

Kent Sewer Commission
Regular Meeting

October 10, 2023
4:30 P.M. via Zoom

The minutes reflect motions and a summary of the discussion. Refer to the attached link for the recording of this meeting:

<https://www.youtube.com/watch?v=UvZs3cpcVa4>

Members: Elissa Potts, Peter Gadiel, John Grant, Cathe Mazza, and Stephen Robey.
Alternates: Rick Osborne, and Vince Roberti.

Also present: Cozzy Bernardo, Debbie Devaux, Barbara Herbst, Caralee Rochovansky, Lyle Sommers and Wes Wyrick.

Elissa Potts called the meeting to order at 4:33 P.M.

Amend agenda:

Stephen Robey made a motion to add the following item to the agenda:

- Patco
- 8A Bluff Road – Virginia Bush Suttman
- Brookwoods CD
- 2024 Meeting dates and times
- KVFD Grease trap

Cathe Mazza seconded the motion, and the motion carried.

Approval of Minutes:

Peter Gadiel made a motion to approve the following minutes:

- September 12, 2023, Regular Sewer Commission meeting

Cathe Mazza seconded the motion and the motion carried.

32 Kent Green Blvd. – Kent Green Laundromat:

Caralee Rochovansky:

- Currently had a delinquent account at the Kent Green Laundromat.
- The laundry mat uses a lot of water.
- Not all of the water goes back into the sewer system.
- Approximately 40.9% of the water either stays in the laundry or evaporates in the dryer.
- Requested a 40.9% reduction on the outstanding balance.

Caralee will send the commission supporting information to be reviewed and discussed at the next meeting.

24 Main Street – Cozzy Application:

Elissa Potts:

- Waiting for Bart Clark’s review of the application and plan.
- Table until next month.

88 North Main Street – Fire Fly Inn:

Elissa Potts

- Bart Clark approved the sewer connection application.
- The property owner needs to complete a new application for a grease trap.

Sewer Plant roof project:

Peter Gadiel made a motion to approve Advanced Construction of CT's estimate in the amount of \$47,500 for the replacement of the roof at the Sewer Plant with work to begin around November 2023. Stephen Robey seconded the motion and the motion carried.

Patco:

Elissa Potts:

- Patco has started the process of turning the second floor into a two-bedroom apartment.
- There is no need for a permit to connect, as the building is already connected.
- Billing will need to be updated to reflect apartment when work is completed.

8A Bluff Road:

Elissa Potts:

- Virginia Bush Suttman submitted an application to P&Z applying for a change of use for the office/studio on the property to an accessory dwelling unit.
- Virginia will need to complete a Sewer Application to Connect.

Brookwoods CD:

Elissa Potts:

- Brookwoods renewed the CD for an additional 8 months to expire on 5/27/2024.

2024 Meeting date and times:

The Commission agreed that the meetings can remain on the second Tuesday of the month at 4:30 p.m. A complete schedule of the proposed meeting dates will be prepared for the next meeting.

KVFD Grease Trap:

Caralee Rochovansky:

- KVFD did install a grease trap.
- She will send the supporting documentation to the Sewer Commission for the file.

Report of Chairman:

Elissa Potts:

- Nothing additional to report.

Report of Superintendent:

Lyle Sommers provided a written report, attached.

Report of Treasurer:

Barbara Herbst provided the following reports:

- Actual vs. Budget 7/1/23 – 9/30/23
- Balance Sheet September 2023
- Operating Account Ledger for September 2023

Stephen Robey made a motion to approve the Operating Account Ledger for September 2023 as submitted. Peter Gadiel seconded the motion, and the motion carried.

Report of Collector:

Debbie Devaux:

- Thanked the Commission for reviewing the billing for 32 Kent Green Blvd. – Kent Green Laundromat.
- Second quarter bills will go out on November 1st.

Report of Consulting Engineer:

Bart Clark did not attend the meeting and did not provide a report.

Public Comment:

None.

Adjournment:

Elissa Potts made a motion to adjourn the meeting at 5:18 P.M.

Joyce Kearns
Joyce Kearns
Administrative Assistant

These are draft minutes, and the Kent Sewer Commission, at a subsequent meeting, may make corrections. Please refer to subsequent meeting minutes for possible corrections, and approval of these minutes.