

**RECEIVED**

*By Darlene Brady at 10:27 am, Jan 20, 2022*

Board of Finance Regular Monthly Meeting  
Wednesday January 19, 2022 6:00 pm

**Present-** Nancy O'Dea-Wyrick, Tegan Gawel

**Zoom-** Jim Blackketter, Fran Goodsell, Jason Wright, Rufus deRham

**Public and Invited Guests-** Jean Speck, Scott Trabucco, Lynn  
Worthington

**Zoom-** Barbara Herbst, Debbie Deveau

Chairman Nancy O'Dea-Wyrick called the meeting to order at 6:07 pm.  
The Pledge of Allegiance was recited.

**Approval of Agenda-** Motion by Mr deRham, seconded by Ms Gawel to  
accept the agenda. Motion approved unanimously.

Motion by Mr deRham, seconded by Mr Blackketter to add Acceptance of  
Annual Report to New Business. Motion approved unanimously.

**Approval of Minutes-** Motion by Mr Blackketter, seconded by Mr deRham  
to approve the minutes of the December 15, 2021 minutes.

Mr deRham abstained

Motion approved

**Correspondence-** none

**REPORTS:**

**A. Tax Collector-** Ms Deveau reported her office is extremely busy and  
will have a report next month.

**B. Board of Education-** Chairman Scott Trabucco reported that the Roof  
Project estimate came in under budgeted amount. Everything is moving  
forward.

**C. Board of Selectman-** Ms Speck reported on the Medic 4 contract negotiations. The current contract with Trinity expires on 6/30/22. The town CEO's have negotiated a 1 year extension of the contract with a rate increase to the town starting 7/1/22 from \$40,118 to \$76,499. She explained that during the duration of the current contract there have been no significant increases, however Trinity is now asking for an amount similar to what other commercial services are charging.

Ms Speck also reported the Board of Selectman approved the hiring of a new Park and Recreation director with a salary of \$60,000/year. He starts on Jan 31, 2022. They also approved the hiring of Interim Social Service Director Judy Sheridan who has already started in that position. The sub committee is still searching for a permanent director.

**D. Treasurer-** reports attached.

There was discussion about the capital budget.

## **NEW BUSINESS:**

**A. BOF budget Schedule-** there was lengthy discussion about adding some meeting dates to the distributed schedule. Ms Wyrick will send out the new schedule.

**B. Approve auditor Sandra E Welwood, LLC Invoice for \$19,250-**

Motion by Mr deRham, seconded by Ms Goodsell to approve the invoice.  
Motion approved unanimously

**C. Acceptance of 2020-2021 Annual Report-**

Motion by Mr Blackketter, seconded by Mr deRham to accept the 2020-2021 Annual Report as distributed by BOF clerk Bonnie Donzella.  
Motion approved unanimously.

Motion by Mr deRham, seconded by Mr Blackketter to approve the payment of \$525 to BOF clerk Bonnie Donzella for the completed 2020-2021 Annual Report. Motion approved unanimously.

**OLD BUSINESS-**

**2020-2021 Annual Report-** completed

**KVFD EMS Staffing Report Update-** KVFD Ambulance Chief Bonnie Donzella reported that for the period July 1, 2021-January 1, 2022 the total paid to the staffing company has come in at \$58,320.23. This is higher than predicted due to a regular responder out on an indefinite medical leave since November. She reported that if this trend continues, we will likely go over the budgeted amount of \$104,000. She is reaching out to all EMS personnel to try and fill in the gaps. She will report to the board monthly going forward.

**PUBLIC AND INVITED GUESTS COMMENTS-**

Mr Blackketter requested that any public comments be held until this part of the agenda so as not to interrupt the flow of the meeting. All in agreement.

Motion to adjourn by Mr Blackketter at 7:03pm

Next meeting February 16, 2022 at 6pm

*Minutes are not considered final until approved. Please check the ensuing meeting minutes for corrections/changes.*

Bonnie Donzella  
Board Clerk

# Treasurer's Report

1/17/2022

	BoS Meetings 12/7/2021	BoF Meetings 12/8/2021	Misc 12/3/21 Town Meeting 12/8/21 ARPA Committee	
	November		December	
A/P Checks Issued	90	148,029	100	205,365
Payroll	107	79,549	146	142,460
BoE Transactions	76	634,122	79	775,175
Deposits	7	87,564	16	75,515
	-	-	-	-
Net Income to Expense	280	(774,136)	341	(1,047,486)

## FY 2021 -2022

	Actual	Budget	% of Budget	Approved Increases
Income	\$ 8,043,530	\$ 13,336,529	60.31%	
A • General Government	\$ 824,452	\$ 1,452,279	56.77%	
B • Public Safety	\$ 87,644	\$ 374,610	23.4%	
C • Public Works	\$ 528,034	\$ 1,823,612	28.96%	
D • Health and Welfare	\$ 62,853	\$ 117,180	53.64%	
E • Recreation	\$ 43,227	\$ 214,391	20.16%	
F • Sanitation	\$ 63,979	\$ 144,154	44.38%	
G • Board of Education	\$ 3,485,815	\$ 7,196,556	48.44%	
H • Debt Service	\$ -	\$ 38,906	0.0%	
I • Transfer to Capital	\$ 1,001,341	\$ 1,001,341	100.0%	
J • Transfer to Dog Fund	\$ 7,500	\$ 7,500	100.0%	
L • Transfer to Schaghticoke	\$ 30,000	\$ 30,000	100.0%	
K • Current Year Capital Projects	\$ 936,000	\$ 936,000	100.0%	
Total Expense	\$ 7,070,844	\$ 13,336,529	53.02%	\$ -

## Highlights

58.50% Total property taxes collected

\$8,112 Tn Hall: weatherstrip windows, repair leaking cupola, repair soffits and trim on dormer windows, repair springs in windows, paint and caulk as necessary

\$3.35 Welcome Center expense has exceeded the appropriation as of 12/31/21

46.10% Used of EMS Staffing appropriation (total appropriation = \$104,544)

Building Inspector									
GL# 04-120-400									
2021-2022									
			85%	15%				Construction Value	# of Permits
	Receipts	Waived Fees	Payment	Town Share	Check Date	Check #	Check Amount		
July	\$ 11,346.00		\$ 9,644.10	1,701.90	8/5/2021	ACH	\$9,644.10	\$1,765,166	38
August	20,376.00		\$ 17,319.60	3,056.40	9/7/2021	ACH	\$17,319.60	\$3,299,488	52
September	35,146.00	62.00	\$ 29,926.80	5,219.20	10/2/2021	ACH	\$29,926.80	\$5,718,069	47
October	19,110.00	0.00	\$ 16,243.50	2,866.50	11/10/2021	ACH	\$16,243.50	\$3,051,646	49
November	14,602.00	0.00	\$ 12,411.70	2,190.30	12/3/2021	ACH	\$12,411.70	\$2,304,863	63
December	6,405.00	0.00	\$ 5,444.25	960.75	1/5/2021	ACH	\$5,444.25	\$969,034	35
January	0.00		\$ -	0.00					
February	0.00		\$ -	0.00					
March	0.00		\$ -	0.00					
April	0.00		\$ -	0.00					
May	0.00		\$ -	0.00					
June	0.00	0.00	\$ -	0.00					
<b>Total</b>	<b>\$ 106,985.00</b>	<b>\$ 62.00</b>	<b>\$ 90,989.95</b>	<b>\$ 15,995.05</b>			<b>\$90,989.95</b>	<b>\$17,108,267</b>	<b>284</b>
<b>Amt Budgeted</b>				<b>35,000.00</b>			LFY TD	20,003,048	303
<b>% of Budgeted Amount Received to date</b>				<b>45.70%</b>			Variance	<b>(2,894,781)</b>	-19
							Change	-46.03%	-51.37%
Note: Construction activity curtailed during the winter months									
The first \$1,000 is a \$20 fee									
Building Permit Fees are calculated at \$6 per 1,000 of the value of the project over 1,000									
							test		
							\$0.00		