

# TOWN OF KENT

## ARPA Needs Assessment Committee

### Special Meeting Minutes

Wednesday January 26, 2022 @ 4:30pm

#### Members in attendance:

- ☐ Connie M, Ruth Epstein, Joe Agli, Craig Bib, Glenn sanchez, and Barbara Herbst  
Members of public attendance John Grant

#### Call to order:

[following agenda format]

The meeting was called to order at 4:30 PM. The agenda for the meeting was approved in a motion to accept by Connie Manes. Seconded by Ruth Epstein. The board was awaiting submission of minutes from the January 19th meeting. This meeting covered tasks to be performed by committee members for the upcoming focus groups. One on one contacting with the work plan designated work groups was discussed also.

- 1). Ruth Epstein called a list of a dozen of invitees from the community for their participation in March 12th social service focus group.
- 2). Connie Manes prepared a note for new invitees to go to the Kent Center School ARPA focus groups.
- 3). Connie Manes will reach out to the Chamber Of Commerce about selecting invitees from local businesses focus group components.
- 4). Craig Bibb will meet one on one with Kent PTO about involvement with the focus groups.
- 5). Patricia Oris has reached out to the local IGA store concerning relevant ARPA information.
- 6). Glenn Sanchez on his private school outreach has contacted Marvelwood with South Kent and Kent School contacts impending.
- 7). Joe Agli is reaching out to the Kent Senior community via contact with Templeton Farms. He will also contact Kent Historical Society as a non profit participee.
- 8). Barbara Herbst has contacted the Kent VFD to place ARPA funding and related matters on the monthly meeting agenda. She volunteered to attend the meeting with intent of having discussions and answering relevant questions.

The questions for focus groups will be discussed at next meeting.

The next ARPA Needs Assessment Committee will be on Wednesday February 2nd 2022 at 4:30 PM.

The meeting was adjourned at 5:28 PM.

[format for motions/votes]

MOTION made by [xxt/2<sup>nd</sup> by xx | *[state motion]*

*Connie Manes. Seconded by Glenn Sanchez*

*NEXT MEETING: Wednesday February 2<sup>nd</sup> @ 4:30pm*

Respectfully submitted by: Joe Agli