

TOWN OF KENT

ARPA Needs Assessment Committee

Special Meeting Minutes Wednesday, January 21, 2022 @ 12:00 pm

Members in attendance:

Connie Manes

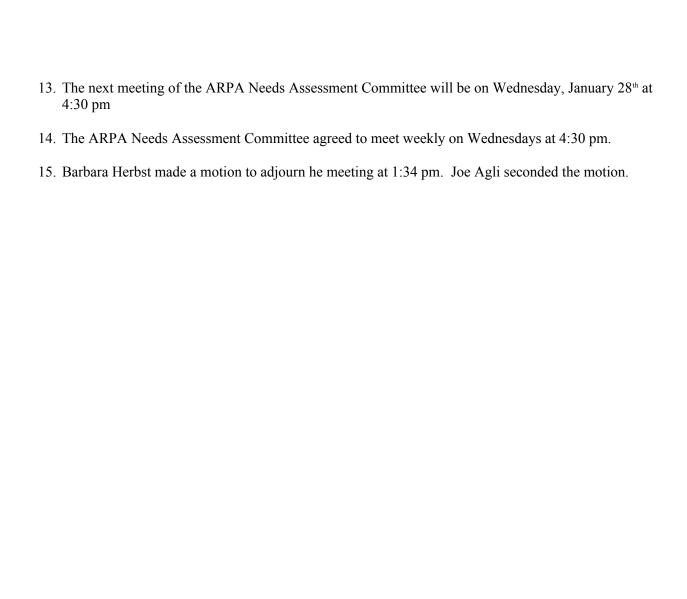
Guests and members of the public in attendance:

Barbara Herbst

Donna Hayes

Joe Agli Patricia Oris Glenn Sanchez Ruth Epstein Craig Bibb

- 1. The meeting was called to order at 12:06 pm
- 2. The agenda for the meeting was approved on a motion made by Ruth Epstein and seconded by Patricia Oris
- 3. A motion was made by Joe Agli and seconded by Craig Bibb to approve the minutes of the 1/12/22 meeting. All approved.
- 4. The ARPA Needs Assessment Committee has received 240 survey responses as of 1/21/22
- 5. Connie Manes will coordinate with the Kent Chamber of Commerce to develop a list of businesses to invite to participate in a focus group
- 6. Ruth Epstein will put together a list of social services providers to be invited to participate in a focus group
- 7. Glenn Sanchez will interview administrators at Kent's 3 private schools regarding COVID impact and report back to the Needs Assessment Committee
- 8. Patricia Oris will interview the management at IGA regarding COVID impact and report back to the Needs Assessment Committee
- 9. Joe Agli will work to put together a group of Kent seniors to participate in a focus group
- 10. Connie Manes will contact Kent Center School's parents' organization to invite members to participate in a focus group
- 11. Barbara Herbst recommended moving the date of Focus Groups to March 12th. All agreed.
- 12. The Needs Assessment Committee will divide into 2 teams to conduct focus groups. Team One will arrange a Social Services focus group on March 12th from 10:00 11:30 am. Simultaneously, Team Two will conduct focus groups with parents of school-aged children.



These are draft minutes. Corrections may be made by the Committee at a subsequent meeting. Please refer to subsequent meeting minutes for possible corrections and approval of these minutes.

ARPA Assessment Committee charge: to conduct a needs assessment to make recommendations to the BoS on potential uses for the ARPA funds.

This institution is an equal opportunity provider and employer 41 Kent Green Boulevard, P.O. Box 678, Kent, CT 06757-0678 **Phone:** (860) 927-4627 **Fax:** (860) 927-www.townofkentct.or