

**Kent Sewer Commission
Regular Meeting**

**March 10, 2020
4:30 P.M. Town Hall**

Present: Elissa Potts, Peter Gadiel, John Grant, Cathe Mazza and Rick Osborne.

Also present: Henry Bietz, Bart Clark, Barbara Herbst, Lyle Sommers and Joe Wolinski.

Ms. Potts called the meeting to order at 4:30 p.m.

The pledge was recited.

Agenda:

Ms. Potts made a motion to add 10d. 100 North Main Street. Ms. Mazza seconded the motion and the motion carried.

Approval of minutes:

Mr. Osborne made a motion to approve the January 14, 2020 and the January 21, 2020 Sewer Commission Special meeting minutes, as submitted. Ms. Mazza seconded the motion and the motion carried.

Public Communications:

Oral: None.

Written: None.

Report of the Chairman:

Ms. Potts reported the following:

- Club Getaway put the sewer connection on hold for now due to the Covid-19
- She will be attending a Board of Selectmen meeting tonight to finalize the proposed Sewer Ordinance

Report of Superintendent:

Mr. Sommers provided a written report for January and February 2020, attached.

Report of Treasurer:

Ms. Herbst provided the following reports:

- Balance Sheet January 2020
- Actual vs. Budget January 2020
- Operating Account Ledger as of January 31, 2020
- Balance Sheet February 2020
- Actual vs. Budget 2020
- Operating Account Ledger as of February 29, 2020

Ms. Mazza made a motion to approve the Operating Account Ledger as of January 31, 2020 and Operating Account Ledger as of February 29, 2020, as submitted. Mr. Osborne seconded the motion and the motion carried.

Report of the Collector:

Ms. Devaux did not attend the meeting and did not provide a report.

Report of Consulting Engineer:

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2020 MAR 16 P 1:30

BY TOWN CLERK

Mr. Clark stated he does not have a written report. He stated that he continues to work on the ordinances and regulations.

Faculty Housing at Kent School:

Mr. Nicholas Clark of Spath-Bjorklund Associates, Inc. provided a drawing illustrating the proposal from Kent School for construction of faculty housing on Skiff Mountain Road. He added the proposal was previously approved in 2004 but was never fully constructed. Ms. Potts made a motion to approve the proposal from Kent School to move forward with the construction of faculty housing on Skiff Mountain Road to connect them to sewer system. Ms. Mazza seconded the motion and the motion carried.

Club Getaway:

Discussed in Chairman's report.

16 Maple Street:

No one attended the meeting to discuss the request.

100 North Main Street:

Mr. Henry Bietz submitted a letter to the Sewer Commission regarding the water/sewer bill for 100 North Main Street. He explained that due to increased water usage for irrigation and outside watering, the last sewer bill was \$1,280.70. Mr. Bietz asked if they could install a separate meter for the outside irrigation only and the water from that meter would not empty into the sewer system. Ms. Mazza made a motion to approve the addition of a separate water meter at 100 North Main Street for outside irrigation and watering, subject to inspection of installation by Mr. Clark. Mr. Osborne seconded the motion the motion carried.


Belt Press:

Ms. Herbst and Ms. Potts are working on the funding for the belt press.

Ordinances:

Discussed under Report of Chairman.

Mr. Grant made a motion to adjourn the meeting at 4:28 p.m.


Joyce Kearns
Administrative Assistant

These are draft minutes and the Kent Sewer Commission at the subsequent regular meeting may make corrections. Please refer to subsequent regular meeting minutes for possible corrections and approval of these minutes.

KENT SEWER COMMISSION AGENDA

4:00 P.M. TOWN HALL

Regular Meeting

MARCH 10, 2020

1. Call to order and Pledge of Allegiance
2. Amend agenda/approve agenda
3. Approval of Minutes
 - a January 14, 2020 Special Meeting
 - b January 21, 2020 Special Meeting
4. Public Communication
 - a Oral
 - b Written
5. Report of Chairman
6. Report of Superintendent
7. Report of Treasurer
8. Report of Collector
9. Report of Consulting Engineer
10. New Business
 - a Faculty Housing Kent School
 - b Club Getaway
 - c 16 Maple Street Ext
11. Old Business
 - a Belt Press
 - b Ordinances
12. Adjourn

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2020 MAR -9 A 8:38

By *Donna Snoddy*
TOWN CLERK

"An equal opportunity employer and service provider."

Superintendents report for January/February 2020

Good afternoon everyone.

2.1 million gallons total
85k gallons per day average
987k gallons came from Kent school
Average BOD removal rate 99%
Average TSS removal rate 99%
Average influent PH 7.7

1.99 million gallons total
69k gallons per day average
952k gallons came from Kent school
Average BOD removal rate 99%
Average TSS removal rate 99%
Average influent PH 7.7

Number 1 septage bed decant valve is installed and Rick put the berm back.

Jesse is finished with the first book of the two needed to take his Level 2 test in July.

The garage door cables came off again on the tractor/spreader bay. Overhead Door Co. promptly repaired it.

Revisions to the as built print for 19 Maple St extension have been done and I approved the connection.

The septage discharge hose was stolen the last weekend in January. The cameras do not record long enough to find out who took it. We cut one of our suction hoses and used parts we had to make it work. About a \$75 connector was used and now we have a shorter suction hose that has a \$350 replacement cost.

The river pipe into manhole 230 has been sealed off.

Respectfully,



Lyle Sommers
Superintendent
Kent WPCA

KAREN SMITH
?? Templeton Farms?

Kent Sewer Commission

Balance Sheet January 2020

	<u>1.31.2020</u>	<u>1.31.2019</u>	<u>\$ Change</u>
Checking/Savings			
1 USB	26,866	44,012	-17,145
2 USB Septage MMA #8052	86,036	149,779	-63,743
3 USB Capital #3880	554,428	514,152	40,276
5 Brookwoods	32,679	32,324	354
6 Kent Affordable Housing	24,200	24,103	97
7 Saddle Ridge Estates	163,728	163,409	318
Total Checking/Savings	<u>887,937</u>	<u>927,780</u>	<u>-39,843</u>
Accounts Receivable	<u>1,283</u>	<u>683</u>	<u>600</u>
Due from General Fund	<u>38,906</u>	<u>0</u>	<u>38,906</u>
Total Current Assets	<u>928,125</u>	<u>928,463</u>	<u>-337</u>
Fixed Assets			
Accumulated Depreciation	-1,573,344	-1,456,070	-117,275
Property and equipment	4,964,900	4,813,633	151,267
Total Fixed Assets	<u>3,391,555</u>	<u>3,357,563</u>	<u>33,992</u>
TOTAL ASSETS	<u>4,319,680</u>	<u>4,286,025</u>	<u>33,655</u>
LIABILITIES & EQUITY			
Accounts Payable	-801	13,625	-14,425
Due To Brookwoods	32,679	32,324	354
Due To Kent Affordable Housing	24,200	24,103	97
Due to Saddle Ridge Estates	163,728	163,409	318
Federal Taxes Payable	3,638	-924	4,562
State Taxes Payable	571	353	219
USDA Loan 92-04	460,601	468,446	-7,845
USDA Loan 92-06	805,897	818,200	-12,303
USDA Loan 92-08	75,486	76,794	-1,308
Total Liabilities	<u>1,565,998</u>	<u>1,596,331</u>	<u>-30,333</u>
Equity			
*Retained Earnings	1,637,091	1,741,256	-104,165
Opening Bal Equity	420,287	420,287	0
Retained Earnings	665,228	665,228	0
Net Income	31,076	-137,077	168,153
Total Equity	<u>2,753,682</u>	<u>2,689,694</u>	<u>63,988</u>
TOTAL LIABILITIES & EQUITY	<u>4,319,680</u>	<u>4,286,025</u>	<u>33,655</u>

Kent Sewer Commission

Income and Expense

Actual vs. Budget

	<u>Jul -Jan 20</u>	<u>Budget</u>	<u>% of Budget</u>
Income			
Septage Fees	52,780	45,000	117.3%
Sewer User Charges	<u>123,222</u>	<u>138,320</u>	<u>89.1%</u>
Total Income	176,001	183,320	96.0%
Expense			
General & Admin Expenses			
Accounting/Bookkeeping Services	3,966	3,966	100.0%
Audit	2,460	2,600	94.6%
Bank Service Charges			
Office Supplies	355	525	67.7%
Outside services-Admin	449	300	149.6%
Printing & Advertising			0.0%
Software/Licensing Fees	<u>1,177</u>	<u>2,220</u>	<u>53.0%</u>
Total General & Admin Expenses	<u>8,407</u>	<u>9,611</u>	<u>87.5%</u>
Operating Expenses			
Continuing Education	610	750	81.3%
Depreciation			0.0%
Electricity	14,525	19,500	74.5%
Fuel	1,845	2,200	83.9%
Insurance			
Dental Insurance	784	832	94.2%
Liab Auto Prop Insura	800	900	88.9%
Life Insurance	76	76	100.4%
Medical	18,293	16,821	108.8%
Workman's Comp	<u>2,816</u>	<u>3,300</u>	<u>85.3%</u>
Total Insurance	<u>22,769</u>	<u>21,929</u>	<u>103.8%</u>
Internet	191	175	109.2%
Lab exams	7,345	7,885	93.2%
Materials and supplies	711	875	81.2%
Miscellaneous	47	76	62.2%
Outside Services-Operating	2,819	12,225	23.1%
Parts & Repairs	3,441	7,050	48.8%
Payroll Expenses	74,270	70,838	104.8%
Payroll taxes	5,536	5,419	102.2%
Pension	1,715	2,792	61.4%
Permit fees	2,011	2,500	80.5%
Postage	551	1,155	47.7%
Professional fees			
Engineering fees	-	17,500	0.0%
Legal fees	<u>7,129</u>	<u>2,500</u>	<u>285.2%</u>
Total Professional fees	<u>7,129</u>	<u>20,000</u>	<u>35.6%</u>

Kent Sewer Commission Income and Expense Actual vs. Budget

	<u>Jul -Jan 20</u>	<u>Budget</u>	<u>% of Budget</u>
Telephone	975	1,050	92.8%
Uniforms	1,433	1,165	123.0%
Total Operating Expenses	<u>147,923</u>	<u>177,584</u>	<u>83.3%</u>
Total Expense	<u>156,330</u>	<u>187,195</u>	<u>83.5%</u>
Investment income	205	260	78.9%
Transfers In	<u>38,906</u>	<u>38,906</u>	
Other Expense			
Capital Reserve	22,157	12,601	175.8%
Short Term Asset Reserve	4,748	2,750	172.6%
Maple Street Extension			
100% of Connection Fees	-		
80% of User Fees Collected	1,105	1,750	
Total Maple Street Extension	<u>1,105</u>	<u>1,750</u>	63.1%
USDA Loan Interest (92-06) (92-04) (92-08)	26,603	26,603	
Net Income and Expense	<u><u>4,171</u></u>	<u><u>(8,413)</u></u>	<u><u>-49.6%</u></u>

Budget is only to date

Transfers to Capital and ST Asset Reserve of 26,905
are only posted to show amounts sequestered.
These amounts are not technically an expense and
are included as part of the net income on the Balance Sheet.

Capital Expenses pd w/ Capital Funds 0 Aeration equipment and Aeration System upgrade
Engineering Costs for Aeration project
by including these items
the net income is actually 31,076

02/10/20

Kent Sewer Commission
Operating Account ledger
 As of January 31, 2020

Date	Num	Name	Memo	Amount	Balance
1 USB					48,188.45
Operating - 8044					48,188.45
01/01/20	10956	ABT	December Bookkeeping Support	-566.50	47,621.95
01/02/20		QuickBooks Payroll Service	Direct Deposit for 1.3.20	-2,933.33	44,688.62
01/03/20	DirDep	Kearns, Joyce	Direct Deposit	0.00	44,688.62
01/03/20	DirDep	Sommers, Lyle R	Direct Deposit	0.00	44,688.62
01/03/20	DirDep	Warner, Jesse T	Direct Deposit	0.00	44,688.62
01/03/20	10964	Aramark Uniform & Career (I...	Uniform services 1.3.20	-46.54	44,642.08
01/03/20	10965	Fasi, Joseph Fasi LLC	Bond counsel services: Belt Press Financing - December	-900.00	43,742.08
01/03/20	10966	Town of Kent	January Insurances	-2,421.54	41,320.54
01/07/20	10967	Fasi, Joseph Fasi LLC	Bond counsel services: Belt Press Financing (4.5 hrs) - November	-1,350.00	39,970.54
01/08/20	10969	Town of Kent	4th Qtr 2019 - Pension Kent Sewer	-794.12	39,176.42
01/08/20	062037	Sewer Customers		349.43	39,525.85
01/15/20	E-pay	CT Commissioner of Revenue ...	CT payroll withholding for December	-383.67	39,142.18
01/15/20	E-pay	United States Treasury	VOID: 06-1354645 QB Tracking # -542245366	0.00	39,142.18
01/15/20	E-pay	United States Treasury	VOID: 06-1354645 QB Tracking # -537518366	0.00	39,142.18
01/15/20	EFTPS	United States Treasury	December payroll withholding and taxes	-2,481.34	36,660.84
01/15/20	062039	Sewer Customers		75.22	36,736.06
01/16/20		QuickBooks Payroll Service	Direct Deposit for 1.17.20	-2,935.32	33,800.74
01/17/20	DirDep	Kearns, Joyce	Direct Deposit	0.00	33,800.74
01/17/20	DirDep	Sommers, Lyle R	Direct Deposit	0.00	33,800.74
01/17/20	DirDep	Warner, Jesse T	Direct Deposit	0.00	33,800.74
01/17/20	10971	Crystal Rock	six 5gal bottles drinking water and nine returns (includes fuel surcharge)	-47.16	33,753.58
01/17/20	10972	FedEx	shipping lab exams to to Averill lab 12/11 - 12/18 - 12/23 - 1/2	-124.08	33,629.50
01/17/20	10973	Frontier	Telephone and Internet service: 12/1 - 12/30	-88.56	33,540.94
01/17/20	10974	Overhead Door	Sv Call: reset cables on counter balance assy, added spring tension, reset electric door opener...	-209.00	33,331.94
01/17/20	10975	Sommers, Lyle - Reimburse...	Telephone reimbursement - January 2020	-80.00	33,251.94
01/17/20	10976	US Environmental Rental Corp	1/8/20 - 1/9/20 YSI pro Dss Sonde 4M, Solinst Model 101<1000'	-290.70	32,961.24
01/17/20	10979	Welsh Sanitation	Commercial service: December 2019	-71.25	32,889.99
01/22/20	062040	Sewer Customers		1,463.41	34,353.40
01/24/20	10980	Eversource	Pump Station: 12/16 - 1/16 (31 days) ~ Plant: - 11/14 - 12/16 ~ #50 Maple St - 12/13 - 1/15	-4,217.53	30,135.87
01/24/20	10981	Quality Data Service Inc.	January 2020: printing and processing sewer/water billing (316 bills)	-193.07	29,942.80
01/28/20	062041	Sewer Customers		542.87	30,485.67
01/30/20		QuickBooks Payroll Service	Direct Deposit for 1/31	-3,636.57	26,849.10
01/31/20	DirDep	Kearns, Joyce	Direct Deposit	0.00	26,849.10
01/31/20	DirDep	Sommers, Lyle R	Direct Deposit	0.00	26,849.10
01/31/20	DirDep	Warner, Jesse T	Direct Deposit	0.00	26,849.10
01/31/20	DirDep	Soule Jr., Milard L	Direct Deposit	0.00	26,849.10
01/31/20	DirDep	Devaux, Deborah J.	Direct Deposit	0.00	26,849.10
01/31/20	10970	Town of Kent	Sommers: Roth IRA Withholding January 2020	-373.56	26,475.54
01/31/20	10982	Aquarion	wpcn / SEWER BILLINGS (349 @ .43) -4th Qtr 2019	-150.07	26,325.47
01/31/20	10983	Aramark Uniform & Career (I...	Uniform services 1/10 - 1/17 - 1/24	-157.68	26,167.79
01/31/20	10984	Fasi, Joseph Fasi LLC	Bond counsel services: Belt Press Financing - January	-300.00	25,867.79
01/31/20	10977	Superior Plus Energy	265.3 gal heating fuel	-643.12	25,224.67
Total Operating - 8044				-22,963.78	25,224.67
Total 1 USB				-22,963.78	25,224.67
TOTAL				-22,963.78	25,224.67

Kent Sewer Commission

Balance Sheet February 2020

	<u>2/28/20</u>	<u>2/28/18</u>	<u>\$ Change</u>
Checking/Savings			
1 USB	112,996	58,431	54,564
2 USB Septage MMA #8052	38,088	152,136	-114,048
3 USB Capital #3880	554,450	521,003	33,447
5 Brookwoods	32,679	32,324	354
6 Kent Affordable Housing	24,200	24,103	97
7 Saddle Ridge Estates	163,728	163,409	318
Total Checking/Savings	<u>926,140</u>	<u>951,408</u>	<u>-25,268</u>
Accounts Receivable	<u>1,118</u>	<u>585</u>	<u>533</u>
Due from General Fund	<u>38,906</u>	<u>0</u>	<u>38,906</u>
Total Current Assets	<u>966,163</u>	<u>951,993</u>	<u>14,171</u>
Fixed Assets			
Accumulated Depreciation	-1,573,344	-1,456,070	-117,275
Property and equipment	<u>4,964,900</u>	<u>4,813,633</u>	<u>151,267</u>
Total Fixed Assets	<u>3,391,555</u>	<u>3,357,563</u>	<u>33,992</u>
TOTAL ASSETS	<u>4,357,718</u>	<u>4,309,555</u>	<u>48,163</u>
LIABILITIES & EQUITY			
Accounts Payable	173	-701	873
Due To Brookwoods	32,679	32,324	354
Due To Kent Affordable Housing	24,200	24,103	97
Due to Saddle Ridge Estates	163,728	163,409	318
Federal Taxes Payable	2,477		2,477
State Taxes Payable	384	0	384
USDA Loan 92-04	460,601	468,446	-7,845
USDA Loan 92-06	805,897	818,200	-12,303
USDA Loan 92-08	<u>75,486</u>	<u>76,794</u>	<u>-1,308</u>
Total Liabilities	<u>1,565,623</u>	<u>1,582,577</u>	<u>-16,953</u>
Equity			
*Retained Earnings	1,637,091	1,741,256	-104,165
Opening Bal Equity	420,287	420,287	0
Retained Earnings	665,228	665,228	0
Net Income	<u>69,489</u>	<u>-99,793</u>	<u>169,282</u>
Total Equity	<u>2,792,095</u>	<u>2,726,979</u>	<u>65,117</u>
TOTAL LIABILITIES & EQUITY	<u>4,357,718</u>	<u>4,309,555</u>	<u>48,163</u>

Kent Sewer Commission

Income and Expense

Actual vs. Budget

	<u>Jul -Feb 20</u>	<u>Budget</u>	<u>% of Budget</u>
Income			
Septage Fees	58,231	50,000	116.5%
Sewer User Charges	182,059	193,200	94.2%
Total Income	240,290	243,200	98.8%
Expense			
General & Admin Expenses			
Accounting/Bookkeeping Services	4,532	4,532	100.0%
Audit	2,460	2,600	94.6%
Bank Service Charges			
Office Supplies	526	525	100.1%
Outside services-Admin	449	450	99.8%
Printing & Advertising	306		100.0%
Software/Licensing Fees	1,177	2,220	53.0%
Total General & Admin Expenses	9,450	10,327	91.5%
Operating Expenses			
Continuing Education	610	750	81.3%
Depreciation			0.0%
Electricity	16,879	22,800	74.0%
Fuel	2,461	2,975	82.7%
Insurance			
Dental Insurance	896	751	119.3%
Liab Auto Prop Insura	800	900	88.9%
Life Insurance	87	87	100.2%
Medical	20,372	19,224	106.0%
Workman's Comp	2,816	3,300	85.3%
Total Insurance	24,972	24,262	102.9%
Internet	219	200	109.3%
Lab exams	8,587	8,012	107.2%
Materials and supplies	892	1,000	89.2%
Miscellaneous	212	87	244.8%
Outside Services-Operating	2,962	12,225	24.2%
Parts & Repairs	3,508	7,050	49.8%
Payroll Expenses	83,690	80,958	103.4%
Payroll taxes	6,239	6,193	100.7%
Pension	1,715	2,792	61.4%
Permit fees	2,011	2,500	80.5%
Postage	1,456	1,320	110.3%
Professional fees			
Engineering fees	-	20,000	0.0%
Legal fees	7,946	3,750	211.9%
Total Professional fees	7,946	23,750	33.5%

Kent Sewer Commission Income and Expense Actual vs. Budget

	<u>Jul -Feb 20</u>	<u>Budget</u>	<u>% of Budget</u>
Telephone	1,113	1,200	92.8%
Uniforms	1,632	1,332	122.5%
Total Operating Expenses	167,103	199,406	83.8%
Total Expense	176,553	209,733	84.2%
Investment income	230	298	77.3%
Transfers In	38,906	38,906	
Other Expense			
Capital Reserve	22,157	16,793	131.9%
Short Term Asset Reserve	4,748	3,648	130.2%
Maple Street Extension			
100% of Connection Fees	5,678		
80% of User Fees Collected	1,105	1,750	
Total Maple Street Extension	6,782	1,750	387.6%
USDA Loan Interest (92-06) (92-04) (92-08)	26,603	26,603	
Net Income and Expense	42,584	23,877	178.3%

Budget is only to date

Transfers to Capital and ST Asset Reserve of 26,905
are only posted to show amounts sequestered.
These amounts are not technically an expense and
are included as part of the net income on the Balance Sheet.

Capital Expenses pd w/ Capital Funds 0 Aeration equipment and Aeration System upgrade
Engineering Costs for Aeration project
by including these items
the net income is actually 69,489

03/06/20

Kent Sewer Commission
Operating Account ledger
As of February 29, 2020

Date	Num	Name	Memo	Amount	Balance
1 USB					25,224.67
Operating - 8044					25,224.67
02/03/20	10978	ABT	January Bookkeeping Support	-566.50	24,658.17
02/05/20	062038	Sewer Customers		617.77	25,275.94
02/10/20			Funds Transfer	60,000.00	85,275.94
02/10/20	062060	Sewer Customers		4,797.70	90,073.64
02/10/20	062064	Sewer Customers		329.80	90,403.44
02/12/20	062049	Sewer Customers		29,544.47	119,947.91
02/12/20	062059	Benefit Assessments		472.03	120,419.94
02/12/20	062061	Sewer Customers		4,186.66	124,606.60
02/13/20		QuickBooks Payroll Service	Direct deposit for 2/14	-2,984.64	121,621.96
02/13/20	062063	Sewer Customers		2,008.10	123,630.06
02/13/20	10988	Republican American	Public Hearings, for Sewer Belt Press and Sewer Use Regulations	-190.24	123,439.82
02/14/20	DirDep	Kearns, Joyce	Direct Deposit	0.00	123,439.82
02/14/20	DirDep	Sommers, Lyle R	Direct Deposit	0.00	123,439.82
02/14/20	DirDep	Warner, Jesse T	Direct Deposit	0.00	123,439.82
02/14/20	CT EFTPS	CT Commissioner of Revenue ...	CT payroll withholding for January	-571.38	122,868.44
02/14/20	EFTPS	United States Treasury	payroll withholding and taxes for January	-3,638.19	119,230.25
02/18/20	062057	Sewer Customers		6,144.34	125,374.59
02/18/20	062058	Benefit Assessments		472.03	125,846.62
02/19/20	062052	Sewer Customers		2,243.20	128,089.82
02/24/20	062053	Benefit Assessments		1,362.43	129,452.25
02/25/20	10985	Town of Kent	Sommers: Roth IRA Withholding February 2020	-249.04	129,203.21
02/25/20	062054	Sewer Customers		3,106.10	132,309.31
02/26/20	062055	Sewer Customers		799.73	133,109.04
02/26/20	062056	Benefit Assessments		660.84	133,769.88
02/26/20	10989	ACE Hardware	two mason wheels, one torch, one safety glass, fuses, bateries, frbit, gloves, key	-143.38	133,626.50
02/26/20	10990	Aramark Uniform & Career (I...	Weekly uniform services 1/24 - 2/7 - 2/24 - 2/21 - 2/28	-245.21	133,381.29
02/26/20	10991	Atlantic States Rural Water & ...	Membership	-165.00	133,216.29
02/26/20	10992	Eversource	Plant: - 1/16 - 2/14 & Pump Station: 1/16 - 2/14 (29 days)	-2,267.47	130,948.82
02/26/20	10993	FedEx	Postage to Averill lab 1/15 - 1/22 - 1/29 - 2/5	-128.87	130,819.95
02/26/20	10994	Frontier	Telephone and Internet service: 2/1/20 - 2/29/20	-86.13	130,733.82
02/26/20	10995	Future Design Controls Corpo...	two: chart thermal 50/box (flow meter charts)	-170.12	130,563.70
02/26/20	10996	Jack Farrell Company	one 4 ford UFA200-C-4 Uniflance adapter and transition gasket	-66.93	130,496.77
02/26/20	10997	Napa Auto Parts	fuel filter	-37.59	130,459.18
02/26/20	10998	Sommers, Lyle - Reimbursem...	Telephone reimbursement - February 2020	-80.00	130,379.18
02/26/20	10999	Superior Plus Energy	281.2 gal heating fuel	-616.14	129,763.04
02/26/20	11000	Town of Kent	VOID:	0.00	129,763.04
02/26/20	11001	Tunxis	Lab exams 1/6 - 1/14 - 1/17 - 1/22 - 1/24 - 1/31 - 2/5 - 2/20	-2,018.00	127,745.04
02/26/20	11002	Welsh Sanitation	Commercial service: January and February 2020	-142.50	127,602.54
02/27/20		QuickBooks Payroll Service	Direct Deposit for 2/28	-3,758.90	123,843.64
02/28/20	DirDep	Kearns, Joyce	Direct Deposit	0.00	123,843.64
02/28/20	DirDep	Sommers, Lyle R	Direct Deposit	0.00	123,843.64
02/28/20	DirDep	Warner, Jesse T	Direct Deposit	0.00	123,843.64
02/28/20	DirDep	Soule Jr., Millard L	Direct Deposit	0.00	123,843.64
02/28/20	DirDep	Devaux, Deborah J.	Direct Deposit	0.00	123,843.64
02/28/20	11006	Town of Kent	February Insurance, Benefit Assessments collected, KAH connectin fee	-11,684.14	112,159.50
Total Operating - 8044				86,934.83	112,159.50
Total 1 USB				86,934.83	112,159.50
TOTAL				86,934.83	112,159.50



Spath-Bjorklund Associates, Inc.

593 Main Street, P.O. Box 324, Monroe CT 06468
203 268 5216 • 800 246 7113 • fax 203 268 9492

e-mail: sba@thesbgroup.com
website: www.thesbgroup.com

March 6, 2020

Ms. Elissa Potts
Sewer Commission Chairman
125 Schaghticoke Road
Kent, CT 06757

**Re: Kent School Corporation Faculty Housing
25 Skiff Mountain Road, Kent, CT**

Dear Elissa:

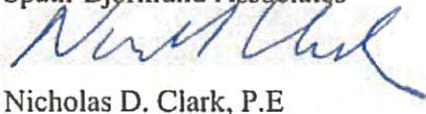
Enclosed are two drawings illustrating the proposal of Kent School for construction of faculty housing on Skiff Mountain Road. The proposal was previously approved in 2004 but was never fully constructed. The 2004 proposal is shown on sheet S-2.

Sheet S-1 illustrates the current proposal which shows the construction of six houses on the north end of the parcel which is a decrease from the original eight that were proposed.

It should be noted that all proposed sewer and storm drainage lines/structures were constructed in 2004 for a full build-out. There is no introduction of new sewer mains or structures required with this proposal.

If you have any further questions or comments do not hesitate to contact our office

Very truly yours,
Spath-Bjorklund Associates



Nicholas D. Clark, P.E

Cc: file 7501

To Kent Sewer Commission:

Please accept this letter as follow-up to our inquiry regarding the November 2019 bill of \$1,280.70 for 100 N Main Street. The goal of this letter is two-fold: 1) we are seeking an explanation for the Commissions' decision not to adjust our bill given that the increased water usage was irrigation/outside water, not sewer; and 2) we are hoping to identify a solution to resolve future billing inaccuracies.

With regard to our November 2019 bill, the increased water usage at our home during this period was due to an increase in irrigation water used, not sewer. There were no changes to the interior water usage of the home (e.g., no additional occupants, etc.) and our plumber confirmed there were no interior water issues (e.g., breaks, running toilets, etc.) that could account for the increase in our sewer bill. Given that there were no interior changes or issues, we can say with complete confidence, the additional water was all outside water. Not sewer.

Given that the water went into the ground and not into the sewer, we feel we should not be charged as such. As means of an example of our outdoor water usage during this period, we installed 5,000 feet of sod, 250 privet bushes, 5,000 feet of new grass, and more during this billing cycle. As expected, the new plantings required significant watering initially. We also had an incident where our landscape team accidentally left a hose on overnight (they have since reimbursed us for the extra water).

In short, we are seeking an explanation why our request for reimbursement was denied given our elevated water usage had no impact on the town sewer. We would very much appreciate if you would provide the basis for the increase of our November 2019 sewer bill.

Additionally, while puzzled by the Commissions' stance on this specific situation, we are more concerned about the future as your current position presents potential problems for us. We plan to continue our outside improvements at 100 N Main Street and are now fearful we will continue to be charged by town sewer for water that is being used outside. With this in mind, do you have a recommendation as to how we can track the difference between interior and exterior water usage to guarantee accuracy of future sewer charges?

As a potential solution, does the Commission recognize irrigation/sub meters? Meaning, if we purchased and installed an irrigation/sub meter to prove the water is not going to sewer, would this be acknowledged by the Commission and reflected in our sewer charges? Of course, we are open to other ideas should the Commission have a recommendation on how best to move forward.

Thank you very much for your time and consideration.

Best,

Jessica & Malcolm Turner (*owners*)
Karen & Henry Bietz (*managers & occupants*)

Contact Information

Address: 100 N Main Street, Kent, CT 06757
Email: jessicabietzturner@gmail.com
Mobile: 619.313.3609

RECEIVED FOR RECORD
KENT TOWN CLERK

2020 MAR 16 P 1:30

BY

esdv

TOWN CLERK