

RECEIVED

By Darlene Brady at 10:32 am, Mar 13, 2023

Board of Finance Regular Meeting
Wednesday February 15, 2023 6:00 pm

Present- Nancy O'Dea-Wyrick, Fran Goodsell, Tegan Gawel, Jason Wright, Casey Cogut(in at 6:05)

Zoom- none

Public and Invited Guests- Jean Speck, Barbara Herbst, Scott Trabucco, Debbie Devaux, Lynn Harrington(in at 6:05)

Chairman Nancy O'Dea-Wyrick called the meeting to order at 6:01 pm.

The Pledge of Allegiance was recited.

Acceptance of Agenda- Motion by Mr Wright, seconded by Ms Goodsell to accept the agenda Motion approved unanimously

Approval of Minutes- Motion by Mr Wright, seconded by Ms Goodsell to accept the minutes of the January 18, 2023 meeting. Motion approved unanimously.

Correspondence-
none

Reports:

a. Tax Collector-attached.

b. Board of Ed-

1. Money from sidewalks going to roof project was approved

c. Board of Selectman-First Selectman Ms Speck

1. There have been 3 budget workshops so far

2. BOS wants to meet with grantees who have requested an increase this year. Met today with 6 grantees

3. Request from Andy Ocif for a 2nd state trooper. Reaching out to the troop for info

In 2021 there were 1571 requests for help 41 MVC

In 2022 there were 1610 requests for help 45 MVC

4. Streetscape phase 2 is “moving along”. SLR has presented a Preliminary Design Plan (Lane ST, Rt 341, South 7 to South Commons). 80% to be funded by the Federal Gov’t. Is meeting with property owners on Lane Street next week-informational meeting

- d. **Treasurer**-attached. Request to make sure Auditor is on the March agenda

New Business:

- a. **Proposed Capital Plan**- updated

OLD BUSINESS:

- a. **2021-2022 Annual Report Update**-report is complete, just waiting on audit to be finished so Treasurer can submit her report
- b. **FY2022 Audit Stats Update**- there was another extension (1 month)
- c. **Capital Appropriation Policy**- not ready to act. Will address at the next meeting

Comments of Public and Invited Guests-

- a. Ms Harrington commented on the Park and Rec Capital Budget

Motion to adjourn by Mr Wright at 7:44

Next meeting- March 15, 2023 @ 6 pm

Minutes are not considered final until approved. Please check the ensuing meeting minutes for corrections/changes.

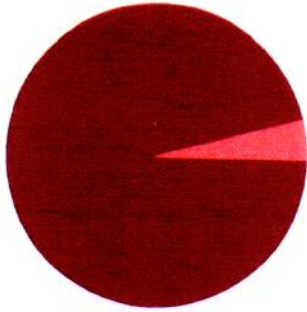
Bonnie Donzella

Board Clerk

Percent Collection as of 02/14/2023

REAL ESTATE

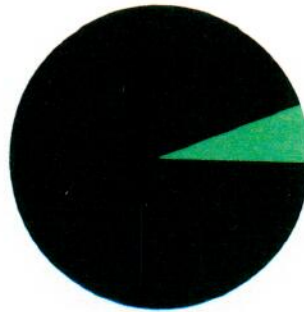
Uncollected - 4.08%
Collected - 95.92%



Total Due = \$422,321.83
Total Paid = \$9,918,779.24

PERSONAL PROPERTY

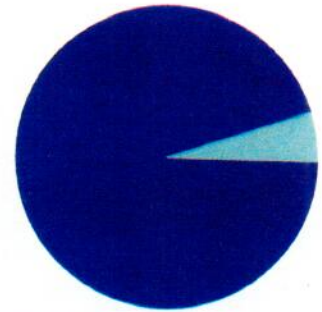
Uncollected - 5.94%
Collected - 94.06%



Total Due = \$21,675.60
Total Paid = \$342,954.29

MV REGULAR

Uncollected - 5.14%
Collected - 94.86%



Total Due = \$34,437.01
Total Paid = \$635,807.73

Type	Total Billed	Total Paid	Total Due	Percent Collected
REAL ESTATE	10,341,101.07	9,918,779.24	422,321.83	95.92
PERS PROPRT	364,629.89	342,954.29	21,675.60	94.06
MOTOR VEICL	670,244.74	635,807.73	34,437.01	94.86
MV SUPPLEMEN	94,118.20	74,175.47	19,942.73	78.81

Hello,

I look forward to joining you tomorrow night.
Please let me know if you have any questions.

Debbie

The Kent Center School Facilities and Safety Committee held a meeting on January 25, 2023 in the office conference room.

Attendees: Scott Trabucco, Michelle Mott, Bill Hurley, Marty Lindenmayer, Mike VanValkenburg

The Facilities and Safety committee met to discuss the current and proposed town Capital Plan. Scott made a motion to move the money in the Sidewalks and Paving Project (\$407,705) in addition to any money left in the KCS Vestibule Security and KCS Windows Project to the KCS Roof Project. Marty Lindenmayer seconded the motion. There was a unanimous yes vote from the entire committee.

It is the policy of Regional School district one that no person shall be excluded from participation in, denied the benefits of, or otherwise discriminated against under any program, including employment, because of race, color, religious creed, sex, sexual orientation, gender identity or expression, age, national origin, disability, or any other basis prohibited by Connecticut State and/or Federal nondiscrimination laws. Inquiries regarding district non-discrimination policies should be directed to the director of Pupil Services, 236 Warren Turnpike Road, Falls Village, CT 06031, 860-824-5639, ext. 4

Draft Minutes- February 1, 2023

The Kent Center School Board of Education held a Regular Meeting on
Wednesday, February 1, 2023 at **5:30** in the KCS Library.

In attendance were KCS BOE members Scott Trabucco, John Grant, Gonzo- Garcia Pedroso and Naomi Joseph (via speaker phone). Superintendent Lisa Carter and Asst. Superintendent Jeanine Rose joined via Google Meets.

[Link To Meeting Video](#)

1. Call to Order 5:35
2. Approval of Agenda- Gonzo Garcia- Pedroso made a motion to approve the agenda with the amendment of removing agenda items 5., 7., and 11. John Grant seconded the motion. The motion passed unanimously.
3. Consent Agenda: Naomi Joseph made a motion to approve the Consent Agenda. John Grant seconded the motion. The motion passed unanimously
 - a. Approval of [Minutes of January 4, 2023](#)
 - b. Approval of [Minutes of Special Meeting January 24, 2023](#)
 - c. [Facilities and Safety](#)
 - d. Budget- None
 - e. Wellness- None
 - f. [ABC meeting](#)
 - g. Community Relations Committee- None
 - h. [Middle School Sports](#)
4. Public Comment on Agenda Items Only- None
5. Spotlight on Student Learning - Makerspace field trip- Removed
6. Written Communication- None
7. Region One Report- Removed
8. Business
 - a. [KCS Staff Tuition Waiver Requests](#) John/Naomi
 - b. [KCS 2023-2024 Calendar](#) Gonzo/John
 - c. Facilities & Safety Committee - Gonzo Garcia-Pedroso made a motion to allow Scott Trabucco to request from the Kent BOF to move funds from the KCS sidewalk line item to the KCS Roof line. John Grant seconded the motion. The motion passed unanimously.
 - d. Administrative Reports:
 - e. [Principal's Report](#)- Michelle Mott
 - f. [Superintendent of Schools' Report](#)- Lisa Carter
 - g. [Assistant Superintendent of Schools' Report](#)- Jeanine Rose
9. Public Comment-None
10. Executive Session - Personnel Matter- Removed
11. Adjourn- John Grant made a motion to adjourn at 5:56 pm. Gonzo Garcia-Pedroso seconded the motion.

It is the policy of Regional School district one that no person shall be excluded from participation in, denied the benefits of, or otherwise discriminated against under any program, including employment, because of race, color, religious creed, sex, sexual orientation, gender identity or expression, age, national origin, disability, or any other basis prohibited by Connecticut State and/or Federal nondiscrimination laws. Inquiries regarding district non-discrimination policies should be directed to the director of Pupil Services, 236 Warren Turnpike Road, Falls Village, CT 06031, 860-824-5639, ext. 4

Treasurer's Report

2/14/2023

	December		January	
A/P Checks Issued	119	257,036	12	481,988
Payroll	145	121,423	114	108,326
BoE Transactions	79	272,658	57	343,810
Deposits	13	1,061,427	13	1,364,342
Net Income to Expense	356	410,310	196	430,218

FY 2022 -2023

	Actual	Budget	% of Budget	Variance to budget
Income	\$ 9,302,620	\$ 13,776,199	67.53%	\$ 4,473,579
				\$ -
A • General Government	\$ 1,165,578	\$ 1,604,966	72.62%	\$ 439,388
B • Public Safety	\$ 179,575	\$ 514,236	34.92%	\$ 334,661
C • Public Works	\$ 718,283	\$ 1,856,172	38.7%	\$ 1,137,889
D • Health and Welfare	\$ 115,688	\$ 178,842	64.69%	\$ 63,154
E • Recreation	\$ 160,428	\$ 271,528	59.08%	\$ 111,100
F • Sanitation	\$ 81,127	\$ 147,931	54.84%	\$ 66,804
G • Board of Education	\$ 4,247,678	\$ 7,241,710	58.66%	\$ 2,994,032
H • Debt Service	\$ 38,906	\$ 38,906	100.0%	\$ -
I • Transfer to Capital	\$ 1,078,408	\$ 1,078,408	100.0%	\$ -
J • Transfer to Dog Fund	\$ 7,500	\$ 7,500	100.0%	\$ -
L • Transfer to Schaghticoke	\$ 30,000	\$ 30,000	100.0%	\$ -
K • Current Year Capital Projects	\$ 806,000	\$ 806,000	100.0%	\$ -
Total Expense	\$ 8,629,172	\$ 13,776,199	62.64%	\$ 673,447

Notes

\$71,087 MV Supplement Collections TD - \$70K was budgeted, \$ 94,175 was invoiced
 92.7% of budgeted taxes have been collected
 1,765,855 Taxes collected in January

For the most part, expenditures are aligned with budgeted amounts YTD.

83.9% of RoV and Deputy wages budgeted have been expended, it is most likely that line will exceed the budgeted amount, possibly to be offset by other dept lines
 95% of EMS staffing has been expended of original appropriation (130K)
 96% of KCS Ballfield Maintenance original appropriation has been expended (20K)

Tn Hall Repairs **\$22869 over budget** (10K budgeted) , spent \$32,753 to date / \$29,648 was on Elevator

Swift House **\$1,377 over budget** on *Repairs and Maint*
 \$7,500 to replace sils and trim & drip edge & clean and stain benches
 \$1,034 for service call for Mul T Lock Cylinder change

FY 2023 JM

1/31/2023

Building Inspector

GL# 04-120-400

2022-2023

85%

15%

Construction Value # of Permits

Receipts	Waived Fees	Payment	Town Share	Check Date	Check #	Check Amount	Construction Value	# of Permits
July	23,590.00	20,051.50	3,538.50	8/11/2022	ACH	\$ 20,051.50	\$3,871,474	46
August	14,686.00	12,483.10	2,202.90	9/12/2022	ACH	\$ 12,483.10	\$2,286,246	57
September	22,750.00	19,337.50	3,412.50	10/5/2022	ACH	\$ 19,337.50	\$3,679,333	45
October	39,841.99	33,865.69	5,976.30	11/2/2022	ACH	\$ 33,865.69	\$6,497,815	54
November	65,276.00	55,484.60	9,791.40	12/5/2022	ACH	\$ 55,484.60	\$10,744,939	58
December	4,354.00	-	653.10	1/3/2023	ACH	\$ 3,700.90	\$646,198	32
January	21,590.00	18,351.50	3,238.50	1.31.23	ACH	\$ 18,351.50	\$3,526,434	73
February	-	-	-	-	ACH			
March	-	-	-	-	ACH			
April	-	-	-	-	ACH			
May	-	-	-	-	ACH			
June	-	-	-	-	ACH			
Total	\$ 192,087.99	\$ -	\$ 163,274.79	\$ 28,813.20	ACH	\$ 163,274.79	\$31,252,439	365
Amt Budgeted								
% of Budgeted Amount Received to date			22,000.00 130.97%					
						LFY TD	18,399,534	318
						Variance	12,852,905	47
						Change	69.85%	14.78%
Note: Construction activity curtailed during the winter months								
The first \$1,000 is a \$20 fee								
Building Permit Fees are calculated at \$6 per 1,000 of the value of the project over 1,000								
						test	\$0.00	