

Board of Selectmen  
Regular Meeting

June 9, 2020  
6:30 P.M.

Present: Jean Speck, Chris Garrity and Ed Matson.

Also, present: David Becker, Darlene Brady, Patty Braislin, Daniel Casagrande, Zanne Charity, Melissa Cherniske, Debbie Devaux, Lesly Ferris, Ryan Fitzpatrick, Donna Hayes, Gary Hock, Connie Manes, Wendy Murphy, Rick Osborne, Patricia Oris, Daniel Rosemark, Matt Starr and Lynn Worthington.

Ms. Speck called the meeting to order at 6:30 p.m.

**Executive Session – Cell Tower:**

Ms. Speck made a motion to go into Executive Session at 6:36 p.m. to receive legal counsel and discuss application and administrative litigation regarding Homeland Tower, LLC and Cingular Wireless PCS, LLC to Connecticut Siting Council at 93 Richards Road, South Kent, and invited Daniel Casagrande, Daniel Rosemark and Joyce Kearns. Mr. Garrity seconded the motion and the motion carried.

Ms. Speck made a motion to come out of Executive Session at 7:08 p.m. Mr. Matson seconded the motion and the motion carried.

Ms. Speck stated the Board of Selectmen authorized Town Attorney to proceed as discussed in Executive Session.

**Executive Session – Roberti Family Tax Appeal:**

Ms. Speck made a motion to go into Executive Session at 7:12 to discuss pending litigation regarding the Roberti Family tax appeal and invited Assessor Patty Braislin. Mr. Garrity seconded the motion and the motion carried.

Ms. Speck made a motion to come out of Executive Session at 7:16 p.m. Mr. Garrity seconded the motion and the motion carried.

Ms. Speck made a motion to endorse the settlement, as discussed in Executive Session. Mr. Garrity seconded the motion and the motion carried.

**Approval of Minutes:**

Ms. Speck made a motion to approve the minutes of the May 12, 2020 Regular BOS meeting, as submitted. Mr. Garrity seconded the motion and the motion carried.

**Public Communication:** Five attached.  
May 14, 2020 email from Peter Jensen.

Mr. Garrity disagreed with Mr. Jensen's comment regarding a public outcry to cut the budget. Mr. Garrity stated that the Board of Selectmen provided prudent planning based Board of Finance request for a flat mill rate.

RECEIVED FOR RECORD  
KENT TOWN CLERK

2020 JUN 22 A 7 57

BY *D. Bralley*  
TOWN CLERK

May 21, 2020 email from Peter Jensen.

Ms. Speck stated that the BOS was very thoughtful and careful to ensure compliance with the Executive Orders. Ms. Speck also agreed to give back the proposed salary increase. The other selectmen had agreed to the same. MS. Speck will advise the Board of Finance and the treasurer.

Mr. Garrity stated that if there is specific areas/lines that Mr. Jensen has issue with it would be helpful to have that information.

Mr. Matson agreed that the "system this year, stinks."

May 26, 2020 email from Matt Starr.

May 27, 2020 email from Matt Starr.

May 27, 2020 email from Matt Starr.

MS. Speck clarified that the Town Hall employees have not been in confinement for the past months. They have been continuing to provide governmental services. She added all departments have been functioning with modifications. Mr. Starr stated that life is going on and Town Hall should be open to provide service to the public without the cumbersome modifications. Mr. Starr suggested offering electronic payments for some of the services. Ms. Speck confirmed that Town Hall is pivoting to stand-up and stay safe by providing electronic and digital innovation.

#### **Report of the First Selectman:**

Ms. Speck provided a written report (attached).

Mr. Matson asked if the Emergency management Director is being paid for his services?

Ms. Speck stated "no, not at this time."

#### **Report of Selectmen:**

Mr. Garrity:

- Swift House:
  - Task Force, Chris Garrity, Zanne Charity and Marge Smith.
  - Zanne Charity is the chairman
  - Monitoring and finalizing remediation of pests
  - Cleaning up after the rodents
  - Meeting with contractors
  - Discussing on long term plan for the building
- KVFD Finance Review Committee:
  - Nothing to report.
  - No request to meet.

Mr. Matson:

- Streetscape:
  - Survey is 75% complete, Ms. Speck made arrangement with Gary Hock
  - Waiting for survey to be completed, to send to State

**Report of the Treasurer:**

Mrs. Herbst provided a written report (attached).

Mrs. Herbst stated that when she is done with year-end, she would start looking into on-line payments.

**Tax Refunds:**

Ms. Speck made a motion to approve the twelve tax refunds:

Dunaif, Gwendolyn V Trustee	\$30.00
Nissan Infiniti LT	\$136.41
Margulies, Richard A & Corrine	\$21.37
Pacocha, John F Jr.	\$1,414.36
Priaulx, Allan & Jacqueline	\$4,961.51
Tito, Joseph L & Carol Ann	\$232.62
Lamkay, Edward L & Novell, Arthur	\$8.64
Grapstein, Steven & Barbara	\$358.24
Cohen, Ben Zane & Lukash, Barbara	\$26.05
Sario, Donna B.	\$76.67
Protasiewicz, Victor D. & Maryann	\$45.88
Linial, Marc & Melanie	\$3,464.25

Mr. Matson seconded the motion and the motion carried.

Ms. Speck made a motion adjusting the thirty-two accounts (list attached), with balances less than \$5.00, to zero and the \$55.49 be transferred to Tax Refunds, Line 130-320. Mr. Matson seconded the motion and the motion carried.

**Conservation Commission Solar Project:**

Wendy Murphy of the Conservation Commission submitted an application to CT Green Bank on May 29, 2020 for several municipal buildings to have an evaluation as to their suitability for the MAP program. The initial evaluation carries no commitment on the Town's part and is done on a desktop by Green Bank engineers using Google maps and street addresses. Ms. Murphy stated the town of Coventry took advantage of the program and is enjoying the savings.

Ms. Speck stated Solar Project would be a standing item on the agenda.

**Cell Tower:**

Ms. Speck stated there was nothing additional to report.

**Club Getaway – Sewer Easement:**

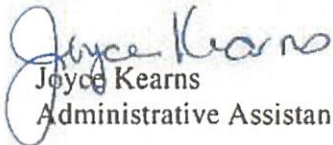
Ms. Speck stated nothing to report at this time.

**Policy and Procedure Manual:**

Ms. Speck reported that five Town Hall employees and four Highway employees have paid time off/vacation time that they have not taken primarily due to Covid-19 and will be forfeited on June 30, 2020. The group of employees requested a one-time extension until October 31, 2020 to use the days. The Selectmen discussed the Town Policy and the Highway contract. Mr. Garrity questioned why the time was not taken? Donna Hayes explained that in her department, the part-time staffs hours have been reduced which means she needs to be there to cover the office. Mr. Garrity stated he does not want to have the same issue next year. He added he doesn't want to loose people due to burn out. Mr. Garrity made a motion to extend the deadline for the requested paid time off/vacation to October 31, 2020. Ms. Speck seconded the motion and the motion carried.

Ms. Devaux requested that her part-time hourly employee be converted to a part-time salary employee. Ms. Speck stated that making that type of change would require a policy change. Mr. Garrity stated he would like to see a proposal, which has been run by the treasurer for the BOS to consider. He added he is not prepared to make a policy change at this point. Mr. Matson agreed. Ms. Speck confirmed she would get more information and flush out a proposal.

The meeting adjourned at 9:23 p.m.

  
Joyce Kearns  
Administrative Assistant

*These are draft minutes and the Board of Selectmen at the subsequent meeting may make corrections.  
Please refer to subsequent meeting minutes for possible corrections and approval of these minutes.*



**BOARD OF SELECTMEN**  
**Regular Meeting**  
**Tuesday, June 9, 2020 6:30 P.M.**

**Access to meeting via Zoom**

**Zoom Conference Link:** <https://us02web.zoom.us/j/84069948033>

Meeting ID: 840 6994 8033

One tap mobile: 1- 646 -558 -8656 US (New York)

**AGENDA:**

1. **Call to order**
2. **CT Siting Council Docket #488 - Homeland Towers, LLC and New Cingular Wireless PCS, LLC d/b/a AT&T application for a Certificate of Environmental Compatibility and Public Need for the construction, maintenance, and operation of a telecommunications facility located at one of two sites: Kent Tax Assessor ID #M10, Block 22, Lot 38 Bald Hill Road or 93 Richards Road, Kent, Connecticut (possible executive session and potential action)**
3. **Executive Session – Pending litigation Roberti Family Tax Appeal**
4. **Approval of Minutes**
  - a May 12, 2020 Regular meeting
5. **Public Communication**
6. **Report of First Selectman**
7. **Report of Selectmen**
  - a. Mr. Garrity
    1. Swift House
    2. KVFD Finance Review Committee
  - b. Mr. Matson
    1. Streetscape
8. **Report of Treasurer**
9. **Tax Refunds**
10. **New Business**
  - a. Conservation Commission Solar Project
11. **Old Business**
  - a. Cell Tower
  - b. Club Getaway - Sewer/Easement
  - c. Policy and Procedure Manual

**"An equal opportunity employer and service provider"**



Joyce Kearns &lt;adminassist@townofkentct.org&gt;

**FW: First Selectman**

1 message

Jean C. Speck &lt;firstselectman@townofkentct.org&gt;

Thu, May 14, 2020 at 4:12 PM

To: Joyce Kearns - Town of Kent AA &lt;adminassist@townofkentct.org&gt;

For the BoS

Stay well,

Jean

Jean Conlon Speck  
First Selectman  
Town of Kent

Please note: Due to the COVID19 pandemic, Town Hall is currently closed to the public but we continue to operate town government and deliver services to the public. Please visit our website for specific information about each department

-----Original Message-----

From: [cmsmailer@civicplus.com](mailto:cmsmailer@civicplus.com) [mailto:[cmsmailer@civicplus.com](mailto:cmsmailer@civicplus.com)]

Sent: Thursday, May 14, 2020 2:50 PM

To: [firstselectman@townofkentct.org](mailto:firstselectman@townofkentct.org)

Subject: First Selectman

Submitted on Thursday, May 14, 2020 - 2:49pm

Submitted values are:

Departments: First Selectman

Message:

To the full Selectboard –

I'd like to thank all of you for the time afforded the townspeople to thoroughly review the budget comments at the recent 05/12 Selectboard meeting.

I would once again urge you to review the submissions and "tally" the concerns as a means to better implement the desires of the townspeople. I lost count as to how many comments were presented to the Selectboard, but it was well over 30. Almost half were more about procedure and policy (ie should this line item be under this department or another, etc). Requests for different allocations were less than a third (allocate monies to Swift House, etc). Over one third were comments on the budget being too large in one way or the other, but all of these were adamant that it should be decreased generally based specifically on the dire economic times and the taxpayers' decreased ability to pay. There didn't seem to be a single comment specifically requesting that the overall budget be increased. That's a strong argument to decrease the property tax burden this year.

A quick survey of the bordering towns in the NW corner show decreases in their 2020-21 budgets: Cornwall = -0.86%, Warren = -0.38%, Sharon = -0.18%, Sherman = -2.25%. The proposed Kent budget increase of +5.13% does not consider the economic times we are in. It is an outlier and should not be passed as is. Relief for the beleaguered taxpayer should be the number one



priority of the Selectboard.

On a specific note, I do applaud you all on the Selectboard for deferring any salary or remuneration increases for this year and doing so based on the comments received. While I've only been in Kent a few years now, this is the first time I've seen a decrease made so late in the process and based specifically on taxpayers' comments. I'm sure you'll convey this to the Board of Finance so they can adjust the budget down accordingly for their final presentation to the townspeople next week. It's a small amount, really symbolic in nature, but a good gesture to show you are all listening.

It was suggested that the way to impact the budget, one way or the other, is to gather up a group of like-minded townspeople and march to townhall and make one's position known. I've attended other Selectboard meetings and to have well over thirty commentators on a single issue is a very impressive amount for Kent and the ten plus voices urging a decrease in the budget is significant. (You may remember a year's previous budget passed by a vote of 17 to 6, well less than the over 30 comments offered.) It was further suggested that another way to impact the budget is to be a member of a board to then set the budget. I refute that approach: boards serve only at the will of the townspeople and should represent their wishes, not the other way around, that boards make decisions that the townspeople must abide.

One last item - meeting notifications it's good to hear that the Town's attorney agrees that the townspeople do need to have physical notification of specific meetings per statutory requirements, even in these disrupted and challenging times. This had been a practice that fell into inaction in the recent past and was only re-implemented based partly on my urgings last year.

It would be good to also have legal's guidance on meeting content notification beyond just the date/time as well. I eagerly await that information. (I have offered ideas on a more permanent Town bulletin board and would gladly work with whoever to see that realized.)

Oh, and as we reopen our town, please give thought to how we can support the small businesses by offering them as much space as they need in the public realm to restart their activities if guidelines dictate limited indoor activities.

Respectfully,  
Peter Jensen

==Please provide the following information==

Your Name: Peter Jensen

Your E-mail Address: peter55j@hotmail.com

Organization:

Phone Number: 802.558.1512

==Address==

Street: 80 North Main #35

City: Kent

State: Connecticut

Zipcode: 06757



Joyce Kearns &lt;adminassist@townofkentct.org&gt;

**[Kent CT] To full Kent BOS and BOF re 2020 budget process (Sent by Peter Jensen, peter55j@hotmail.com)**

1 message

Contact form at Kent CT &lt;cmsmailer@civicplus.com&gt;

Thu, May 21, 2020 at 8:45 PM

Reply-To: peter55j@hotmail.com

To: adminassist@townofkentct.org

Hello Selectmen,

Peter Jensen ([peter55j@hotmail.com](mailto:peter55j@hotmail.com)) has sent you a message via your contact form (<https://www.townofkentct.org/user/21/contact>) at Kent CT.

If you don't want to receive such e-mails, you can change your settings at <https://www.townofkentct.org/user/21/edit>.

Message:

To the Kent Board of Selectman and Board of Finance:

I do appreciate both the BOS and BOF efforts in these challenging times, as the disruptions this year have made it difficult for everyone to either manage the town's budget process or even to follow it. But several points must be made to both as major disappointments and possibly even actions requiring lawful correction.

First: The process itself has not been transparent. While the BOS cited CT Governor decrees regarding the method of how to adopt a town budget nowhere was it stated that the vote on a budget would rest solely with the BOF and that the BOF meeting on May 19 would be when the final budget be voted on and adopted. The town's budget was adopted in an opaque manner, not, whatsoever, transparent to the public as it must be. The agenda item for the BOF meeting on May 19 states only: "4) Old Business: Proposed Fiscal Year 2020-21 Budget". The meeting itself was titled only "BOF Special Meeting". This was no notice whatsoever of a budget vote. (Furthermore, the entire budget was a virtual on-line affair, there was no publishing of the budget as required by CT State regulations.)

Second: The agenda for the BOF May 19 Meeting shows agenda item 4) as above and afterwards, agenda item "5) Comments of Public and Invited Guests". This is improperly ordered, especially if 4) was to be a vote. What transpired was the BOF voted for a budget and only then could the public make comment on the budget. I personally wanted to make comment (especially because the third issue below was lacking), before the vote, but was prohibited from doing so. I can point out that the BOF did field questions from the public on other items in the same meeting, and particularly items which impacted specifically the budget (increases on Swift House maintenance). So only certain public comment was solicited but not all. This is improper and possibly unlawful.

Third: Because of the constrained situation the BOS set up a Survey to solicit commentary on the town budget and particular questions could be directed towards the three main boards, the BOS, BOF, and BOE, who then, it was announced, would respond. I submitted questions and addressed them to all three boards. The BOS answered questions on their meeting of May 12. The BOF provided no forum, neither live or virtual (in fact there is no way to even address an issue to the BOF other than attend a public meeting), nor did they answer any questions addressed to them on the survey. In fact, they purposely



cut off any public discussion as noted in the second issue above. (I don't know what the BOE provided as a forum to address their questions or if they even did.) This is unacceptable and, again, possibly unlawful.

Fourth: During the BOS meeting on May 12, feeling the pressure of comments on the survey to decrease the budget, the full BOS in their entirety stated they would defer their compensation raise (deferring an increase in salary and/or stipend). Yet, this was not provided to the BOF for their final vote on the budget and the town's adopted budget includes an increase in compensation. This is unacceptable and must be rectified if the BOS wants to assure the public they act with integrity.

I would like to know what the town's legal councilor thinks of the issues noted above.

I also find it startling that the last actions of both the BOS and BOF was increasing the budget \$11,000 when it should have been abundantly clear that we are in the most unprecedented times of a major economic depression, the likes of we have never seen. Perhaps Swift House does need attention, so allocate monies from another line item that needs less attention this year, but don't increase the overall budget. While it is appreciated that the mill rate is not increasing, the budget is, and this increase will impact all budgets in future years. It really is outrageous and a most disrespectful attitude to the public who you all purport to represent.

It was pointed out (to me specifically) on the BOS May 12 meeting that if I want to make an impact I should get on a Board. I reject that as the Boards should represent the people, not that the Board makes decisions which the people must accept. But, unfortunately, it was made abundantly clear at the BOF May 19 meeting that the Board does run the town and that, not only is public input not considered, it is not even allowed. Shameful.....

Respectfully,  
Peter Jensen  
80 N Main #35, Kent



Joyce Kearns <adminassist@townofkentct.org>

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## Example

1 message

Mathew Starr <mstarr03@snet.net>

Tue, May 26, 2020 at 8:11 PM

To: Board of Kent <selectmen@townofkentct.org>

It's time to lead by example and show the taxpayers how you have spent these months in confinement preparing to reopen... let's see

Sent from Matts iPhone



IMG\_0734.jpg  
1365K



Joyce Kearns &lt;adminassist@townofkentct.org&gt;

**Re: Example**

1 message

**Mathew Starr** <mstarr03@snet.net>

Wed, May 27, 2020 at 7:30 AM

To: Joyce Kearns &lt;adminassist@townofkentct.org&gt;

Cc: Chris Garrity &lt;cgarrity@townofkentct.org&gt;, Ed Matson &lt;ematson@townofkentct.org&gt;, Jean Speck &lt;firstselectman@townofkentct.org&gt;

Thanks Joyce.

Do you know if the BOS will respond to my prior concerns? Emails?

Matt Starr

On May 26, 2020, at 21:25, Joyce Kearns &lt;adminassist@townofkentct.org&gt; wrote:

Matt-

Your email has been received and will be part of public communication on the next Regular BOS agenda.

On Tue, May 26, 2020 at 8:12 PM Mathew Starr &lt;mstarr03@snet.net&gt; wrote:

It's time to lead by example and show the taxpayers how you have spent these months in confinement preparing to reopen... let's see

Sent from Matts iPhone

Joyce Kearns  
Administrative Assistant  
Town of Kent  
PO Box 678  
Kent, CT 06757  
860-927-4627



Joyce Kearns &lt;adminassist@townofkentct.org&gt;

**Re: Example**

1 message

**Mathew Starr** <mstarr03@snet.net>

Wed, May 27, 2020 at 8:24 AM

To: Joyce Kearns &lt;adminassist@townofkentct.org&gt;

Cc: Chris Garrity &lt;cgarrity@townofkentct.org&gt;, Ed Matson &lt;ematson@townofkentct.org&gt;, Jean Speck &lt;firstselectman@townofkentct.org&gt;

Ok so I'm clear any questions or concerns sent to the BOS are now read and discussed at the following BOS meeting and all responses are in the posted minutes?

Sent from Matts iPhone

On May 27, 2020, at 08:12, Joyce Kearns <adminassist@townofkentct.org> wrote:

Matt -

The emails that you sent to this email address were discussed during public communication at the May 12th BOS meeting.

[https://www.townofkentct.org/sites/kentct/files/minutes/5.12.20.bos\\_min\\_1.pdf](https://www.townofkentct.org/sites/kentct/files/minutes/5.12.20.bos_min_1.pdf)

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Sent from Matts iPhone

--  
Joyce Kearns  
Administrative Assistant  
Town of Kent  
PO Box 678  
Kent, CT 06757  
860-927-4627



# First Selectman report - May

A brief month-in-review of current projects and initiatives in work:

## COVID19

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- COVID19 cases – number of cases remains at eight.
- General town government – town services continue to be delivered. Date for reopening town hall was discussed with department heads and is scheduled for September 1, subject to change as new information is made available. Departments discussed exceptions needed for in-person meetings, and a table out front will be made available, as well as use of the large meeting room.
- CERT has been activated for a number of missions– on their list for training once in-person training resumes is traffic control support. They are working with Social services to provide support for Food Bank as well.
- Participating in regular conference calls with governor's team, regional DEMHS regional coordinator, ToK unified Command, CCM, COST, and other stakeholder groups.
- Continue to field many calls, emails from residents on various concerns, offers of help, words of support of efforts by all in town government.
- Advocating to get Kent Falls State Park reopened.

## MISC

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- Attended ~45 zoom meetings
- Everbridge – initial test message sent to staff; continue to move towards a townwide registration campaign.
- Lake Waramaug Authority Boat replacement
- Dept Head meetings – occurring weekly; included as a standing item is "innovation", to share ideas on how to create efficiencies and improve customer experience for the public when accessing services and doing business with our town government.
- Resident State Trooper update – continuing patrol and management of increased number of visitors on the weekends, as well as speed enforcement in the village and other identified areas around town.
- Pedestrian safety – 3 out of the 4 "your speed" signs are up at the four gateways into town; crosswalk no parking and striping permit applications are under review by ConnDOT.
- Policies - Finalizing on a Social Media policy which will bring the town government into the social media sphere to raise awareness about specific issues, improve our communications and media relations, and increase the reach of standard emergency communications methods for the public.



## Treasurer's Report

6/9/2020

<u>Webinars</u>	<u>BoS Meetings</u>	<u>BoF Meetings</u>	<u>K.A.H Public Hearing</u>
5/20/2020	5/12/2020	5/19/2020	5/15/2020
6/6/2020			

	<u>April</u>		<u>May</u>	
A/P Checks Issued	72	\$149,611	48	\$62,758
Payroll	147	\$111,966	126	\$102,598
BoE Transactions	59	\$567,964	51	\$395,694
Deposits	8	\$342,139	8	\$102,190

5/22/2020 KAH grant application has been submitted

Municipal Covid Relief Program - Federal funding dollars distributed to CT  
will be used by Governor Lamont to cover Municipal costs related to COVID 19  
that were / are not covered by FEMA

7/1/2020 Transitioning to online time card system that integrates with current software  
"Paperless"

	<u>Actual</u>	<u>Budget</u>	<u>% of Budget</u>
<b>Income</b>	<b>12,352,588.00</b>	<b>12,870,032.00</b>	<b>95.98%</b>
<b>A • General Government</b>	1,209,845.76	1,340,391.00	90.26%
<b>B • Public Safety</b>	65,581.30	262,395.00	24.99%
<b>C • Public Works</b>	1,234,825.83	1,787,432.00	69.08%
<b>D • Health and Welfare</b>	103,625.60	118,709.00	87.29%
<b>E • Recreation</b>	161,204.49	192,156.00	83.89%
<b>F • Sanitation</b>	109,294.46	136,695.00	79.96%
<b>G • Board of Education</b>	6,266,377.83	7,207,438.00	86.94%
<b>H • Debt Service</b>	411,562.50	450,469.00	91.36%
<b>I • Transfer to Capital</b>	831,847.00	831,847.00	100.0%
<b>J • Transfer to Dog Fund</b>	7,500.00	7,500.00	100.0%
<b>K • Current Year Capital Projects</b>	535,000.00	535,000.00	100.0%
<b>Total Expense</b>	<b>10,936,664.77</b>	<b>12,870,032.00</b>	<b>84.98%</b>

# Office of the Tax Collector

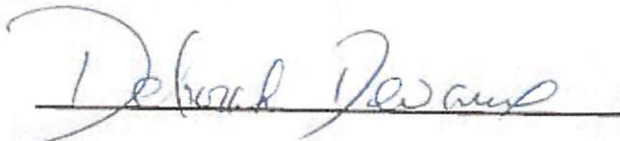
Town of Kent

41 Kent Green Boulevard  
P.O. Box 311  
Kent, CT 06757  
(860) 927-3269

June 3, 2020

In accordance with the Town of Kent Code of Ordinances, Chapter 18, Sec. 18-8 dated 1/2009; the Tax Collector is authorized to retain overpayments of taxes if such credit balances are less than \$5.00. The thirty two accounts on the attached list dated 06/03/2020 have balances from (\$.02) to (\$5.00) totaling \$55.49. I request that the Board of Selectman approve adjusting all of these credit balances to zero and the \$55.49 be transferred to Tax Refunds, Line 130-320.

Date of approval of Tax Collector: 06/03/2020



Deborah Devaux, CCMC, Tax Collector, Town of Kent

Date of approval of the Board of Selectman: 6/9/2020

Board of Selectman

\_\_\_\_\_

\_\_\_\_\_

Write off small amount balance report KENT Adjustment Code : 00 Balance between -5.00 and 5.00 Date : 06/03/2020 Page : 1  
 Eff.Date: 06/03/2020 Type: 14 - CODE T Month Cycle: 12 - June Terminal #: 80 Batch #: 97 Year: 2018 To 2018 District: To

Bill #	Name/Addr	Prop Loc/MV Details	TOWN			Balance
2018-01-0000019	73 SOUTH STREET I LLC	11 41 1	0.55	IT	IT	IT 0.55
2018-01-0000020	73 SOUTH STREET II LLC	11 41 16	0.14	IT	IT	IT 0.14
2018-01-0000065	ANDERSON JAMES J &	9 22 85	2.51	IT	IT	IT 2.51
2018-01-0000110	BANFFY STEPHEN C	19 42 42	3.09	IT	IT	IT 3.09
2018-01-0000364	COBBLE LANE LLC	9 43 22	0.56	IT	IT	IT 0.56
2018-01-0000611	FRIEDMAN CAROL & MERRIT IRA	11 34 12	1.70	IT	IT	IT 1.70
2018-01-0001292	MOORE CYRIL H JR &	8 16 3	5.00	IT	IT	IT 5.00
TOT REAL ESTATE	# Of Accts7		13.55			13.55
2018-02-0040129	GOLDSPIEL IRA	107 KENT CORNWALL RD	1.48	IT	IT	IT 1.48
TOT PERS PROPERTY	# Of Accts1		1.48			1.48
2018-03-0050002	AAKJAR RONALD A	2005/HONDA/ELEMENT/974TWK	0.16	IT	IT	IT 0.16
2018-03-0050005	ABBATE CELESTE O	2017/GMC/ACADIA S/GAMJF1	0.18	IT	IT	IT 0.18
2018-03-0050007	ABBATE STEVEN R	2011/HONDA/CR-V EX/AD01816	0.22	IT	IT	IT 0.22
2018-03-0050031	ACKELL GREGORY J	1979/CHEVR/BLAZER/00FHH	3.69	IT	IT	IT 3.69
2018-03-0050172	BECKER RICHARD T	2016/KIA/RIO/AL54955	1.53	IT	IT	IT 1.53
2018-03-0050174	BECKERMAN JONATHAN R	2014/HONDA/CAMP/974207	0.02	IT	IT	IT 0.02
2018-03-0050467	CIVITELLI TARA J	2006/HONDA/RIDGELIN/415Y0Y	1.18	IT	IT	IT 1.18
2018-03-0050478	COHEN IRWIN B	2005/VOLVO/XC70/787PEG	0.01	IT	IT	IT 0.01
2018-03-0050556	CULBERT DONNA M	2010/HONDA/CIVIC EX/3AEVX2	3.34	IT	IT	IT 3.34
2018-03-0050685	DUBAY JASON S	2005/KARVN/ULTRA100/790210	4.66	IT	IT	IT 4.66
2018-03-0050799	EVANS DANIELLE M	2013/NISSA/PATHFINDER/922UCO	2.96	IT	IT	IT 2.96
2018-03-0050900	FOELL KAREN A	1998/TOYOT/RAV4/363HCC	3.49	IT	IT	IT 3.49
2018-03-0051038	GOODE ROBERT E	1980/SHORL/BOAT/920505	0.50	IT	IT	IT 0.50
2018-03-0051383	JIMENEZ ILSA	2012/TOYOT/CAMRY/SE/3AUNM4	1.94	IT	IT	IT 1.94
2018-03-0051398	JOHNSTON JOHN H JR	2013/VOLKS/JETTA SE/0ADDF8	3.00	IT	IT	IT 3.00
2018-03-0051882	MCBREAIRTY COURTNEY R	2010/HONDA/CIVIC LX/214WPB	1.77	IT	IT	IT 1.77
2018-03-0052117	CONNELL-MILDRUM PATRICIA A	2011/FORD/F350 SUP/C104054	3.87	IT	IT	IT 3.87
2018-03-0053042	WHYNOTT JOSEPH W	2013/TOYOT/HIGHLAND/AG95200	0.81	IT	IT	IT 0.81
2018-03-0053164	BELL JOHN S SR	2008/CHRYSLER/SEBRING/JSD	4.25	IT	IT	IT 4.25
TOT MOTOR VEHICLE	# Of Accts19		37.58			37.58
2018-04-0080044	BURKE JARED S	2019/HONDA/CBF300 N/00MEYN	0.21	IT	IT	IT 0.21
2018-04-0080045	BURKE JEFFERY J	2019/CARRY/5X8SPM/AH19888	0.15	IT	IT	IT 0.15
2018-04-0080166	GESAR ALEXANDRA M	2011/AUDI/A4 2.0T/AS23907	1.48	IT	IT	IT 1.48
2018-04-0080177	GRUSAUSKI DAVID J	2006/FORD/F150/7676CY	-1.90	IT	IT	IT -1.90
2018-04-0080368	CONNELL MICHAEL A	2017/CAM/TRAILER/AK45310	2.94	IT	IT	IT 2.94
TOT MV SUPPLEMENTAL	# Of Accts5		2.88			2.88
TOT 2018	# Of Accts32		55.49			55.49
GRAND TOTAL	# Of Accts32		55.49			55.49



Joyce Kearns &lt;adminassist@townofkentct.org&gt;

## Background summary of Green Bank's Municipal Assistance Program (MAP) from the Kent Conservation Commission

1 message

Wendy Murphy &lt;wmurphy@pobox.com&gt;

Thu, Jun 4, 2020 at 11:45 AM

To: Joyce Kearns &lt;adminassist@townofkentct.org&gt;

Cc: Liddy Baker &lt;ebaker@bestweb.net&gt;, Connie Manes &lt;connie@manes-consulting.com&gt;

Hi Joyce,

Below is the link I sent last month. Perhaps it would be most helpful for you to print out copies for each of the selectmen to read. And maybe the remainder of this cover letter, too.

Dear Selectmen,

I have already submitted on behalf of the Kent Conservation Commission an application to the CT Green Bank on Friday May 29, 2020 for several municipal buildings to have an initial evaluation as to their suitability for the MAP program. The initial evaluation carries no commitment on the Town's part and is done on desktop by Green Bank engineers using Google maps and street addresses.

Suitability is based on each building's annual electrical energy bill (kW usage) from Eversource and its solar potential as far as physical orientation and roof or ground mount potential. The submission the Kent Conservation Commission sent was for Town Hall, KVHD, the Community House, Kent Center School, the Sewage Treatment Plant, Town Garage, Transfer Station, and Senior Center. Initially, we did not submit the Kent Memorial Library as its municipal status was a little hazy but we have since learned that it might qualify, so that additional account is being submitted this week. Unfortunately, it appears that South Commons, Templeton Farms, and one other Kent Affordable Housing complex will not fit this program because each tenant receives a separate electric bill each month rather than one bill going to management and being dispersed on the basis of need. But we are also investigating other funding sources on behalf of their boards of directors and building managers in case there is other funding.

The Kent Conservation Commission believes strongly that the Town of Kent will benefit financially from this program wherever the engineers find that there is a genuine Return on Investment. We are equally enthusiastic about "doing the right thing" which to our minds means embracing SustainableCT, the voluntary program that promotes practices proven to make Connecticut municipalities more resilient in a time of Global Climate Change. By going solar and embracing other modern renewable energy sources we will set a good example to other towns that will follow. So far, Coventry CT is fully on board with MAP and if we choose to go this way we will be among the early municipal adapters. The program is new, following on successful efforts by the state's Green Bank and its two major utilities to induce private residential and commercial installations through a combination of technical assistance, low cost loans, tax benefits and the like. The MAP program is designed specifically to make it possible for small towns to go solar. There are no upfront costs, the installations are bought, installed and maintained by the Green Bank or its agents for 20 years, and the income produced is split equitably with the towns so that annual costs of electricity are half or less of current costs, the other half going to pay back the Green Bank for its investment.

Next steps will be a visit from the Green Bank solar engineers to do on site evaluations and to meet with building managers and/or committees to explain their findings. That will take some time I presume but inasmuch as the Green Bank Program has less than two years of state funding promised at the moment it seems smart to get on board early. Installations that are approved by the Green Bank and by the Town will in all likelihood not begin before the start of 2021. All the relevant committees the KCC has contacted here in town have expressed enthusiasm for this program and are eager to see what can be done to cut their annual budgets.

Thank you for considering this proposal,

Wendy Murphy

on behalf of the Kent Conservation Commission

## DESCRIPTION OF MAP

<https://ctgreenbank.com/green-banks-solar-map-makes-it-easier-for-municipalities-to-go-solar/>



June 9, 2020 BOS meeting – 10.c. Policy and Procedure Manual

Due to Covid-19 many fulltime employees have not been able to take their Paid Time Off (PTO)/vacation during the past several months.

Town Employee Policy and Procedure Manual regarding carryover vacation days:

Paid Time Off must be used in half or full day increments and in the fiscal year they are awarded, except that after one (1) year of service Employees awarded Paid Time Off may "bank" up to five unused days each year, up to a maximum of sixty (60) days, and then draw on those "banked" days in any subsequent fiscal year with the approval of their Department Head or the First Selectman.

The following employees have met the maximum sixty (60) days in their banked time and have the following number of days that will be forfeited if not used by June 30, 2020:

Ferris, Lesly	2 days
Hayes, Donna	8 days
Kearns, Joyce	26 days
Osborne, Rick	30 days

Teamster Contract regarding carryover vacation days:

Up to five (5) vacation days may be carried over for use in the next vacation year but must be used prior to October 31, 2020 of the next vacation year.

The following employees have more than the five (5) vacation days that will be forfeited if not used by June 30, 2020:

Bernard, Peter	17 days
Lapoint, Jerry	1.5 days
Lindsay, John	9 days
Sivick, Michael	6 days

Will the Board of Selectmen grant a one-time extension, beyond June 30, 2020, to allow the employees to use the earned time off?

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KENT TOWN CLERK

2020 JUN 22 A 7:51

BY

*S. Bralley*  
TOWN CLERK