

Kent Sewer Commission  
Regular Meeting

June 12, 2018  
4:30 P.M. Town Hall

Present: Elissa Potts, John Casey, John Grant and Jack Nelson

Also present: Bart Clark, Debbie Devaux, John Gleason, Barbara Herbst, Billy Morrison and Lyle Sommers.

Ms. Potts called the regular meeting of the Kent Sewer Commission to order at 4:32 p.m.

The pledge was recited.

Ms. Potts made a motion to move items 10a and 10b to the top of the agenda. Mr. Casey seconded the motion and the motion carried.

**Morrison Gallery:**

Bill Morrison of Morrison Gallery came before the Sewer Commission for approval to connect the new Morrison Gallery to the sewer line. Ms. Potts stated that the commission needs the following information to consider the request:

- The intended location of the sewer lateral.
- The pitch and the type of pipe to be used.
- The location for the connection to the main.

Mr. Morrison confirmed that he would get the requested information. No action taken.

**John Gleason:**

John Gleason came before the Sewer Commission for approval to connect a new apartment above his shop to the sewer line. The Sewer Commission agreed that there are no issues with connecting the proposed apartment to the sewer line. Ms. Potts stated that Mr. Gleason needs to complete the application and pay the connect fee.

**Approval of Minutes:**

Mr. Casey made a motion to approve the minutes of the May 8, 2018 regular Sewer Commission meeting, as submitted. Mr. Nelson seconded the motion and the motion carried.

**Public Communication:**

Oral: None.  
Written: None.

**Report of Chairman:**

Ms. Potts reported the following:

- Is waiting for the requested field cards for the "fire district" from the assessor's office.

RECEIVED FOR RECORD  
KENT TOWN CLERK

2018 JUN 15 P 12:00

BY

TOWN CLERK

**Report of Superintendent:**

Mr. Sommers provided a written report (attached).

**Report of the Treasurer:**

Mrs. Herbst provided the following reports:

- Income and expenses Actual vs. Budget July – May 2018
- Balance sheet as of May 2018
- Operating Account Ledger as of May 31, 2018

Mr. Casey made a motion to approve the Operating Account Ledger as of May 31, 2018, as submitted. Mr. Nelson seconded the motion and the motion carried.

Mrs. Herbst provided a proposed FY 2018-2019 budget (attached). Mr. Casey made a motion to approve the FY 2018-2019 budget, as submitted. Mr. Nelson seconded the motion and the motion carried.

**Report of the Collector:**

Ms. Devaux provided the Grand Ratebook Balance Sheet Report as of June 12, 2018 (attached). She stated that there are still three more weeks in this year to collect.

**Report of Consulting Engineer:**

Mr. Clark reported that he had a meeting with the contractor regarding the installation of the aeration system. He also stated that there is new legislation applicable to sewage treatment plants and collection systems. Specifically, beginning July 1, 2018, plant or system operators must, within two hours of becoming aware of a sewage spill, electronically report to DEEP. If a spill exceeds 5,000 gallons or is expected to do so, the operator also must notify the chief elected municipal official where the spill occurred, and the official must then notify the public and the public officials in other affected towns of the spill. Failure to file is a violation and subject to civil or criminal penalties.

**Sewer Rates Hook-up Fees:**

Ms. Potts stated that the hook-up fees need to be discussed during the Ordinance update. She would like to see some type of incentive and/or mandate to have all the properties in the "Fire District" be connected to help increase revenues. Mr. Casey discussed some projections that showed some projections if connection rates were lowered. After much discussion, the Commission agreed that any change in connection fee and or rates would require a Town Hearing. No action taken.

**Kent Affordable Housing:**

Ms. Potts stated that she would write a letter to the Board of Selectmen and Board of Finance, regarding the Kent Affordable Housing Authority request for a reduction in the connection fee for Phase II.

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KENT SEWER COMMISSION REGULAR MEETING MINUTES, JUNE 12, 2018

**Club Getaway:**

Ms. Potts stated nothing new to report.

**Employee Handbook/Paid Time Off (PTO):**

Ms. Potts stated that the draft Employee Handbook continues to be a work in progress.


**Job Descriptions:**

Ms. Potts stated that she needs to review the job description suggestion made by Mr. Clark.

**Capital Plan:**

Ms. Potts stated she had nothing new to report.

Mr. Casey made a motion to adjourn the meeting at 6:14 p.m. Mr. Nelson seconded the motion and the motion carried.

  
Joyce Kearns  
Administrative Assistant

*These are draft minutes and the Kent Sewer Commission at the subsequent regular meeting may make corrections. Please refer to subsequent regular meeting minutes for possible corrections and approval of these minutes.*

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KENT SEWER COMMISSION REGULAR MEETING MINUTES, JUNE 12, 2018

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## AGENDA

KENT SEWER COMMISSION  
REGULAR MEETING

June 12, 2018  
4:30 P.M. TOWN HALL

### Regular Meeting

1. Call to order and Pledge of Allegiance
2. Amend agenda/approve agenda
3. Approval of Minutes
  - a May 8, 2018 Regular meeting
4. Public Communication
  - a Oral
  - b Written
5. Report of Chairman
6. Report of Superintendent
7. Report of Treasurer
  - 2018-2019 Budget
8. Report of Collector
9. Report of Consulting Engineer
10. New Business
  - a Morrison Gallery
  - b John Gleason
  - c Connection Fees
11. Old Business
  - a Kent Affordable Housing
  - b Club Get Away
  - c Employee Handbook/Paid Time Off (PTO)
  - d Job Descriptions
  - e Capital Plan
12. Adjourn

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RECEIVED FOR RECORD  
KENT TOWN CLERK

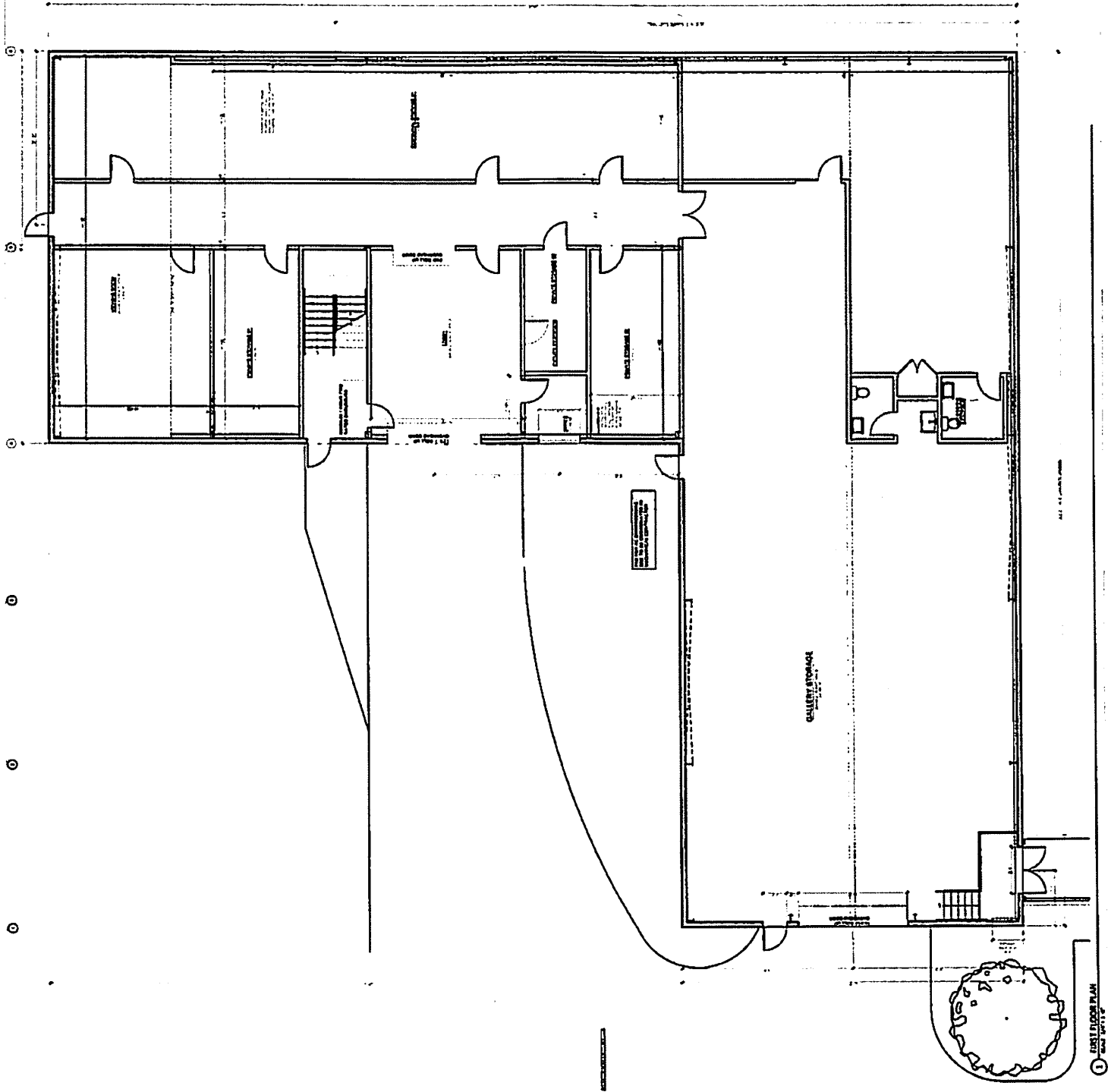
2018 JUN 11 A 8:54

BY *D. Brady*  
TOWN CLERK

PROGRESS PRINT - NOT FOR CONSTRUCTION  
FIRST FLOOR PLAN

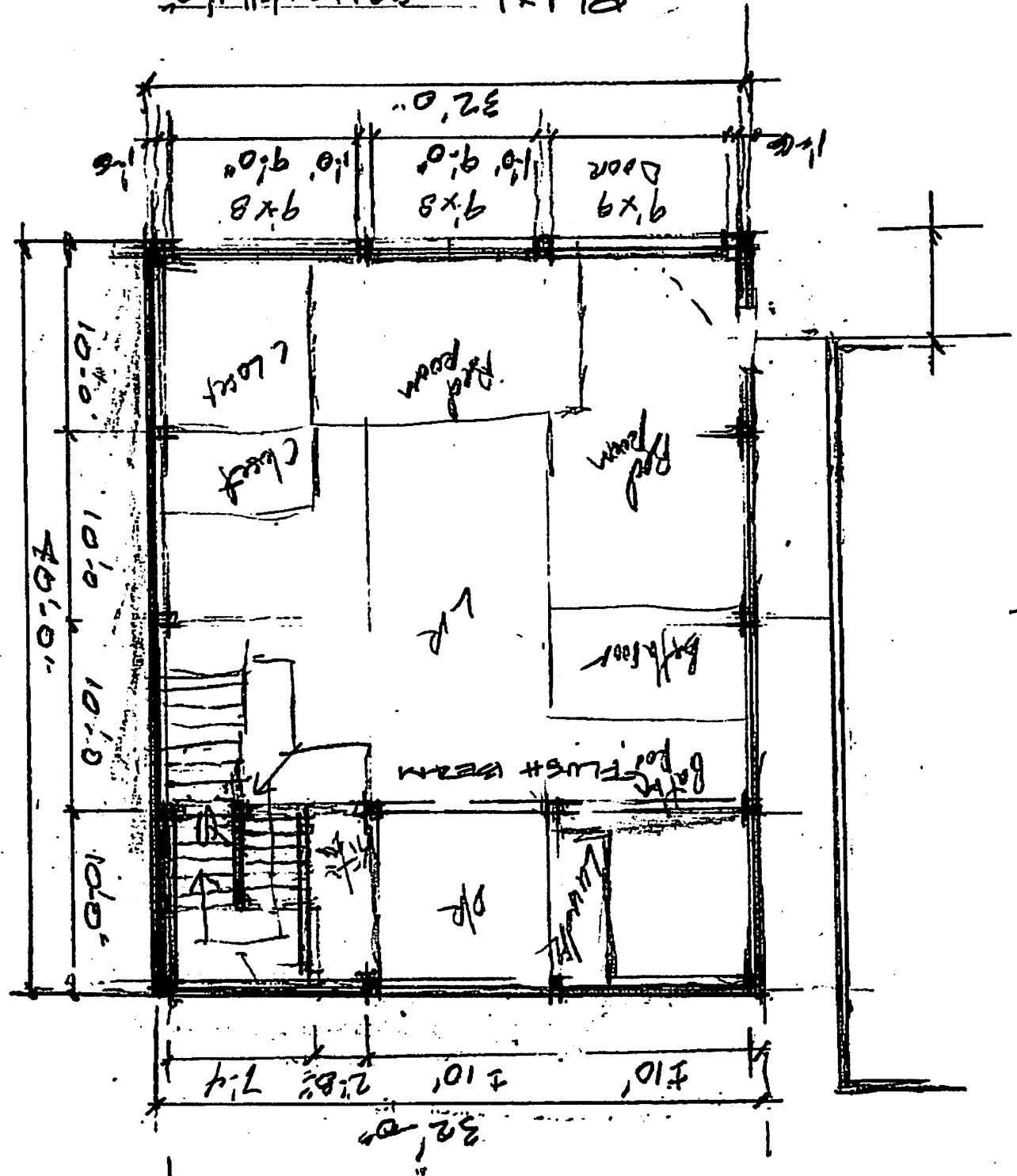
**MORRISON**  
GALLERY  
WAREHOUSE BLDG  
A1.1

Allen Architecture  
Design, LLC  
1000 1st Ave  
Suite 100  
San Francisco, CA 94104  
(415) 774-1100  
www.allenarch.com

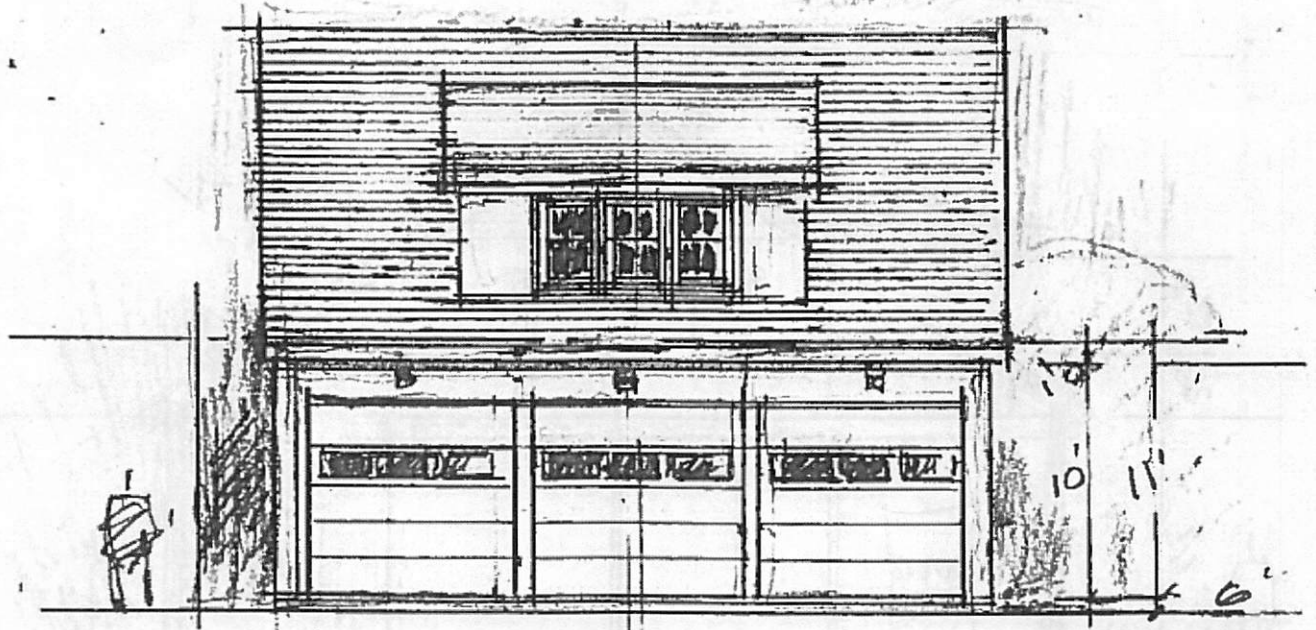


1 FIRST FLOOR PLAN  
SCALE: 1/8" = 1'-0"

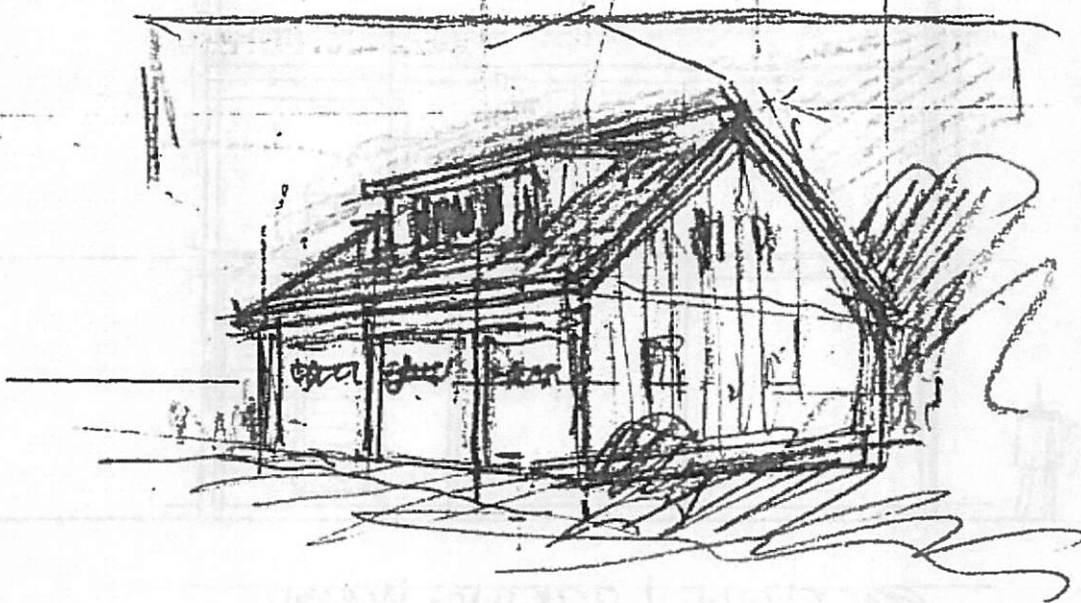
PLAN SCALE 1/8" = 1'-0"

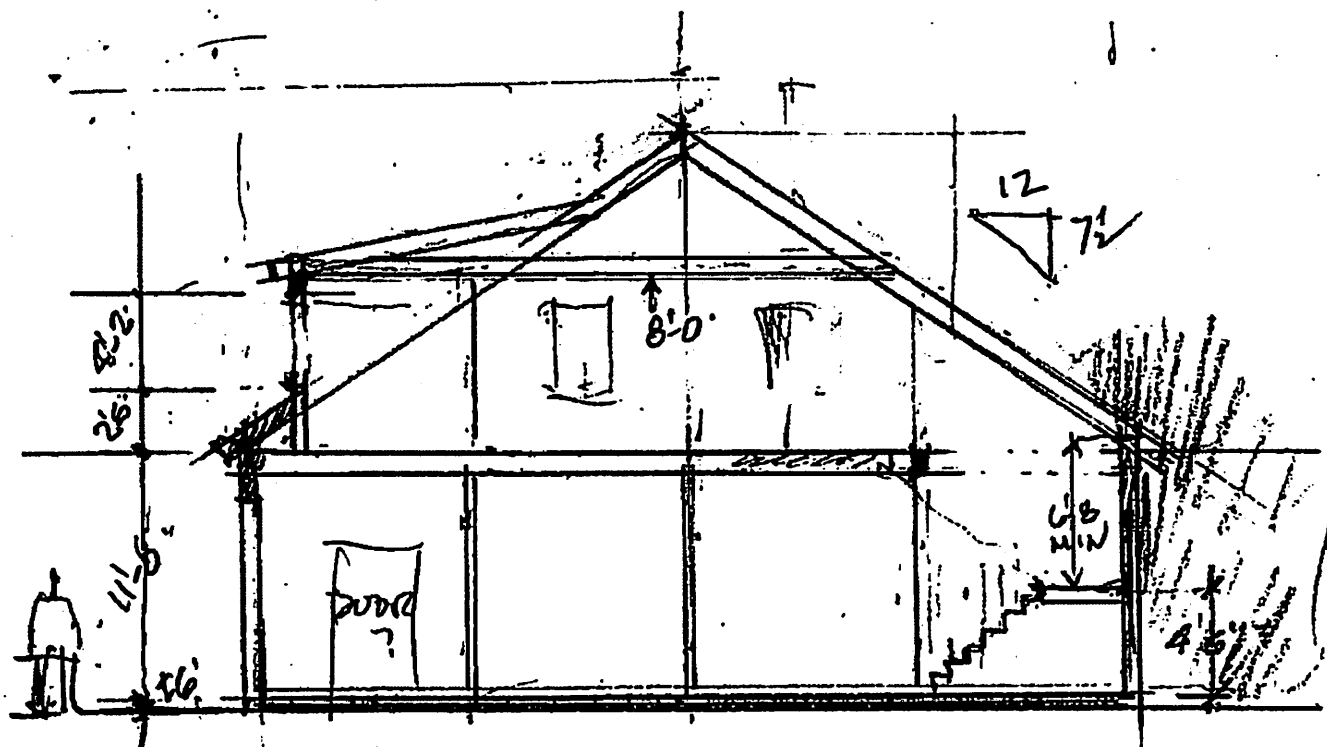


17R5 @ 7.7 = 11'-0"

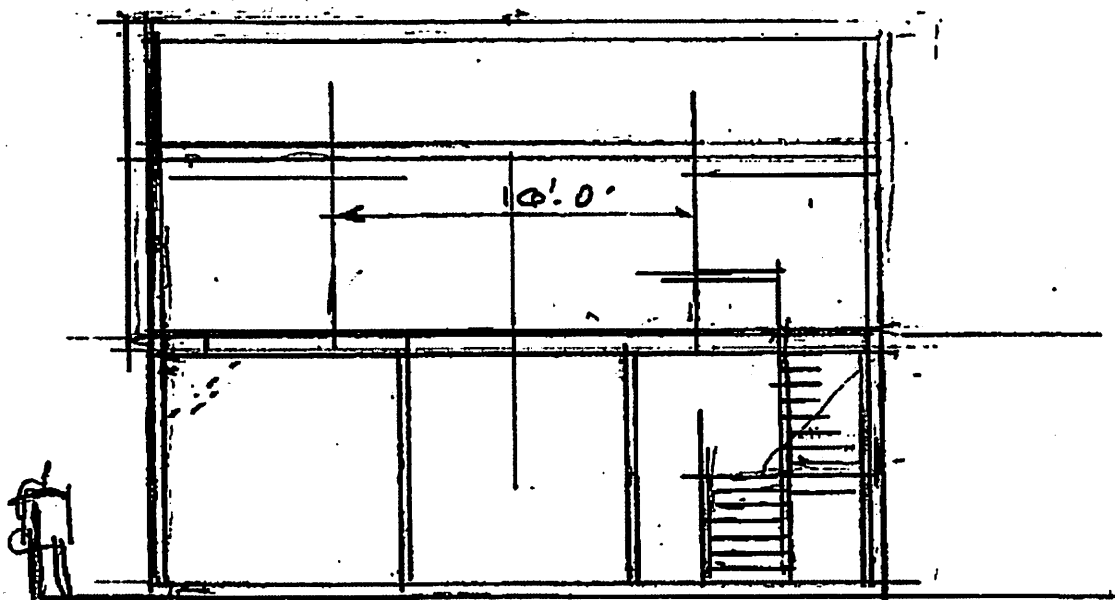


EAST ELEVATION





SECTION LOOKING SOUTH



SECTION LOOKING WEST



# Superintendents report for May 2018

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Good afternoon everyone:

2.23 million gallons total  
72 ,000 gallons per day average  
1.12 million gallons came from Kent school  
Average BOD removal rate 98%  
Average TSS removal rate 99%  
Average influent PH 7.4

The high influent PH issue stopped when Kent School students left for the summer. The average PH from the school in the morning is 8.01 in the 8:30 - 9:30 timeframe and the afternoon average is 7.06 in the 3:30 – 4:30 timeframe.

BDP Industries came to the plant and gave us another quote for a belt press.

The #2 percolation basin was cleaned and placed back online.

The #3 percolation basin is offline for drying and cleaning.

Jesse picked up the pallet of lime in MA.

Lime is applied to the septage sludge in the field for stabilization.

4" valve for the #1 septage lagoon needs to be ordered

We are trying to get ready for the #1 septage lagoon cleanout.

A weed wacker was purchased from Goff's Equipment at their open house sale.

Respectfully,



Lyle Sommers  
Superintendent  
Kent WPCA

ADD Jesse To Ace Hardware Account

# Kent Sewer Commission

## Income and Expense

### Actual vs. Budget

Budget figures are "to date"

	<u>Jul -May 18</u>	<u>Budget</u>	<u>% of Budget</u>
<b>Income</b>			
Septage Fees	74,251	69,000	107.6%
Sewer User Charges	260,352	272,000	95.7%
<b>Total Income</b>	<u>334,603</u>	<u>341,000</u>	<u>98.1%</u>
<b>Expense</b>			
<b>General &amp; Admin Expenses</b>			
Accounting/Bookkeeping Services	6,050	6,050	100.0%
Audit	2,460	3,500	70.3%
Bank Service Charges	0		
Office Supplies	2,843	600	473.8%
Outside services-Admin	657	675	97.3%
Printing & Advertising	64		100.0%
Software/Licensing Fees	2,070	2,020	102.5%
<b>Total General &amp; Admin Expenses</b>	<u>14,143</u>	<u>12,845</u>	<u>110.1%</u>
<b>Operating Expenses</b>			
Continuing Education	567	917	
Depreciation	0		
Electricity	31,112	26,800	116.1%
Fuel	4,177	2,750	151.9%
<b>Insurance</b>			
Dental Insurance	1,038	1,180	88.0%
Liab Auto Prop Insura	1,125	1,100	102.3%
Life Insurance	109	120	90.8%
Medical	18,024	21,920	82.2%
Workman's Comp	4,836	4,960	97.5%
<b>Total Insurance</b>	<u>25,132</u>	<u>29,280</u>	<u>85.8%</u>
Internet	415	208	199.3%
Lab exams	14,425	14,135	102.1%
Materials and supplies	11,675	920	1269.0%
Miscellaneous	130		100.0%
Outside Services-Operating	52,398	11,832	442.8%
Parts & Repairs	5,982	3,314	180.5%
Payroll Expenses	109,748	117,362	93.5%
Payroll taxes	7,671	8,978	85.4%
Pension	2,320	2,195	105.7%
Permit fees	2,011	2,300	87.4%
Postage	1,816	1,466	123.9%
<b>Professional fees</b>			
Engineering fees	46,659	14,670	318.1%
Legal fees	1,862		100.0%
<b>Total Professional fees</b>	<u>48,521</u>	<u>14,670</u>	<u>330.7%</u>

# Kent Sewer Commission

## Balance Sheet as of May 2018

	05/31/18	05/31/17	\$ Change
<b>Checking/Savings</b>			
1 USB	103,858	119,606	-15,749
2 USB Septage MMA #8052	142,770	227,398	-84,628
3 USB Capital #3880	633,518	658,793	-25,275
5 Brookwoods	31,974	31,628	346
6 Kent Affordable Housing	24,031	23,932	99
7 Saddle Ridge Estates	163,204	163,086	118
<b>Total Checking/Savings</b>	<b>1,099,355</b>	<b>1,224,443</b>	<b>-125,088</b>
<b>Accounts Receivable</b>	<b>1,973</b>	<b>3,190</b>	<b>-1,218</b>
<b>Due from General Fund</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Current Assets</b>	<b>1,101,327</b>	<b>1,227,633</b>	<b>-126,306</b>
<b>Fixed Assets</b>			
Accumulated Depreciation	-1,352,787	-1,244,154	-108,633
Property and equipment	4,763,684	4,763,684	0
<b>Total Fixed Assets</b>	<b>3,410,896</b>	<b>3,519,530</b>	<b>-108,633</b>
<b>TOTAL ASSETS</b>	<b>4,512,224</b>	<b>4,747,163</b>	<b>-234,939</b>
<b>LIABILITIES &amp; EQUITY</b>			
Accounts Payable	0	552	-552
Due To Brookwoods	31,974	31,628	346
Due To Kent Affordable Housing	24,031	23,932	99
Due to Saddle Ridge Estates	163,204	163,086	118
Federal Taxes Payable	1,903	2,866	-964
State Taxes Payable	366	418	-52
USDA Loan 92-04	476,797	484,858	-8,061
USDA Loan 92-06	830,455	841,996	-11,541
USDA Loan 92-08	78,668	80,012	-1,344
<b>Total Liabilities</b>	<b>1,607,398</b>	<b>1,629,348</b>	<b>-21,950</b>
<b>Equity</b>			
*Retained Earnings	1,893,114	1,924,902	-31,788
Opening Bal Equity	420,287	420,287	0
Retained Earnings	665,228	665,228	0
Net Income	-73,803	107,397	-181,201
<b>Total Equity</b>	<b>2,904,825</b>	<b>3,117,814</b>	<b>-212,989</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>4,512,224</b>	<b>4,747,163</b>	<b>-234,939</b>

06/08/18

**Kent Sewer Commission  
Operating Account ledger**

As of May 31, 2018

Date	Num	Name	Memo	Amount	Balance
<b>I US\$</b>					
<b>Operating - 8044</b>					
05/02/18	10560	Old Castle Stone Products	Per superintendents report 3/2018	-287.50	67,700.43
05/04/18	10568	Quality Data Service Inc.	Apr/May 2018: printing and processing sewer/water billing (299 bills)	-165.05	67,412.93
05/08/18	10572	Potts, Elissa	Reimbursement: CL & P paid in error	-1,900.00	65,247.88
05/08/18	5/8/18	Sewer Customers		2,894.28	68,242.16
05/08/18	5/8/18	Sewer Customers		1,943.91	70,186.07
05/09/18	05/09/18	Sewer Customers		1,043.90	71,229.97
05/10/18		QuickBooks Payroll Service	Direct Deposit for 5/10/18	-3,076.72	68,153.25
05/11/18	DirDep	Keema, Joyce	Direct Deposit	0.00	68,153.25
05/11/18	DirDep	Sommers, Lyle R	Direct Deposit	0.00	68,153.25
05/11/18	DirDep	Warner, Jesse T	Direct Deposit	0.00	68,153.25
05/14/18	05/14/18	Sewer Customers		5,564.00	73,717.05
05/15/18	E-pay	CT Commissioner of Revenue ...	April CT withholding	-373.65	73,344.19
05/15/18	E-pay	United States Treasury	April payroll withholding and taxes	-1,940.94	71,403.25
05/15/18	05/15/18	Sewer Customers		5,935.79	77,339.04
05/16/18	05/16/18	Sewer Customers		2,306.90	79,645.94
05/18/18	10573	Frontier		-71.43	79,574.51
05/18/18	10574	Hydro Technologies	Testing: discharge water taken from storm drain	-294.00	79,280.51
05/18/18	10575	Overhead Door	three 10' x 2" x 10'-1 Commercial thermacore overhead sectional doors, openers / keypads	-6,527.00	72,753.51
05/18/18	10576	Sommers, Lyle - Reimbursement	class 1 wastewater exam for Jesse Warner and PS 111 Trimmer loop handle, pro trimmer line	-743.24	72,010.27
05/18/18	10577	Town of Kent	May Insurance	-1,081.44	70,928.83
05/18/18	10578	Tunis	Lab exams: 5/7, 5/9	-514.00	70,414.83
05/18/18	10579	Welsh Sanitation	Commercial service: April 2018	-44.67	70,370.16
05/21/18	5/21/18	Sewer Customers		4,096.09	74,466.25
05/23/18	05/23/18	Sewer Customers		2,167.90	76,634.15
05/24/18		QuickBooks Payroll Service	Direct Deposit for 5/24	-3,076.73	73,557.42
05/25/18	DirDep	Keema, Joyce	Direct Deposit	0.00	73,557.42
05/25/18	DirDep	Sommers, Lyle R	Direct Deposit	0.00	73,557.42
05/25/18	DirDep	Warner, Jesse T	Direct Deposit	0.00	73,557.42
05/29/18	5/29/18	Sewer Customers		38,711.11	112,268.53
05/30/18		QuickBooks Payroll Service	Direct Deposit for 5/30	-683.36	111,585.17
05/31/18	DirDep	Soule Jr., Milard L	Direct Deposit	0.00	111,585.17
05/31/18	DirDep	Devault, Deborah J.	Direct Deposit	0.00	111,585.17
05/31/18	10571	Town of Kent	Employee withholding :Roth 401k Emp.	-234.72	111,348.45
05/31/18	10590	Eversource	Plant: 4/18 - 5/16 (28 days)	-1,130.68	110,217.57
05/31/18	10581	AST	May bookkeeping support	-550.00	109,667.57
05/31/18	10582	Aquarion	wpc / SEWER BILLINGS (346 @ .43) - 2nd Qtr 2018	-148.78	109,518.79
05/31/18	10583	Eversource	Pump Station: 4/18 - 5/16 (28 days) and #50 Maple St - 4/17 - 5/15 (28 days)	-300.70	109,218.09
05/31/18	10584	FedEx	Shipping to to Averti lab 4/11, 4/18, 4/25, 5/2, 5/9	-146.05	108,972.04
05/31/18	10585	Sommers, Lyle - Reimbursement	Telephone reimbursement -May 2018	-80.00	108,992.04
05/31/18	10586	Town of Kent	80% of all User fees collected from 1/1/18 - 5/31/18 on MSE properties	-1,345.98	107,646.06
05/31/18	10587	Tunis	Lab exams: /21, 5/23, 5/30, 5/31	-1,469.00	106,177.06
05/31/18	10588	US Environmental Rental Corp	5/15/18 - daily rental for YSI Professional Plus meter	-207.28	105,969.78
05/31/18	10589	ACE Hardware	dry absorbent, gloves,krash bags, wet/dry vac, nuts,bolts,gas can	-171.30	105,798.38
05/31/18	10590	Napa Auto Parts	Fuel filter and fuel line hose	-13.68	105,784.70
05/31/18	10591	Welsh Sanitation	Commercial service: May 2018	-44.67	105,740.03
05/31/18	Trnsf	Kent Sewer Commission	Transfer Capital Reserve and ST Asset reserve accruals to date	-8,409.44	97,330.59
05/31/18	Trnsf	Kent Sewer Commission	Transfer from Capital Reserve to cover overhead doors	6,527.00	103,857.59
<b>Total Operating - 8044</b>				<b>38,157.16</b>	<b>103,857.59</b>
<b>Total I US\$</b>				<b>38,157.16</b>	<b>103,857.59</b>
<b>TOTAL</b>				<b>38,157.16</b>	<b>103,857.59</b>



## FY '19 Proposed Budget

## Kent Sewer Commission

	FY 19 Proposed Budget	FY 18 Full Year Budget	FY 18 Actual to date
<b>Income</b>			
<b>Septage Fees</b>	70,000	79,000	67,491
<b>User Charges</b>	277,298	280,500	195,687
<b>Total Income</b>	<b>347,299</b>	<b>359,500</b>	<b>263,178</b>
<b>Expense</b>			
<b>General &amp; Admin Expenses</b>			
Accounting/Bookkeeping Serv	6,600	6,600	5,500
Audit	2,500	3,500	2,460
Office Supplies	700	600	2,843
Outside services-Admin	600	675	508
Printing & Advertising	0	0	64
Software/Licensing Fees	2,220	2,020	2,070
<b>Total General &amp; Admin Expense</b>	<b>12,620</b>	<b>13,395</b>	<b>13,445</b>
<b>Operating Expenses</b>			
Continuing Education	1,000	1,000	567
Electricity	30,800	29,000	27,780
Fuel	4,125	2,750	3,652
<b>Insurance</b>			
Dental Insurance	1,505	1,287	931
Liab Auto Prop Insura	1,200	1,100	1,125
Life Insurance	131	131	98
Medical	27,215	23,640	17,140
Workman's Comp	5,000	4,960	4,836
<b>Total Insurance</b>	<b>35,051</b>	<b>31,118</b>	<b>24,130</b>
Internet	720	208	393
Lab exams	13,440	15,420	12,442
Maintenance and Repairs	2,400		
Supplies	1,500	1,000	10,919
Miscellaneous	130		130
Outside Services-Operating	15,800	14,300	51,643
Parts & Repairs	4,000	3,800	5,982
Payroll Expenses	117,015	127,142	100,761
Payroll taxes	8,952	9,726	7,236
Pension	5,346	2,845	2,320
Permit fees	2,100	2,300	2,011
Postage	1,980	1,600	1,670
Professional fees			
Engineering fees	42,000	14,730	46,659
Legal fees	5,000	0	1,862
<b>Total Professional fees</b>	<b>51,906</b>	<b>14,730</b>	<b>48,521</b>
Rental	3,500		
Telephone	2,040	3,480	1,662
Uniforms	1,548	1,250	882
<b>Total Operating Expenses</b>	<b>303,353</b>	<b>261,670</b>	<b>302,701</b>
<b>Total Expense</b>	<b>315,973</b>	<b>275,065</b>	<b>316,146</b>

	FY 19 Proposed Budget	FY 18 Full Year Budget	FY 18 Actual to date
	<b>31,326</b>	<b>84,435</b>	<b>-52,968</b>
Other Income			
Investment Income	600	480	448
Transfers In (TOK)	38,906	38,906	38,906
Total Other Income	<b>39,506</b>	<b>39,386</b>	<b>39,354</b>
Other Expense			
Transfer Out			
Capital Reserve OP to CAP	24,311	28,500	26,131
Maple Street Ext (TOK)			
100% of Benefit Assessment	0	0	0
80% of User Fees Collected	3,025	2,700	1,871
Total Maple Street Ext (TOK)	<b>3,025</b>	<b>2,700</b>	<b>1,871</b>
ST Asset Reserve OP to CAP	5,209	5,610	5,226
Total Transfer Out	<b>32,545</b>	<b>36,810</b>	<b>33,228</b>
USDA Loan Interest	41,985	69,979	27,365
Net Income	<b>-3,699</b>	<b>17,032</b>	<b>-74,207</b>

GRAND RATEBOOK BALANCE SHEET REPORT  
KENT - *Sewer*  
GRAND LIST YEAR 2016

June 12, 2018

Year: 2001 To 2018, Pay Date: 06/12/2018, Time: 06/12/2018 01:46:43 pm All

Conditions: Recap By Year: Yes Recap By Dist: No Act/Susp: Active, Cycle: 00 To 00, Type: TOWN, Bill Type: 06 SU

Page: 1

YEAR/TYPE	ACTS	BEGINNING BALANCE	LAWFUL INC.	CORRECTIONS DEC.	TAXES COLLECTABLE	CURRENT SUSPENSE	TAXES/BINT PAID	INTEREST PAID	L+FEES PAID	TOTAL PAID	OVER PAID	UNCOLLECTED TAXES
SU	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
YR: 2011	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SU	2	912.37	0.00	0.00	912.37	0.00	297.87	160.85	24.00	482.72	0.00	614.50
YR: 2013	2	912.37	0.00	0.00	912.37	0.00	297.87	160.85	24.00	482.72	0.00	614.50
SU	3	1,242.35	0.00	0.00	1,242.35	0.00	399.09	263.36	0.00	662.45	0.00	843.26
YR: 2014	3	1,242.35	0.00	0.00	1,242.35	0.00	399.09	263.36	0.00	662.45	0.00	843.26
SU	314	1,230.57	0.00	0.00	1,230.57	0.00	286.27	95.42	48.00	429.69	0.00	944.30
YR: 2015	314	1,230.57	0.00	0.00	1,230.57	0.00	286.27	95.42	48.00	429.69	0.00	944.30
SU	315	3,374.98	0.00	0.00	3,374.98	0.00	2,077.34	275.18	269.53	2,622.05	0.00	1,297.64
YR: 2016	315	3,374.98	0.00	0.00	3,374.98	0.00	2,077.34	275.18	269.53	2,622.05	0.00	1,297.64
SU	316	281,132.42	0.00	-3,838.38	277,294.04	0.00	261,066.20	1,127.06	0.00	262,193.26	-87.66	16,227.84
YR: 2017	316	281,132.42	0.00	-3,838.38	277,294.04	0.00	261,066.20	1,127.06	0.00	262,193.26	-87.66	16,227.84
Grand Total	951	287,892.69	0.00	-3,838.38	284,054.31	0.00	264,126.77	1,921.87	341.53	266,390.17	-87.66	19,927.54



# Superintendents report for April 2018

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Good afternoon everyone:

2.02 million gallons total  
68,000 gallons per day average  
1.14 million gallons came from Kent school  
Average BOD removal rate 96%  
Average TSS removal rate 98%  
Average influent PH 7.8

The PH is still elevated coming into the plant from Kent School. I have implemented a study taking multiple readings throughout the day to try and pin down a time and compare it to school activity.

Jesse Warner our new employee is doing fine and passed his Sacramento course. He will be taking his state certification exam July 11<sup>th</sup>. After passing his exam, he will have to wait for his 1-year anniversary to receive his certificate.

I enrolled Jesse in a class 1 license preparatory course. It starts May 30<sup>th</sup> which is a Wednesday and runs for 5 consecutive Wednesdays. The new hire at the Norfolk plant is also going to take it. I made arrangements for Jesse to ride with him in their truck to the class in East Windsor.

Charter Machine was at the plant on April 23<sup>rd</sup> to evaluate the press. Replacement is more cost effective than rebuild.

The new garage doors were installed.

The flow meter was calibrated

Our Goulds electric pump has failed under warranty and a claim is in process.

The pallet of quick lime was picked up and the sludge from the septage lagoons is being stabilized.

The number 2 percolation basin is drying nicely. Hope to have it cleaned out by the end of the week.

We don't currently don't have a Weed Wacker or chainsaw. The ones currently in use belong to me.

Respectfully,



Lyle Sommers  
Superintendent  
Kent WPCA

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KENT TOWN CLERK

2018 JUN 15 P 12:00

BY

  
TOWN CLERK