



Board of Selectmen
Regular Meeting

October 20, 2022
6:30 P.M.

The minutes reflect motions and a summary of the discussion. Refer to the attached link for the recording of this meeting:

<https://www.youtube.com/watch?v=SbzqS3Uj57g>

Jean Speck, Rufus deRham and Glenn Sanchez.

Also present: Zanne Charity, Melisa Cherniske, John Grant, Lynn Harrington, Donna Hayes, Alice Hicks, Leila Hawken, Tai Kern, Caitlyn Lynch, Ed Matson and Lynn Worthington.

Call to order:

Jean Speck called the meeting to order at 6:32 p.m.

Approval of Minutes:

Jean Speck made a motion to approve the October 6, 2022 Regular BoS meeting minutes, as submitted. Glenn Sanchez seconded the motion and the motion carried.

Public Comment of agenda items:

None.

Correspondence:

October 19, 2022 Email from Cheryl Kinney, "Correspondence for BOS 10/20/22":

Jean Speck:

- Trooper Fisher will be doing speed enforcement in the area of Upper Kent Hollow in the next few weeks.
- "Your Speed signs" will be utilized.
- Rick Osborne to do some patching on the road near the retaining wall and adding some reflective delineators along the side of the road.
- Installing guide rails would damage the retaining wall.

October 20, 2022 Email from Zanne Charity, "Swift House task Force Request":

Jean Speck:

- Read the email, attached.
- Shared the survey results with the board.
- Provided a definition of contingency, "unforeseen costs or situations not included in the estimate of budgeted costs and an amount of money that is included to cover potential events that are not specifically accounted for in a budget"

estimate. The purpose is to compensate for uncertainty inherent cost and time, as well as unpredictable risk and exposure.”

- Treasurer's opinion, the request would not meet the definition of contingency.
- Will review the year-to-date expenses in the current year operating budget for the Swift House and discuss at the next meeting.

Swift House: ADA Checklist for existing Facilities review:

Jean Speck made a motion to move Swift House: ADA Checklist for existing Facilities review discussion up on the agenda to after correspondence. Glenn Sanchez seconded the motion and the motion carried. Jean reviewed the Swift House ADA Implementation Plan. Glenn and Rufus felt that there should be an architectural design done to be able to present a design and cost to the tax payers.

Tax Refunds:

Rufus deRham made a motion to approve two tax refunds totaling \$42.62. Jean Speck seconded the motion and the motion carried.

Treasurer's Report:

Barbara Herbst provided a written report, attached.

Approval of Highway Crew Leader job description:

Rufus deRham made a motion to accept the Town of Kent Crew Lead job classification for the public works Crew Leader, as presented. Glenn Sanchez seconded the motion and the motion carried.

2023 BoS Regular meeting schedule:

Jean Speck made a motion to set the BoS 2023 Regular meeting schedule for the fourth Wednesday of each month at 4:00 p.m. Rufus deRham seconded the motion and the motion carried.

Assistant Land Use Administrator job description:

Rufus deRham made a motion to approve the Assistant Land Use Administrator job description, with the change from the use of “i.e.” to for example under minimum qualifications. Jean Speck seconded the motion and the motion carried.

BOE request for a School Resource Office/Town meeting questions:

Jean Speck:

- Town Counsel will be sending us motions for the referendum.
- Will send an email to all three boards with the suggested language for them to make at their next meetings.

Jean Speck made the following motion:

Pursuant to Chapter 152 of the CT General Statutes for selectmen to authorize the preparation, printing, and dissemination of concise explanatory text or other printed material with respect to the two referendum questions.

Glenn Sanchez seconded the motion and the motion carried.

COVID -19 pandemic update:

Jean Speck:

- Testing at the transfer station has been reduced to Tuesdays only from 2:00 – 6:00 p.m.
- Talk on social media about new strains, the big piece is a potentially bad flu season.
- Handing out a lot of home kits so may need to order a supply.

EV Charging Station update:

Jean Speck:

- Site visit last week with a company to move forward with repairing the ev charging station at Town Hall and place a new one at the Welcome Center.
- Should have a quote in the next few weeks.
- There is pass through funding from Federal to the State, there is also Federal highway money that has not come through yet.

Salary review - Management review:

Jean Speck:

- Email from Assessor, attached.
- Keep on the agenda for next meeting.

SIT petition for federal recognition – update:

Jean Speck:

- Received letter from the Office of Federal Acknowledgement.
- Alan Russell as the representative for the SIT has been granted an extension.

Streetscape construction update:

Jean Speck:

- We have been in contact with the owners of the Villager and Kent Wine and Spirit and they have offered to pay for some additional concrete in front of their buildings. It provides a much cleaner appearance.
- Curve installations almost completed, waiting on the granite.
- Should be wrapping up in the next two weeks, last work may go on for another week and a half.
- Phase II, very early stages, SLR is working on the schematic design, setting up drawings based on the new survey and scheduling geotechnical borings and wetland flagging.

Jean Speck made a motion that the Board recognizes the verbal offer by the property owner of 24 and 28 North Main Street, regarding pouring of additional concrete solely at the owner's expense. Rufus deRham seconded the motion and the motion carried.

Jean Speck informed the board of a second change order for penetrating salt protection in the amount of \$30,461. This item was not in the RFP. It was an oversight by SLR and I will be asking for a refund from SLR in that amount. Jean Speck made a motion

to approve Change Order Number 2 for Streetscape Phase I project in the amount of \$30,461. Rufus deRham seconded the motion. Jean Speck clarified that she has signed the change order to keep the project moving forward and plans to tell SLR that we are expecting a credit on this. Glenn Sanchez asked if this change order had been sent to the Streetscape Committee and noted that it was not in the Google drive folder for the meeting. Jean confirmed the change order has not been sent to the Streetscape Committee. Jean called for the vote. Jean Speck and Rufus deRham voted yes. Glenn Sanchez voted no. The motion carried.

Town Hall large meeting room video conference system update:

Joyce Kearns:

- BoF utilized the room last night minus the microphones.
- Waiting for the installation of the microphones, need the electrician.

Transfer of ownership of Veteran's Memorial:

Jean Speck:

- Randy drafted a letter to transfer custody and control of the monument.
- Andy Ocif needs to sign and return the agreement letter to the Town.
- Still waiting for a value on the monuments for the insurance policy.

BOS Subcommittee Reports:

Main Street Noise and Traffic Committee:

Glenn Sanchez:

- Will get a meeting scheduled.
- Make the edits to the report.

Selectmen's Reports:

Glenn Sanchez:

- Status of ARPA?

ARPA report was included in the treasurer's report.

Rufus deRham:

- Salary review:
 - Not gotten a lot of information.
 - Have not talked about the process.
 - Need to look at local towns.
 - Not giving ourselves enough time to make an informed decision.
 - Need to look at Towns ability to pay employees.
 - Look at Grand List.

Jean Speck:

- COG – big bucket of money called TRIP, may help reduce some Capital expenses.
- DEMS - training available for boards and CEO's.
- CCM – conference in a couple of weeks.
 - There will be a gubernatorial debate.

- If you have any questions for the candidates, please get them to me.
- Nuvance – application for discontinued labor & delivery and ICU, has been delayed to volume of testimony.
- Drug Take Back Day – October 29th.
- ADA Coalition of CT – rejoined, looks like good resource.

Public Comment:

Lynn Worthington:

- Has the board reviewed the previous Salary Review document, includes valuable information.
 - Jean Speck confirmed she has read it and agrees it provides good groundwork for the board.

Adjourn:

Glenn Sanchez made a motion to adjourn the meeting at 9:16 p.m. Rufus deRham seconded the motion and the motion carried.

Joyce Kearns

Joyce Kearns

Administrative Assistant

These are draft minutes and the Board of Selectmen at the subsequent meeting may make corrections. Please refer to subsequent meeting minutes for possible corrections and approval.



BOARD OF SELECTMEN
Regular Meeting Agenda
October 20, 2022 6:30 P.M.

Join Zoom Meeting:	https://us02web.zoom.us/j/85063663537
Meeting ID:	850 6366 3537
One tap mobile:	+16465588656,,85063663537# US (New York)

Supporting documentation for this meeting: https://drive.google.com/drive/folders/1vCa_oit2lQuRXwVbtJ_-JoOeFOjGaYPu

1. **Call to order.**
2. **Approval of Minutes.**
 - 2.1. October 6, 2022 Regular BoS meeting minutes.
3. **Public Comment of agenda items.**
4. **Correspondence.**
5. **Tax Refunds.**
6. **Treasurer's Report.**
7. **New Business.**
 - 7.1. Approval of Highway Crew Leader job description
8. **Old Business.**
 - 8.1. 2023 BoS Regular meeting schedule.
 - 8.2. Assistant Land Use Director job description.
 - 8.3. BOE request for a School Resource Office/Town meeting questions.
 - 8.4. COVID -19 pandemic update.
 - 8.5. EV Charging Station update.
 - 8.6. Salary review - Management review.
 - 8.7. SIT petition for federal recognition – update.
 - 8.8. Streetscape construction update.
 - 8.9. Swift House: ADA Checklist for existing Facilities review.
 - 8.10. Town Hall large meeting room video conference system update.
 - 8.11. Transfer of ownership of Veteran's Memorial.
9. **BOS Subcommittee Reports.**
 - 9.1. Main Street Noise and Traffic Committee.
10. **Selectmen's Reports.**
11. **Public Comment.**
12. **Adjourn.**



Joyce Kearns <adminassist@townofkentct.org>

Correspondence for BOS 10/20/22

1 message

Cheryl Kinney <ckinney5073@charter.net>
To: Joyce Kearns <adminassist@townofkentct.org>
Cc: Jack ICE1 Kinney <jkinney5073@charter.net>

Wed, Oct 19, 2022 at 3:44 PM

Good Afternoon,

Can you please add to BOS 10/20/22 meeting agenda, I am not 100% we will be able to join due to an appointment but will try.

Street sign for Upper Kent Hollow and Anderson Road has been installed, thank you!

Unfortunately we have not heard back from anyone regarding the road safety issues mentioned in many emails/calls dating back to October 2021, July and August 2022 and the 9/1/22 BOS video meeting/correspondence?? Referring back to BOS notes Jean was going to speak with Rick the next day, I realize that was going into Labor Day weekend and streetscape project was getting under way but we are going on two months ??

- 1) Stop sign installed at Straits and Kent Hollow Road
- 2) Speed
- 3) Road erosion and guard rail needed

Has anything been reviewed regarding these ? If not is there another or better way to communicate these concerns?

Best,
Cheryl & Jack R Kinney



Joyce Kearns <adminassist@townofkentct.org>

Swift House Task Force Request

1 message

Suzanne Charity <zanne.charity@gmail.com>

Thu, Oct 20, 2022 at 1:00 PM

To: Jean Speck <firstselectman@townofkentct.org>, Rufus DeRham <Rufuspderham@townofkentct.org>, Glenn Sanchez <glennsanchez@townofkentct.org>, Joyce Kearns <adminassist@townofkentct.org>

Dear Selectmen,

The results of the Swift House Task Force's recent survey are in with significant participation and strongly favor the Town retaining the building for civic use. With that in mind, the Swift House Task Force has a responsibility to look more closely at that option, among others, and is therefore working to try to determine what it would take to make required changes and other important improvements to the building to serve that need.

I am therefore writing at the request of the Swift House Task Force to seek funds from the Selectmen's contingency budget or other available sources to inform our investigation. Specifically, the funds would be used by the Task Force in order to seek the advice of a qualified architect knowledgeable about Connecticut building codes and ADA requirements to advise the Task Force on how best to execute necessary alterations to Swift House to comply with those requirements, and to make modest potential interior upgrades that would make the building more flexible and user-friendly for ongoing civic use. A clear preliminary architectural design study will be critical to determining estimated cost of execution so that the Task Force can present a recommendation to the Board of Selectmen that will include a well informed estimate of costs for BoS and taxpayer consideration.

Without knowing what funds may be available for architectural consultation, we would like to request up to \$7,000 for a report and a preliminary master plan for community use of Swift House.

There is some urgency if we are to complete our final Swift House Report to the Board of Selectman in time for consideration during the coming budget season, so we respectfully ask that this request be taken up and acted upon at tonight's Selectmen's meeting.

Sincerely,
Zanne Charity, Chair
Swift House Task Force

SWIFT HOUSE ADA IMPLEMENTATION PLAN

The Town of Kent has completed and ADA and structural evaluation of the Swift House to help identify problems and possible solutions.

SOURCE DOCUMENTS:	ADA CHECKLIST COMPLETE 04 JUNE, 2022
BUILDING CLASSIFICATION:	1ST FLOOR - BUSINESS (LIMITS USE TO FEWER THAN 50 OCCUPANTS) 2ND FLOOR - STORAGE (UPGRADES TO THE 2ND FLOOR WERE DEEMED UNFEASIBLE AND NOT RECOMMENDED))
ZONING:	N/A, PURSUANT TO SPECIAL TOWN MEETING ON 09 MAY, 1975, TOWN BUILDINGS ARE EXEMPT FROM ZONING REGULATIONS

ADA Checklist Priority	Addressing	Solution	Time-table	
			Next FY - one-time request in operating	est. cost
1 - Accessible Approach and Entrance	ALL	Enable the BoS to move forward with a design.		\$ 4,500
	lack of driveway, parking, parking spaces, access from parking to entrance of building.	Parking area would need to be sited, excavated, paved, lines painted, including at least one ADA van-accessible space, parking spaces, signage. ADA accessible ramp would need to be sited, excavated, installed and signed. ADA accessible entrance would need to be designed and installed.	Minimum of six-years Capital request	\$ 70,000
2 - Access to Goods and Services	non-compliant interior access	Interior doorway widths would need to be widened, hallways would need to be widened, thresholds corrected, some door hinges would need to be replaced, automatic door openers installed, non-compliant flooring changes addressed, signage, hardware & switches replaced with ADA compliant Restroom would need to be completely reconfigured (could remove coat closet and use that space in redesign to meet compliance). Would need to replace toilet and vanity; install compliant hand dryer/towel dispenser, lavatory grab bars; toilet paper dispenser.	Minimum of six-years (Capital Request)	\$ 50,000
3 - Access to Public Restrooms	non-compliant restroom		Minimum of six-years (Capital Request)	\$ 20,000
addressing other exterior/interior structural and ongoing maintenance issues not otherwise covered in ADA Checklist	Exterior structural issues	Replacement windows, siding repairs/replacement, repair porches, update lighting	Minimum of six-years (Capital Request)	\$ 200,000
	Lack of a kitchen, and additional interior structural issues	Update kitchen, rat slab & insulate floor in back room, repair interior walls and paint & furniture.	Minimum of six-years (Capital Request)	\$ 60,000
	Miscellaneous, ongoing maintenance costs	Landscaping	annual maintenance cost	\$ 3,000
	Lack of internet access, lack of security	camera system	FY24 one-time request	\$ 7,500
		Internet/Wifi	annual maintenance cost	\$ 1,000
			TOTAL	\$ 416,000

NOTES: -All estimates are based on market pricing (TGH) as of the date of this report preparation.

-A change of use or floor plan expansion may change ADA requirements, potentially resulting in requirement of an additional restroom. None of these scenarios (including any additional architectural costs) are included in the estimates within this report.

REQUEST FOR ABATEMENT OR REFUND OF PROPERTY TAXES

Sec. 12-81(20), Sec. 12-124, 12-125, 12-126, 12-127, 12-127a, 12-128, 12-129 Rev. as Amended
This is to certify that BOGUS JODI L

has presented satisfactory proof that he/she is entitled to an exemption on the assessment list of 10/01/2021

- ☐ Sec. 12-81 (20) Servicemen Having Disability Rating.
- ☐ Sec. 12-124 Abatement to poor.
- ☐ Sec. 12-125 Abatement of Taxes of Corporations.
- ☐ Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.
- ☐ Sec. 12-127 Abatement or Refund to Blind Persons.
- ☐ Sec. 12-127A Abatement of Taxes on Structures of Historical or Architectural Merit.
- ☐ Sec. 12-128 Refund of Taxes Erroneously Collected from Veterans and Relatives.
- ☐ Sec. 12-129 Refund of Excess Payments.

BOGUS JODI L
PO BOX 42
SOUTH KENT, CT 06785-0042

2021-03-0050235
50235
/1APVJ1/4S3BH635637305834



2021030050235

To **DEBORAH DEVAUX** Collector of **KENT** State of Connecticut.

I hereby apply for refund* of such part of my tax as shall represent:

The service exemption or
(State reason -- Cross out service exemption if it does not apply)

		Tax	Interest	Lien	Fee	Total	Overpaid Tax
Total Due	07/01/2022	22.28	0.00	0.00	0.00	22.28	
Total Paid	07/12/2022	46.80	0.00	0.00	0.00	46.80	-24.52 ***
Adjusted Refund		-24.52	0.00	0.00	0.00	24.52	

PLEASE READ, SIGN, AND DATE BELOW:

I am entitled to this refund because I made the payments from funds under my control, and no other party will be requesting this refund. I understand that false or deliberately misleading statements subject me to penalties for perjury and/or for obtaining money under false pretenses.

Print Name

Jodi Bogus

Signature of Taxpayer

Jodi Bogus

Date

10/5/22

COLLECTOR'S RECOMMENDATION TO THE GOVERNING BODY

To the First Selectman, or

It is recommended that refund* of property taxes and interest in the amount of 24.52
be made to the above-named taxpayer in accordance with the provisions of Section (s):

DATED AT KENT, CONNECTICUT THIS 03 DAY OF October 2022

Deborah Devaux
DEBORAH DEVAUX

ACTION TAKEN BY GOVERNING BODY

The First Selectman, as authorized by the Board of Selectman, or
approved on the _____ day of _____ 2022. It was voted to refund
Property Taxes and Interest amounting to \$ _____ to _____.

First Selectman

Other Governing Body

Clerk

Mail To : DEBORAH DEVAUX
KENT
PO BOX 311
KENT, CT 06757



2021030050235

GENERAL DATA MOTOR VEHICLE KENT

AS OF 10/03/2022

BILL NO: 2021-03-0050235
UNIQUE ID: 50235
LINK # 2021-MV-0000148
FILE#
BANK:
ESCROW:
DMV CIVLS: 4314158-1704894-N
DISTRICT:
PROP ASSESSED: 2.520
EXEMPTIONS:
COC CHANGE: -1.320
COC #: 06035M
EXEMPT Change: 1.200
NET VALUE: 1.200
DMV CIVLS: 4314158-1704894-N
MILL RATE: 18.5700

NAME: BOGUS JODI L
C/O:
ADDRESS: PO BOX 42
ADDRESS2:
CITY ST ZIP: SOUTH KENT CT 06785-0042
COUNTRY:

YR/MAKE/MDL 2003 / SUBAR / LEGACY L
REG/CL/ID 1APVJ1/1 / 4S3BH635637305834
ASSMNT CHANGE: -1.320
TOWN BENEFIT 0.00
REG# EXPR:

*** BILLED ***
INST1 TOWN 46.80
INST2 0.00
INST3 0.00
INST4 0.00
ADJS -24.52
TOT TAX 22.28
TOTAL PAID: 22.28

TOTALS
46.80
0.00
0.00
0.00
-24.52
22.28
22.28

*** PAYMENTS ***

TYPE	CYCLE	DATE	ADJ	TERM/BATCH/SEQ	INST	AMOUNT	INTEREST	LIENS	FEES	TOTALS
Ref	4	10/03/2022		80/3029/1	T	-24.52	0.00	0.00	0.00	-24.52
Adj	4	10/03/2022	06035M	80/3027/2	T	-24.52	0.00	0.00	0.00	0.00
Pmt	1	07/12/2022		89/2012/129	T	46.80	0.00	0.00	0.00	46.80
TOTAL PAYMENTS						22.28	0.00	0.00	0.00	22.28

TOTAL BALANCE DUE AS OF 10/03/2022

INT DUE
LIEN DUE
FEES DUE
TAX DUE NOW
TOT DUE NOW
BALANCE AMT
*** FLAGS ***
Circuit Breaker Amt 0
Invalid Address Flag No
Last Adjustment Reason 21GL BAA ADJUSTMENT
Benefit Year 0

REQUEST FOR ABATEMENT OR REFUND OF PROPERTY TAXES

Sec. 12-81(20), Sec. 12-124, 12-125, 12-126, 12-127, 12-127a, 12-128, 12-129 Rev. as Amended
This is to certify that KOLLAR CHARLES J 3RD

has presented satisfactory proof that he/she is entitled to an exemption on the assessment list of 10/01/2021

- ☐ Sec. 12-81 (20) Servicemen Having Disability Rating.
- ☐ Sec. 12-124 Abatement to poor.
- ☐ Sec. 12-125 Abatement of Taxes of Corporations.
- ☐ Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.
- ☐ Sec. 12-127 Abatement or Refund to Blind Persons.
- ☐ Sec. 12-127A Abatement of Taxes on Structures of Historical or Architectural Merit.
- ☐ Sec. 12-128 Refund of Taxes Erroneously Collected from Veterans and Relatives.
- ☒ Sec. 12-129 Refund of Excess Payments.

KOLLAR CHARLES J 3RD
PO BOX 42
SOUTH KENT, CT 06785-0042

2021-03-0051586
51586
/6359CX/1FTSF31F01ED80859



2021030051586

To **DEBORAH DEVAUX** Collector of **KENT** State of Connecticut.

I hereby apply for refund* of such part of my tax as shall represent:

The service exemption or Sec. 12-129 Refund of Excess Payments.
(State reason -- Cross out service exemption if it does not apply)

		Tax	Interest	Lien	Fee	Total	Overpaid Tax
Total Due	07/01/2022	92.39	0.00	0.00	0.00	92.39	
Total Paid	07/12/2022	110.49	0.00	0.00	0.00	110.49	-18.10 ***
Adjusted Refund		-18.10	0.00	0.00	0.00	18.10	

PLEASE READ, SIGN, AND DATE BELOW:

I am entitled to this refund because I made the payments from funds under my control, and no other party will be requesting this refund. I understand that false or deliberately misleading statements subject me to penalties for perjury and/or for obtaining money under false pretenses.

Charles Kollar
Print Name

Charles Kollar
Signature of Taxpayer

10/5/22
Date

COLLECTOR'S RECOMMENDATION TO THE GOVERNING BODY

To the First Selectman, or
It is recommended that refund* of property taxes and interest in the amount of 18.10
be made to the above-named taxpayer in accordance with the provisions of Section (s):

Sec. 12-129 Refund of Excess Payments.

DATED AT KENT, CONNECTICUT THIS 03 DAY OF October 2022

Deborah Devaux
DEBORAH DEVAUX

ACTION TAKEN BY GOVERNING BODY

The First Selectman, as authorized by the Board of Selectman, or
approved on the _____ day of _____ 2022. It was voted to refund
Property Taxes and Interest amounting to \$ _____ to _____.

First Selectman

Other Governing Body

Clerk

Mail To : DEBORAH DEVAUX
KENT
PO BOX 311
KENT, CT 06757



2021030051586

GENERAL DATA MOTOR VEHICLE KENT

AS OF 10/03/2022

BILL NO: 2021-03-0051586
UNIQUE ID: 51586
LINK # 2021-MV-0000907
FILE#
BANK:
DMV CIVLS: 4490908-1027112-N
DISTRICT:
PROP ASSESSED: 5,950
EXEMPTIONS:
COC CHANGE: -975
COC #: 06038M
EXEMPT Change:
NET VALUE: 4,975
DMV CIVLS: 4490908-1027112-N
MILL RATE: 18.5700

NAME: KOLLAR CHARLES J 3RD
C/O:
ADDRESS: PO BOX 42
ADDRESS2:
CITY ST ZIP: SOUTH KENT CT 06785-0042
COUNTRY:

YR/MAKE/MDL 2001 / FORD / F350 SUP
REG/CL/ID 6359CX/3 / 1FTSF31F01ED80859
ASSMNT CHANGE: -975
TOWN BENEFIT 0.00
REG# EXPR:

*** BILLED ***
INST1 TOWN 110.49
INST2 0.00
INST3 0.00
INST4 0.00
ADJS -18.10
TOT TAX 92.39
TOTAL PAID: 92.39
TOTALS 110.49
0.00
0.00
0.00
-18.10
92.39
92.39

*** PAYMENTS ***

TYPE	CYCLE	DATE	ADJ	TERM/BATCH/SEQ	INST	AMOUNT	INTEREST	LIENS	FEES	TOTALS
Ref	4	10/03/2022		80/3029/2	T	-18.10	0.00	0.00	0.00	-18.10
Adj	4	10/03/2022	06038M	80/3027/4	T	-18.10	0.00	0.00	0.00	0.00
Pmt	1	07/12/2022		89/2012/131	T	110.49	0.00	0.00	0.00	110.49
TOTAL PAYMENTS						92.39	0.00	0.00	0.00	92.39

TOTAL BALANCE DUE AS OF 10/03/2022

INT DUE
LIEN DUE
FEES DUE
TAX DUE NOW
TOT DUE NOW
BALANCE AMT
*** FLAGS ***
Circuit Breaker Amt 0
Invalid Address Flag No
Last Adjustment Reason 21GL BAA ADJUSTMENT
Benefit Year 0

Treasurer's Report

10/19/2022

	August		September	
A/P Checks Issued	97	282,723	99	186,299
Payroll	123	133,518	143	90,525
BoE Transactions	51	487,149	60	607,392
Deposits	17	1,543,023	13	797,995
Net Income to Expense	288	639,633	315	(86,221)

FY 2022 -2023

	Actual	Budget	% of Budget	Variance to budget
Income	\$ 7,031,250	\$ 13,676,199	51.41%	\$ 6,644,949
				\$ -
A · General Government	\$ 721,519	\$ 1,604,966	44.96%	\$ 883,447
B · Public Safety	\$ 80,372	\$ 414,236	19.4%	\$ 333,864
C · Public Works	\$ 298,051	\$ 1,856,172	16.06%	\$ 1,558,121
D · Health and Welfare	\$ 63,622	\$ 178,842	35.57%	\$ 115,220
E · Recreation	\$ 88,117	\$ 271,528	32.45%	\$ 183,411
F · Sanitation	\$ 36,809	\$ 147,931	24.88%	\$ 111,122
G · Board of Education	\$ 2,363,597	\$ 7,241,710	32.64%	\$ 4,878,113
H · Debt Service	\$ 38,906	\$ 38,906	100.0%	\$ -
I · Transfer to Capital	\$ 1,078,408	\$ 1,078,408	100.0%	\$ -
J · Transfer to Dog Fund	\$ 7,500	\$ 7,500	100.0%	\$ -
L · Transfer to Schaghticoke	\$ 30,000	\$ 30,000	100.0%	\$ -
K · Current Year Capital Projects	\$ 806,000	\$ 806,000	100.0%	\$ -
Total Expense	\$ 5,612,900	\$ 13,676,199	41.04%	\$ 1,418,350

Notes

- 58.4% of budgeted taxes have been collected
- 78.2% of interest on investments has been received - revenue will exceed budgeted
- 99.9% of budgeted Transfer station Income has been received - revenue will exceed budgeted

For the most part, expenditures are aligned with budgeted amounts YTD.
 RoV have expended 41.5% of their budgeted compensation for Registrars and Deputies.
 This is not aligned with the budgeted amount, neither the November election or the
 spring Region 1 referendum have transpired.

ARPA Application Status Report

10.20.22 Report

Total Pool of funding	\$	400,000
Direct Recommended Allocations	\$	(57,000) NFP

Balance to Distribute	\$	343,000
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Total Applications Received	51
Individual and Families	15
Small Business	12
NFP	24

Funding requests through Applications	\$	472,681
Individual and Families	\$	75,000
Small Business	\$	105,300
NFP	\$	292,381

Funding released TD	\$98,500	
Individual and Families	\$48,500	10
Small Business	\$50,000	5
NFP	0	

**Town of Kent
Fiscal Year 2021 -2022**

as of 10/19/2022

	Capital Project	FYE 2021 Balance Fwd	Appropriation	State Grants / Donations	Interest Income	Expenditures	Transfers between projects	Projects to Close in FY 2021-2022	YTD 2022 Balance	5 year reserve should have
1	Reserve Fund (5 Year Plan)	1,680,662.79	814,141.00		8,479.31		-748,800.00	45,691.63	1,800,174.73	1 \$2,038,741
2	HWY Bridge Kent Hollow #18	-1,053.62							-1,053.62	2 HWY Bridge Kent Hollow #18
3	HWY Bridge Kent Hollow #16	171,171.98				14,500.00			156,671.98	3 HWY Bridge Kent Hollow #16
4	HWY Bridge Tanguay	5,803.82							5,803.82	4 HWY Bridge Tanguay
5	HWY Garage (roof, siding)	200,000.00							200,000.00	5 HWY Garage (roof, siding)
6	HWY Truck # 1		12,000.00				48,000.00		60,000.00	6 HWY Truck # 1
7	HWY Truck # 2	100,000.00							100,000.00	7 HWY Truck # 2
8	HWY Truck # 6	5,538.55							5,538.55	8 HWY Truck # 6
9	HWY Carter Road #06153	-7,398.60							-7,398.60	9 HWY Carter Road #06153
10	HWY Carter Road #067015	-423,876.57	50,000.00			-20,088.10	200,000.00		-153,788.47	10 HWY Carter Road #067015
11	Kenico Road	46,591.63				900.00		-45,691.63	0.00	11 Kenico Road
12	Bulls Bridge Rehab					597.48			-597.48	12 Bulls Bridge Rehab
13	Fuller Mountain	267,192.32				8,297.04			258,895.28	13 Fuller Mountain
14	Studio Hill	200,000.00							200,000.00	14 Studio Hill
15	HWY Garage (doors)	24,000.00							24,000.00	15 HWY Garage (doors)
16	HWY Mower	4,778.53							4,778.53	16 HWY Mower
17	HWY Payloader	6,737.75							6,737.75	17 HWY Payloader
18	HWY Salt Brine Maker	35,000.00							35,000.00	18 HWY Salt Brine Maker
19	HWY Zero Turn	15,000.00							15,000.00	19 HWY Zero Turn
20	HWY Compactor		8,000.00				32,000.00		40,000.00	20 HWY Compactor
21	HWY Parking Lot		6,000.00				24,000.00		30,000.00	21 HWY Parking Lot
22	KCS End Use Computing	37,953.57	10,000.00			16,283.00			31,670.57	22 KCS End Use Computing
23	KCS Entryway Security	32,401.89				1,654.00			30,747.89	23 KCS Entryway Security
24	KCS Roof	0.00	53,200.00				212,800.00		266,000.00	24 KCS Roof
25	KCS Windows	12,453.46							12,453.46	25 KCS Windows
26	KVFD Aerial Truck	2,606.78							2,606.78	26 KVFD Aerial Truck
27	KVFD Engine 1	675,000.00	30,000.00				120,000.00		825,000.00	27 KVFD Engine 1
28	LoCIP - Bos	3,199.72		1,542.00					4,741.72	28 LoCIP - Bos
29	P/R - Tennis Courts	975.05							975.05	29 P/R - Tennis Courts
30	P/R Emery (repair pool floor)	150,000.00							150,000.00	30 Emery Park
31	P/R Kent Commons Playground		10,000.00				40,000.00		50,000.00	31 P/R Kent Commons Playground
32	Community Hse (Bathrooms)	25,000.00							25,000.00	32 Community Hse (Bathrooms)
33	Senior Center Appliances	25,000.00							25,000.00	33 Senior Center Appliances
34	Revaluation	24,804.98							24,804.98	34 Revaluation
35	Streetscape Phase I	-158,347.23		900,000.00		1,836,269.00			-1,094,616.23	35 Streetscape Phase I
36	Streetscape Phase II	-458.28				192,717.25			-193,175.53	36 Streetscape Phase II
37	Town Hall (AC, pkgng lot, gen)	69,982.95							69,982.95	37 Town Hall (AC, pkgng lot, gen)
38	Town Hall (Carpet/Paint)	0.00	8,000.00				32,000.00		40,000.00	38 Town Hall (Carpet/Paint)
39	Town Plan	50,000.00				46,000.00	0.00		4,000.00	39 Town Plan
40	Zoning Regs	4,102.50	10,000.00				40,000.00		54,102.50	40 Zoning Regs
41	Tn Hall (Oil Tank)	25,000.00							25,000.00	41 Tn Hall (Oil Tank)
	Grants								0.00	0
	KAH CDBG Grant	3,311,443.49	1,011,341.00	901,542.00	8,479.31	2,097,129.67	0.00		1,619.52	0
									3,135,676.13	0
										10/19/2028



Joyce Kearns <adminassist@townofkentct.org>

Fwd: Salary Survey

1 message

Jean Conlon Speck <firstselectman@townofkentct.org>
 To: Joyce Kearns <adminassist@townofkentct.org>

Tue, Oct 18, 2022 at 2:13 PM

**Jean Speck (she, her, hers)**

First Selectman, Town of Kent

 860.927.4627 | firstselectman@townofkentct.org | www.townofkentct.org
41 Kent Green Boulevard

PO Box 678

Kent, CT | 06757



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From: **Jen Dubray** <assessor@townofkentct.org>

Date: Tue, Oct 18, 2022 at 6:29 AM

Subject: Salary Survey

To: Jean Conlon Speck <firstselectman@townofkentct.org>Cc: Rufus DeRham <rufuspderham@townofkentct.org>, Glenn Sanchez <glennsanchez@townofkentct.org>

Good morning:

I see from the minutes of the last meeting that the salary survey review is to start with the Assessor's office. At this time I request the board move the review of my office until at least December. This is the busiest time of the year for the Assessor's office and because we are a part time office I don't have the extra time needed to go over with you an appropriate salary review nor will I be able to attend the next meeting. I have not even had a chance to go over the documents provided in the previous meeting.

Also, in my opinion, I feel the review should either follow the budget lines or begin with the full time offices.

Thank you for your consideration - please let me know as soon as possible because I see the next meeting is Thursday.

Sincerely,

Jennifer Dubray,

Assessor



United States Department of the Interior

OFFICE OF THE SECRETARY
Washington, DC 20240

OCT 12 2022

Mr. Alan Russell
P.O. Box 111
Kent, Connecticut 06757

Dear Mr. Russell:

On October 3, 2022, OFA received an e-mail from you on behalf of the Schaghticoke Indian Tribe (SIT) petitioner, requesting an extension to a response period under Part 83 of Title 25 of the Code of Federal Regulations (25 CFR Part 83). The SIT has 90 days to respond to any third-party comments regarding the submission of its documented petition. The deadline for SIT to submit its response was October 11, 2022.

You specifically requested a 21-day extension and demonstrated good cause for this extension. The regulations state that the Assistant Secretary – Indian Affairs (AS-IA) “may extend any of the deadlines in this part upon a finding of good cause.” 25 C.F.R. § 83.8(a). Prior to the expiration of the deadline above, the AS-IA found good cause and granted your extension request to November 1, 2022.

With this letter, OFA is notifying the petitioner and other parties interested in the petition, pursuant to § 83.8(c). Should you have any further questions, please feel free to contact OFA.

Sincerely,

Director, Office of Federal Acknowledgment

cc: Michael Anderson
William Buchanan
§ 83.22(d) Parties