



RECEIVED

By Darlene Brady at 9:19 am, Feb 22, 2022

TOWN OF KENT

ARPA Needs Assessment Committee

Regular Meeting Minutes
Wednesday, February 16, 2022 @ 4:30 pm

Members in attendance:

Connie Manes
Barbara Herbst
Joe Agli
Glenn Sanchez
Ruth Epstein
Craig Bibb

-
1. The meeting was called to order at 4:30 pm
 2. The agenda for the meeting was amended to include a discussion of unsolicited requests for ARPA funds. A motion to accept the amended agenda was made by Barbara Herbst and seconded by Glenn Sanchez. All approved.
 3. A motion was made by Barbara Herbst and seconded by Joe Agli to approve the minutes of the 2/9/22 meeting. All approved.
 4. Barbara Herbst discussed her 2/15 meeting with the Fire Department. Joe Agli also attended. She noted that the Fire Chief was well prepared and the bottom line was that equipment was their biggest need, especially communication equipment. The pandemic also had a negative impact on staffing, training, fundraising, and revenue from insurance reimbursements due to reduced ambulance usage.
 5. The board members discussed a timeline for finishing the committee's work.
 6. Glenn Sanchez provided details of his call with the Housatonic High School principal Ian Strever. Ian noted that the HS had already received ARPA funds via ESSER. This was spent on upgraded HVAC equipment and an extra social worker. Kent sends the least number of students to the HS relative to other towns.
 7. There was a discussion of focus groups and how best to proceed. The Chamber of Commerce is planning to send a list of potential participants. The Historical Society would like to participate.

8. Barbara Herbst suggested better tracking unsolicited requests for funding via a spreadsheet and highlighted a request for a breakroom from the Highway department. Barbara volunteered to do this.
9. The meeting was adjourned at 5:20 pm

These are draft minutes. Corrections may be made by the Committee at a subsequent meeting. Please refer to subsequent meeting minutes for possible corrections and approval of these minutes.

ARPA Assessment Committee charge: *to conduct a needs assessment to make recommendations to the BoS on potential uses for the ARPA funds.*

This institution is an equal opportunity provider and employer
41 Kent Green Boulevard, P.O. Box 678, Kent, CT 06757-0678
Phone: (860) 927-4627 Fax: (860) 927-www.townofkentct.or