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*By Darlene Brady at 12:46 pm, Feb 07, 2022*

# TOWN OF KENT

## ARPA Needs Assessment Committee

Special Meeting Minutes  
Wednesday, February 2, 2022 @ 4:30 pm

Members in attendance:

Connie Manes  
Barbara Herbst  
Joe Agli  
Patricia Oris  
Glenn Sanchez  
Ruth Epstein  
Craig Bibb

Guests and members of the public in attendance:

John Grant

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1. The meeting was called to order at 4:32 pm
  2. The agenda for the meeting was approved on a motion made by Barbara Herbst and seconded by Patricia Oris.
  3. A motion was made by Joe Agli and seconded by Craig Glenn Sanchez to approve the minutes of the 1/21/22 meeting. All approved.
  4. A motion was made by Patricia Oris and seconded by Joe Agli to approve the minutes of the 1/26/22 meeting. All approved.
  5. March 12, 2022 was confirmed as the Focus Group start date
  6. The committee hopes to meet with retail and restaurant owners on March 15, 2022
  7. Ruth Epstein suggested that Joe Agli reach out to Catherine Bachrach to arrange a focus group with Kent's Seniors
  8. An e-blast has been sent to KCS families to seek participants in a focus group
  9. The Chamber of Commerce will help to put together a group of local business owners to participate in a focus group
  10. Patricia Oris will prepare a report on her one-on-one interview with IGA management
  11. Glenn Sanchez will prepare a report on his one-on-one interviews with the 3 private schools in Kent

12. The next meeting of the ARPA Needs Assessment Committee will be on Wednesday, February 9<sup>th</sup> at 4:30 pm
13. The meeting was adjourned at 5:16 pm

These are draft minutes. Corrections may be made by the Committee at a subsequent meeting. Please refer to subsequent meeting minutes for possible corrections and approval of these minutes.

**ARPA Assessment Committee charge: *to conduct a needs assessment to make recommendations to the BoS on potential uses for the ARPA funds.***

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