

Kent Park and Recreation Commission  
Minutes, Monthly Meeting  
April 23, 2019

Present: Blythe Everett, John Grant, Trisha McMahon, Abigail Smith Hanby, director Lesly Ferris.

Public and Invited Guests: None.

In the absence of the chairman, John Grant called the meeting to order at 7:07 p.m.

Elevation of Alternates: Mr. Grant made a motion to elevate alternate Trisha McMahon. Mrs. Everett seconded the motion, and the motion was approved unanimously.

Agenda: Mrs. Everett made a motion to approve the agenda as submitted. Ms. McMahon seconded the motion, and the motion was approved unanimously.

Acceptance of Minutes of March 25, 2019 Special Meeting: Ms. McMahon made a motion to approve the minutes of the March 25, 2019 special meeting. Mrs. Everett seconded the motion, and the motion was approved unanimously.

Correspondence: There was no correspondence.

Public and Invited Guests: No one was present.

Director's Report: In addition to the written report submitted prior to the meeting (attached), Mrs. Ferris reported the following:

- The library has announced its carnival on August 31, 2019. Mrs. Ferris will place this on the May meeting agenda so the commission can discuss what involvement it wants to have at this year's event.

Old Business: After-School Program: Mrs. Ferris noted today's daily attendance is 14. Another student registered for the program last week and is attending five days a week. She is a kindergartener.

Parks: Emery Park projects: Mr. Grant will be purchasing paint for the park benches and will repair the top step. The wood chips will be moved by May 15. Mr. Grant has access to a post hole digger and will coordinate the installation of the remaining fencing in the parking lot.

Kent Common Park: Mr. Grant reported the tennis court net was tightened too much, and the posts are leaning which will need to be repaired. Mr. Grant and John Stearns of Bartlett Tree Service will hand out free trees Friday, 3:30-5 p.m. at Kent Common Park in honor of Arbor Day. Mr. Grant said the Conservation and Historical Commissions would like to be involved in this event next year. Mrs. Ferris reported the road crew foreman is attending the Inland Wetlands Commission meeting this evening to present Park and Recreation's application to replace the drainage pipe under the entrance way to Kent Common Park.

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KENT TOWN CLERK

2019 APR 24 A 8:50

BY

J. Bracey  
TOWN CLERK

**Parks' Master Plan Subcommittee:** Ms. Smith Hanby reported the subcommittee has met twice and anticipates having RFP/Q at its next meeting. She requested data, maps and studies for the two parks as well as costs associated with maintenance and programs at the parks. She said the subcommittee is exploring four scenarios:

1. Maximize utilization of Kent Common Park with the goal of making the two parks intentionally different.
2. Give Emery Park back to nature and make it a more assessable location for nature-related offerings and a place to learn.
3. Create strategic partnerships and do more programmatically with Town groups, such as the Scouts, Kent Land Trust, local businesses.
4. Access to water wherein the Town still could have a place to cool off but perhaps not swim laps, adding the Emery Park swimming area is up for grabs. Other ideas include Town access to private beach at Lake Waramaug and a splash pad or cooling station at Kent Common Park.

The subcommittee will need money to advertise for a landscape architect and will bring a request to the commission.

**Five-Year Capital Plan:** Mrs. Ferris said the commission's request for funding for Emery Park playground remains in the Five-Year Capital Plan proposal.

**Sports Programs follow-up: baseball program:** Mrs. Ferris said baseball practices begin this week. Kent will be working with Cornwall and Sharon to field a Minor Little League team that will practice in Kent Tuesdays and in Cornwall Fridays. Game schedules went out to the team today.

**2018-19 Budget:** Mrs. Ferris provided copies of the March monthly budget statement (attached). She noted revenue for the fee classes continues to grow because of revenue stream for Tai Chi and Neigong. She discussed anticipated expenses for the park maintenance line, including cleaning of the swimming area and processed gravel for the path at Emery Park.

**Music Program Proposal Follow-Up:** Mrs. Ferris said she has not received any additional registration for either piano or guitar lessons. The commission consensus is the program will not move forward. Mrs. Ferris will notify Kevin Dolan.

**Easter Egg Hunt follow-up:** Mrs. Ferris said the event was well received and the addition of the Easter Bunny, refreshments and prize baskets added to the charm of the event.

**Commission Vacancy:** The commission has not received any applications.

**Summer Concert Series bands, performance agreement proposal:** Mrs. Ferris shared the proposed list of concert dates and bands (attached). Mrs. Everett made a motion to approve the following concert series dates and bands: June 27, Heather and Tobias; July 11, Wanda Houston; July 18, The Regulators; July 25, Carlson Family Band; August 1, Joint Chiefs. Ms. Smith Hanby seconded the motion, and the motion was approved unanimously. The concerts will be held at Kent Town Hall except July 11 which

will take place at Kent Common Park. Mrs. Everett made a motion to accept the proposed Summer Concert Agreement (attached). Ms. McMahon seconded the motion, and the motion was approved unanimously.

2019-2020 Budget Proposal: Mrs. Ferris noted the budget proposal goes to the Town Budget Hearing May 3. The Park and Recreation budget proposal is unchanged.

Emery Park swimming area cleaning proposal: Mrs. Ferris shared proposal for cleaning of the swimming area from Haymore Services, the same company used last year (attached). Mr. Grant said he feels Haymore Services did a great job with the cleaning. Mrs. Everett made a motion to accept the proposal from Haymore Services, dated March 26, 2019, in the amount of \$2,150 for the cleaning of the Emery Park swimming area. Ms. Smith Hanby seconded the motion, and the motion was approved unanimously.

Park and Recreation director job description: Mrs. Ferris said she believes the Board of Selectmen has requested clarification from the commission about the director's job duties at the Monday and Wednesday elderly nutrition program. Ms. Smith Hanby said she feels Lynn Harrington made a solid argument for these responsibilities to be reassigned to the Social Services director. Ms. McMahon made a motion to reaffirm the Park and Recreation director's job description without the responsibilities at the Monday and Wednesday Elderly Nutrition Program. Mr. Grant seconded the motion and the motion was approved. Mrs. Ferris will send a memo to the Board of Selectmen.

New Business: Before-School Care Proposal: Mrs. Ferris said she brought up the topic because there had been conversation about the future of the nursery school, and she wanted to ask the commission its thoughts on offering before-school care should the nursery school close. Ms. McMahon said she would be interested in such a program. Mr. Grant commented he feels the commission needs to support these programs.

Summer employee hirings/interviews: Mrs. Ferris first noted there is an opening for a summer camp counselor which she is advertising. The director said she is planning to interview lifeguard and summer camp counselor applicants May 15. Ms. Smith Hanby said she could be available to participate in the interviews.

The next Kent Park and Recreation Commission meeting is Monday, May 20, 2019 at 7 p.m. Ms. McMahon made a motion to adjourn the meeting at 7:50 p.m.

Lesly Ferris  
Director

*Minutes are not considered final until approved. Refer to the minutes from ensuing meeting for any changes and/or corrections.*

## **Park and Recreation Director's Report**

April 2019

### *From the March 2019 meeting:*

- I have confirmed that Heather and Tobias are available and interested in being part of the Summer Concert Series and can play June 27. Reminder – the commission will finalize the dates and bands and consider the proposed agreement contract at the April meeting.
- I haven't received any more registrations for either of the music programs.
- Only one Kent player participated in the try-outs for the Tri-Town Major Little League team. The other registered Little League players will play on the local Minor League team.
- I have put discussion of before-school care on the meeting agenda as discussed.
- The Easter Bunny outfit arrived and is ready for the Egg Hunt on April 13. We are getting hot chocolate from the Fife and munchkins from Dunkin Donuts. I purchased six pre-made Easter baskets at Walmart for prizes as the commission discussed.
- We have received a proposal for the cleaning of the Emery Park swimming area which I will email you and have as an agenda item
- I have placed the Park and Recreation director job description on the agenda (again). I believe the Selectmen discussed this at their last meeting and asked for an update from Park and Recreation, specifically related to the senior center meal program duties.
- I posted the Pesticide Policy on the website and Facebook Page where it received much positive feedback.
- John Grant is working with Bartlett Tree Services on an Arbor Day event where free trees would be disseminated. The event would take place at Kent Common Park.
- The Parks' Master Plan Subcommittee has its second meeting April 15.

### *From the director:*

**After-School Program:** Kent School students visit the program several times a week to help program participants with homework, play card and board games, build Lego creations and help serve snack. We appreciate their volunteer service. The program is on track to exceed attendance for the month of April compared to a year ago. School is on spring break this week.

**Budget/Five-Year Capital Plan:** I do not have anything new to report on either topic.

**Parks:** John Grant and I are working on an application to Inland Wetlands for removal of invasives and repair of the pipe at Kent Common Park. I have ordered the port-o-let units for Kent Common and the ballfields. I purchased replacements locks for the multi-purpose building and pool gates at Emery Park. It is a mystery as to what happened to the ones that were in place. I changed the lock combinations, as well.

**Fee Programs:** A new session of Tang Soo Do will begin at the end of the month. Neigong and Tai Chi continue to meet weekly at the Kent Community House.

**Regional Recreation Directors:** We met April 3 where we talked about baseball programs, try-outs for the Tri-Town (Cornwall, Kent and Sharon) Major League team and the regional senior luncheon. The regional senior luncheon is June 7 in Lakeville.

**Sports Programs:** Try-outs took place April 9 for the Tri-Town Major Little League team. One Kent player participated in the try-outs and then decided not to play baseball at that level. Practices for the other baseball programs are scheduled to begin following the school vacation.

**Senior Activities:** The next senior outing is April 23 to the Mellow Monkey in Stratford. The bus is full (16 passengers). The Friday senior lunch program continues until May 24. The annual appreciation luncheon is May 3. The first of the three trips to Goodspeed Opera House is sold out. The Easter Luncheon is April 17 at the center.

**Summer Staff:** We have received several lifeguard applications. I learned last week that one of our summer camp counselors isn't returning this summer – Casey graduates from college in May and won't be returning to the area. I have posted the opening on the website and Facebook, sent notice to the career center at the high school and will include in the Selectmen's newsletter. I will let you know about potential dates for interviews and would be looking for one or two commissioners to participate in this process.

**2019-2020 Budget:** The budget draft will go to the Town at the May 3 annual budget hearing. The budget vote follows two weeks after.

**Camp Kent:** I met with the camp director and one counselor April 13 after the Easter Egg Hunt. We set the weekly themes and will provide camp families the detailed daily schedule for the week each week. We discussed field trips and agreed to participate in three of the regional trips (Yard Goats baseball, Beauty and the Beast at Sharon Playhouse and visit from the CT Science Center at the high school, bowling and Monster Mini Golf). The staff discussed qualifications for summer camp counselor. We made plans for the Emery Park garden which was started last year.

**Looking ahead ...**

- Summer Camp registration opens May 15 at 9 a.m.

**Kent Park and Recreation**

**2019 Summer Concert Series**

**June 27: Heather and Tobias**

**July 11: Wanda Houston**

**July 18: The Regulators**

**July 25: Carlson Family Band**

**August 1: The Joint Chiefs**

Town of Kent  
Kent Park and Recreation  
Summer Concert Agreement

Name of Performer/Artist(s): \_\_\_\_\_

Name of representative and responsible person: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Telephone numbers: \_\_\_\_\_

Presenter: *Kent Park and Recreation, P.O. Box 678, Kent, CT 06757*

KP&R rep: *Lesly Ferris, director* Telephone numbers: *860-927-1003 (ofc); 860-488-4126 (cell)*

**PROGRAM INFORMATION**

Type of performance: \_\_\_\_\_

Date and time of event: \_\_\_\_\_

Performer/artist arrival time: \_\_\_\_\_

Performance location: Kent Town Hall front lawn; rainy date site Kent Community House

Non-standard performance details/special equipment or requirements: \_\_\_\_\_

Total Fee: \$ \_\_\_\_\_ payable by check sent by U.S. Mail after event.

Name of Payee: \_\_\_\_\_ TIN or EIN \_\_\_\_\_

It is agreed that " \_\_\_\_\_ " will perform or conduct the program as indicated above. Kent Park and Recreation will pay \$ \_\_\_\_\_ sent by U.S. mail on completion of the program from the Town of Kent Finance Office and/or by event sponsor. Cancellation Policy: If performer/artist cancels or does not perform or conduct the event on \_\_\_\_\_, 2019 through no fault of the Town of Kent, the fee would not be earned or due. If cancellation of performance is made by Town of Kent and notice given to the above-identified representative by \_\_\_\_\_ p.m. on the day of performance and both parties agree to cancel, \_\_\_\_\_ would be paid half of its fee. If the performance is cancelled between \_\_\_\_\_ p.m. and the end of the performance, \_\_\_\_\_ would be paid in full.

Performer/artist does by these presents through the undersigned duly authorized representative, hold the Town of Kent and Kent Park and Recreation, its officers, agents, servants, employees and volunteers free harmless and indemnified from any and all claims for bodily injury or property damage caused by him/herself or by some third party not affiliated with the Town of Kent during or on account of the performance.

Accepted and approved: \_\_\_\_\_ Date: \_\_\_\_\_

Signed: Performer/Artist by: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name of Signatory: \_\_\_\_\_ Date: \_\_\_\_\_

Signed: KP&R: By \_\_\_\_\_ Date: \_\_\_\_\_

**TOWN OF KENT**  
**Park and Recreation      Actual vs. Budget**  
**July 2018 through March 2019**

	<u>Jul '18 - Mar 19</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
132-800 · Park & Recreation	250.00	250.00	0.00
132-810 · Park & Rec Pass	2,690.00	3,000.00	-310.00
132-820 · Park & Rec Sports	1,405.00	3,500.00	-2,095.00
132-830 · Park & Rec Classes	907.90	500.00	407.90
132-840 · Park & Rec Enrichment	9,097.00	11,000.00	-1,903.00
132-850 · Park & Rec Enrichment Camp	11,826.00	13,000.00	-1,174.00
132-860 · Bus Trips & Programs	380.00	1,000.00	-620.00
<b>Total Income</b>	<u>26,555.90</u>	<u>32,250.00</u>	<u>-5,694.10</u>
<b>Gross Profit</b>	26,555.90	32,250.00	-5,694.10
<b>Expense</b>			
<b>E · Recreation</b>			
023-000 · PARK & REC			
<b>Compensation</b>			
023-101 · Salary Director	37,883.82	50,512.00	-12,628.18
023-102 · Hourly Employees	29,493.05	43,843.00	-14,349.95
023-996 · Health	11,867.86	16,742.00	-4,874.14
023-997 · Pension	1,916.73	2,526.00	-609.27
023-998 · Social Security	5,064.80	7,218.00	-2,153.20
<b>Total Compensation</b>	<u>86,226.26</u>	<u>120,841.00</u>	<u>-34,614.74</u>
<b>Department Operations</b>			
023-201 · Supplies	326.38	400.00	-73.62
023-202 · Postage	300.00	343.00	-43.00
023-204 · Mileage	489.74	700.00	-210.26
023-419 · Park Maintenance	3,029.16	16,000.00	-12,970.84
023-422 · Fee Programs	6,619.30	13,000.00	-6,380.70
023-501 · Telephone	646.06	1,000.00	-353.94
023-502 · Electric	985.97	900.00	85.97
023-504 · Water/Sewer	1,064.00	1,350.00	-286.00
<b>Total Department Operations</b>	<u>13,460.61</u>	<u>33,693.00</u>	<u>-20,232.39</u>
<b>Professional Development</b>			
023-450 · Dues	99.00	100.00	-1.00
023-451 · Conferences	410.00	550.00	-140.00
023-452 · Training	0.00	100.00	-100.00
<b>Total Professional Development</b>	<u>509.00</u>	<u>750.00</u>	<u>-241.00</u>
<b>Total 023-000 · PARK &amp; REC</b>	<u>100,195.87</u>	<u>155,284.00</u>	<u>-55,088.13</u>
<b>Total E · Recreation</b>	<u>100,195.87</u>	<u>155,284.00</u>	<u>-55,088.13</u>
<b>Total Expense</b>	<u>100,195.87</u>	<u>155,284.00</u>	<u>-55,088.13</u>
<b>Net Ordinary Income</b>	<u>-73,639.97</u>	<u>-123,034.00</u>	<u>49,394.03</u>
<b>Net Income</b>	<u>-73,639.97</u>	<u>-123,034.00</u>	<u>49,394.03</u>



**TOWN OF KENT**  
**Park and Recreation by month**  
July 2018 through March 2019

	Jul 18	Aug 18	Sep 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	TOTAL
<b>Ordinary Income/Expense</b>										
Income										
132-800 - Park & Recreation	0.00	0.00	0.00	250.00	0.00	0.00	0.00	0.00	0.00	250.00
132-810 - Park & Rec Pass	820.00	50.00	0.00	0.00	0.00	840.00	715.00	160.00	105.00	2,690.00
132-820 - Park & Rec Sports	0.00	0.00	975.00	10.00	0.00	245.00	140.00	5.00	30.00	1,405.00
132-830 - Park & Rec Classes	26.00	95.00	52.00	239.00	21.00	93.50	198.60	104.80	78.00	907.90
132-840 - Park & Rec Enrichment	0.00	30.00	0.00	1,689.50	1,332.50	1,665.00	2,195.00	928.50	1,256.50	9,097.00
132-850 - Park & Rec Enrichment Camp	3,850.00	4,940.00	2,690.00	262.50	21.00	62.50	0.00	0.00	0.00	11,826.00
132-860 - Bus Trips & Programs	285.00	0.00	0.00	0.00	95.00	0.00	0.00	0.00	0.00	380.00
<b>Total Income</b>	<b>4,981.00</b>	<b>5,115.00</b>	<b>3,717.00</b>	<b>2,451.00</b>	<b>1,469.50</b>	<b>2,906.00</b>	<b>3,248.60</b>	<b>1,198.30</b>	<b>1,469.50</b>	<b>26,555.90</b>
<b>Gross Profit</b>	<b>4,981.00</b>	<b>5,115.00</b>	<b>3,717.00</b>	<b>2,451.00</b>	<b>1,469.50</b>	<b>2,906.00</b>	<b>3,248.60</b>	<b>1,198.30</b>	<b>1,469.50</b>	<b>26,555.90</b>
Expense										
E - Recreation										
023-000 - PARK & REC										
Compensation										
023-101 - Salary Director	3,885.52	4,856.90	3,885.52	3,885.52	4,856.90	3,885.52	4,856.90	3,885.52	3,885.52	37,883.82
023-102 - Hourly Employees	9,512.01	11,046.13	1,093.75	1,234.76	1,321.84	1,641.84	1,229.26	993.38	1,420.08	29,493.05
023-996 - Health	2,440.04	1,058.12	979.04	1,057.99	1,034.90	2,208.34	-115.45	1,121.15	2,083.73	11,867.86
023-997 - Pension	0.00	0.00	637.03	0.00	0.00	648.30	0.00	0.00	631.40	1,916.73
023-998 - Social Security	995.82	1,207.76	373.51	384.29	465.03	415.78	457.96	365.84	398.81	5,064.80
<b>Total Compensation</b>	<b>16,833.39</b>	<b>18,168.91</b>	<b>6,968.85</b>	<b>6,562.56</b>	<b>7,678.67</b>	<b>8,799.78</b>	<b>6,428.67</b>	<b>6,365.89</b>	<b>8,419.54</b>	<b>86,226.26</b>
Department Operations										
023-201 - Supplies	53.67	0.00	104.76	0.00	23.99	0.00	0.00	5.98	137.98	326.38
023-202 - Postage	0.00	0.00	0.00	0.00	300.00	0.00	0.00	0.00	0.00	300.00
023-204 - Mileage	0.00	0.00	0.00	0.00	297.57	0.00	0.00	0.00	192.17	489.74
023-419 - Park Maintenance	1,108.32	1,068.33	476.95	25.56	0.00	350.00	0.00	0.00	0.00	3,029.16
023-422 - Fee Programs	1,580.18	719.24	893.32	890.22	517.36	680.35	394.94	201.88	741.81	6,619.30
023-501 - Telephone	62.31	82.27	35.99	31.55	291.78	32.81	35.36	35.47	38.52	646.06
023-502 - Electric	141.19	148.58	122.28	88.55	88.43	88.11	88.24	88.00	132.59	985.97
023-504 - Water/Sewer	0.00	412.30	329.84	321.86	0.00	0.00	0.00	0.00	0.00	1,064.00
<b>Total Department Operations</b>	<b>2,945.67</b>	<b>2,430.72</b>	<b>1,963.14</b>	<b>1,357.74</b>	<b>1,519.13</b>	<b>1,151.27</b>	<b>518.54</b>	<b>331.33</b>	<b>1,243.07</b>	<b>13,460.61</b>
Professional Development										
023-450 - Dues	99.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	99.00
023-451 - Conferences	0.00	410.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	410.00
<b>Total Professional Development</b>	<b>99.00</b>	<b>410.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>509.00</b>
<b>Total 023-000 - PARK &amp; REC</b>	<b>19,878.06</b>	<b>21,009.63</b>	<b>8,931.99</b>	<b>7,920.30</b>	<b>9,197.80</b>	<b>9,951.05</b>	<b>6,947.21</b>	<b>6,697.22</b>	<b>9,662.61</b>	<b>100,195.87</b>
<b>Total E - Recreation</b>	<b>19,878.06</b>	<b>21,009.63</b>	<b>8,931.99</b>	<b>7,920.30</b>	<b>9,197.80</b>	<b>9,951.05</b>	<b>6,947.21</b>	<b>6,697.22</b>	<b>9,662.61</b>	<b>100,195.87</b>
<b>Total Expense</b>	<b>19,878.06</b>	<b>21,009.63</b>	<b>8,931.99</b>	<b>7,920.30</b>	<b>9,197.80</b>	<b>9,951.05</b>	<b>6,947.21</b>	<b>6,697.22</b>	<b>9,662.61</b>	<b>100,195.87</b>
<b>Net Ordinary Income</b>	<b>-14,897.06</b>	<b>-15,894.63</b>	<b>-5,214.99</b>	<b>-5,469.30</b>	<b>-7,728.30</b>	<b>-7,045.05</b>	<b>-3,698.61</b>	<b>-5,498.92</b>	<b>-8,193.11</b>	<b>-73,639.97</b>
<b>Net Income</b>	<b>-14,897.06</b>	<b>-15,894.63</b>	<b>-5,214.99</b>	<b>-5,469.30</b>	<b>-7,728.30</b>	<b>-7,045.05</b>	<b>-3,698.61</b>	<b>-5,498.92</b>	<b>-8,193.11</b>	<b>-73,639.97</b>

**TOWN OF KENT**  
**Park and Recreation Detail**  
**March 2019**

Type	Date	Num	Name	Memo	Amount
<b>E - Recreation</b>					
<b>023-000 - PARK &amp; REC</b>					
<b>Compensation</b>					
<b>023-101 - Salary Director</b>					
Pay...	03/07/2019	DirDep	Ferris (DirDep), Lesly		971.38
Pay...	03/14/2019	DirDep	Ferris (DirDep), Lesly		971.38
Pay...	03/21/2019	DirDep	Ferris (DirDep), Lesly		971.38
Pay...	03/28/2019	DirDep	Ferris (DirDep), Lesly		971.38
<b>Total 023-101 - Salary Director</b>					<b>3,885.52</b>
<b>023-102 - Hourly Employees</b>					
Pay...	03/07/2019	609978	Herde, Charlotte		82.50
Pay...	03/07/2019	DirDep	Leach (DirDep), Meg...		72.00
Pay...	03/07/2019	DirDep	Vizzari (DirDep), Sus...		253.75
Pay...	03/14/2019	610032	Herde, Charlotte		112.75
Pay...	03/14/2019	DirDep	Leach (DirDep), Meg...		36.00
Pay...	03/14/2019	DirDep	Vizzari (DirDep), Sus...		148.75
Pay...	03/21/2019	610044	Herde, Charlotte		55.00
Pay...	03/21/2019	DirDep	Leach (DirDep), Meg...		108.00
Pay...	03/21/2019	DirDep	Vizzari (DirDep), Sus...		153.13
Pay...	03/28/2019	610093	Herde, Charlotte		53.17
Pay...	03/28/2019	DirDep	Leach (DirDep), Meg...		104.40
Pay...	03/28/2019	DirDep	Vizzari (DirDep), Sus...		240.63
<b>Total 023-102 - Hourly Employees</b>					<b>1,420.08</b>
<b>023-996 - Health</b>					
Bill	03/01/2019	H7277071	Aetna	L Ferris - Health Insurance - March 2019	1,088.90
Bill	03/01/2019	TM05728703	Metlife Small Busine...	L Ferris - Dental Insurance Premium - March 2019	58.00
Bill	03/01/2019	TM05590707	Metlife Small Busine...	L Ferris - Life Insurance Premium - March 2019	5.45
Liab...	03/12/2019	EOM Recordi	Aetna	L Ferris payroll withholding February 2019	-63.16
Bill	03/26/2019	H7375728	Aetna	L Ferris - Health Insurance - April 2019	1,088.90
Liab...	03/31/2019	EOM Recordi	Aetna	L Ferris payroll withholding	-63.16
Liab...	03/31/2019	ADJ	Salisbury Bank	post payroll withholding for H.S.A. to net expense Ferris	-29.20
<b>Total 023-996 - Health</b>					<b>2,083.73</b>
<b>023-997 - Pension</b>					
Liab...	03/31/2019	EFT	VOYA ( previously ING)	Ferris	631.40
<b>Total 023-997 - Pension</b>					<b>631.40</b>
<b>023-998 - Social Security</b>					
Gen...	03/31/2019	45015	Ferris, L		290.17
Gen...	03/31/2019	45015	Herde, C		23.22
Gen...	03/31/2019	45015	Leach, M		24.50
Gen...	03/31/2019	45015	Vizzari, S		60.92
<b>Total 023-998 - Social Security</b>					<b>398.81</b>
<b>Total Compensation</b>					<b>8,419.54</b>
<b>Department Operations</b>					
<b>023-201 - Supplies</b>					
Bill	03/08/2019	5667296	Quill Corporation	PR: peel and seal regular envelopes	114.99
Bill	03/11/2019	2308573	Quill Corporation	PR: 2019 scenic wall	22.99
<b>Total 023-201 - Supplies</b>					<b>137.98</b>
<b>023-204 - Mileage</b>					
Bill	03/19/2019	Mileage	Ferris, Lesly~	PR: mileage reimbursement Dec 2018 127 miles @ \$.545/mile & J...	192.17
<b>Total 023-204 - Mileage</b>					<b>192.17</b>
<b>023-422 - Fee Programs</b>					
Bill	03/01/2019	27	Davis IGA, Inc.	PR: AP snacks	93.15
Bill	03/01/2019	48948	S & S Worldwide	PR: Sr Program & Camp Kent supplies	38.96
Bill	03/04/2019	Basketball	Adams, Bruce~	PR: basketball referee 4 games @ \$50.00 / game	200.00
Bill	03/04/2019	March 2 basketball	Barbieri, Mia	PR: Basketball post season play - referee \$50.00 / game	50.00
Bill	03/19/2019	4015553	Rhode Island Novelty	PR: Camp Kent & Egg Hunt supplies	359.70
<b>Total 023-422 - Fee Programs</b>					<b>741.81</b>
<b>023-501 - Telephone</b>					
Bill	03/02/2019	8350166800003442	Charter Communicati...	PR.: Internet (2/24/19 - 3/23/19)	4.65
Bill	03/21/2019	860927462712317...	Frontier Communicat...	PR: Telephone Service 3/21/19 - 4/20/19	33.87
<b>Total 023-501 - Telephone</b>					<b>38.52</b>
<b>023-502 - Electric</b>					
Bill	03/15/2019	51039555073	Eversource	PR: pavillion period of 2/14 - 3/15/19	44.26

4:05 PM

04/17/19

**TOWN OF KENT**  
**Park and Recreation Detail**  
**March 2019**

Type	Date	Num	Name	Memo	Amount
Bill	03/20/2019	51337386049	Eversource	PR: Segar Mtn Rd period of 2/13-3/14/19	44.22
Bill	03/22/2019	51337386049	Eversource	PR: Emery Park period of 2/13/19-3/14/19	44.11
Total 023-502 · Electric					132.59
Total Department Operations					1,243.07
Total 023-000 · PARK & REC					9,662.61
Total E · Recreation					9,662.61
<b>TOTAL</b>					<b>9,662.61</b>

Haymore Services  
11 Botsford Road  
Kent, CT 06757 US  
(860) 927-3795  
wmccann@sbcglobal.net

## ESTIMATE

**ADDRESS**  
Kent Park and Rec  
P.O. Box 678  
Kent, CT 06785

**ESTIMATE # 1015**  
**DATE 03/26/2019**

ACTIVITY	QTY	RATE	AMOUNT
Labor and machine time to pressure wash empty pool walls, regrade and rake sand in the bottom of the pool including debris and leaf removal	1	2,150.00	2,150.00T
Thoroseal any areas needing attention (unknown amount since pool is full) - \$40 per hour plus materials	1	0.00	0.00T

SUBTOTAL	2,150.00
TAX (0%)	0.00
<b>TOTAL</b>	<b>\$2,150.00</b>

Accepted By

Accepted Date