

TOWN OF KENT
PLANNING AND ZONING COMMISSION
41 Kent Green Boulevard
P.O. Box 678
Kent, CT 06757
Phone (860) 927-4625 Fax (860) 927-4541

JANUARY 26, 2017 SPECIAL MEETING MINUTES

The Town of Kent Planning and Zoning Commission Interviewing Subcommittee held a special meeting on Thursday, January 26, 2017 at 6:00 p.m. in the Kent Town Hall.

1. CALL TO ORDER

The meeting came to order at 6:00 p.m.

2. ROLL CALL AND APPOINTMENT OF ALTERNATES IF REQUIRED

Subcommittee Members Present: John Johnson, Marge Smith, Matt Winter

Staff Present: Donna Hayes, Land Use Administrator

Guests Present: Richelle Hodza
Roberta Reed

3. NEW BUSINESS:

3.A. DISCUSSION AND POSSIBLE DECISION

3.A.1. Interview of two candidates for the position of Land Use Clerk.


Separate interviews were held with the guests present: Richelle Hodza at 6:00 p.m. and Roberta Reed at 7:00 p.m. Conversation centered around their qualifications for the position of Part Time Land Use Clerk and how their past experiences would make them an asset for the Town of Kent and the Land Use Department.

After the interviews, it was decided that either candidate would be a fit for the position with Ms. Hodza the leading candidate based on her current position with the Town of Warren. Ultimately, the decision rests with Ms. Hayes who will present a formal request for the hiring of the Part Time Land Use Clerk at the next meeting of the Board of Selectmen.

4. ADJOURNMENT

The special meeting ended at 7:40 p.m.

Respectfully submitted,


Donna M. Hayes, CZEO
Land Use Administrator

*Received & filed
1/27/17*

TOWN OF KENT PLANNING AND ZONING COMMISSION INTERVIEWING SUBCOMMITTEE
SPECIAL MEETING MINUTES FOR JANUARY, 26, 2017

These are draft minutes. Corrections may be made by the Commission at the subsequent meeting.
Please refer to subsequent meeting minutes for possible corrections and approval of these minutes.