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*By Darlene Brady at 11:14 am, Jan 10, 2022*

# TOWN OF KENT

## ARPA Needs Assessment Committee

Special Meeting Minutes  
Wednesday, January 5, 2021 @ 4:30p

Members in attendance:

Barbara Herbst

Joe Agli

Patricia Oris

Glenn Sanchez

Guests and members of the public in attendance:

Connie Manes

Lynn Worthington

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1. The meeting was called to order at 4:31 pm
  2. The agenda for the meeting was approved on a motion made by Patricia Oris and seconded by Barbara Herbst.
  3. A motion was made by Barbara Herbst (seconded by Patricia Oris) to renominate Connie Manes as Chair of the committee pursuant to the Board of Selectman's reinstatement of Connie. All approved.
  4. Matt Starr's resignation from the committee was acknowledged by the committee.
  5. Joe Agli recommended Craig Bibb as a replacement for Matt Starr.
  6. Barbara Herbst recommended someone from the Kent Community Fund as an additional committee member.
  7. Patricia Oris agreed to contact Ruth Epstein (Chair of the Kent Community Fund) to ascertain her interest in joining the committee.
  8. All agreed that 7 committee members would be an acceptable number.
  9. Jean Speck turned over Survey Monkey results thus far to Barbara Herbst who will share them with the rest of the committee. Total respondents as of January 5th is 159.
  10. The committee agreed to conduct all planned focus groups virtually via ZOOM in light of rising COVID infection rates.

11. The next meeting of the ARPA Needs Assessment Committee will be on Wednesday, January 12<sup>th</sup> at 4:30 pm
12. The meeting was adjourned at 5:36 pm

These are draft minutes. Corrections may be made by the Committee at a subsequent meeting. Please refer to subsequent meeting minutes for possible corrections and approval of these minutes.

***ARPA Assessment Committee charge: to conduct a needs assessment to make recommendations to the BoS on potential uses for the ARPA funds.***

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