

**TOWN OF KENT
ARCHITECTURAL REVIEW BOARD
KENT VILLAGE DISTRICT**

41 Kent Green Boulevard, P.O. Box 678, Kent, CT 06757
Phone (860) 927-4625 Fax (860) 927-4541

SPECIAL MEETING MINUTES

The Architectural Review Board held a special meeting on Tuesday, May 10, 2022, beginning at 5:30 p.m. via zoom.

1. CALL TO ORDER:

The meeting was called to order at 5:32 p.m.

2. ROLL CALL AND APPOINTMENT OF ALTERNATES IF REQUIRED:

Board Members Present: Ellen Corsell, Derek Larsen, Peter Hanby

Guests Present: Donna Hayes, LUA; Matthew Winter, P&Z Commission

3. READING AND APPROVAL OF MINUTES:

3.A. Regular Meeting Minutes, April 5, 2022.

Mr. Larsen moved to approve the Regular Meeting Minutes, April 5, 2022, as submitted. Ms. Corsell seconded and the motion carried unanimously.

4. APPLICATIONS:

No action taken.

5. OLD BUSINESS:

No action taken.

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6. OTHER BUSINESS:

6.A. Review of ARB Responsibilities Document Prepared by Matthew Winter.

Mr. Matthew Winter presented new guidelines for the ARB to use. He grouped the concerns of the Board by a list of questions guiding both the applicant and the Board through the process of building within our Village District. The discussion of how to incorporate these as the new guidelines took place. No action taken, but the Board was grateful for the guideline and ways to navigate the ARB process. It was suggested that the applicant gets the guides early in their process to save time and money in the process.

6.B. Preliminary discussions with Jonathan Moore, Jessica Pleasants, Joanne Wasti and Victor Lewis for current openings on the ARB.

The Board interviewed and shared conversation with the four applicants for the ARB: Jonathan Moore, Victor Lewis, Jessica Pleasants (who joined at the end of the meeting) and Joanne Wasti. The board will take a few days to consider the applicants and have a special meeting to select the new Board members and alternates. Donna Hayes will send out a Doodle Poll to set up the meeting.

7. ADJOURNMENT:

The meeting was closed at 7:17 p.m.

Respectfully submitted,

Ellen Corsell
Chairman, ARB

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