

Board of Selectmen
Regular Meeting

September 6, 2016
4:30 P.M. Town Hall

Present: Bruce Adams, Jeff Parkin and Mike VanValkenburg.

Also present: Darlene Brady, Donna Hayes, Cynthia Hochswender, Rick Osborne, and Lynn Worthington.

Mr. Adams called the meeting to order at 4:30 p.m.

Add to agenda/approve agenda:

Mr. Adams made a motion to approve the agenda, as submitted. Mr. VanValkenburg seconded the motion and the motion carried.

Approval of Minutes:

Mr. Adams made a motion to approve the minutes of the August 11, 2016 Special BOS Meeting, as submitted. Mr. Parkin seconded the motion and the motion carried.

Public Communication:

Oral: None.

Written: Mr. Adams stated there were three written correspondences (attached):

- The Roger Sherman Chapter Daughters of the American Revolution, Town of New Milford will host a community-wide event honoring Vietnam Veterans.
- September 1, 2016 Senior Activities report from Park and Rec Director Lesly Ferris. Mr. Adams noted that the report will include different activities due to the delineation of duties between the Park and Rec Director and the Social Services Director.
- September 6, 2016 Town of Kent Land Use Office Staff Report.

Report of First Selectman:

Mr. Adams reported on the following things he did during the month of August:

- Three pistol permit interviews
- Weekly reporting on Eversource energy project
- Met to discuss HHW day in New Milford on September 17, 2016
- COG Executive Committee
- Met with Eagle Scout candidate
- Mandatory bidder meeting on restrooms
- Met to discuss participation in KML Constitution Day
- Went to first day of school at KCS

Meetings covered by the BoS – Group or individual

- Bos – August 11, 2016 – Full BoS
- Restroom Committee – Bruce and Mike

Police Report:

Phone number at Town Hall is 860-927-4627.

E-mail is residenttrooper@townofkentct.org.

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KENT TOWN CLERK

2016 SEP -9 A 9:14

BY [Signature] TOWN CLERK

Trooper Fisher continues to do an exemplary job. He is proactive and is really getting to know the town. Issues have cropped up again at Bulls Bridge and Trooper Fisher has been a big help in not allowing them to escalate. Now North Kent Road is becoming an issue and Trooper Fisher has been actively involved.

Report of Selectmen:

Mr. VanValkenburg had nothing to report.

Mr. Parkin had nothing to report.

Report of Treasurer:

The treasurer was not present at the meeting but provided a list of vendors to be approved and added to the 2016 Approved Vendor List. Mr. Adams made a motion to approve the following three vendors to the 2016 Approved Vendor List:

- PMSI
- Dime Oil
- Frank's Garage

Mr. VanValkenburg seconded the motion and the motion carried.

Tax Refunds:

None.

Employee(s) report(s) on Seminar/workshops:

None.

Public restroom:

Mr. Adams stated that bid packages went out and a mandatory pre-bid meeting was held on site on August 29, 2016. The bid packages are due on September 23, 2016.

Living Streaming of BOS meetings:

Mr. Adams stated that he has the ability to send out the proposed questionnaire to see if town's people are interested in having the BOS meetings available via live stream. Mr. VanValkenburg stated that he remains opposed to streaming the meetings. Mr. Adams stated he would draft a sample questionnaire and share with the other selectmen before sending to the public.

Traffic Flow – Bulls Bridge

Mr. Adams stated that the highway department installed a sign on the stop sign just before the one lane bridge before the covered bridge that states: "On-coming traffic does not stop". Mr. Adams added that he signed-up for a traffic study to be conducted some time in the future. The study will be conducted on the Main Street traffic.

American Tower:

Mr. Adams stated that the Town Attorney sent the additional contract information that was requested to Mr. Steinweg of American Tower.

Salary review:


Mr. Adams stated that there are two salary increase requests before the board. Mr. Adams made a motion to increase the Assistant Town Clerk Marie Corsini's salary from \$17.49 to \$19.00 per hour, retroactive back to July 1, 2016. Mr. VanValkenburg seconded the motion and the motion carried.

Mr. Adams made a motion to increase treasurer's clerk Marie Corsini's salary from \$19.57 to \$20.54 per hour, retroactive back to July 1, 2016. Mr. VanValkenburg seconded the motion. Mr. Parkin questioned what information was obtained since that last meeting to approve the two salary increase requests. Mr. Adams stated that in the case of the Assistant Town Clerk, the salary survey he conducted, Kent's Assistant Town Clerk was under the average. He added that there was not enough data available to obtain an average salary for treasurer's clerks. Mr. Parkin stated that a policy needs to be in place to allow salary increase request to be handled consistently in the future. Mr. Adams asked Mr. Parkin if he would draft such a policy in the next few months. Mr. Adams stated that there was a motion, with a second and called for a vote. The motion carried.

Emergency Shelter:

Mr. Adams stated nothing new to report.

Mr. VanValkenburg made a motion to adjourn the meeting at 5:05 p.m. Mr. Adams seconded the motion and the motion carried.


Joyde Kearns
Administrative Assistant

These are draft minutes and the Board of Selectmen at the subsequent meeting may make corrections. Please refer to subsequent meeting minutes for possible corrections and approval of these minutes.

AGENDA

BOARD OF SELECTMEN REGULAR MEETING

September 6, 2016
4:30 P.M. TOWN HALL

Regular Monthly Meeting

1. Call to order
2. Pledge of Allegiance
3. Add to agenda/approve agenda
4. Approval of Minutes
 - a August 11, 2016 Special Meeting
5. Public Communication
 - a Oral
 - b Written
6. Report of First Selectman
7. Report of Selectmen
8. Report of Treasurer
9. Tax Refunds
10. Employee(s) report(s) on Seminar/workshops
11. New Business
12. Old Business
 - a Public Restrooms
 - b Live Streaming BOS meetings
 - c Traffic Flow – Bulls Bridge
 - d American Tower
 - e Salary review
 - f Emergency Shelter
13. Adjourn

RECEIVED FOR RECORD
KENT TOWN CLERK

2016 SEP - 1 A 11: 18

BY

TOWN CLERK



THE WALL THAT HEALS

YOUNG'S FIELD, NEW MILFORD, CT

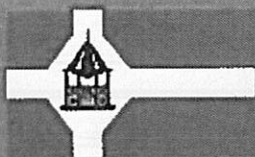
OCTOBER 27 – 30, 2016

VIETNAM VETERANS WILL BE PRESENTED WITH A COMMEMORATIVE PIN

With sincere thanks from a grateful nation, the Roger Sherman Chapter Daughters of the American Revolution, Town of New Milford, and program partners will host a community-wide event honoring Vietnam Veterans. *The Wall That Heals* honors the more than three million Americans who served in the U.S. Armed forces during the Vietnam War, and its walls bear the names of the more than 58,000 men and women who made the ultimate sacrifice in Vietnam.

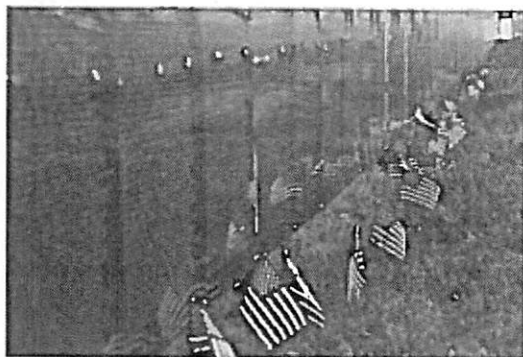
For additional information, schedule of events, volunteer opportunities, to donate, honor a loved one, advertise in the special commemorative booklet, or purchase a limited quantity of a 2" Wall That Heals New Milford Medallion visit:

www.thewallnewmilford.org





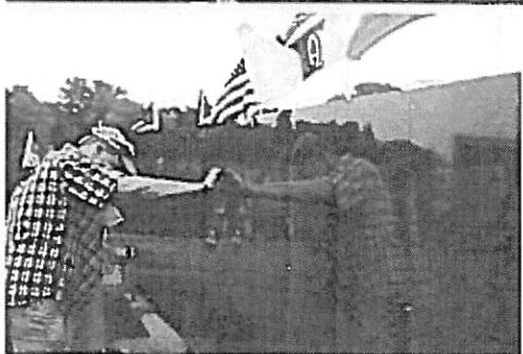
The Wall That Heals, New Milford
Thursday, October 27 – Sunday, October 30, 2016
at Young's Field, New Milford, CT



Vietnam Veterans Memorial Replica Wall and Mobile Education Center spreads healing legacy of The Wall and educates about the impact of the Vietnam War.

Please help support *The Wall That Heals, New Milford* by advertising in our commemorative program booklet.

This is the first time *The Wall That Heals* has traveled to Litchfield County. Inclusion in this program will bring your ad far beyond the New Milford area.



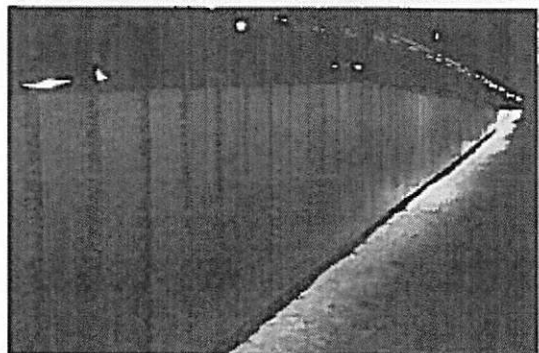
Name: business/organization/individual _____

Address _____

Town _____ State _____ Zip _____

Contact person _____

Phone _____



Please follow our guidelines below. This advertising will be available in *The Wall That Heals, New Milford* black and white commemorative program booklet, which is 8 1/2" by 11" folded in half. Each page is 8 1/2" by 5 1/2".

- Please email or mail your ad as a jpeg to wallnewmilford@gmail.com
- Ads must be received no later than October 1st for inclusion in the booklet.
- Please select ad size and note total monies being sent.

☐ Booster Line \$ 10.00

In honor of _____
OR

In memory of _____

☐ 1/4 page 3 1/2 x 2 \$ 45.00

☐ 1/2 page 4 1/2 x 3 5/8 \$ 75.00

☐ Full page 7 1/2 x 4 1/2 \$125.00

☐ Full page inside front cover \$200.00

☐ Full page inside back cover \$200.00

☐ Full page outside back cover \$250.00

Donation \$ _____ Total \$ _____ Please make check payable to Roger Sherman Chapter, DAR, notated *Wall That Heals, New Milford* and mailed to Roger Sherman Chapter, DAR, P.O. Box 111, New Milford, CT 06776 or use www.thewallnewmilford.org/support

Tentative Schedule of Events
 Wednesday, Oct. 26th 12:00 p.m.
 The Walls That Heals, New Milford arrives

Thursday, Oct. 27th
 9 a.m.-2 p.m. Viewing for schools
 3-9 p.m. Disabled veterans/families viewing

Friday, Oct. 28th
 10 a.m. Opening Ceremony
 11 a.m. Table of Remembrance Ceremony
 8 p.m. Candlelight POW/MIA Ceremony

Saturday, Oct. 29th
 10 a.m. Opening Ceremony
 8 p.m. Luminaries

Sunday, Oct. 30th
 3 p.m. Closing Ceremony

The Roger Sherman Chapter, DAR is a 501 (c)(3) non-profit organization. We thank you for honoring the young men and women who answered the call to serve their nation in the Vietnam War with selfless valor, patriotism, honor, and faithfulness.

Kent Park and Recreation

Lesly Ferris, Director
P.O. Box 678
41 Kent Green Boulevard
Kent, CT 06757-0678

Telephone 860-927-1003
Fax 860-927-1313
parkandrec@townofkentct.org
www.kentctparkandrecreation.com

To: Board of Selectmen

From: Lesly Ferris

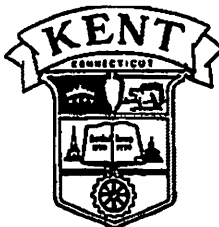


Date: Sept. 1, 2016

Re: Senior activities

Please note there were no special recreational activities at the Kent Senior Center during August 2016.

Thank you.



TOWN OF KENT LAND USE OFFICE

STAFF REPORT

DATE: September 6, 2016

FROM: Donna Hayes, CZE0

Building Department:

- Permits Issued: 42
- Total Construction value: \$973,996

Planning & Zoning:

- Permits Issued: 14
- Certificates of Compliance Issued: 0
- Applications before the Commission:
 - Construction of accessory dwelling unit, pool and pool deck on Longview Rd. (Public hearing held on August 11th.) (APPROVED BUT SUBSEQUENTLY WITHDRAWN BY PROPERTY OWNER)
 - South Kent Partners – addition of 2nd apartment (to be heard 9/8)
 - NHCOC will be giving a presentation on their POCD at the 9/8 meeting.
 - Construction of screened deck and patios in Horizonline Conservation District (to be heard 9/8)
 - Construction of covered deck in Horizonline Conservation District (to be heard 9/8)

Inland Wetlands:

- Issued:
 - Swimming pool on Halls Lane
 - Modifications to driveway placement, 160 Kent Hollow Road.
 - Installation of a new leaching system and septic tank, 560 Skiff Mountain Road.
 - Extension of Inland Wetlands Permit for 45 Kenico Road.
- Pending:
 - Redirection of Kenico Road
- Exemptions:
 - None

Zoning Board of Appeals:

- Pending:
 - None
- Approved:
 - None

Architectural Review Board:

- Pending:
 - None
- Approved:
 - New Sign for Main Street Antiques

UPDATE ON CONTINUING PROJECTS:

- Rewrite of the Regulations:
 - Attorney Zizka's recommended changes were incorporated by Mr. Chalder and have been discussed by the Commission. The Commission will be meeting within the next two weeks to do a final review and set a date for the Public Hearing for approval.
- Incentive Housing Zone Subcommittee Study:
 - A final Incentive Housing Zone Regulation has been presented to the subcommittee. Their final presentation is being given to the P&Z Commission on 9/8/16.

VIOLATIONS:

- Legal Issues:
 - Mauri v Town of Kent ZBA – We have still not received a decision by the Judge. In the meantime, tents are being put up without permits and events are being held in violation of the Cease and Desist Order.
 - Town of Kent v Burt –Our request for judgement has been approved after a hearing on August 22nd. Cars to be removed by 9/18/16 or face \$100/day fine, the plaintiff's right to enter the property for the removal of cars with a lien placed against the property for the cost of such removal plus reasonable attorney's fees.
- Notice of Violations:
 - Signage at Bulls Bridge Country Store: some signs were removed, but more still need to come down.

SPECIAL MEETINGS:

- None

SPECIAL NOTE:

- I was on vacation August 29 through September 5, 2016.

<u>Vendor Name</u>	<u>Vendor Type</u>	<u>Department</u>	<u>Invoice Date</u>	<u>Dept Approval</u>	<u>Invoice Amount</u>
1 PMSI (Craftco Inc.)	Retailer	HWY	08/11/2016	8/11/2016	242.00
2 Dime Oil	Retailer	Municipa;			
3 Frank's Garage, LLC	Service Provider	HWY	8/31/2016	8/31/2016	1,257.58
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The vendors and invoices listed above have been reviewed and approved by a majority of the Board of Selectmen. Pursuant to said approval they have been added to the existing ***Approved Vendor Listing*** for FY

Approved at the special Selectmen's meeting held on:
see minutes

9/6/2016

- 1 Hwy: paint, concrete cold patch
- 2 NEW supplier for heating fuel
- 3 F-550 equipment repair

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