

Kent Sewer Commission  
Regular Meeting

December 12, 2023  
4:30 P.M. via Zoom

*The minutes reflect motions and a summary of the discussion. Refer to the attached link for the recording of this meeting:*

<https://www.youtube.com/watch?v=aW7L4hSAcrM>

Members: Elissa Potts, Cathe Mazza, Jack Nelson, Ellie Place and Stephen Robey.  
Alternates: Vince Roberti.

Also present: Bart Clark, Cozzy DeBernardo, Debbie Devaux, Rick Osborne and Lyle Sommers.

Elissa Potts called the meeting to order at 4:30 P.M.

Elissa welcomed new member Ellie Place and returning member Jack Nelson to the Commission.

**Approval of Minutes:**

Cathe Mazza made a motion:

November 14, 2023, Regular Sewer Commission meeting.

Stephen Robey seconded the motion and the motion carried.

**Recommend Appointment to BoS:**

Cathe Mazza made a motion:

To recommend to the Board of Selectman appointing Rick Osborne as a member of the Sewer Commission to the unexpired position with a term date of 11/10/2027.

Jack Nelson seconded the motion and the motion carried.

**9 Maple Street application to change use:**

Elissa Potts:

- 9 Maple Street submitted an application to Planning and Zoning to change the use from restaurant to retail.
- The Sewer Collector should note the change and adjust the billing.

**24 Main Street – Cozzy Application:**

Jack Nelson made a motion:

To approve the Application for Permit to Discharge submitted for 24 North Main Street with the conditions of three additional items:

1. The plan should show that the grease trap should be greater than 10 ft from any building.
2. Two additional cleanouts should be provided. One clean-out on the sewer line from the building to the grease trap. The second should be at the point where

the existing building sewer joins with the proposed drain line from the grease trap.

3. The Fernco coupling connecting the existing sewer and the new plastic line should have a stainless-steel shear band to prevent the pipe from being offset after the soils settle.

Stephen Robey seconded the motion and the motion carried.

Elissa Potts:

- Requested a copy of the menu for the file.

**Update on permits for regrading of fields:**

Elissa Potts:

- Will not be moving forward with the proposed project of regrading the fields.

**Report of Chairman:**

Elissa Potts:

- Following up on last month's conversation of an outstanding account, Kent Laundromat was sent Certified Letter that was returned.
- Next Step – Ask Town Attorney Randy DiBella to write a Demand Letter to Kent Laundromat.
- Plant Roof – almost finished.

**Report of Superintendent:**

Lyle Sommers written report attached.

**Report of Treasurer:**

Barbara Herbst provided the following reports:

- Actual vs. Budget 7/1/23 – 11/30/23
- Balance Sheet November 2023
- Operating Account Ledger for November 2023

Stephen Robey made a motion:

To approve the Operating Ledger for November 2023.

Cathe Mazza seconded the motion and the motion carried.

**Report of Collector:**

Debbie Devaux:

- Roger Jackson has been sent a tax demand letter.
- Requested Attorney DiBella write Roger Jackson a Demand Letter, as well.

**Report of Consulting Engineer:**

Bart Clark:

- Discuss the additional items required for the application for 24 Main Street earlier in the meeting.

**Public comment:**

None.

**Adjournment:**

Elissa Potts made a motion to adjourn the meeting at 4:47 p.m.

*Joyce Kearns*

Joyce Kearns  
Administrative Assistant

*These are draft minutes, and the Kent Sewer Commission, at a subsequent meeting, may make corrections. Please refer to subsequent meeting minutes for possible corrections, and approval of these minutes.*