seat on the Park and Recreation Commission that expires January 20, 2022; Elizabeth Houck and Trisha McMahon to one-year alternate seats on the Park and Recreation Commission that expire January 16, 2020; Blythe Everett to fill an unexpired three-year seat on the Park and Recreation Commission that expires January 16, 2020; Abigail Danby Smith to fill an unexpired three-year seat on the Park and Recreation Commission that expires January 21, 2021. Mr. Grant seconded the motion, and the motion was approved unanimously. Ms. Ferris will begin advertising the commission vacancy to fill a three-year seat.

Director PTO: Mrs. Ferris requested four hours of PTO on December 24 and 31 and eight hours of PTO December 26, 27, 28. Mrs. Harrington signed the request.

2019 Meeting Dates: Mr. Grant made a motion to approve the 2019 Kent Park and Recreation Commission meeting dates as proposed (attached). Ms. Danby Smith seconded the motion, and the motion was approved unanimously.

The next Kent Park and Recreation Commission meeting is Dec. 17, 2018 at 7 p.m. Mr. Dunleavy made a motion to adjourn the meeting at 8:30 p.m.

Lesly Ferris  
Director

*Minutes are not considered final until approved. Refer to the minutes from ensuing meeting for any changes and/or corrections.*



*PO Box 262 • Kent, Connecticut 06757*

Fall, 2018

Dear Neighbor:

For the first time in a number of years, we are sending a town-wide mailing so everyone in Kent knows what the Kent Community Fund has been doing. We are most grateful to those neighbors whose generosity has made the fund an integral part of the community and shows Kent to be such a caring town.

In late June the Kent Nursing Association merged with KCF. During its 75-year history, KNA provided skilled nursing and healthcare services for uninsured neighbors who were unable to pay. Since the 1970s, those services were provided through KNA reimbursements to visiting nurse associations in nearby towns. Those needs will continue to be met through KCF.

Since its founding in 2006, the Kent Community Fund has provided over \$270,000 to help neighbors with emergency needs, helping an average of about 220 residents a year. **Here are some of the things KCF has helped with in the past year:**

- Assisted neighbors with auto repairs, electric, fuel and other utility bills;
- Provided rental assistance and help with home repairs;
- Covered medical, dental and prescription medicine bills;
- Supported scholarships for Camp Kent at Emery Park;
- Assisted families with the cost of after-school care at Kent Center School;
- Supported the Kent Food Bank through membership in the CT Food Bank.

Your continued support or first-time contribution will enable KCF to continue its service to local residents.

Sincerely,

Ruth Epstein  
Board President

**Board of Directors:** Catherine Bachrach, Jim Blackketter, Ruth Epstein, Ruth Greenberg, Ted Hoffman, Hal Kamm, Pat Lawrence, Lorry Schiesel, Joe Speranzo





PO Box 262 • Kent, Connecticut 06757

## Kent Nursing Association Merges with Kent Community Fund

### KNA -75 YEARS OF CARING

The KNA was incorporated in 1943 during World War II by six women leaders in Kent – Dr. Josephine Evarts, Miriam Butterworth, Dorothy Gawel, Nina Page, Doris Woodin and Elizabeth Woodward. Dr. Evarts was a tireless Kent physician whose early and determined leadership spurred on the group's organization. In the KNA's early years, the Kent Grange donated a car for the use of a public health nurse employed by the organization. The nurse, always a Kent resident, made house calls and provided nursing services to children at Kent Center School. In 1966, Mary Ellen Nelson, the nurse at the time, made 1,396 house calls and treated 400 children at KCS.

With the advent of Medicare and more complicated billing requirements, in the early 1970s the KNA no longer employed a nurse to serve Kent. Instead, it used its funds to secure needed home healthcare and wellness care for Kent residents who did not have adequate insurance or financial resources through reimbursements to staffed visiting nurse associations in nearby towns.

"KNA's mission in recent years was to support local visiting nurse agencies so that Kent patients could receive skilled nursing visits regardless of income or insurance," said Patricia Lawrence, long-time KNA board president. "KNA also supported flu and blood pressure clinics and many educational presentations by VNA staff members. Rest assured that focus will continue under the KCF banner. The KNA board thanks the Town of Kent and its residents for supporting the organization over the last 75 years."

### KCF-HELPING WITH EMERGENCY NEEDS

The Kent Community Fund was established in 2006 "to help individuals living in Kent meet emergency needs and to support community charitable programs serving Kent residents." The founding board members were Catherine Bachrach, Tony DiPentima, George Jacobsen, Jim Palmer, Lorry Schiesel, Judy Sheridan and Joe Speranzo.

The all-volunteer organization, which receives no government funding, works closely with the Town of Kent's social services director, Leah Pullaro, and representatives of other service agencies to provide assistance to residents in need, including payment of fuel and utility bills, medical and dental care, home and auto repairs and other emergencies. The fund also supports the Kent Food Bank and provides scholarships for the Kent Park and Recreation's summer camp and after-school program at Kent Center School. Through the generosity of local donors, more than \$270,000 has been provided since 2006, helping more than 230 Kent residents each year.

### STRONGER TOGETHER

KNA board members Patricia Lawrence and Hal Kamm have joined Catherine Bachrach, Jim Blacketter, Ruth Epstein, Ruth Greenberg, Ted Hoffman, Lorry Schiesel and Joe Speranzo on the KCF board of directors. Ruth Epstein serves as the board president.

The work of both organizations will continue under the KCF umbrella with an expanded mission to "assist and improve the community's health and welfare through the utilization of its resources and...identify and financially support families living in Kent to help them meet their healthcare needs and financial emergencies."

"With this merger, Kent's residents will be even better served for their healthcare needs, as well as all other aspects of quality of life," noted Ruth Epstein. "This is a win-win situation for all of us." KCF is a totally volunteer operation with no paid staff.

### Accomplishments

Over 230 Kent residents of all ages were served by KCF grants and programs in 2017. KCF has provided more than \$270,000 for over 500 individuals and families in Kent since 2006. Help has been provided for rent, home repairs, medical and dental care, a wheelchair purchase, car repairs, ramp construction, the payment of fuel and electric bills and other emergency needs. Support for children, families and elders has been a special concern since 2006.



## Support for Children and Families

Notes of appreciation from the community:

*"There's a quote that comes to mind when I think of the Kent Community Fund. It's by George Eliot "Blessed is the influence of one true, loving human soul (organization, in this case) on another"*

*You've been there for me in some tough times and your thoughtfulness and generosity have been a true blessing. You've provided not only financial help but encouraged me that I can do this!*

*We are fortunate to live in a community that cares as much as Kent does for all its citizens. Words cannot adequately express my appreciation."*

From family receiving child care and rental assistance

*"Thank you so much for assisting me in the cost of the After School Program for my children. Without your help I would not have been able to keep my job."*

Mother receiving scholarship to After School Program at Kent Center School

*"The Kent Community Fund's continued collaboration with Kent Park and Recreation to provide scholarship assistance to Kent families in need for the After-School and Camp Kent programs helps families by allowing parents/guardians to work while their children are enrolled in programs that ensure their safety and well-being. The youngsters, meanwhile, enjoy fun activities, the company of their peers and the support and nurturing of caring staff."*

*"My son's enjoyment has been priceless, as has watching him learn and grow through the program," writes a parent, who received a scholarship for a youngster to attend Camp Kent in summer 2017.*

Lesly Ferris, Director, Kent Park and Recreation

*"While respecting the applicant's privacy, Kent Community Fund helps residents, as the need arises, be able to manage housing, transportation, basic utilities, medical and emergency expenses. Its work is an integral resource in maintaining the financial health of the greater Kent community and an invaluable tool to support the work of Kent Social Service."*

Leah Pullaro, LMSW Kent Social Services Director

## Kent Community Fund Background

KCF was established as a 501 (c) (3) non-profit organization in 2006 to "help individuals living in Kent meet emergency needs." Grants are paid directly to service providers or vendors, such as fuel and other utility companies, as well as medical providers, such as doctors, hospitals and others. The Fund is available after other sources, such as fuel banks, are utilized.

## How Does the Grant Process Work?

Most requests come from Leah Pullaro, Kent's director of social services/Municipal Agent for the Elderly. She determines what is needed and completes a written request. She also accesses other programs for which her client may be eligible, such as Meals on Wheels, fuel assistance and others. The grant request is reviewed by the board's grant committee and in most cases a check is released within three days. **All grants are strictly confidential, a policy of special importance in our small town.**



Kathy and Gary Trabucco of Gaylordsville, second and third from left, present the Kent Food Bank with a donation, which is received by volunteers Linda Palmer and Rob Hayes.

## Special Thanks/How is KCF Supported?

KCF is supported each year by hundreds of local Full- and part-time Kent residents who make generous contributions. We also thank Kent Presents for grants in the last three years and Quality Thrift Shop, the Kent Lions Club, St. Andrew's Church, the Archbishop's Annual Appeal and others for ongoing support.

Kent Community Fund PO BOX 262  
Kent, CT 06757

[www.kentcommunityfund.org](http://www.kentcommunityfund.org)  
[kentcommunityfund1@gmail.com](mailto:kentcommunityfund1@gmail.com)

## **Park and Recreation Director's Report**

November 2018

### *From the October 2018 meeting:*

- I have updated the Kent Community Fund Scholarship application form to reflect the new policy whereby families need to be screened by the Social Service office before being able to apply for scholarship.
- I wrote to Glen Nielsen to thank him for his years of service on the commission and to acknowledge receipt and acceptance of his letter of resignation from the Park and Recreation Commission.
- I let Blythe and Abigail know that they had been appointed to fill commission vacancies.
- I filled out the necessary forms to let the Town Clerk know of Glen's resignation and Blythe and Abigail's appointments.
- I emailed Kent Center School families to gauge interest in the proposed music lessons for guitar and piano and received six replies, expressing potential interest. This item is on the agenda.
- I signed and returned the contract to Bartlett Tree Services for tree work at Kent Common Park.
- I am attaching proposed language for possible change to the participation policy for the After-School Program as discussed at the meeting. This is on the agenda.

### *From the director:*

**After-School Program:** The program attendance for October exceeded the same month in 2017 and continues to be strong each week. Youngsters continue to register for the program while some of our participants are going to the After-School study group that Kent Center School sponsors before coming to the program. The staff continues to do a great job and I have observed a lot of interaction between staff members and youngsters during homework time and other times doing crafts and playing games. I continue to bill families on a monthly basis. A record number of families are receiving scholarship assistance from the Kent Community Fund and the school and KCF are working together to fund the cost for one family's children to attend the program.

On a related note, I learned last week from a parent that the Kent Education Center has changed its operating time and is closing earlier and also heard that the center may be closing. One student who attended that program will be attending ASP twice a week, starting next week.

**Budget/Five-Year Capital Plan:** I will provide copies of the treasurer's budget report for the month of October at the meeting.

**Parks:** I sent out an email to the Connecticut Recreation and Parks Association to solicit information about potential contractors for feasibility study of aquatic facilities and received one reply with a good reference for a contractor. I also will see if there are any such firms at the CRPA Annual Conference next week. The commission can discuss how it would like to proceed with this process to follow-up on discussion at the last meeting. Meanwhile, we have filled the swimming area and I finished cleaning out the cabinets in the camp side of the building. I have had the port-o-lets removed for the season, and the gates to the tennis courts are now locked.

**Fee Programs:** We received the Kent School ice rink schedule and I have discussed the dates for figure skating with the two instructors. We agree to offer a five-week session in December to be taught by Joanna Tucker and two four-week sessions, one in January and the second in February, with instructor Marika Coolbeth. I have sent out the registration notice to last year's participants, the four regional recreation directors, the Warren rec director and it will go to KCS families in this Friday's email blast. I also posted the information on the Park and Recreation website and Facebook Page.

**Regional Recreation Directors:** We met November 1 where we talked about basketball programs. Kent is the only one of the Region One Towns that will have its own Northwest Recreation 5/6 boys' basketball team this winter. The Kent team numbers nine at this time with the first practice scheduled November 20. The other five towns held a try-out for the regional Housy Hoops program and drafted a 12-player team for this program; the remaining players will form a regional NW Rec league team. The Kent team currently has only a couple fifth graders so I am not sure what numbers will be like for next year's program. Additionally, the other towns have low registration numbers for the third and fourth grade program and may be working together to offer a regional team for this, as well. Kent's third and fourth program is scheduled to begin in December and so far registration totals three players. I hope to have updated numbers for the meeting. The move to a regional approach for sports programs continues to be a topic at the rec directors' meetings.

**CRPA Annual Conference:** I will be at the conference November 19-20 and should have a report about conference for the November meeting.

**Halloween Bash:** I heard much positive feedback about the event. The KCS PTO let me know that income covered the expenses (except for the cost of the pumpkins) with a few dollars profit.

**Halloween Safety Campaign:** Kent Resident State Trooper Andrew Fisher and I distributed the 750 glow-in-the-dark necklaces on Halloween with some assistance from the road trooper on duty that night. The trick-or-treaters were polite and thankful for the glow necklaces. Thank you again to the Kent Lions Club for its sponsorship of this program.

**Holiday Ice Skating:** We received the holiday ice skating schedule from Kent School and will be offering open skate and sticks and pucks skating during Thanksgiving (three days) and two weeks around the Christmas holiday (schedule attached). Thank you again to Kent School for this donation of ice time.

**Commission appointments:** I emailed commissioners a memo regarding commission appointments that are made at the Annual Town Meeting in January. Dave Dunleavy let me know he would not be seeking re-election to a three-year seat. The appointments are recommended to the Board of Selectmen to bring to the Annual Town Meeting. This item is on the agenda.

**2019 Meeting Dates:** The commission is required to file a schedule of meeting dates for the coming year with the Town Clerk. I am attaching proposed meeting dates and have placed this item on the agenda.



**Director PTO:** I am requesting some paid time off days during the Christmas holiday and have placed this item on the agenda.

**Looking ahead ...**

- Town Hall offices are closed November 22-23.

# Kent Park and Recreation

Lesly Ferris, Director  
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Kent, CT 06757-0678

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parkandrec@townofkentct.org  
www.kentctparkandrecreation.com

To: Board of Selectmen  
From: Lesly Ferris  
Date: Nov. 26, 2018  
Re: Conference report



I attended the annual Connecticut Recreation and Parks Association Conference Nov. 19-20, 2018 at Mohegan Sun. The two-day conference included keynote speaker, workshop sessions, vendor hall, business meeting luncheon, awards luncheon and time for networking with fellow recreational professionals.

Neelay Bhatt, Vice President of PROS Consulting, Inc., was the keynote speaker. His topic was "Building a Culture of Excellence Through Customer Service." He shared ways and ideas to provide excellent customer service, based on years of working with Disney, The Super Bowl and The Olympics, as well as years of consulting, public speaking and training:

- Can you every day create magical moments proactively?
- "Hire for attitude, train for skills."
- Use Google translator on your website to make your website (language) accessible to people.
- "We've always done it this way" is the most dangerous phrase – don't use as an excuse.
- Empower your staff to make a difference.
- "Words don't matter, the right words matter – change your words."
- You are your own path to success.

I attended the following workshop sessions:

- Be a Game Changer: Strategies for Innovative Decision Making
- We're on Facebook ... Now What?
- Mind Your RFP's and Q's
- Telling Your Story: How to Speak so People Will Listen
- Mandated Reporter Training

I gained information that is both practical and relevant and can put into practice. I also spent time speaking with vendors to gather information and make contacts to assist in potential Park and Recreation projects and existing programs.

Thank you for this opportunity.

**Current language ASP Handbook:**

The program is designed to meet the needs of Kent Center School kindergarten through sixth graders who need a structured, supervised environment at the end of the school day.

Kent Park and Recreation's After-School Program is open to Kent Center School kindergartners through sixth graders ...

**Proposed changes:**

The program is designed to meet the needs of Town of Kent kindergarten through sixth graders who need a structured, supervised environment at the end of the school day.

Kent Park and Recreation's After-School Program is open to Town of Kent kindergartners through sixth graders ...



2:37 PM

11/14/18

**TOWN OF KENT**  
**Park and Recreation      Actual vs. Budget**  
**July through October 2018**

	Jul - Oct 18	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
Income			
132-800 · Park & Recreation	250.00	250.00	0.00
132-810 · Park & Rec Pass	870.00	3,000.00	-2,130.00
132-820 · Park & Rec Sports	985.00	3,500.00	-2,515.00
132-830 · Park & Rec Classes	412.00	500.00	-88.00
132-840 · Park & Rec Enrichment	1,719.50	11,000.00	-9,280.50
132-850 · Park & Rec Enrichment Camp	11,742.50	13,000.00	-1,257.50
132-860 · Bus Trips & Programs	285.00	1,000.00	-715.00
<b>Total Income</b>	<b>16,264.00</b>	<b>32,250.00</b>	<b>-15,986.00</b>
<b>Gross Profit</b>	<b>16,264.00</b>	<b>32,250.00</b>	<b>-15,986.00</b>
Expense			
E · Recreation			
023-000 · PARK & REC			
Compensation			
023-101 · Salary Director	16,513.46	50,512.00	-33,998.54
023-102 · Hourly Employees	22,886.65	43,843.00	-20,956.35
023-996 · Health	4,035.19	16,742.00	-12,706.81
023-997 · Pension	637.03	2,526.00	-1,888.97
023-998 · Social Security	2,961.38	7,218.00	-4,256.62
<b>Total Compensation</b>	<b>47,033.71</b>	<b>120,841.00</b>	<b>-73,807.29</b>
Department Operations			
023-201 · Supplies	158.43	400.00	-241.57
023-202 · Postage	0.00	343.00	-343.00
023-204 · Mileage	0.00	700.00	-700.00
023-419 · Park Maintenance	2,679.16	16,000.00	-13,320.84
023-422 · Fee Programs	4,082.96	13,000.00	-8,917.04
023-501 · Telephone	212.12	1,000.00	-787.88
023-502 · Electric	500.60	900.00	-399.40
023-504 · Water/Sewer	1,064.00	1,350.00	-286.00
<b>Total Department Operations</b>	<b>8,697.27</b>	<b>33,693.00</b>	<b>-24,995.73</b>
Professional Development			
023-450 · Dues	99.00	100.00	-1.00
023-451 · Conferences	410.00	550.00	-140.00
023-452 · Training	0.00	100.00	-100.00
<b>Total Professional Development</b>	<b>509.00</b>	<b>750.00</b>	<b>-241.00</b>
<b>Total 023-000 · PARK &amp; REC</b>	<b>56,239.98</b>	<b>155,284.00</b>	<b>-99,044.02</b>
<b>Total E · Recreation</b>	<b>56,239.98</b>	<b>155,284.00</b>	<b>-99,044.02</b>
<b>Total Expense</b>	<b>56,239.98</b>	<b>155,284.00</b>	<b>-99,044.02</b>
<b>Net Ordinary Income</b>	<b>-39,975.98</b>	<b>-123,034.00</b>	<b>83,058.02</b>
<b>Net Income</b>	<b>-39,975.98</b>	<b>-123,034.00</b>	<b>83,058.02</b>

**TOWN OF KENT**  
**Park and Recreation by month**  
 July through October 2018

	Jul 18	Aug 18	Sep 18	Oct 18	TOTAL
<b>Ordinary Income/Expense</b>					
Income					
132-800 · Park & Recreation	0.00	0.00	0.00	250.00	250.00
132-810 · Park & Rec Pass	820.00	50.00	0.00	0.00	870.00
132-820 · Park & Rec Sports	0.00	0.00	975.00	10.00	985.00
132-830 · Park & Rec Classes	26.00	95.00	52.00	239.00	412.00
132-840 · Park & Rec Enrichment	0.00	30.00	0.00	1,689.50	1,719.50
132-850 · Park & Rec Enrichment Camp	3,850.00	4,940.00	2,690.00	262.50	11,742.50
132-860 · Bus Trips & Programs	285.00	0.00	0.00	0.00	285.00
Total Income	4,981.00	5,115.00	3,717.00	2,451.00	16,264.00
<b>Gross Profit</b>	4,981.00	5,115.00	3,717.00	2,451.00	16,264.00
<b>Expense</b>					
E · Recreation					
023-000 · PARK & REC					
Compensation					
023-101 · Salary Director	3,885.52	4,856.90	3,885.52	3,885.52	16,513.46
023-102 · Hourly Employees	9,512.01	11,046.13	1,093.75	1,234.76	22,886.65
023-996 · Health	940.04	1,094.62	942.54	1,057.99	4,035.19
023-997 · Pension	0.00	0.00	637.03	0.00	637.03
023-998 · Social Security	995.82	1,207.76	373.51	384.29	2,961.38
Total Compensation	15,333.39	18,205.41	6,932.35	6,562.56	47,033.71
Department Operations					
023-201 · Supplies	53.67	0.00	104.76	0.00	158.43
023-419 · Park Maintenance	1,108.32	1,068.33	476.95	25.56	2,679.16
023-422 · Fee Programs	1,580.18	719.24	893.32	890.22	4,082.96
023-501 · Telephone	62.31	82.27	35.99	31.55	212.12
023-502 · Electric	141.19	148.58	122.28	88.55	500.60
023-504 · Water/Sewer	0.00	412.30	329.84	321.86	1,064.00
Total Department Operations	2,945.67	2,430.72	1,963.14	1,357.74	8,697.27
Professional Development					
023-450 · Dues	99.00	0.00	0.00	0.00	99.00
023-451 · Conferences	0.00	410.00	0.00	0.00	410.00
Total Professional Development	99.00	410.00	0.00	0.00	509.00
Total 023-000 · PARK & REC	18,378.06	21,046.13	8,895.49	7,920.30	56,239.98
Total E · Recreation	18,378.06	21,046.13	8,895.49	7,920.30	56,239.98
<b>Total Expense</b>	18,378.06	21,046.13	8,895.49	7,920.30	56,239.98
<b>Net Ordinary Income</b>	-13,397.06	-15,931.13	-5,178.49	-5,469.30	-39,975.98
<b>Net Income</b>	-13,397.06	-15,931.13	-5,178.49	-5,469.30	-39,975.98

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**TOWN OF KENT**  
**Park and Recreation Detail**  
**September through October 2018**

Type	Date	Num	Name	Memo	Amount
<b>E - Recreation</b>					
<b>023-000 - PARK &amp; REC</b>					
<b>Compensation</b>					
<b>023-101 - Salary Director</b>					
Pay...	09/06/2018	DirDep	Ferris (DirDep), Lesly		971.38
Pay...	09/13/2018	DirDep	Ferris (DirDep), Lesly		971.38
Pay...	09/20/2018	DirDep	Ferris (DirDep), Lesly		971.38
Pay...	09/27/2018	DirDep	Ferris (DirDep), Lesly		971.38
Pay...	10/04/2018	DirDep	Ferris (DirDep), Lesly		971.38
Pay...	10/11/2018	DirDep	Ferris (DirDep), Lesly		971.38
Pay...	10/18/2018	DirDep	Ferris (DirDep), Lesly		971.38
Pay...	10/25/2018	DirDep	Ferris (DirDep), Lesly		971.38
Total 023-101 - Salary Director					7,771.04
<b>023-102 - Hourly Employees</b>					
Pay...	09/06/2018	DirDep	Leach (DirDep), Meg...		72.00
Pay...	09/06/2018	DirDep	Vizzari (DirDep), Sus...		113.75
Pay...	09/13/2018	DirDep	Leach (DirDep), Meg...		144.00
Pay...	09/13/2018	DirDep	Leach (DirDep), Meg...		0.00
Pay...	09/13/2018	DirDep	Vizzari (DirDep), Sus...		227.50
Pay...	09/13/2018	609317	Herde, Charlotte		27.50
Pay...	09/20/2018	DirDep	Leach (DirDep), Meg...		144.00
Pay...	09/20/2018	DirDep	Leach (DirDep), Meg...		0.00
Pay...	09/20/2018	DirDep	Vizzari (DirDep), Sus...		227.50
Pay...	09/20/2018	609325	Herde, Charlotte		82.50
Pay...	09/27/2018	609374	Herde, Charlotte		55.00
Pay...	10/04/2018	609440	Herde, Charlotte		82.50
Pay...	10/04/2018	DirDep	Vizzari (DirDep), Sus...		105.00
Pay...	10/11/2018	609447	Herde, Charlotte		55.00
Pay...	10/11/2018	DirDep	Leach (DirDep), Meg...	Resolution of overpayments 9/13, 9/20/18	68.40
Pay...	10/11/2018	DirDep	Vizzari (DirDep), Sus...		240.63
Pay...	10/18/2018	609455	Herde, Charlotte		55.00
Pay...	10/18/2018	DirDep	Leach (DirDep), Meg...		75.60
Pay...	10/18/2018	DirDep	Vizzari (DirDep), Sus...		205.63
Pay...	10/25/2018	609489	Herde, Charlotte		82.50
Pay...	10/25/2018	DirDep	Leach (DirDep), Meg...		72.00
Pay...	10/25/2018	DirDep	Vizzari (DirDep), Sus...		192.50
Total 023-102 - Hourly Employees					2,328.51
<b>023-996 - Health</b>					
Bill	09/01/2018	H6687377	Aetna	L Ferris - Health Insurance - September 2018	1,088.90
Bill	09/01/2018	TM05590707	Metlife Small Busine...	L Ferris - Life Insurance Premium - September 2018	5.45
Bill	09/01/2018	TM05728703	Metlife Small Busine...	L Ferris - Dental Insurance Premium - September 2018	56.00
Liab...	09/01/2018	EOM Recordi	Aetna	L Ferris payroll withholding	-78.95
Liab...	09/01/2018	ADJ	Salisbury Bank	post payroll withholding for H.S.A. to net expense	-36.50
Liab...	09/30/2018	EOM Recordi	Aetna	L Ferris payroll withholding	-63.16
Liab...	09/30/2018	ADJ	Salisbury Bank	post payroll withholding for H.S.A. to net expense	-29.20
Bill	10/01/2018	TM057287030012	Metlife Small Busine...	L Ferris - Dental Insurance Premium - October 2018	56.00
Bill	10/01/2018	TM055907070009	Metlife Small Busine...	L Ferris - Life Insurance Premium - October 2018	5.45
Bill	10/01/2018	H6785176	Aetna	L Ferris - Health Insurance - October 2018	1,088.90
Liab...	10/31/2018	EOM Recordi	Aetna	L Ferris payroll withholding	-63.16
Liab...	10/31/2018	ADJ	Salisbury Bank	post payroll withholding for H.S.A. to net expense	-29.20
Total 023-996 - Health					2,000.53
<b>023-997 - Pension</b>					
Liab...	09/30/2018	EFT	VOYA ( previously ING)	Ferris	637.03
Total 023-997 - Pension					637.03
<b>023-998 - Social Security</b>					
Gen...	09/30/2018	44863	Ferris, L		289.84
Gen...	09/30/2018	44863	Herde, C		12.62
Gen...	09/30/2018	44863	Leach, M		27.54
Gen...	09/30/2018	44863	Vizzari, S		43.51
Gen...	10/31/2018		Ferris, L		289.84
Gen...	10/31/2018		Herde, C		21.04
Gen...	10/31/2018		Leach, M		16.52
Gen...	10/31/2018		Vizzari, S		56.89
Total 023-998 - Social Security					757.80
Total Compensation					13,494.91



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**TOWN OF KENT**  
**Park and Recreation Detail**  
**September through October 2018**

Type	Date	Num	Name	Memo	Amount
<b>Department Operations</b>					
<b>023-201 · Supplies</b>					
Bill	09/19/2018	1291157	Quill Corporation	PR: office supplies	81.77
Bill	09/25/2018	1438477	Quill Corporation	PR: office supplies	22.99
<b>Total 023-201 · Supplies</b>					<b>104.76</b>
<b>023-419 · Park Maintenance</b>					
Bill	09/01/2018	1890	GMPH & Sons, LLC	PR: Emery Park swimming area closing maintenance	105.00
Bill	09/11/2018	Emery Park	Van Valkenburg, Mic...	PR: parking lot fence for Emery Park	350.00
Bill	09/24/2018	120002	Ace Hardware of Kent	PR: various supplies	21.95
Bill	10/01/2018	27	Davis IGA, Inc.	PR: supplies for ASP & park work	25.56
<b>Total 023-419 · Park Maintenance</b>					<b>502.51</b>
<b>023-422 · Fee Programs</b>					
Bill	09/01/2018	27	Davis IGA, Inc.	PR: Camp Kent & ASP purchases	31.58
Che...	09/17/2018	609334	Tillon, Harrison	PR: soccer referee 9/15/2018	35.00
Bill	09/19/2018	300162666	BSN Sports	PR: 6 soccer balls	60.52
Bill	09/20/2018	Bulbs reimburse...	Ferris, Lesly~	PR: reimbursement for daffodil bulbs Memory Garden	21.25
Che...	09/24/2018	609393	Club Getaway	PR: invoice # 2018-08-FA0B2DAF Camp Kent 8/6/18 1 meal 13 ca...	130.00
Che...	09/24/2018	609394	Club Getaway	PR: invoice # 2018-07-09FA4E13 Camp Kent 7/23/18 1 meal 24 c...	240.00
Che...	09/24/2018	609395	Club Getaway	PR: invoice # 2018-07-F7483A56 Camp Kent 7/9/18 1 meal 20 ca...	200.00
Bill	09/25/2018	1438477	Quill Corporation	PR: Halloween bash supplies	85.60
Bill	09/26/2018	10471584	S & S Worldwide	PR: Halloween & ASP supplies	89.37
Bill	10/01/2018	27	Davis IGA, Inc.	PR: supplies for ASP & park work	119.92
Bill	10/11/2018	9662074	BSN Sports	PR: soccer supplies	460.30
Bill	10/12/2018	30555	Crown Trophy	PR: soccer ribbons	65.00
Bill	10/24/2018	10/20/2018 game	Pener, Steve	PR: fall travel soccer referee	35.00
Che...	10/24/2018	609518	Victory, Justin	PR: fall travel soccer referee	35.00
Che...	10/24/2018	609519	Money, Beatrice	PR: fall travel soccer referee 3 games @ \$35.00/game	105.00
Che...	10/24/2018	609520	Houck, Isabelle	PR: fall travel soccer referee 2 games @ \$35.00/game	70.00
<b>Total 023-422 · Fee Programs</b>					<b>1,783.54</b>
<b>023-501 · Telephone</b>					
Bill	09/17/2018	3442090218	Charter Communicati...	PR: Internet (8/24-9/23)	4.65
Bill	09/21/2018	860927462712317...	Frontier Communicat...	PR: Telephone Service 9/21/18-10/20/18	31.34
Bill	10/21/2018	860927462712317...	Frontier Communicat...	PR: Telephone Service 10/21/18-11/20/18	31.55
<b>Total 023-501 · Telephone</b>					<b>67.54</b>
<b>023-502 · Electric</b>					
Bill	09/18/2018	51039555073	Eversource	PR: pavilion period of 8/16-9/17/18	44.46
Bill	09/18/2018	51337386049	Eversource	PR: Emery Park period of 8/15-9/14/18	77.82
Bill	10/15/2018	51337386049	Eversource	PR: period of 9/14-10/15/18	44.33
Bill	10/16/2018	51039555073	Eversource	PR: period of 9/17-10/16/18	44.22
<b>Total 023-502 · Electric</b>					<b>210.83</b>
<b>023-504 · Water/Sewer</b>					
Bill	09/01/2018	C-692273	A Royal Flush Inc.	PR: KCS unit rental August 2018	82.46
Bill	09/01/2018	C-692290	A Royal Flush Inc.	PR: August rental Kent Common Park	82.46
Bill	09/01/2018	C-692423	A Royal Flush Inc.	PR: Emery Park August rental 2 units	164.92
Bill	10/05/2018	M-696626	A Royal Flush Inc.	PR: Kent Common Park September unit rental	79.80
Bill	10/05/2018	M-696624	A Royal Flush Inc.	PR: KCS unit rental September	79.80
Bill	10/05/2018	M-696667	A Royal Flush Inc.	PR: Emery Park unit rental September	79.80
Bill	10/31/2018	700846	A Royal Flush Inc.	PR: October rental KCS	82.46
<b>Total 023-504 · Water/Sewer</b>					<b>651.70</b>
<b>Total Department Operations</b>					<b>3,320.88</b>
<b>Total 023-000 · PARK &amp; REC</b>					<b>16,815.79</b>
<b>Total E · Recreation</b>					<b>16,815.79</b>
<b>TOTAL</b>					<b>16,815.79</b>

# Kent Park and Recreation

Lesly Ferris, Director

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## 2019 Kent Park and Recreation Commission Meeting Dates

Meetings are held in Kent Town Hall, 41 Kent Green Boulevard, at 7:00 p.m.

Monday, January 28

Monday, February 25

Monday, March 18

Monday, April 22

Monday, May 20

Monday, June 10

Monday, July 15

Monday, August 12

Monday, September 16

Monday, October 21

Monday, November 25

Monday, December 16

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*This institution is an equal opportunity provider and employer.*