

Board of Selectmen  
Regular Meeting

June 2, 2015  
4:30 P.M. Town Hall

Present: Bruce Adams, Susi Williams and Mike VanValkenburg.

Also present: Lesly Ferris, Linda Hall, Katelyn Lyle, Sam Rathbun, Rick Osborne and Lynn Worthington.

Mr. Adams called the meeting to order at 4:30 p.m.

The Pledge of Allegiance was recited.

**Approval of Minutes:**

Mr. Adams made a motion to approve the minutes of the May 1, 2015 special meeting, as submitted. Mrs. Williams seconded the motion and the motion carried.

Mr. Adams made a motion to approve the minutes of the May 5, 2015 regular meeting, as submitted. Mr. VanValkenburg seconded the motion and the motion carried.

Mr. Adams made a motion to approve the minutes of the May 8, 2015 special meeting, as submitted. Mrs. Williams seconded the motion and the motion carried.

**Public Communication:**

Oral: Mr. Adams reported that Kent Presents would be holding a meeting at Town Hall on Thursday, June 4, 2015. The meeting is an ideas festival exploring What Comes Next.

Written: Mr. Adams stated there are two written correspondences from Park and Rec Director Lesly Ferris:

- o May 26, 2015 Summer concert series
- o May 26, 2015 Senior activities

Linda Hall stated that she had submitted a letter dated May 8, 2015 to the Board of Selectmen. Mr. Adams confirmed receipt of the letter and stated that he provided the other Selectmen with a copy. Mrs. Hall stated that she had not received a response or acknowledgement of receipt from the Board of Selectmen. Mrs. Hall stated that she does not understand the Board of Selectmen's thought process. Mr. Adams stated that the grievance was reviewed and responded to according to the guidelines outlined in the Policy and Procedure Manual. Mrs. Hall stated that she has other avenues she can pursue. Mr. Adams stated that he would follow-up with a written correspondence.

**Report of First Selectman:**

Mr. Adams reported on the following things he did during the month of May:

- Shred-it-Day at the Transfer Station
- Three pistol permit interviews
- COG meeting in Hartford with legislators

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KENT TOWN CLERK

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BY J. Brady

TOWN CLERK

- Seminar on tribal recognition at Day Pitney in Stamford
- Trip to Washington, DC for tribal recognition
- Friday Senior Lunch
- Met with John Russell on KVFD investments
- Toured Bull House with realtor
- USDA informational meeting with Congresswoman Esty
- Every weekend at the Transfer Station

Meetings covered by the BOS – Group or individual

- Monthly Chamber meeting – Bruce
- BOF – Bruce
- COG – Bruce
- Town Hearing – Full BOS
- Town Meeting – Bruce and Susi
- BOS – three meetings – Full BOS

**Report of Selectmen:**

Mrs. Williams had nothing to report.

Mr. VanValkenburg had nothing to report.

**Report of Treasurer:**

Mrs. Herbst did not attend the meeting and did not provide any reports.

**Employee(s) report(s) on Seminar/workshops:**

Mr. Adams stated that he went to Washington, DC for two days to speak on the tribal recognition issue, agenda attached.

Mr. Adams stated that he was happy that he went but has no idea what the outcome will be.

**Approval of May 15, 2015 Annual Budget Meeting Minutes:**

Mrs. Williams made a motion to approve the minutes of the May 15, 2015 Annual Budget meeting minutes, as submitted. Mr. Adams seconded the motion. Mr. Adams and Mrs. Williams voted yes. Mr. VanValkenburg abstained because he did not attend the meeting. The motion passed.

**Policy and Procedure Manual Updates:**

Mr. Adams stated the “vacancies” section of the Policy and Procedure Manual needs to be updated. Mr. Adams read the current policy:

**Vacancies**

The Department Head shall notify the First Selectman of all vacancies. Should the Board of Selectmen desire to fill the vacancies, the Town of Kent will try to fill job openings by promoting from within, if qualified internal applicants are available. If there are no qualified candidates from within, the Department Head shall inform the public of the available position by posting announcements of same vacancies on the official Town website and in such other places as may be deemed appropriate.

Mr. Adams stated that he proposes the following:

The Department head shall notify the Board of Selectmen in writing of a job vacancy. The Board of Selectmen shall determine if the Town will fill the vacancy. The Town would post a job opening notice internally and on the Town of Kent website and in such other places as may be deemed appropriate.

Mrs. Williams made a motion to remove the current "Vacancies" policy as it appears in the current Policy and Procedure Manual and replace that section with the following proposed language: The Department head shall notify the Board of Selectmen in writing of a job vacancy. The Board of Selectmen shall determine if the Town will fill the vacancy. The Town would post a job opening notice internally and on the Town of Kent website and in such other places as may be deemed appropriate. Mr. Adams seconded the motion and the motion carried.

#### **Discussion of Standardizing Office Hours at Town Hall:**

Mrs. Williams stated that a taxpayer came to her and expressed his/her frustration with the office hours at Town Hall, particularly the Tax Collector's office. Mrs. Williams offered to talk to all the departments in Town Hall and to see if the office hours could be more accommodating to the public when they come to see several departments. Mr. Adams stated several other area town halls are closed one day a week. Mrs. Williams stated that she in no way is looking to "rob" anyone of benefits. Mr. Adams stated that topic would remain on the agenda for additional comments, and he would obtain attorney opinion on the Board of Selectmen's authority to set office hours, even in the offices managed by elected officials.

#### **Approval of Expenditures for Study on Costs of Tribal Recognition:**

Mr. Adams stated that he received e-mail from Attorney Don Baur (attached) in which he asked if the Town of Kent would share the financial expenses related to a report that would quantify the costs of tribal recognition. Mrs. Williams made a motion to expend \$2,500 for the cost of a report produced by ECO Northwest to quantify the cost of tribal recognition. Mr. VanValkenburg seconded the motion and the motion carried.

#### **Continued discussion for use of \$500,000 STEAP Grant:**

Mr. Adams stated that he has received approximately 300 responses to the survey regarding the use of the \$500,000 STEAP grant. He reported the following results in ordered:

1. Purchase portion of R.R. station and add public restroom/visitor center and purchase 0.5-acres lot behind the R.R. station
2. Purchase a portion of the R.R. station
3. Purchase the 0.50-acres lot behind the R.R. station and add a freestanding building for restrooms
4. Add a freestanding public restroom/visitor center building on the grounds of the Swift House

5. Build a free standing building for restrooms/visitor center on the Town and Country lot
6. Return the funds

Mr. Adams did state that once the Town approves one of the options, he would need to re-write the grant. Mr. Adams stated that he would research the cost of option number one and report back to the Board at the next meeting. He added that a town Hearing should be scheduled sometime in the summer.

Mrs. Williams made a motion to adjourn the meeting at 5:26 p.m. Mr. VanValkenburg seconded the motion and the motion carried.

  
Joyce Kearns  
Administrative Assistant

*These are draft minutes and the Board of Selectmen at the subsequent meeting may make corrections. Please refer to subsequent meeting minutes for possible corrections and approval of these minutes.*

## AGENDA

BOARD OF SELECTMEN  
REGULAR MEETING

June 2, 2015  
4:30 P.M. TOWN HALL

### Regular Monthly Meeting

1. Call to order
2. Pledge of Allegiance
3. Approval of Minutes
  - a May 1, 2015 Special meeting
  - b May 5, 2015 Regular meeting
  - c May 8, 2015 Special meeting
4. Public Communication
  - a Oral
  - b Written
5. Report of First Selectman
6. Report of Selectmen
7. Report of Treasurer
8. Employee(s) report(s) on Seminar/workshops
9. New Business
  - a Approval of May 15, 2015 Annual Budget Meeting
  - b Policy and Procedure Manual Updates
  - c Discussion of Standardizing Office Hours at Town Hall
  - d Approval of Expenditures for Study on costs of Tribal Recognition
10. Old Business
  - a Continued discussion for use of \$500,000 STEAP Grant
11. Adjourn

"An equal opportunity employer and service provider."

RECEIVED FOR RECORD  
KENT TOWN CLERK

JUNE 1<sup>ST</sup>  
2015 MAY 32 A 8 19


BY *[Signature]*  
TOWN CLERK

# Kent Park and Recreation

Lesly Ferris, Director  
P.O. Box 678  
41 Kent Green Boulevard  
Kent, CT 06757-0678

Telephone 860-927-1003  
Fax 860-927-1313  
parkandrec@townofkentct.org  
www.kentctparkandrecreation.com

To: Board of Selectmen

From: Lesly Ferris 

Date: May 26, 2015

Re: Summer concert series

The Kent Park and Recreation Commission and I appreciate your support of the proposed summer concert series 2015. The commission wishes to hold concerts on July 23, 30 and Aug. 6, 2015 on the Town Hall front lawn.

We appreciate your consideration of these revised dates.

Thank you.

# Kent Park and Recreation

Lesly Ferris, Director  
P.O. Box 678  
41 Kent Green Boulevard  
Kent, CT 06757-0678

Telephone 860-927-1003  
Fax 860-927-1313  
parkandrec@townofkentct.org  
www.kentctparkandrecreation.com

To: Board of Selectmen

From: Lesly Ferris



Date: May 26, 2015

Re: Senior activities

The following special events took place at the Kent Senior Center during the month of May 2015:

- 1, 8, 15, 22, 29 – Friday Senior Luncheon, including the Appreciation Luncheon on the 15<sup>th</sup>. NM VNA Lifeline program presentation on the 8<sup>th</sup>, 85<sup>th</sup> birthday celebration on the 22<sup>nd</sup> and the last luncheon of the school year on the 29<sup>th</sup>.
- 6 – Mother's Day luncheon, NM VNA blood pressure clinic.
- 18 – NM VNA EMS Service and what to expect when the ambulance arrives program.
- 20 – Memorial Day luncheon, Salisbury VNA Wellness Clinic, Northwest VNA Tai Chi program.
- 27 – Tai Chi program.

Thank you.

Dear Board of Selectmen,

May 8, 2015

I am in receipt of your response to my grievance and I have several questions which I would like to discuss or get further clarification on regarding the validity of the documentation and subsequent thought process used to deny my grievance:

1. Vote on verbal wage increase request/requiring hourly pay rate increase request to be in writing (your bullet point # 4)

A. Memo to Department Heads (your attachment #4)

I believe this document is irrelevant to the matter as you yourself indicated by highlighting the portion that reads "Some increases are out of your control, but you will be expected to document these and any other areas of your budget that goes up." The request in question would not cause an increase in any area; nothing, including the bottom line, would go up (as stated to you at the March 24, 2015 Special Meeting – see attachment 3-1).

B. Any misinterpretation that First Selectman Bruce Adams may have had regarding the verbal request for a salary increase from the Town Clerk should have been clarified when the draft minutes of the March 24<sup>th</sup> meeting were posted on March 25<sup>th</sup> (also attachment 3-1) in which the secretary records "Mrs. Brady stated that she would like to increase the Town Clerk's assistant's hourly rate by \$1.50 per hour without changing the bottom line budget."

C. The Land Use request (your attachment #5) was for an increase to the lines and budgets to "allow me [Mrs. Hayes] to hire a clerk with the qualifications and work experience necessary to be successful in the position." Per your memo mentioned in item A above (your attachment #4), this request would require documentation as it was increasing the bottom lines of three departments. Which, while you provided me with a copy of the written request, I could not find copies of any documentation<sup>1</sup> required by your memo, in either the March 24<sup>th</sup> or the April 7<sup>th</sup> special meeting minutes, other than Mrs. Hayes' written opinion that it was needed, so I would ask to be provided with copies of the data and/or information that you based your April 7, 2015 decision to approve that request on.

D. Because the request included changing hours...the job description should be updated. (your attachment #6) The job description does not need to be revised as it already states "Hours of work: Varies with office needs".

2. Biennial review

A. I understand that the process of reviewing job descriptions does not guarantee a salary increase. However, the PPM does state that "At that time the Board may make revisions as it sees necessary, in its discretion to reflect changes in area of economic conditions to attract and retain qualified personnel. The terms and conditions of this document shall apply to all Town of Kent Employees except... " As it is my

<sup>1</sup> Definition from the Oxford Dictionary: Material that provides official information or evidence or that serves as a record



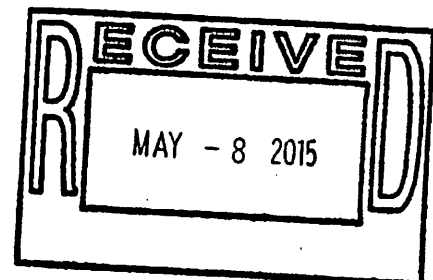
interpretation that this was, in fact, the reason for the Land Use clerk pay increase, and since you have indicated that the years specifically identified in the PPM don't really mean those specific dates at all, then again, my interpretation of the PPM is that all Town of Kent Employees (except those specifically identified in the PPM), myself being just one, are due the same consideration at the same time. Not knowing if the documentation given to you to make a decision concerning the Land Use clerk pay increase contains information on other municipal positions, please let me know when such a review will take place.

B. I just want to state that I am aware and very appreciative of the salary increase given to me four years ago, and the annual cost-of-living increases, but I was not the only one to receive such an increase. I would also like to point out that the Town Clerk's assistant line has the second lowest increase since 2011 (attachment 3-2).

Based on the above information I would like you to reconsider the merit of my grievance.

Sincerely,

  
Linda B. Hall  
Asst. Town Clerk



Present: Bruce Adams, Susi Williams and Mike VanValkenburg.

Also present: Darlene Brady and Debbie Devaux.

Mr. Adams called the meeting to order at 10:00 a.m.

Mr. Adams made a motion to adjourn the meeting until 11:45 a.m. on Tuesday, March 24, 2015. Mr. VanValkenburg seconded the motion and the motion carried. Mr. Adams stated that he adjourned the meeting until a later time because of a conflict in his schedule. He had a dentist appointment.

Mr. Adams called the meeting back to order at 11:47 a.m.

Also present: Darlene Brady, Debbie Devaux, Jennifer Dubray, Donna Hayes and Lynn Worthington.

Mr. Adams stated the only item on the agenda is the 2015/2016 Selectmen's Operating Budget.

Mr. Adams stated that Lake Waramaug Interlocal Commission has presented a budget increase. Kent's liability of 7% of the total of \$1,594 has been increased from \$1,339. Mr. Adams made a motion to adjust line 070-856, Lake Waramaug Interlocal Commission, to \$1,594. Mrs. Williams seconded the motion and the motion carried.

Mr. Adams stated that there is a last minute change to clerical salary lines from P&Z, IWC and Bldg. Dept. Land Use Director Donna Hayes stated that she would like to make the following increases to allow her to hire a clerk with qualifications and work experience necessary to be successful in the position:

- P&Z from \$5,914 to \$6,612 (348 hours x \$19 per hour)
- IWC from \$1,733 to \$1,933 (102 hours x \$19 per hour)
- Bldg. from \$6,628 to \$7,410 (390 hours x \$19 per hour)

Ms. Hayes noted that \$19 per hour is still lower than other department clerks.

Mr. Adams made a motion to approve the following request:

- Increase P&Z from \$5,914 to \$6,612 (348 hours x \$19 per hour)
- Increase IWC from \$1,733 to \$1,933 (102 hours x \$19 per hour)
- Increase Bldg. from \$6,628 to \$7,410 (390 hours x \$19 per hour)

Mrs. Williams seconded the motion. Mr. Adams asked for questions or comments.

Ms. Devaux made the following comments:

- There is a difference between clerks and assistants
- Clerks should not be paid the same as assistants.



- Department heads were asked not to make changes to job descriptions or salary changes.
- New hires should not be hired at the same rate as the employee they are replacing.
- The Board of Selectmen is picking and choosing when to enforce the Policy and Procedure Manual.

Mrs. Brady stated that she would like to increase the Town Clerk's assistant's hourly rate by \$1.50 per hour without changing the bottom line budget. The assistant's hours will be reduced from 22 to approximately 18 hours per week. Mrs. Brady added that the increase reflects the additional workload, attendance of courses and experience. She stated that she would have brought forward the change earlier, but department heads were instructed not to make changes.

Administrative Assistant Joyce Kearns presented a copy of page 2 of the Policy and Procedure Manual and stated that an employee asked, "if the Board of Selectmen only gave themselves permission to review and revise the 'appropriate rate of pay for each non-contractual municipal job'... 'Biennially' in even number years, so the request could not even be honored at this time. Is this a correct interpretation?"

### Employment Plan

The Board of Selectmen shall determine the appropriate rate of pay for each non-contractual municipal job, subject to budgetary approval by the legislative body. Job descriptions shall be developed and jobs will be filled in accordance with the provisions set forth herein.

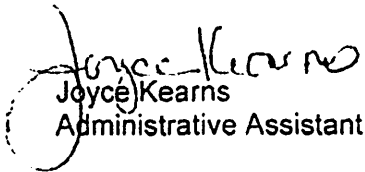
The plan shall be reviewed by the Board of Selectmen biennially, starting in September of 2012 and every two (2) years after that. At that time the Board may make revisions as it sees necessary, in its discretion to reflect changes in area of economic conditions and to attract and retain qualified personnel. The terms and conditions of this document shall apply to all Town of Kent employees except as excluded herein and where inconsistent with or pre-empted by a collective bargaining agreement.

The Board of Selectmen read the above referenced clause from the Policy and Procedure Manual. Mr. Adams stated that he could not answer the employee's question. Mrs. Williams asked if the Board of Selectmen could authorize a 3% across-the-board salary increase in the odd years? Mrs. Devaux stated that the Board of Selectmen cannot pick and choose when to follow the Policy and Procedure Manual. Mr. VanValkenburg suggested that the issue be referred to Town Attorney for opinion. Mr. Adams withdrew his motion, and Mrs. Williams withdrew her second.

Mrs. Brady stated that she recalls that when the Policy and Procedure Manual was revised that clause was put in the manual so that the Board of Selectmen would review and revise the manual at least biennially and not to prevent the Board of Selectmen from making changes in the off year.

Mr. Adams stated that he would report back to the Board of Selectmen after he talks with Town Attorney.

Mrs. Williams made a motion to adjourn the meeting at 12:46 p.m. Mr. VanValkenburg seconded and the motion carried.

  
Joyce Kearns  
Administrative Assistant

*These are draft minutes and the Board of Selectmen at the subsequent meeting may make corrections. Please refer to subsequent meeting minutes for possible corrections and approval of these minutes.*

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KENT TOWN CLERK  
An equal opportunity employer and service provider  
BOARD OF SELECTMEN SPECIAL MEETING MINUTES, MARCH 24, 2015  
PAGE 3

2015 MAR 25 P 4: 00

BY   
TOWN CLERK



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## Change to Clerical Salary Line

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Donna Hayes <landuseadmin@townofkentct.org>

Fri, Mar 20, 2015 at 12:02 PM

To: Bruce Adams <firstselectman@townofkentct.org>, Barbara Herbst <treasurer@townofkentct.org>

Cc: Joyce Kearns <adminassist@townofkentct.org>

Hi.

Sorry for the last minute change, but after getting a look at the clerical hourly rates for the Town Hall, I would like to increase the hourly rate of the Land Use Clerk from \$17/hr to \$19/hr. There will be no change to the maximum number of hours worked or the distribution of the work between the three departments: 50% charged to Building; 40% charged to P&Z; and, 10% charged to IWC. This would result in an increase to my budget of \$1,685:

P&Z from \$5914 to \$6612 (348 hours x \$19/hr)

IWC from \$1733 to \$1938 (102 hours x \$19/hr)

Bldg from \$8628 to \$7410 (390 hours x \$19/hr)

It is my belief that increasing the salary rate will allow me to hire a clerk with the qualifications and work experience necessary to be successful in the position.

If you have any questions, please feel free to ask.

*Donna M. Hayes, CZEO  
Land Use Administrator  
Town of Kent  
Land Use Office  
41 Kent Green Boulevard  
P.O. Box 678  
Kent, CT 06757  
(860) 927-4625*

These policies and procedures were adopted by the Board of Selectmen and apply to a specific group of Employees of the Town of Kent. Those Employees are:

- Hired by the First Selectman and/or the Board of Selectmen, by Elected Officials or by Commission(s); the Hiring Authorities of the Town of Kent.
- Required to meet all terms of employment in their Job Description, as written and modified by the Board of Selectmen, and abide by all of the provisions of these policies and procedures, and
- Subject to disciplinary action, up to and including termination of employment, by the Hiring Authority.

### **Employee Bulletin Board**

An employee bulletin board is located in the hallway outside of the Town Hall large meeting room on the first floor. The board houses information about employee rights, as well as federal, state and local labor laws. Employees should check this bulletin board periodically. This bulletin board is not an area for additional postings or for general employee usage.

### **Employment Plan**

The Board of Selectmen shall determine the appropriate rate of pay for each non-contractual municipal job, subject to budgetary approval by the legislative body. Job descriptions shall be developed and jobs will be filled in accordance with the provisions set forth herein.

The plan shall be reviewed by the Board of Selectmen biennially, starting in September of 2012 and every two (2) years after that. At that time the Board may make revisions as it sees necessary, in its discretion to reflect changes in area of economic conditions and to attract and retain qualified personnel. The terms and conditions of this document shall apply to all Town of Kent employees except as excluded herein and where inconsistent with or pre-empted by a collective bargaining agreement.

### **Reporting Requirements**

The Board of Selectmen has designed various forms to administer the Policies described in this document. Copies of those forms can be found in the Appendix and are available in the Selectman's office. Employees must submit them to the Board of Selectmen and/or Department Head in the required time period, as printed on the form. The Board may eliminate or modify existing forms or add new forms as needed.

### **Job Descriptions**

On a biennial basis, starting in September of 2012 and every two (2) years after that, the First Selectman, with the advice of applicable Boards, Commissions and/or Department Heads, shall conduct an organizational review of each municipal department. Following such reviews, the

	2010-11	2015-16	\$ increase	% increase
Treasurer	7,401	8,681	1,280	17.29%
Town Clerk	17,881	21,744	3,863	21.60%
LU	12,531	15,955	3,424	27.32%
-Planning & Zoning	12,531	6,610		
-Inland/Wetlands		1,937		
-Building		7,408		
Assessor	20,500	28,363	7,863	38.36%
Selectmen's Office	31,131	50,536	19,405	62.33%
Tax Collector	7,234	12,137	4,903	67.78%

## AGENDA

### Connecticut Towns Meetings May 13 and 14, 2015

#### Wednesday, May 13, 2015

- 8:00 am Bruce Adams arrives in DC
- 11:00 am Nick Mullane arrives in DC
- 11:45 pm Lunch at Perkins Coie, Wilmette Conference Room
- 12:45 pm Meeting with Robert Casanova (Blumenthal) and Michael Bednarczyk (Murphy), Room 706 Hart Office Building, Washington, DC
- 2:00 pm Meeting with Congresswoman Elizabeth Esty, 405 Cannon Office Building, Washington, DC (202) 225-4476
- 3:00 pm Meeting with Congressman Joe Courtney, 2348 Rayburn HOB, Washington, DC (202) 225-2076

#### Thursday, May 14, 2015

- 7:30 am Breakfast/meeting at Perkins Coie
- 8:20 am Cars will meet at Perkins Coie to drive to meeting at OMB
- 9:00 am Meeting at OMB 725 17th St., NW, Room 10103 NEOB;
- 10:00 am Sunhy's car will take Bruce Adams to Reagan National airport
- 2:00 pm Oversight Hearing: *"Inadequate Standards for Trust Land Acquisition in the Indian Reorganization act of 1943"* -- May 14, 2015, Room 1334 Longworth House Office Building, Subcommittee on Indian, Insular and Alaska Native Affairs, held by The Honorable Don Young, Chairman



**TOWN OF KENT  
ANNUAL BUDGET MEETING  
MAY 15, 2015**

First Selectman Bruce Adams opened the meeting. Motion made by George Jacobsen and seconded by Susi Williams to appoint Jerry Tobin as moderator. Voice vote passed unanimously.

Motion made by George Jacobsen and seconded by William Bachrach to waive the reading of the meeting. Voice vote passed unanimously.

**Motion:**

To authorize the Board of Selectmen or other Town officials, in accordance with the Kent Policy and Procedure Manual, to apply for, accept and expend funds or grants including, but not limited to, Town Aid Road up to \$500,000 for general municipal purposes for the fiscal year 2015-2016. Said appropriation is in addition to grant expenditures approved by the Town Meeting on May 15, 2015.

Motion made by: Tim Scott, Jr.  
Seconded by: Jim Blackketter  
Passed by voice vote unanimously

**Motion:**

To authorize the Board of Education or other Town Officials to apply for, accept and expend funds of any federal, state or other funds or grants up to \$200,000 for educational purposes for the fiscal year 2015-2016. Said appropriation is in addition to grant expenditures approved by Town Meeting on May 15, 2015.

Motion made by: Jim Blackketter  
Seconded by: Cici Nielsen  
Passed by voice vote unanimously

**Motion:**

To appropriate from Reserve Fund for Capital and Nonrecurring Expenditures an amount equal to the expenditures approved in the Fiscal Year 2015-2016 column of the Five-Year Capital Plan.

Motion made by: Kathleen Lindenmayer  
Seconded by: Maureen Brady  
Voice vote passed. 1 Nay vote

**Motion:**

To consider and act upon the recommendations of the Board of Finance for a Five-Year Capital Plan.

Motion made by: Catherine Bachrach  
Seconded by: Betty Krasne  
Passed by voice vote unanimously

**Motion:**

To consider and act upon the recommendation of the Board of Finance for Fiscal Year July 1, 2015 to June 30, 2016 inclusive and appropriate money to defray the expenses of the Town in accordance with said budget as finally accepted and established as follows:

Board of Selectmen Operating Budget	\$3,264,091
Transfer to Capital Fund for Future Projects	726,200
Transfer to Dog Fund	7,500
Debt Service	553,819
Firehouse Debt Service	139,375
Appropriations from Capital for current year	900,000
Board of Education Operating Budget	4,460,107
Board of Education Adjustment	-25,000
Region 1 Budget	2,543,409
Appropriation for Schaghticoke	30,000
 Total Expense	 \$12,599,501

Motion made by: Kenneth Cooper

Seconded by: Jim Blackketter

Passed by voice vote unanimously

**Motion:**

Waive the reading of the entire Right to Farm Ordinance.

Motion made by: Marge Smith

Seconded by: Lynn Perry

Passed by voice vote unanimously

**Motion:**

Shall the Town of Kent adopt the Code of Ordinance of the Town of Kent Sec. 5-2 entitled "Right to Farm", with the following purpose and intent: Agriculture is a significant part of the Town of Kent's heritage, its rural character, and may constitute a vital part of the Town's future. It is therefore the declared policy of the Town of Kent and legislative determination of the legislative body of Kent to conserve and protect agricultural land and to encourage agricultural operations and the sale of farm products within the Town. It is the purpose and intent of this ordinance to promote and advance the Town's policy and reduce the loss of agricultural resources by limiting circumstances under which any such operation may be considered a nuisance. It is hereby further legislatively determined that whatever impact may be caused to others through normal agricultural practices, such impact is offset and ameliorated by the benefits of farming to the neighborhood, community, and society in general. Methods of farming that comport with generally accepted farming practices are also deemed to comport with community standards at large. This ordinance is not to be construed as modifying or abridging state law relative to the abatement of nuisances, but is to be used in the interpretation and characterization of activities and in considering and implementing enforcement of the provisions of the Ordinances of the Town of Kent and other applicable Town regulations, consistent with the provisions of Connecticut General Statutes § 19a-341. Additionally, the terms of this ordinance may be used in determining whether the methods and practices that may come under review conform to community standards. And further resolve that a summary of the proposed ordinance rather than a verbatim transcription of the entire ordinance be published pursuant to Section 7-157 (b) of the Connecticut General Statutes.


Motion made by: Connie Manes

Seconded by: Betty Krasne

Passed by voice vote. 1 Nay vote

Meeting was adjourned at 7:40 P.M.

Respectfully submitted by:



Darlene Brady  
Kent Town Clerk





Joyce Kearns &lt;adminassist@townofkentct.org&gt;

**Fwd: OMB Report**

MESSAGE

Bruce Adams <firstselectman@townofkentct.org>  
To: Joyce Kearns <adminassist@townofkentct.org>

Fri, May 29, 2015 at 3:40 PM

Please add: approval of expenditure for study on costs of tribal recognition to June 2 agenda. Details below

----- Forwarded message -----

From: Baur, Don (Perkins Coie) <DBaur@perkinscoie.com>  
Date: Thu, May 21, 2015 at 8:48 AM  
Subject: RE: OMB Report  
To: Bruce Adams <firstselectman@townofkentct.org>

Bruce -- to follow up on the OMB meetings and the Congressional hearing, we are proposing to retain an economics consulting firm with expertise on Indian land and gaming to prepare a short report that will quantify the costs of tribal recognition under OMB guidance and establish that the proposed regulations qualify as a "major rule" (over \$100 million in annual impact, as discussed with Rep. Esty). OMB has an independent duty to make this evaluation, and DOI has essentially ignored the issue. A finding of a major rule gives Congress increased authority and will force Interior to go through more hoops to justify its action. I have lined up the economists -- Terry Moore and Bob Whelan with ECONorthwest -- a firm we have worked with before. The total cost of the report will be \$7500. I am proposing to split the cost among various CT players, and so far have commitments from North Stonington and the Kent School. I am reaching out also to the Fairfield Business Council. Would the Town of Kent be interested in sharing in the report? With three funding sources, the cost for each participant would be \$2500. The goal is to have a draft report by next Thursday for submittal to OMB by Friday of next week. Let me know if you have any questions. Thanks, Don

NOTICE: This communication may contain privileged or other confidential information. If you have received it in error, please advise the sender by reply email and immediately delete the message and any attachments without copying or disclosing the contents. Thank you.

--  
Bruce K. Adams  
First Selectman  
Town of Kent, CT  
860-927-4627

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