Received & Filed July 20, 2017 @ 9:00.4M July 18, 2017 D. Bracky

Kent Sewer Commission **Special Meeting** 

4:00 P.M. Town Hal

Present: Elissa Potts, John Casey, John Grant, Stan Jennings and Susi Williams.

Also present: Butch Walsh.

Ms. Potts called the special meeting of the Kent Sewer Commission to order at 4:00 p.m.

## **Approval of Minutes:**

Mr. Casey made a motion to approve the Regular Sewer Commission meeting minutes of June 13, 2017, as submitted. Mrs. Williams seconded the motion and the motion carried.

## **Report of Treasurer:**

Ms. Herbst was not at the meeting but provided the following reports:

- o Balance Sheet as of June 2017
- o Income and Expenses Actual vs. Budget July 2016 through June 2017
- o Operating Account Ledger as of June 30, 2017

Mrs. Williams made a motion to approve the Operating Account Ledgers, as submitted. Mr. Jennings seconded the motion and the motion carried.

## **Report of Collector:**

Ms. Devaux was not at the meeting but provided the Grand Ratebook Balance Sheet Report.

## Review and possible approval of Gleason property:

Ms. Potts reported that the Land Use Department has updated the Site Plan Application Departmental Checklist to include, "Sewer, if in the Village Center."

Mr. Casey made a motion to approve the request from John Gleason to add a bathroom and connect to the sewer at 26 South Main Street. Mr. Jennings seconded the motion and the motion carried.

Review and possible approval of proposed car detailing business

Ms. Potts stated that Rob Carbone has proposed a car detailing business in the Village Center, and Planning and Zoning is requesting the Sewer Commission sign off on the Site Plan Application Departmental Checklist. She stated that she would contact Mr. Carbone and request him to make a formal presentation at the next Sewer Commission meeting.

#### "Summer Project" list for plant:

Mr. Casey asked if additional signage has been installed yet. Mr. Walsh confirmed that he has three signs he will install. Mr. Casey stated that he would order some additional signs.

#### **Surveillance Equipment**

Ms. Potts stated that she just purchased surveillance cameras for the restaurant. They cost approximately \$300 per unit and are indoor/outdoor. Ms. Potts stated that she would contact Mr. Gleason for an estimate on cameras for the plant.

#### **Aeration Project:**

Ms. Potts stated that Mr. Clark has the information regarding the aeration system. Mr. Clark was not at the meeting. No action taken.

Mrs. Williams made a motion to adjourn the meeting at 4:24 p.m. Mr. Jennings seconded the motion and the motion carried.

ce Klarno ministrative Assistant

These are draft minutes and the Kent Sewer Commission at the subsequent regular meeting may make corrections. Please refer to subsequent regular meeting minutes for possible corrections and approval of these minutes.

"An equal opportunity employer and service provider." KENT SEWER COMMISSION special MEETING MINUTES, July 18, 2017 PAGE 2

# WARNING SPECIAL MEETING OF KENT SEWER COMMISSION

# TOWN CLERK KENT, CONNECTICUT

# A SPECIAL MEETING OF THE KENT SEWER COMMISSION WILL BE HELD

TUESDAY, JULY 18, 2017	4:00 P.M.	TOWN HALL
DATE	TIME	PLACE

NOTICE OF SPECIAL MEETING: (Must be filed not less than 24 hours prior to holding a meeting)

AGENDA:

Discussion and possible action on the following item:

- Approval of Minutes of June 13, 2017 Regular meeting
- Report of Treasurer
- Report of Collector
- Review and possible approval of Gleason property
- Review and possible approval of proposed car detailing business
- "Summer Project" list for plant
- Surveillance Equipment
- Aeration Project

# KENT SEWER COMMSSION

# JOYCE KEARNS ADMINISTRATIVE ASSISTANT

# DATE OF TOWN CLERK NOTIFICATION

"An equal opportunity employer and service provider"

# **Balance Sheet as of June 2017**

	6/30/17	6/30/16	\$ Change
Checking/Savings			
1 USB	92,048	136,233	-44,186
2 USB Septage MMA #8052	236,148	156,612	79,536
3 USB Capital #3880	661,110	625,685	35,424
4 USB Grant/Loan #8175	0	732	-732
5 Brookwoods	31,628	31,628	0
6 Kent Affordable Housing	23,932	23,881	52
7 Saddle Ridge Estates	163,086	163,025	61
Total Checking/Savings	1,207,952	1,137,797	70,155
Accounts Receivable	4,123	7,605	-3,483
Due from General Fund	0	0	0
Total Current Assets	1,212,074	1,145,402	66,673
Fixed Assets			
Accumulated Depreciation	-1,244,154	-1,244,154	0
Property and equipment	4,763,684	4,763,684	0
Total Fixed Assets	3,519,530	3,519,530	0
TOTAL ASSETS	4,731,604	4,664,931	66,673
LIABILITIES & EQUITY			
Accounts Payable	61	14,766	-14,705
Due To Brookwoods	31,628	31,628	0
Due To Kent Affordable Housing	23,932	23,881	52
Due to Saddle Ridge Estates	163,086	163,025	61
Federal Taxes Payable	2,866	2,766	100
State Taxes Payable	418	405	13
USDA Loan 92-04	484,858	484,858	0
USDA Loan 92-06	841,996	0	<b>841,996</b>
USDA Loan 92-08	80,012	80,012	0
Total Liabilities	1,628,857	801,340	827,517
Equity			
*Retained Earnings	1,924,902	1,931,939	-7,037
Opening Bal Equity	420,287	420,287	0
Retained Earnings	665,228	1,518,402	-853,174
Net Income	92,330	-7,037	99,367
Total Equity	3,102,746	3,863,591	-760,844
TOTAL LIABILITIES & EQUITY	4,731,604	4,664,931	66,673

# Income and Expense Actual vs. Budget

	Jul - May 17	Budget	% of Budget
Income			
Septage Fees	75,881	79,359	95.6%
Sewer User Charges	301,619	314,000	96.1%
Total Income	377,500	393,359	96.0%
Expense			
General & Admin Expenses			
Accounting/Bookkeeping Services	6,600	6,600	100.0%
Audit	0	3,750	0.0%
Bank Service Charges	15		
Office Supplies	567	400	141.8%
Outside services-Admin	674	600	112.3%
Printing & Advertising	0	500	0.0%
Software/Licensing Fees	2,020	1,150	175.7%
Total General & Admin Expenses	9,876	13,000	76.0%
Operating Expenses			
Continuing Education	<b>49</b> 4		
Electricity	29,551	32,400	91.2%
Fuel	2,822	2,500	112.9%
Insurance			
Dental Insurance	1,161	1,170	99.2%
Liab Auto Prop Insura	1,089	1,089	100.0%
Life Insurance	131	131	99.8%
Medical	21,615	21,765	99.3%
Workman's Comp	4,946	4,946	100.0%
Total Insurance	28,941	29,101	99.5%
Internet	208	455	45.8%
Lab exams	14,424	12,640	114.1%
Materials and supplies	2,750	5,040	54.6%
Miscellaneous	22	120	18.2%
Outside Services-Operating	27,258	7,500	363.4%
Parts & Repairs	3,827	4,800	79.7%
Payroll Expenses	123,064	120,972	101.7%
Payroll taxes	9,244	9,254	99.9%
Pension	2,759	2,749	100.4%
Permit fees	2,278	2,279	100.0%
Postage	1,593	1,800	88.5%
Professional fees			
Engineering fees	15,355	18,000	85.3%
Legal fees	1,830	2,200	83.2%
Total Professional fees	17,185	20,200	85.1%
Telephone	2,775	3,000	92.5%

# Income and Expense Actual vs. Budget

	Jul - May 17	Budget	% of Budget
Uniforms	1,225	1,300	94.2%
Total Operating Expenses	270,423	256,110	105.6%
Total Expense	280,298	269,110	104.2%
Investment income	419	330	126.9%
Transfers In	38,906		
Other Expense			
Capital Reserve	37,063	36,985	100.2%
Short Term Asset Reserve	7,699	7,397	104.1%
Maple Street Extension			
100% of Connection Fees	4,355		
80% of User Fees Collected	2,513		
Total Maple Street Extension	6,868		
USDA Loan Interest 92-06	27,728		
Net Income and Expense	57,168	80,197	71.3%

This is operating budget only, Engineering Capital Expense of \$9,600 was paid with Capital Funds and is only reflected on the Balance sheet

Transfers to Capital and ST Asset Reserve of \$44,762 are only posted to show amounts sequestered. These amounts are not technically an expense and are included as part of the net income on the Balance Sheet. 07/07/17

## Kent Sewer Commission **Operating Account ledger**

#### As of June 30, 2017

1 ISB     11983     119,621.19       Opcorating - 6044     60/07/17     00/27/27/17     00/27/27/17     00/27/27/17     00/27/27/17     00/27/27/17     00/27/27/17     00/27/27/17     00/27/27/27/27/27/27/27/27/27/27/27/27/27/	Date	Num	Name	Мето	Amount	Balance
66/07/17     05/28/18     Benefit Assessments     46:2.13     120,104.25       66/08/17     153     Server Customers     Unext Deposit     1.055.16     121,159.58       06/08/17     Dirbog     Server Customers     Direct Deposit     0.00     118,065.97       06/08/17     Dirbog     Server Customers     Direct Deposit     0.00     118,065.97       06/08/17     Dirbog     Server Customers     2,346.57     120,412.54       06/08/17     Dirbog     Server Customers     2,346.57     120,412.54       06/12/17     TS     Sever Customers     7269998-000 QB Tracking # 46455/057     -418.08     118,065.97       06/22/17     Eveny     Sever Customers     01ect Deposit payroll for 6/22/17     -2,366.14     117,283.28       06/22/17     Dirbog     Sever Customers     Direct Deposit payroll for 6/22/17     -2,365.14     115,370.69       06/22/17     Dirbog     Sever Customers     Direct Deposit payroll for 6/22/17     -479.46     118,605.43       06/22/17     Dirbog     Sever Customers     Direct Deposit payroll for 6/22/17     -479.46     118,60						119,621.19
06/07/17     153     Sever Customers     1,055.16     121,159.36       06/08/17     Outcklobes Payrull Service     Direct Deposit     0.00     116,065.97       06/08/17     Direct Deposit     0.00     116,065.97     0.00     116,065.97       06/08/17     Direct Deposit     0.00     116,065.97     0.00     116,065.97       06/08/17     Direct Deposit     0.00     116,065.97     0.00     116,065.97       06/13/17     Esver Customers     756998-000 QB Tracking # 464567057     2,146.57     120,1254       06/13/17     CuktkBooks Payrull Service     Orrect Deposit     06/13/17     2,166.17     115,570.69       06/22/17     CuktBooks Payrull Service     Direct Deposit payrull for 6/22/17     1,053.61     115,570.69       06/22/17     Direce Deposit     Direct Deposit     0.00     115,709.69       06/22/17     Direce Deposit     Direct Deposit     0.00     115,709.69       06/22/17     Direce Deposit     Direct Deposit     0.00     115,709.69       06/22/17     Direce Deposit     Direce Deposit     0.00     11						
B6/08/17     QuickBooks Payroll Service     Direct Deposit payroll for 6/9/17     -3.093 £1     1116/05.97       06/09/17     DirDep     Sommers, Lyle R     Direct Deposit     0.00     118.065.97       06/09/17     DirDep     Sommers, Lyle R     Direct Deposit     0.00     118.065.97       06/09/17     Expan     QuickBooks Payroll Service     Direct Deposit     0.00     118.065.97       06/13/17     Expan     Chron Deposit     0.00     118.065.97     418.00     115.994.46       06/13/17     Expan     United States Treasury     06-1354645 QB Trecking # 464557057     418.00     115.994.46       06/12/17     Expan     Direct Deposit Payroll for 6/22/17     3.063.61     115.577.07       06/22/17     Direct Deposit Payroll for 6/22/17     3.063.61     115.577.07       06/22/17     Direct Deposit Payroll for 6/22/17     4.794.61     118.056.41       06/22/17     Direct Deposit Payroll for 6/22/17     4.794.61     118.056.41       06/22/17     Direct Deposit Payroll for 6/22/17     4.794.61     118.056.41       06/22/17     Direct Deposit Payroll for 6/22/17     <						
Op/09/17     Dirboge     Reams, Lyce     Direct Deposit     Direct Deposit     Direct Deposit       06/09/17     Dirboge     Wash, John H.     Direct Deposit     0.00     118,065.57       06/17/17     Dirboge     Wash, John H.     Direct Deposit     0.00     118,065.57       06/14/17     Dirsc     Sever Customers     22436457     120,412.54       06/15/17     E-pay     Cf Commissioner of Revenue     7269993-000 QB Tracking # 464557057     -418.08     119,994.46       06/15/17     E-pay     United States Treasury     06-1351645 QB Tracking # 464557057     -418.08     115,297.07       06/15/17     E-pay     Customers     Direct Deposit payroll for 6/22/17     -3,093.61     115,297.07       06/22/17     Direct Deposit payroll for 6/22/17     -3,093.61     115,796.69     0.00     115,796.69       06/23/17     Direct Deposit payroll for 6/22/17     -3,093.61     115,796.69     0.00     115,796.69       06/23/17     Direct Deposit payroll for 6/22/17     -3,075.20     116,805.43     0.00     115,796.69       06/23/17     Direct Deposit payroll for 6/22/17		153				
06/09/17     Dirbcip     Sommers, Lyle R     Direct Deposit     0.00     118,065,57       06/09/17     Dirbcip     Welsh, John H.     Direct Deposit     0.00     118,065,57       06/14/17     155     Sever Customers     2,346,57     120,412,54       06/15/17     E-pay     United States Treasury     06-1354645 Q8 Tracking # 464557057     418,08     112,924,46       06/22/17     IS     Sever Customers     01rect Deposit     0.22,36     112,522,36     113,390,56       06/22/17     IS     Sever Customers     Direct Deposit payroll for 6/22/17     -3,093,66     115,709,69       06/23/17     Direct Deposit     0.00     115,709,69     0.00     115,709,69       06/23/17     Direct Deposit     0.00     115,709,69     0.00     115,709,69       06/23/17     Direct Deposit payroll for 6/29/17     479,46     118,605,43     0.00     115,709,69       06/23/17     Direct Deposit payroll for 6/29/17     -479,46     118,605,43     0.00     115,709,69       06/23/17     Direct Deposit payroll for 6/29/17     -434,46     118,605,43						
06/09/17     Difvect     Wesh, John H.     Direct     Deposit     0.00     118/085.97       06/14/17     155     Sever Customers     7269999-000 (20 Tracking # 464567057     -418.08     119.994.46       06/15/17     E-pay     CT Commissioner of Revenue     7269999-000 (20 Tracking # 464567057     -2.866.14     117.128.32       06/22/17     156     Sever Customers     06:135.6465 (28 Tracking # 464567057     -3.093.61     115.297.07       06/22/17     157     Sever Customers     Direct Deposit     0.00     115,709.69       06/22/17     157     Sever Customers     Direct Deposit     0.00     115,709.69       06/22/17     158     Sever Customers     0.00     115,709.69     0.00     115,709.69       06/23/17     Dirbec Deposit     Direct Deposit     0.00     118,005.43     0.00     118,005.43       06/39/17     10305     Torm of Kent     Zind QTR Persion Kent Sever     -634.68     118,072.35       06/39/17     10305     Torm of Kent     Zind QTR Persion Kent Sever     -634.68     118,075.30     117,523.55 <t< td=""><td></td><td></td><td></td><td></td><td></td><td></td></t<>						
06/14/17     155     Sever Customers     2,346.57     120,412.54       06/15/17     E-pay     CT Commissioner of Revenue						
66/15/17     E-pay     CT Commissioner of Revenue				Direct Deposit		
Obj. (5):17     E-pay     United States Treasury     OF-1354645 QB Tracking # 464567217     -2.866.14     117,128.12       06/221:17     00     00     15.709.69     15.207.07     -2.866.14     117,128.12       06/221:17     00     Sever Customers     0.00     15.709.69     -2.105.01						
06/21/17     156     Sewer Customes     1,262,36     116,350,68       06/22/17     Guickbooks Payroll Service     Direct Deposit payroll for 6/22/17     -3,063,61     115,297,07       06/22/17     Direct Deposit     0.00     115,297,07     -0,00     115,709,69       06/22/17     Direct Deposit     0.00     115,709,69     0.00     115,709,69       06/22/17     Direct Deposit     0.00     115,709,69     0.00     115,709,69       06/22/17     Direct Deposit     Direct Deposit     0.00     115,709,69       06/22/17     Direct Deposit     Direct Deposit     0.00     115,709,69       06/22/17     Direct Deposit     Direct Deposit     0.00     115,805,43       06/22/17     Direct Deposit     Direct Deposit     0.00     118,805,43       06/22/17     Direct Deposit     Direct Deposit     0.00     118,805,43       06/22/17     Direct Deposit     Direct Deposit     0.00     118,805,43       06/22/17     Direct Deposit     Direct Deposit     Direct Deposit     Direct Deposit       06/22/17						
06/22/17     Öukkköös Paynöll Service     Direct Deposit     3,093,61     115,297,07       06/22/17     Direct Customers     Direct Deposit     0.00     115,709,69       06/22/17     Direct Deposit     0.00     118,805,43       06/30/17     10304     Town of Kent     20     0.00     117,522,35       <				06-1354645 QB Tracking # 464567217		
06/22/17     157     Sever Customers     Diract Deposit     0.115, 709, 69       06/22/17     Dirbop     Keammers, Joyce     Diract Deposit     0.00     115, 709, 69       06/22/17     Dirbop     Sammers, Joyce     Diract Deposit     0.00     115, 709, 69       06/22/17     Dirbop     Walkhouts, Jahn H.     Direct Deposit     0.00     115, 709, 69       06/22/17     Dirbop     Walkhouts, Jahn H.     Direct Deposit     3,75, 20     119, 204, 69       06/22/17     Dirbop     Devaux, Deborah J.     Direct Deposit     0.00     118, 709, 69       06/22/17     Dirbop     Devaux, Deborah J.     Direct Deposit     0.00     118, 806, 43       06/30/17     Di305     Trawn of Kent     Zan QIN Frasion Kent Sever     -634, 68     118, 707, 23       06/30/17     10318     ABF     June boakkeeping support     -550, 00     117, 327, 33       06/30/17     10310     Aquation     Kent reads ist dpt 701 * 344     -113, 675, 60     103, 492, 493       06/30/17     10312     Enviroshied, Inc.     L/M - cathodic protectain enhancement on three tanks		120				
b6/22/17     Direct Deposit     0.00     115,705.69       06/22/17     Direct Deposit     0.00     115,705.69       06/22/17     Direct Deposit     0.00     115,709.69       06/22/17     Direct Deposit     0.00     116,805.43       06/30/17     10304     Town of Kent     2nd QTR Pension Kent Sever     -634.68     118,707.03       06/30/17     10318     ABT     June bookkeeping support     -634.68     118,707.32       06/30/17     10311     Crystal Rock     two Sgal bottles drinking water and one return (includes fuel surcharge)     -21.65     117,167.58       06/30/17     10311     Crystal Rock     two Sgal bottles drinking water and one return (includes fuel surcharge)     -21.65     1103.49     -37.44     98,979.64	06/22/17	157		Direct Deposit payroll for 6/22/17		
66/23/17     Dirbep     Sommers, Lyle R     Direct Deposit     0.00     115/709.59       96/22/17     Dirbep     Walsh, Jahn H.     Direct Deposit     0.00     115/709.69       96/22/17     Dirbep     QuickBooks Payroll Service     Direct Deposit     0.00     115/709.69       96/22/17     Dirbep     Devaux, Debonh J.     Direct Deposit     0.00     118/805.43       96/32/17     Dirbep     Devaux, Debonh J.     Direct Deposit     0.00     118/805.43       96/30/17     10304     Torm of Kent     Sammers: Roth 401k Emp.     -98.40     118/707.03       96/30/17     10308     ABT     June bookkeeping support     -534.68     118/707.31       96/30/17     10310     Aquarion     Aquarion     Kent reads 1st gtr 2017 - 344     -1437.93     117/52.35       96/30/17     10312     Enviroshield, Inc.     L/M - cathodic protection enhancement on three tanks     -13,675.00     103,425.50     104,425.53       96/30/17     10313     Eversource     Pump Statient 3/15 - 6/15 (11 days) - s50 Maple St - 5/12 - 6/14 (33     -21,653     101,725.60     103,875.50						
06/23/17     DtrOep     Walsh, Jaini H.     Direct Deposit     0.00     115/709-65       06/22/17     158     Sever Customers     QuickBooks Payroll Service     Direct Deposit     3,775.20     119,204.69       06/22/17     Dirbop     Devaux, Deborah J.     Direct Deposit     479.46     118,005.43       06/23/17     10304     Town of Kent     Direct Deposit     9.94.01     118,005.43       06/30/17     10305     Town of Kent     Zid QIR Pension Kent Sever     -634.68     118,007.23       06/30/17     10310     Auration     Xent reads 1st qt 2017 - 344     -147.92     117,189.43       06/30/17     10311     Crystal Rock     two Sgal bottles drinking water and one return (includes fuel surcharge)     -21.85     117,169.73       06/30/17     10313     Eversource     Pump Station: \$/15 - 6/15 (31 days) - #50 Maple St - 5/12 - 6/14 (33     -2,216.93     100,242.55       06/30/17     10315     Frontier     telephone service: 6/7,6/14,6/21,6/28     -301.00     99,017.08       06/30/17     10318     Napa Auto Parts     Nass supplies     -3/1.45     98,979.44  <						
06/27/17     158     Sever Customers     3,575.20     19/284.89       06/27/17     Direct Deposit payroll for 6/29/17     -479.46     118,605.43       06/30/17     Direct Deposit     Direct Deposit     -99.40     118,007.03       06/30/17     D0304     Town of Kent     Sommers: Roth 401k Emp.     -99.40     118,007.03       06/30/17     10308     ABT     Town of Kent     Sommers: Roth 401k Emp.     -99.40     118,007.03       06/30/17     10308     ABT     Town of Kent     Sommers: Roth 401k Emp.     -99.40     118,007.03       06/30/17     10308     ABT     Linest Deposit     payroli for 6/29/17     -550.00     117,522.35       06/30/17     10310     Aquarton     Kent reads 1st qf 2017 - 344     -147.92     117,187.35       06/30/17     10313     Eversource     Pump Station: 5/15 - 6/15 (11 days) - 450 Maple St - 5/12 - 6/14 (33     -2,216.93     101,275.65       06/30/17     10313     Eversource     Pump Station: 5/15 - 6/15 (11 days) - 450 Maple St - 5/12 - 6/14 (33     -2,216.93     101,275.65       06/30/17     10313     Eversource						
Od/25/17     QuickBooks Paynoll Service     Direct Deposit paynoll for 6/29/17     -479.46     118 805.43       06/30/17     Dirbop     Devaux, Deborah J.     Direct Deposit     0.00     118,805.43       06/30/17     10304     Town of Kent     Znd QTR Pension Kent Sever     -634.68     118,007.35       06/30/17     10308     ABT     June bookkeeping support     -550.00     117,522.35       06/30/17     10310     Auarion     Kent reads 1st qt 2017     -344     -185.00     117,523.55       06/30/17     10311     Crystal Rock     two Sgal bottles drinking water and one return (includes fuel surcharge)     -21.85     117,167.56       06/30/17     10313     Eversource     Pump Station: 5/15 - 6/14 (131     -13,475.00     103,492.58       06/30/17     10314     FedEx     2432-7273.4     -13,675.00     99,318.08       06/30/17     10315     Frontier     telephone service: 6/1/17 - 6/30/17     -73.12     101,075.68       06/30/17     10316     Haymore Services     Disc entire unof field and plant sorghum 5/30     -1,750.00     99,318.08       06/30/17				Larect Deposit		
d6/30/17     Direct Deposit     Direct Deposit     0.00     118,805.43       d6/30/17     10304     Town of Kent     Sammers: Roth 401k Emp.     -98.40     118,707.03       d6/30/17     10305     Town of Kent     Sammers: Roth 401k Emp.     -98.40     118,807.43       d6/30/17     10306     ABT     June bookkeeping support     -634.64     118,077.03       d6/30/17     10309     AH-State Scale Company     Clean and calibrate scale + NIST brocable cartificate     -185.00     117,522.35       d6/30/17     10310     Aquarien     Kent reads 1st qtr 2017 - 344     -4147.92     117,189.43       d6/30/17     10312     Enviroshleid, Inc.     L/M - cathodic protection enhancement on three tanks     -13,675.00     103,492.58       d6/30/17     10314     FedEx     2432-7273.4     -134.45     101,141.20       d6/30/17     10315     Frontier     telephone service: 6//17 - 6/30/17     -73.12     101,068.08       d6/30/17     10315     Frontier     telephone reimbursement - June     -80.00     98,079.64       d6/30/17     10317     Introl     cstr		136		Direct Describ countil for 6/30/27		
06/30/17     10304     Town of Kent		DirDen	Quickbooks Payroll Service			
66/30/17     10305     Town of Kent     2nd QTR Persion Kent Sewer     -534.66     118,072.35       06/30/17     10308     ABT     June bookkeeping support     -550.00     117,522.35       06/30/17     10310     Aguartian     -550.00     117,522.35     06/30/17       06/30/17     10310     Aguartian     -550.00     117,537.35     117,167.58       06/30/17     10312     Enviroshield, Inc.     VM - cathodic protection enhancement on three tanks     -13,675.00     103,492.58       06/30/17     10313     Eversource     Pump Station: 5/15 - 6/15 (31 days) - #50 Maple St - 5/12 - 6/14 (33     -2,216,93     101,275.65       06/30/17     10315     Frontiar     telephone service: 6/1/17 - 6/30/17     -73.12     101,066.08       06/30/17     10316     Haymare Services     Disc entire runoff field and plant sorghum 5/30     -1,750.00     99,318.08       06/30/17     10319     Santor's Commercial Laundr     Misr surgible     -37.44     98,979.64       06/30/17     10320     Sommercial Laundr     Inform Service: 6/7,6/14,6/21,6/28     -100.00     98,879.64						
66/30/17     10308     ABT     June bookteeping support     -550.00     117,522.35       06/30/17     10309     AB-State Scale Company     Gean and calibrate scale - NIST traceable certificate     -185.00     117,522.35       06/30/17     10310     Aquarion     Kent reads ist qr 2017 - 344     -1437.92     117,152.35       06/30/17     10311     Crystal Rock     two Sgal bottles drinking water and one return (includes fuel surcharge)     -21.85     117,167.59       06/30/17     10312     Enviroshield, Inc.     L/M - cathodic protection enhancement on three tanks     -13,675.00     103,275.65       06/30/17     10314     FedEx     2432-7273.4     -314.45     101,141.20       06/30/17     10315     Frontier     2432-7273.4     -134.45     101,141.20       06/30/17     10318     Napa Auto Parts     Bisc entire nunoff field and plant sorghum 5/30     -1,750.00     99,318.08       06/30/17     10319     Santoro's Commercial Laundr     Bisc supplies     -37.44     98,979,64       06/30/17     10322     Turnis     Commercial Laundr     Bisc supplies     -312,6/30     -1,711.						
66/30/17     10309     All-State Scale Company     clean and calibrate scale - NIST traceable certificate     185.00     117,337.35       06/30/17     10310     Aquarion     Aquarion     -147.92     117,189.43       06/30/17     10312     Enviroshleid, Inc.     L/M - cathodic protection enhancement on three tanks     -13,675.00     103,492.58       06/30/17     10313     Eversource     Pump Station: 5/15 - 6/15 (31 days) - #50 Maple St - 5/12 - 6/14 (33     -2,216 - 93     101,275.65       06/30/17     10315     Frontier     telephone service: 6/1/17 - 6/30/17     -131.45     101,141.20       06/30/17     10315     Frontier     telephone service: 6/1/17 - 6/30/17     -73.12     101,068.08       06/30/17     10319     Santoro's Commercial Laundr     Uniform Service: 6/7,6/14,6/21,6/28     -301.00     99,017.08       06/30/17     10321     Town of Kent     -80.00     98,795.64     -06/30/17     -032.2     -09,71.8       06/30/17     10322     Tunxis     Town of Kent     -00.00     98,879.64       06/30/17     10323.0     Sommers, Lyle - Reimbursement - June     -80.00						
06/30/17   10310   Aquarion   .497.92   117,189.43     06/30/17   10311   Crystal Rock				June bookkeeping support		117,322.33
06/30/17     10311     Crystal Rock     two Sgal bottles drinking water and one return (includes fuel surcharge)     -21.85     117,167.58       06/30/17     10312     Enviroshletd, Inc.     L/H - cathodic protection enhancement on three tanks     -13.675.00     103,422.38       06/30/17     10313     Eversource     Pump Station: 5/15 - 6/15 (31 days) - #50 Maple St - 5/12 - 6/14 (33     -22.16,33     101,275.65       06/30/17     10314     FedEx     2432-72734     -134.45     101,141.20       06/30/17     10315     Frontier     telephone service: 6/1/17 - 6/30/17     -73.12     101,060.09       06/30/17     10316     Haymore Services     Disc entire runoff field and plant sorghum 5/30     -17.50.00     99,318.08       06/30/17     10318     Napa Auto Parts     Misc supplies     -301.00     99,017.08       06/30/17     10320     Sommers, tyle - Reimburssement     -100.00     98,879.64       06/30/17     10322     Tunuis     -000.09     98,799.64       06/30/17     10332     Town of Kent     100% of all Benefit Assessment fees collected 6/7/17 on MSE properties     -2,214.57     96,485.07						
06/30/17     10312     Envirosheld, Inc.     U/H - Sathodic protection enhancement on three tanks     -13,675,00     103,492,58       06/30/17     10313     Eversource     Pump Station: 5715 - 6/15 (31 days) - #50 Maple St - 5/12 - 6/14 (33     -2,216,93     101,275,65       06/30/17     10315     Frontier     -13,675,00     103,492,58       06/30/17     10315     Frontier     -13,44.51     101,141.20       06/30/17     10315     Frontier     telephone service: 6/1/17 - 6/30/17     -73.12     101,068,08       06/30/17     10315     Haymare Services     Disc entire numoff Red and plant sorghum 5/30     -1,750.00     99,318,08       06/30/17     10318     Napa Auto Parts     Niss supplies     -301.00     99,979,64       06/30/17     10320     Sommers, tyle - Reimbursem     Telephone reimbursement - June     -80.00     98,799,64       06/30/17     10322     Turxis     Commercial Rental Corp     -20,6/23,6/20,6/30     -1,711.00     94,774.07       06/30/17     10324     Walsh, Sont-Relimbursement     Mask supplies     -20,6/23,6/20,6/30     -42,144,157     96,485.07						
66/30/17     10313     Evensures     Pump Station: 5/15 - 6/15 (31 days) - #50 Maple St - 5/12 - 6/14 (33     -2,216.93     101,275.65       06/30/17     10314     FedEx     -134.45     101,141.20       06/30/17     10315     Frontier     telephone service: 6/1/17 - 6/30/17     -73.12     101,068.08       06/30/17     10316     Haymare Services     Disc entire runoff field and plant sorghum 5/30     -1,750.00     99,318.08       06/30/17     10318     Napa Auto Parts     Disc entire runoff field and plant sorghum 5/30     -37.44     98,979.54       06/30/17     10319     Santoro's Commercial Laurdr     Uniform Service: 6/7,6/14,6/21,6/28     -30.00     99,917.08       06/30/17     10319     Santoro's Commercial Laurdr     Uniform Service: 6/7,6/14,6/21,6/28     -100.00     98,879.64       06/30/17     10320     Sommers, Lyle - Reimbursem     Telephone reimbursement - lune     -06,00     98,799.64       06/30/17     10323     US Environmental Rental Corp     -2,314.57     96,485.07       06/30/17     10331     Kent     Commercial service: May 2017     -42.54     94,514.58						
O6/30/17     10314     FedEx     2432-7273-4     -134.45     101,141.20       06/30/17     10315     Frontier     2432-7273-4     -134.45     101,141.20       06/30/17     10315     Frontier     2432-7273-4     -73.12     101,068.08       06/30/17     10316     Haymore Services     Disc entire runoff field and plant sorghum 5/30     -1,750.00     99,318.08       06/30/17     10318     Napa Auto Parts     Disc entire runoff field and plant sorghum 5/30     -301.00     99,017.08       06/30/17     10319     Santoro's Commercial Lsundr     Hinform Service: 6/7,6/14,6/21,6/28     -300.00     98,795.64       06/30/17     10320     Sommers, Lyle - Reimbursem     Telephone reimbursement - June     -80.00     98,795.64       06/30/17     10322     Turuis     Town of Kent     100% of all Benefit Assessment fees collected 6/7/17 on MSE properties     -2,214.57     96,485.07       06/30/17     10322     Turuis     Telephone reimbursement - May     -80.00     94,514.58       06/30/17     10323     US Environmental service: May 2017     -42.54     94,314.58	06/30/17					101 275 65
06/30/17     10315     Frontier     telephone service: 6/1/17 - 6/30/17     -73.12     101,068,08       06/30/17     10316     Haymore Services     Disc entire runoff field and plant sorgitum 5/30     -1,750.00     99,318.08       06/30/17     10317     Introl     recalibrated influent flow loop, provided calibration decals     -301.00     99,017.08       06/30/17     10318     Napa Auto Parts     -37.44     98,979.64       06/30/17     10320     Sommers, tyle - Reimbursem.     Telephone service: 6/7,6/14,6/21,6/28     -100.00     98,879.64       06/30/17     10321     Town of Kent     Telephone reimbursement - June     -80.00     98,799.64       06/30/17     10322     Turnits     Telephone reimbursement - June     -80.00     98,79.64       06/30/17     10323     US Environmental Rental Corp     rental of profresional plus quatro, display, pump, purchase groundwater     -2,314.57     96,485.07       06/30/17     10324     Walsh, John-Relmbursement     May     -80.00     94,714.07       06/30/17     10331     Kent Sewer Commission     Transfer Capital Reserve and ST Asset reserve accruals to date     -2,344.1						
G6/30/17     10316     Haymore Services     Disc entire runoff field and plant sorghum 5/30     -1,750.00     99,318.08       O6/30/17     10317     Introl     -37.44     98,979.64       O6/30/17     10318     Napa Auto Parts     Histored influent flow loop, provided calibration decals     -30.00     99,017.08       O6/30/17     10319     Santoro's Commercial Laundr     Histore reimbursement - June     -30.00     98,79.64       O6/30/17     10320     Sommers, Lyle - Reimbursement.     Telephone reimbursement - June     -80.00     98,79.64       O6/30/17     10322     Turnis     Town of Kent     100% of all Benefit Assessment fees collected 6/7/17 on MSE properties     -2,314.57     96,485.07       O6/30/17     10323     US Environmental Rental Corp rental of professional plus quatro, display, pump, purchase groundwater     -259.49     94,514.58       O6/30/17     10331     Kent Sewer Commission     Transfer Capital Reserve and ST Asset reserve accruals to date     -2,344.19     92,047.85       Total Operating - 8044     -27,573.34     92,047.85     -27,573.34     92,047.85						101 069 08
66/30/17     10317     Introl     recalibrated influent flow loop, provided calibration decals     -301.00     99.017.03       06/30/17     10318     Napa Auto Parts     Hiss supplies     -37.44     98,979.64       06/30/17     10319     Santoro's Commercial Laundr     Uniform Service: 6/7,6/14,6/21,6/28     -100.00     98,879.64       06/30/17     10320     Sommers, Lyle - Reimbursem     Telephone reimbursement - June     -80.00     98,799.64       06/30/17     10322     Tunxis     100% of all Benefit Assessment fees collected 6/7/17 on MSE properties     -2,114.57     96,485.07       06/30/17     10322     Tunxis     Operating Expenses:Lab exams 6/12,6/20,6/23,6/28,6/30     -1,711.00     94,774.07       06/30/17     10324     Weish, Sanitation     Telephone reimbursement - May     -80.00     94,314.58       06/30/17     10325     Weish Sanitation     Telephone reimbursement - May     -80.00     94,434.58       06/30/17     10331     Kent Sewer Commission     Transfer Capital Reserve and ST Asset reserve accruals to date     -2,344.19     92,047.85       Total Operating - 8044     -27,573.34     92,047.85						
66/30/17     10318     Napa Auto Parts     -37.44     98,979.64       06/30/17     10319     Santoro's Commercial Laundru     Wisc supplies     -37.44     98,979.64       06/30/17     10319     Santoro's Commercial Laundru     Telephona reimburscment - June     -80.00     98,79.64       06/30/17     10320     Sommers, tyle - Reimburscm     Telephona reimburscment - June     -80.00     98,799.64       06/30/17     10321     Town of Kent     Telephona reimburscment - June     -80.00     98,799.64       06/30/17     10322     Turnits     Telephona reimburscment - May     -2,314.57     96,485.07       06/30/17     10324     Walsh, John-Relmbursement     Operating Expenses: Lab exams 6/12,6/20,6/23,6/28,6/30     -1,711.00     94,774.07       06/30/17     10324     Walsh, John-Relmbursement     May 2017     -42.54     94,514.58       06/30/17     10331     Kent Sewer Commission     Transfer Capital Reserve and ST Asset reserve accruals to date     -2,344.19     92,047.85       Total Operating - 8044     -22,573.34     92,047.85     -22,573.34     92,047.85						
06/30/17     10319     Santoro's Commercial Laundr     Uniform Service: 6/7,6/14,6/21,6/28     -100,00     98,879.64       06/30/17     10320     Sommercial Laundr     Uniform Service: 6/7,6/14,6/21,6/28     -100,00     98,879.64       06/30/17     10320     Sommercial Laundr     Uniform Service: 6/7,6/14,6/21,6/28     -80,00     98,879.64       06/30/17     10321     Town of Kent     100% of all Benefit Assessment fees collected 6/7/17 on MSE properties     -2,214.57     96,485.07       06/30/17     10323     US Environmental Rental Corp (06/30/17     Trunts     094,774.07     -10324     Walsh, chn-Reimbursement - May     -80.00     94,434.58       06/30/17     10325     Weish Sanitation     Telephone reimbursement - May     -80.00     94,434.58       06/30/17     10331     Kent Sewer Commission     Transfer Capital Reserve and ST Asset reserve accruais to date     -2,344.19     92,047.85       Total Operating - 8044     -22,573.34     92,047.85     -27,573.34     92,047.85						
06/30/17     10320     Sommers, Lyle - Reimbursem     Telephona reimbursement - June     -80.00     98,799,64       06/30/17     10321     Town of Kent     100% of all Benefit Assessment fees collected 6/7/17 on MSE properties     -2,314.57     96,485.07       06/30/17     10322     Tunxis     Operating Expenses: Lab exams 6/12,6/20,6/23,6/28,6/30     -1,711.00     94,774.07       06/30/17     10323     US Environmental Rental Corp 06/30/17     US Environmental Rental Corp 06/30/17     operating Expenses: Lab exams 6/12,6/20,6/23,6/28,6/30     -1,711.00     94,774.07       06/30/17     10324     Weish, John-Relimbursement 06/30/17     10325     Weish Sanitation     rental of professional plus quatro, display, pump, punchase groundwater     -259.49     94,514.58       06/30/17     10331     Kent Sewer Commission     Transfer Capital Reserve and ST Asset reserve accruals to date     -2,344.19     92,047.85       Total Operating - 8044     -27,573.34     92,047.85     -27,573.34     92,047.85		10319				
06/30/17     10321     Town of Kent     100% of all Benefit Assessment fees collected 6/7/17 on MSE properties     -2,314,57     96,485,07       06/30/17     10322     Tunxis     Operating Expenses:Lab exams 6/12,6/20,6/23,6/28,6/30     -1,711.00     94,774.07       06/30/17     10324     US Environmental Rental Corp 66/30/17     Total 02     Weish, John-Reimbursement Weish Sanitation     -ental of professional plus quatro, display, pump, purchase groundwater     -25,949     94,514.58       06/30/17     10324     Weish Sanitation     Telephone reimbursement - May     -80.00     94,34.58       06/30/17     10331     Kent Sewer Commission     Transfer Capital Reserve and ST Asset reserve accruals to date     -2,344.19     92,047.85       Total Operating - 8044     -27,573.34     92,047.85     -27,573.34     92,047.85		10320				
O6/30/17     10322     Turnis     Operating Expenses: Lab exams 6/12,6/20,6/23,6/28,6/30     -1,711.00     94,774.07       O6/30/17     10323     US Environmental Rental Corp Walsh, John-Reimbursement     rental of professional plus quatro, display, pump, purchase groundwater     -259,49     94,514.58       O6/30/17     10325     Weish Sanitation     Telephone reimbursement - May Commercial service: May 2017     -42.54     94,392.04       O6/30/17     10331     Kent Sewer Commission     Transfer Capital Reserve and ST Asset reserve accruais to date     -2,344.19     92,047.85       Total Operating - 8044     -227,573.34     92,047.85     -227,573.34     92,047.85						
06/30/17   10323   US Environmental Rental Corp 06/30/17   rental of professional plus quatro, display, pump, purchase groundwater   -259.49   94,514.58     06/30/17   10324   Walsh, John-Relimbursement   Telephone reimbursement - May   -80.00   94,343.58     06/30/17   10331   Welsh Sanitation   Commercial service: May 2017   -42.54   94,392.04     06/30/17   10331   Kent Sewer Commission   Transfer Capital Reserve and ST Asset reserve accruals to date   -2,344.19   92,047.85     Total Operating - 8044   -27,573.34   92,047.85   -27,573.34   92,047.85	06/30/17	10322	Tunxis	Operating Expenses:Lab exams 6/12.6/20.6/23.6/28.6/30		
06/30/17     10324     Walsh, John-Relimbursement     Telephone reimbursement - May     -80.00     94,434.58       06/30/17     10325     Welsh Sanitation     Commercial service: May 2017     -42.54     94,392.04       06/30/17     10331     Kent Sewer Commission     Transfer Capital Reserve and ST Asset reserve accruals to date     -2,344.19     92,047.85       Total Operating - 8044     -     -27,573.34     92,047.85       Total 1 USB     -27,573.34     92,047.85	06/30/17	10323	US Environmental Rental Corp			
06/30/17     10325     Weish Sanitation     Commercial service: Nay 2017     -42.54     94,392.04       06/30/17     10331     Kent Sewer Commission     Transfer Capital Reserve and ST Asset reserve accruals to date     -2,344.19     92,047.65       Total Operating - 8044     -27,573.34     92,047.85       Total 1 USB     -22,573.34     92,047.85	06/30/17	10324	Walsh, John-Reimbursement		-80.00	
Total Operating - 8044     • 27,573.34     92,047.85       Total 1 USB     -27,573.34     92,047.85	06/30/17		Welsh Sanitation		-42.54	94,392.04
Total 1 USB -27,573.34 92,047.85	06/30/17	10331	Kent Sewer Commission	Transfer Capital Reserve and ST Asset reserve accruals to date	-2,344.19	92,047.85
	Total Operati	ng - 8044			·27,573.34	92,047.85
-27,573.34 92,047.85	Total 1 USB				-27,573.34	92,047.85
	TOTAL				-27,573.34	92,047.85

TOTAL

Page 1

#### GRAND RATEBOOK BALANCE SHEET REFORT KENT GRAND LIST YEAR 2016

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						11					Page: 1	
Conditions: R	2017, Pay ecap By Yo ACTS	y Date: 06/30/2017, Bar:Yes Rocap By D BEGINNING BALANCE	list:No Ac	T/11/2017 01:33 Cl/Susp: Active, CORRECTIONS DEC.	Cycle: 00 To TAXES COLLECTABLE	00, Type: SUSPENSE	TAXES/BINT PAID	05 80 INTEREST PAID	L+FEES PA1D	TOTAL PAID	OVER PA1D	UNCOLLECTED TAXES
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SU YR: 2011	1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		912.37	0.00	0.00	912.37	0.00	0.00	0.00	0.00	0.00	0.00	912.37
SU YR: 2013	2	912.37	0.00	0.00	912.37	0.00	0.00	0.00	0.00	0.00	0.00	912.37
	·······	1,242.35	0.00	0.00	1,242.35	0.00	D.00	0.00	0.00	0.00	0.00	1,242.35
SU TR: 2014	3	1,242.35	0.00	0.00	1,242.35	0.00	0.00	0.00	0.00	0.00	0.00	1,242.35
	314	6,322.96	0.00	0.00	6, 122.96	0.00	5,092.39	412.21	0.00	5,504.60	0.00	1,230.57
SU YR: 2015	314	6,322.96	0.00	0.00	6,322.96	0.00	5,092.39	412.21	9.00	5,504.60	0.09	1,230.57
		291,117.61	0.00	-1,551.90	289,565.71	0.00	286,190.73	1,796.15	15.00	288,001.88	-232.99	3, 374.98
SU TR: 2016	315 <b>315</b>	291,217.61	0.00	-1,551.90	289,565.71	0.00	206,190.73	1,796.15	15.00	289,001.88	-232.99	3,374.98
Grand Total	635	299,595.29	0.00	-1,551.90	298,043.39	0.00	291,203.12	2,208.36	15.00	293,506.4B	-232.99	6,760.27

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June 30, 2017 End y year

# SITE PLAN APPLICATION DEPARTMENTAL CHECKLIST

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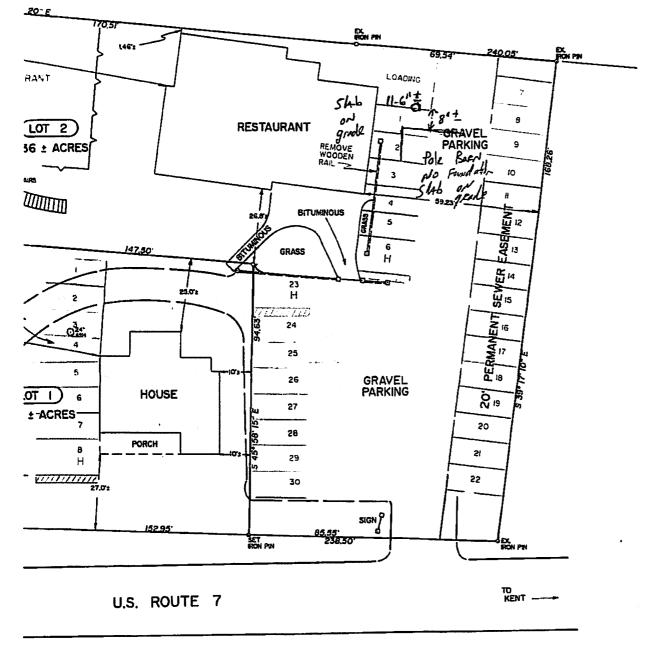
Applicant confirms the following permits have been obtained where applicable:

Site Plan Application		Land Use Office Donna Hayes Monday – Friday 9am-4pm
Septic &Well if in Rural District		Torrington Area Health/ Cathy Weber) Tuesday 12pm
Sewer if in Village Center		(or) Contact Joyce Kearns in 1 <sup>st</sup> Selectman's Office
Inland Wetlands If applicable – see wetlar	nds map	Land Use Office Donna Hayes Monday – Friday 9am-4pm
Flood Hazard If applicable – see flood (	D plain map	Land Use Office Donna Hayes Monday – Friday 9am-4pm
Fire Marshall all but 1& 2 family		Stan Mac Millian Tuesdays & Thursday 3pm-4pm

Upon Site Plan approval the following requirements shall be met:

Zoning Permit	Land Use Office Donna Hayes Monday – Friday 9am-4pm
Driveway Permit	Land Use Office Donna Hayes Monday – Friday 9am-4pm
Tax Collector	Deborah Devaux Mon, Tues, Wed 9am-12pm and 1pm-4pm
Building permit	Bill Jenks Tues, Wed, Thurs 3-4pm

#### N/F JOHN F. CASEY GORDON E. CASEY ALLAN McDOWELL , JR.



GRAPHIC SCALE

EARNI



SEWER EASEMENT TO THE