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By Darlene Brady at 1:04 pm, Jul 20, 2020

Kent Sewer Commission Regular Meeting July 14, 2020 4:00 P.M. via Zoom

Members Present: Elissa Potts, Peter Gadiel, John Grant, Cathe Mazza and Rick Osborne.

Also, present: Bart Clark, Debbie Devaux, Barbara Herbst and Lyle Sommers.

Ms. Potts called the meeting to order at 4:02 p.m.

Approval of Agenda:

Mr. Osborne made a motion to approve the agenda. Ms. Mazza seconded the motion and the motion carried.

Approval of Minutes:

Mr. Gadiel made a motion to approve the March 10, 2020 Regular Sewer Commission meeting minutes, as submitted. Ms. Mazza seconded the motion and the motion carried.

Public Communications:

Oral: None. Written: None.

Report of Chairman:

Ms. Potts stated there is a lot going on at the plant.

Report of Superintendent:

Mr. Sommers provided a written report, attached.

Report of Treasurer:

Mrs. Herbst provided the following reports:

- Outside Services Detail July 2019 through June 2020
- Operating Account Ledger March, April, May and June 2020
- Balance Sheet as of June 30, 2020
- Income and Expenses Actual vs. Budget

Ms. Mazza made a motion to approve the Operating Account Ledger for March, April, May and June 2020, as submitted. Mr. Osborne seconded the motion and the motion carried.

Mrs. Herbst stated she has received two quotes for the financing of the belt press:

- Webster Bank 3% for 9 years
- National Iron Bank 2.5% for 10 years

She added Union Savings would provide a quote tomorrow. Mrs. Herbst had a telephone conversation with Municipal Lease and they think they can bet 2.5%. Mrs. Herbst stated the Sewer Commission could also wait and roll the expense into the Streetscape funding. She agreed to have all the information to the Commission a few days prior to the next meeting.

Report of Collector:

Ms. Devaux confirmed the new bills would be mailed on August 1, 2020.

Report of Consulting Engineer:

Mr. Clark reported he has not reviewed the additional information submitted by High Watch yesterday for the proposed Café and grease trap.

Plant Staff:

Ms. Potts reported Jesse Warner accepted a position in Torrington and left the sewer plant several weeks ago. She noted several people have expressed interest in the position. Bart Clark, Peter Gadiel, Rick Osborne and Lyle Sommers agreed to be on a sub-committee to conduct interviews.

2020/2021Budget:

Mrs. Herbst provided a draft 2020/2021 Budget. The proposed budget includes:

- 5% Capital reserves
- 1.5% Short-term Asset Reserves
- Increase in wages for the new hire
- Presents with a 7% surplus

Ms. Mazza made a motion to approve the 2020/2021 budget, as submitted. Mr. Gadiel seconded the motion and the motion carried.

23 Maple Street:

Julie Butler of 23 Maple Street sent a letter requesting that the property be reclassified as residential and not commercial. Ms. Potts noted that the business has been closed since February of 2020and therefore the request should be granted. Ms. Devaux confirmed the August bill would be sent out reflecting 23 Maple Street as residential.

Belt Press:

See Treasurer's Report.

Ordinances:

Ms. Potts noted the ordinances are on hold until there can be a Town Meeting.

Mr. Osborne asked if the Sewer Commission would be interested in purchasing the town's old pay loader? He stated the Sewer Commission could purchase it for the trade-in price or even a little less. No action taken.

The meeting adjourned at 4:30 p.m.

byce Kearns

Administrative Assistant

These are draft minutes and the Kent Sewer Commission at the subsequent meeting may make corrections. Please refer to subsequent meeting minutes for possible corrections and approval of these minutes.

KENT SEWER COMMISSION AGENDA

4:00 P.M. TOWN HALL Regular Meeting July 14, 2020

Zoom:

https://us02web.zoom.us/j/86176999746

Meeting ID:

861 7699 9746

One tap mobile:

1 646 558 8656 US (New York)

- 1. Call to order
- 2. Amend agenda/approve agenda
- 3. Approval of Minutes

a March 10, 2020

Special Meeting

- 4. Public Communication
 - a Oral
 - b Written
- 5. Report of Chairman
- 6. Report of Superintendent
- 7. Report of Treasurer
- 8. Report of Collector
- 9. Report of Consulting Engineer
- 10. New Business
 - a. Plant staff
 - b. 2020/2021 Budget
 - c. 23 Maple Street
- 11. Old Business
 - a Belt Press
 - b Ordinances
- 12. Adjourn

[&]quot;An equal opportunity employer and service provider"

Superintendents report for March thru July 2020

Good afternoon everyone.

March

1.66 million gallons total
54k gallons per day average
483k gallons came from Kent school
Average BOD removal rate
99%
Average TSS removal rate
99%
Average influent PH
7.7

May
2.8 million gallons total
91k per day average
319k gallons per day came from Kent school
Average BOD removal rate 98%
Average TSS removal rate 98%
Average influent PH 7.5

April

2 million gallons total
68k gallons per day average
276k gallons came from Kent school
Average BOD removal rate 99%
Average TSS removal rate 99%
Average influent PH 7.5

June
2.6 Million Gallons per day
87k per day average
304k gallons came from Kent school
Average BOD removal rate 98%
Average TSS removal rate 99%
Average influent PH 7.5

All the effluent beds have been cleaned once and 2 are currently in use.

Jesse is no longer employed at the plant. He left for a job in Torrington citing decreased travel time and higher wages.

The water meter at 100 N. Main St. for irrigation is installed and inspected.

100% of the field was harrowed this year. It's the first time that's been accomplished due to the center section usually being wet.

Billy Mcann planted sorghum on the upper and part of the lower field.

I need to order some replacement discharge hoses for the Godwin pump estimated cost to be about \$500.

John Gleason is scheduling the replacement wire installation for blower number 2

Respectfully,

Lyle Sommers Superintendent Kent WPCA

Kent Sewer Commission Outside Services Detail

July 2019 through June 2020

Date	Num	Name	Memo	Debit
Operating Exp	enses			
Outside Ser		rating		
07/31/19	729570	Welsh Sanitation	Commercial service: July 2019	71.25
08/07/19		US Environmental	7/31/19 Ysi 600XLM daily rental	288.83
08/13/19	2019	Quality Data Servic	July 2019: printing and processing sewer/water billing (296 bills)	283.26
08/29/19			Final posted ratebook 2018	150.00
08/31/19	729570	Welsh Sanitation	Commercial service: August 2019	71.25
09/30/19	728570	Welsh Sanitation	Commercial service: September 2019	71.25
10/04/19		Kinsley Power Syst	Annual Level II generator service - Judd Avenue pump Station Kohler	550.00
10/04/19	0110	Kinsley Power Syst	Annual Level II generator service - Schaghticoke pump Station CAT 1	625.00
10/11/19	14-296	Town of Kent	entinguishers inspected and tagged	11.85
10/28/19	2019	Quality Data Servic	October 2019: printing and processing sewer/water billing (302 bills)	289.95
10/31/19	29570	Welsh Sanitation	Commercial service: October 2019	142.50
12/31/19	729570	Welsh Sanitation	Commercial service: December 2019	71.25
01/22/20		Quality Data Servic	October 2019: printing and processing sewer/water billing (302 bills)	193.07
01/31/20	729570	Welsh Sanitation	Commercial service: January 2020	71.25
02/28/20	729570	Welsh Sanitation	Commercial service: February 2020	71.25
03/31/20	729570	Welsh Sanitation	Commercial service: March 2020	71.25
04/17/20	840A	RACO Manufaturin	Annual Renewal - alarm monitoring and services H02264 (Segar Mtn	855.00
04/21/20	2019	Quality Data Servic	April 2020: printing and processing sewer/water billing (320 bills)	200.60
04/24/20	729570	Welsh Sanitation	Commercial service: April 2020	71.25
05/31/20	729570	Welsh Sanitation	Commercial service: May 2020	71.25
06/30/20	729570	Welsh Sanitation	Commercial service: June 2020	71.25
Total Outside Services-Operating				4,302.56
Total Operating Expenses				
TOTAL				4,302.56

March, April, May and June 2020

Date	Num	Name	Мета	Amount	Balance
1 USB					112,159.50
Operating - 804 03/02/20	062050	Benefit Assessments		421.46	112,159.50 112,580.96
03/03/20 03/03/20	10986 10987	Allingham & Readyoff, LLC Republican American	Legal: ordinances and regulations 11/12 - 2/13 (5.4 hrs) A/C #R19364	-817.00 -116.00	111,763.96 111,647.96
03/04/20	062051	Sewer Customers		1,523.58	113,171.54
03/06/20 03/06/20	11003 11004	ABT Eversource	February Bookkeeping Support #50 Maple St - 1/15 - 2/13	-566.50 -87.10	112,605.04 112,517.94
03/06/20 03/06/20	11005 11007	Town of Kent Town of Kent	VOID: March Insurances - 91.61 gal gasoline and 38.83 gal diese from 8/21/19 - 2/20/20 - 100% of al	0.00 -3,087.06	112,517.94 109,430.88
03/11/20	062073	Sewer Customers	- 100	266.20	109,697.08
03/12/20 03/12/20	062062	QuickBooks Payroll Service Sewer Customers	Direct Deposit for 3/13/20	-3,035.32 4,354.69	106,661.76 111,016.45
03/13/20	DirDep	Kearns, Joyce	Direct Deposit	0.00	111,016.45
03/13/20 03/13/20	DirDep DirDep	Sommers, Lyle R Warner, Jesse T	Direct Deposit Direct Deposit	0.00 0.00	111,016.45 111,016.45
03/13/20 03/13/20	CT EFTPS EFTPS	CT Commissioner of Revenue United States Treasury	CT payroll withholding for February payroll withholding and taxes for February	-383.67 -2,477.32	110,632.78 108,155.46
03/18/20	062074	Sewer Customers		363.20	108,518.66
03/18/20 03/24/20	062075	United Rentals Sewer Customers	QuickBooks generated zero amount transaction for bill payment stub	0.00 460.67	108,518.66 108,979.33
03/26/20	DirDep	QuickBooks Payroll Service	Direct deposit for 3/28/20 Direct Deposit	-3,035.33 0.00	105,944.00 105,944.00
03/27/20 03/27/20	DirDep	Kearns, Joyce Sommers, Lyle R	Direct Deposit	0.00	105,944.00
03/27/20 03/27/20	DirDep 11010	Warner, Jesse T ACE Hardware	Direct Deposit ppr towels, hyd crint, gloves, bath tissue,	0.00 -9\$.15	105,944.00 105,848.85
03/27/20	11011	Allingham & Readyoff, LLC	Legal: ordinances and regulations 2/16 = 3/6 (5.3 hrs) = Legal: Belt press financing 11/22	-2,394.00	103,454.85
03/27/20 03/27/20	11012	Aramark Uniform & Career (I Eversource	weekly uniform services: 3/6 - 3/13 = 3/20 = 3/27 Pump Station: 2/14 - 3/16 (31 days) = Plant: 2/14 = 3/16	-197.40 -2,289.51	103,257.45 100,967.94
03/27/20	11014 11015	FedEx Frontier	sipping costs: to Averill lab. 2/12 - 2/19 - 2/26 - 3/4 Telephone and Internet service: 3/1/20 - 3/31/20	-256.09 -88.52	100,711.85 100,623.33
03/27/20 03/27/20	11016	Oakwood Environmental Assoc	Engineering Services: (79 hrs) 6/25 - 12/15 plus supplies for alarm system. (general assistance)	-11,219.22	89,404.11
03/27/20 03/27/20	11017 11018	Sommers, Lyle - Reimbursement Superior Plus Energy	Telephone reimbursement - March 2020 312.7 gal heating fuel	-80.00 -489.25	89,324.11 88,834.86
03/27/20	11019	Town of Kent	Quarterly invoice for WC and LAP Insurance premium	-1,205.00	87,629.86
03/27/20 03/27/20	11020	Tunxis Welsh Sanitation	Lab exams: 2/27 - 3/02 - 3/09 - 3/18 = 3/24 Commercial service: March 2020	-1,285.00 -71.25	86,344.86 86,273.61
03/30/20 03/31/20	DirDep	QuickBooks Payroll Service Devaux, Deborah J.	Direct deposit for 3/31/20 Direct Deposit	-723.56 0.00	85,550.05 85,550.05
03/31/20	DirDep	Soule Jr., Milard L	Oirect Deposit	0.00	85,550.05
03/31/20 03/31/20	11008 11009	Town of Kent Town of Kent	Sommers: Roth IRA Withholding March 2020 1st Qtr 2020 - Pension Kent Sewer	-249.04 -925.47	85,301.01 84,374.54
04/09/20		QuickBooks Payroll Service	Direct deposit for4/10/20	-3,035.33 0.00	81,339.21
04/10/20 04/10/20	DirDep DirDep	Kearns, Joyce Sommers, Lyle R	Direct Deposit Direct Deposit	0.00	81,339.21 81,339.21
04/10/20 04/15/20	DirDep 062072	Warner, Jesse T Sewer Customers	Direct Deposit	0.00 384,83	81,339.21 81,724.04
04/17/20	Ct EFTPS	CT Commissioner of Revenue	CT payroll withholding March	-383.67	81,340.37
04/17/20 04/17/20	EFTPS 11022	United States Treasury ABT	payroll withholding and taxes March March Bookkeeping Support	-2,477.34 -566.50	78,863.03 78,296.53
04/17/20	11023	Eversource	#50 Maple St - 2/13 - 3/13 (29 days)	+81.66 -1,080.00	78,214.87 77,134.87
04/17/20 04/17/20	11024 11025	Fasi, Joseph Fasi LLC Frontier	Bond counsel services: Belt Press Financing (3.6 hrs March) Telephone and Internet service: 4/1/20 - 4/30/20	-88.68	77,046.19
04/17/20 04/17/20	11026 11027	RACO Manufaturing & Enginee Tunxis	Annual Renewal - alarm monitoring and services Lab exams: 4/2 - 4/9	-855.00 -463.00	76,191.19 75,728.19
04/17/20	11028	Welsh Sanitation	Commercial service: April 2020	-71.25	75,656.94
04/23/20 04/24/20	DirDep	QuickBooks Payroli Service Kearns, Joyce	Direct deposit 4/24/20 Direct Deposit	-3,035.33 0.00	72,621.61 72,621.61
04/24/20 04/24/20	Dir Dep Dir Dep	Sommers, Lyle R Warner, Jesse T	Direct Deposit	0.00 0.00	72,621.61 72,621.61
04/28/20	11029	Postmaster	Tax Collector: 3 rolls of stamps for quarterly billing	-165.00	72,456.61
04/28/20 04/29/20	062079	Benefit Assessments QuickBooks Payroll Service	Direct deposit 4/30/20	537.92 -701.24	72,994.53 72,293.29
04/30/20	DirDep DirDep	Soule Jr., Milard L	Direct Deposit Direct Deposit	0.00	72,293.29 72,293.29
04/30/20 04/30/20	11030	Devaux, Deborah J. Town of Kent	Sommers: Roth IRA Withholding April 2020	-249.04	72,044.25
04/30/20 04/30/20	11031 11032	ACE Hardware Aquarion	brake cleaner, hose nozzle, gloves, trash bags, ppr towels, amber lens, hitchball, metal staples WPCA / SEWER BILLINGS (350	-109.40 -150.50	71,934.85 71,784.35
04/30/20	11033	Aramark Uniform & Career (1	weekly uniform services 4/3 4/10 - 4/17 = 4/24	-199.42	71,584.93
04/30/20 04/30/20	11034 11035	Eversource FedEx	Pump Station: 3/16 - 4/15 (30 days) & Plant: 3/16 - 4/15 shipping costs to Averill lab 3/11 - 3/18 - 3/25 - 4/1 - 4/8 - 4/15 - 4/22 - 4/29 - 5/6	-2,076.24 -284.74	69,508.69 69,223.95
04/30/20 04/30/20	11036 11037	Quality Data Service Inc. Superior Plus Energy	April 2020: printing and processing sewer/water billing (320 bills) 220.1 gal heating fuel	-200.60 -212.44	69,023.35 68,810.91
04/30/20	11038	Town of Kent	100% of all Benefit Assessment fees collected on MSE properties - batch 63	-537.92	68,272.99
04/30/20 05/06/20	11039 062080	Tunxis Sewer Customers	Lab exams: 4/20 - 4/22 - 4/29	-771.00 1,868.90	67,501.99 69,370.89
05/07/20 05/07/20	062081	QuickBooks Payroll Service Sewer Customers	Direct deposit for paychecks dated 5/8	-3,035.32 1,381.81	66,335.57 67,717.38
05/08/20	DirDep	Kearns, Joyce	Direct Deposit	0.00	67,717.38
05/08/20 05/08/20	DirDep DirDep	Sommers, Lyle R Warner, Jesse T	Direct Deposit Direct Deposit	0.00 0.00	67,717.38 67,717.38
05/13/20	062076	Sewer Customers		2,874.70 4,092.96	70,592.08 74,685.04
05/13/20 05/13/20	062077 062078	Sewer Customers Sewer Customers		4,068.49	78,753.53
05/15/20 05/15/20	CT EFTPS EFTPS	CT Commissioner of Revenue United States Treasury	CT payroll withholding for April payroll withholding and taxes for April	-382.92 -2,473.46	78,370.61 75,897.15
05/15/20	E-pay	Administrator Unemployment	00-022-82 Q8 Tracking # 2075071142	0.00	75,897.15
05/15/20 05/15/20	11040	Commissioner of Revenue ABT	CT payroll withholding March April Bookkeeping Support	-42.21 -566.50	75,854.94 75,288.44
05/15/20	11042 11043	Aramark Uniform & Career (1 Eversource	weekly uniform service 5/1 #50 Maple St - 3/13 - 4/14 {32 days}	-55.63 -76.74	75,232.81 75,156.07
05/15/20 05/15/20	11044	Frontier	Telephone and Internet service: 5/1/20 - 5/31/20	-77.69	75,078.38
05/15/20 05/15/20	11045 11046	Sommers, Lyle - Reimbursement Tunxis	Telephone reimbursement - April 2020 Lab exams: 4/30/20	-80.00 -267.00	74,998.38 74,731.38
05/20/20	062085	Sewer Customers		2,191.10	76,922.48
05/20/20 05/20/20	062086 062087	Sewer Customers Sewer Customers		8,166.70 25,220.42	85,089.18 110,309.60
05/21/20 05/22/20	DirDep	QuickBooks Payroll Service Kearns, Joyce	Direct deposit for paychecks dated 5/22 Direct Deposit	-3,035.33 0.00	107,274.27 107,274.27
05/22/20	DirDep	Sommers, Lyle R	Vacation hours 5/12 - 5/15	0.00	107,274.27
05/22/20 05/27/20	OirDep 062101	Warner, Jesse T Sewer Customers	Direct Deposit	0.00 1,263.20	107,274.27 108,537.47
05/27/20	062102 062103	Sewer Customers Benefit Assessments		1,649.43 216.24	110,186.90 110,403.14
05/27/20 05/28/20		QuickBooks Payroll Service	Direct deposit for paychecks dated 5/29	-745.91	109,657.23
05/29/20 05/29/20	DirDep DirDep	Soule Jr., Milard L Devaux, Deborah J.	Direct Deposit Direct Deposit	0.00 0.00	109,657.23 109,657.23
05/29/20	062111	Sewer Customers	Fedex - refund ov overpayment	3,477.10 128.87	113,134.33 113,263.20
05/30/20			LAMBE - LANGE OF DESTRESSINGS	440.07	

Kent Sewer Commission Operating Account ledger

March, April, May and June 2020

Date	Num	Name	Memo	Amount	Balance
05/31/20	11059	Town of Kent	Sommers: Roth IRA Withholding May 2020	-249.04	113,014,16
06/01/20	11047	ABT	May Bookkeeping Support	-566,50	112,447,66
06/01/20	11048	All-State Scale Company	clean and calibrate scale - NIST traceable certificate	225 00	112,222,66
06/01/20	11049	Aramark Uniform & Career (I	Weekly uniform services 5/8 - 5/15 - 5/22	-166.89	112,055.77
06/01/20	11050	Crystal Rock	three 5gal bottles drinking water and six returns (includes fuel surcharge)	-42.83	112,012.94
06/01/20	11051	Eversource	Pump Station: 4/15 - 5/15	-321,93	111,691,01
06/01/20	11052	FedEx	VOID: 2432-7273-4	0.00	111,691,01
06/01/20	11053	RACO Manufaturing & Enginee	AlarmAgent service SCADA 2 yr 8/1/20 - 8/1/22 (H04965)	-792.00	110,899,01
06/01/20	11054	Safeguard	500 laser checks	232 19	110,666 B2
06/01/20	11055	Sommers, Lyle - Reimbursement	Telephone reimbursement - May 2020	-80.00	110,586.82
06/01/20	11056	Town of Kent	100% of all Benefit Assessment fees collected on MSE properties - batch 72	-216.24	110,370.58
06/01/20	11057	Tunxis	Lab exams: 5/26 - 5/29	-514.00	109,856.58
06/01/20	11058	US Environmental Rental Corp	S/8/20 YSI Pro + Quatro , (ground water testing equipment rental)	-299.22	109,557.36
06/03/20	062113	Sewer Customers		405.06	109,962.42
06/04/20		QuickBooks Payroll Service	Direct deposit for paychecks dated 6/5	-2,241.08	107,721.34
06/04/20		QuickBooks Payroll Service	Created by Payroll Service on 05/29/2020	-868.06	106,853.28
06/05/20	DirDep	Kearns, Joyce	Direct Deposit	0.00	106,853.28
06/05/20	DirDep	Sommers, Lyle R	Direct Deposit	0.00	106,853.28
06/05/20	DirDep	Warner, Jesse T	Direct Deposit	0.00	106,853.28
06/05/20	DirDep	Sommers, Lyle R	Direct Deposit	0.00	106,853.28
06/10/20	062110	Sewer Customers		2,733.54	109,586.82
06/11/20	062123	Sewer Customers		1 662 28	111,249.10
06/12/20	11062	Aramark Uniform & Career (1	Uniform service 5/29	-56.41	111,192.69
06/12/20	11063	Frontier	Telephone and Internet service: 6/1/20 - 6/31/20	-77.69	111,115.00
06/12/20	11064	Napa Auto Parts	parts for equipment maint	-43.99	111,071.01
06/12/20	11065	Postmaster	Annual renewal - PO Box 311	-56.00	111,015.01
06/12/20	11066	Tunxis	Lab exams: 5/29 - 6/3 - 6/10	-1.015.00	110,000.01
06/12/20	11067	Welsh Sanitation	Commercial service: May 2020	-71.25	109,928.76
06/15/20	CT EFTPS	CT Commissioner of Revenue	CT payroll withholding for May	-384.42	109,544.34
06/15/20	EFTPS	United States Treasury	payroll withholding and taxes for May	-2.481.14	107,063.20
06/17/20	062124	Sewer Customers	page of the same of the	72.70	107,135.90
06/18/20	002227	OulckBooks Payroll Service	Direct deposit for paychecks dated 6/19	-2,241.09	104,894.81
06/18/20		QuickBooks Payroll Service	Direct Deposit for checks dated 6/19/20	-868.08	104,026.73
06/19/20	DirDep	Kearns, Joyce	Direct Deposit	0.00	104,026:73
06/19/20	DirDep	Sommers, Lyle R	Direct Deposit	0.00	104.026.73
06/19/20	DirDep	Warner, Jesse T	Direct Deposit	0.00	104,026.73
06/19/20	DirDep	Sommers, Lyle R	Direct Deposit	0.00	104.026.73
06/24/20	062120	Sewer Customers	Direct Deposit	1.076.15	105,102.88
06/29/20	002120	QuickBooks Payroll Service	Direct deposit for paychecks dated 6/30	-701.23	104,401.65
06/29/20	062122	Sewer Customers	Direct deposit for paychecks dated by 30	4,179.87	108,581,52
06/29/20	ACH	USDA-Rural Development	Annual Debt Service pmt	-3,531.00	105,050,52
06/29/20	ACH	USDA-Rural Development	Annual Debt Service on # 92-04	-21.394.00	83.656.52
	DirDep	Soule Jr., Milard L	Direct Deposit	0.00	83,656,52
06/30/20				0.00	83.656.52
06/30/20	DirDep 11060	Devaux, Deborah J. Town of Kent	Direct Deposit	-249.04	83,407.48
06/30/20 06/30/20			Sommers: Roth IRA Withholding June 2020 2nd Otr 2020 - Pension Kent Sewer	-794.12	82,613.36
	11061	Town of Kent		-222.52	82,390.84
06/30/20	11068	Aramark Uniform & Career (I	Uniform services - June	-27.73	82,363.11
06/30/20	11069	Crystal Rock	two 5gal bottles drinking water and two returns (includes fuel surcharge)		
06/30/20	11070	Eversource	Pump Station: 5/15 - 6/16 - #50 Maple St - 5/14 - 6/15 - Plant: - 4/15 = 5/15	+3,590.76 +244.01	78,772 35
06/30/20	11071	FedEx	2432-7273-4	-80.00	78,528.34
06/30/20	11072		Telephone reimbursement - June 2020	-771.00	78,448.34 77,677.34
06/30/20 06/30/20	11073 11074	Tunxis Weish Sanitation	Lab exams: 6/19 - 6/25 - 6/30 Commercial service: June 2020	-71.00	77,606.09
Total Operation	g - 8044			-34,553.41	77,606.09
Total 1 USB				-34,553.41	77,606.09
TOTAL				-34,553.41	77,606.09

Kent Sewer Commission

Balance Sheet June 2020

	6/30/20	6/30/19	\$ Change
Checking/Savings		5.55.15	- Commign
1 USB	83,459	38,817	44,642
2 USB Septage MMA #8052	59,351	122,224	-62,873
3 USB Capital #3880	593,448	527,366	66,083
5 Brookwoods	32,679	32,679	0
6 Kent Affordable Housing	24,248	24,151	97
7 Saddle Ridge Estates	163,728	163,728	0
Total Checking/Savings	956,913	908,965	47,948
Accounts Receivable	2,124	3,023	-899
Due from General Fund	0	0	0
Total Current Assets	959,037	911,987	47,050
Fixed Assets			
Accumulated Depreciation	-1,573,344	-1,573,344	0
Property and equipment	4,964,900	4,964,900	0
Total Fixed Assets	3,391,555	3,391,555	0
TOTAL ASSETS	4,350,592	4,303,542	47,050
LIABILITIES & EQUITY			
Accounts Payable	431	3,396	-2,965
Due To Brookwoods	32,679	32,679	0
Due To Kent Affordable Housing	24,248	24,151	97
Due to Saddle Ridge Estates	163,728	163,728	0
Federal Taxes Payable	2,244	2,342	-98
State Taxes Payable	348	353	-6
USDA Loan 92-04	451,856	460,601	-8,745
USDA Loan 92-06	805,897	818,200	-12,303
USDA Loan 92-08	74,028	75,486	-1,458
Total Liabilities	1,555,458	1,580,936	-25,478
Equity			
*Retained Earnings	1,637,091	1,741,256	-104,165
Opening Bal Equity	420,287	420,287	0
Retained Earnings	665,228	665,228	0
Net Income	72,527	-104,165	176,692
. Total Equity	2,795,134	2,722,606	72,527
TOTAL LIABILITIES & EQUITY	4,350,592	4,303,542	47,050

Kent Sewer Commission

Kent Sewer Commission

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FY 20 Actual to date		337	38,906	39,243		22,157	6,782	4,748	33,687	41,325	45,623	FY 20 Actual to date
FY 20 Full Year Budget		450	38,906	39,356		24,269	3,025	5,250	32,544	41,984	6,351	
												73
FY 21 Proposed Budget		450	38,906	39,356		16,380	3,025	4,914	24,319	41,985	7,175	FY 21 Proposed Budget
Jun 21		38		36		675	675	203	1,553	14,995	-26,001	
Apr 21 May 21 Jun 21		38		38	İ	3,000	_	906	3,900		34,978 -26,001	
Apr 21		38		38		375		113	488		37,333 -13,083 -19,909	
Mar 21		38		38		900	009	180	1,380		-13,083	
		38		38		3,150		945	4,095		37,333	
Dec 20 Jan 21 Feb 21		38		38		380		114	494		-20,846	
Dec 20		38		38		570	975	171	1,716	1	30,921 -15,919 -20,846	
Nov 20		38		38		2,775		833	3,608		30,921	
Oct 20		38		380		425		128	553		-19,374	
Sep 20		æ		38		675	775	203	1,653		-11,055	
Aug 20 Sep 20		38	38,906	38,944		3,100		930	4,030		76,254	
Jul 20		38		3.0		655		197	852	26,990	-46,124 76,254 -11,055	
Other Income Investment income Transfers In (TOK) Total Other Income Transfer Out Capital Reserve 5 % MSE 800 of User Fees to TOK ST Asset Reserve 1.5% Total Transfer Out USDA & Belt Press Loan Interes												

Three percent raise for all staff

Raise Joyce to 16 tr's per month vs 13 per request ~ raise Jesse replaceent to to \$24

Belt Press debt service is considered. Timing of production, delivery and installation will most likely be completed by calendar year end Income from "The Kent" is NOT considered, no indications as to when that will come back online.

\$26,904 was transferred to the Capital reserve and IS included in this net figure

5/14/20 Deen Dekkei. As diseussed, ettechne 2/15/20 I closed my Justines. Therefore, serie Duries is done, do not reed to pay Sewer emmercial rate. Please switch face to residenteed sale effective innocheating as of 2/15/20. Mark Jan' Julii Goten, Box 633 23 Maple H. Lent CT. 06757 Dr. Please Dend embinminden of this change. 860-671-0002 Austo 9.