

RECEIVED

By Darlene Brady at 10:27 am, Jun 01, 2023



Board of Selectmen
Regular Meeting

May 24, 2023
4:00 P.M.

The minutes reflect motions and a summary of the discussion. Refer to the attached link for the recording of this meeting:

<https://www.youtube.com/watch?v=7im4oA0R6JM>

Jean Speck, Rufus deRham (joined the meeting at 4:20 P.M.), and Glenn Sanchez.

Also present: Darlene Brady, Zanne Charity, Melissa Cherniske, Jen Dubray, John Grant, Lynn Harrington, Leila Hawken, Donna Hayes, Barbara Herbst, Jared Kuczenski, Tai Kern, Marty Lindenmayer, Connie Manes, Patricia Oris, Rick Osborne, Justin Potter, John Russell, and Kelley Zylstra.

Call to order:

Jean Speck called the meeting to order at 4:00P.M.

Additions to the Agenda:

Jean Speck:

Made a to add Northwest Hills Regional Opioid Response Fund MOU, as item 7.5.

Glenn Sanchez seconded the motion.

Jean Speck and Glenn voted yes.

The motion carried.

Jean Speck:

Made a motion to add Park and Rec updates to the top of new business.

Glenn Sanchez seconded the motion.

Jean Speck and Glenn Sanchez voted yes.

The motion carried.

Glenn Sanchez:

Made a motion to add Swift House updates under old business as item 8.11.

Jean Speck seconded the motion.

Jean Speck and Glenn Sanchez voted yes.

The motion carried.

Approval of minutes:

Jean Speck:

Made a motion to approve the following BoS meeting minutes:

- February 22, 2023, Special BoS meeting.
- February 22, 2023, Regular BoS meeting.
- March 7, 2023, Special BoS meeting.

- March 22, 2023, Regular BoS meeting.
- April 13, 2023, Special BoS meeting.
- April 26, 2023 Regular BoS meeting.

Glenn Sanchez seconded the motion.

Jean Speck:

- February 22, 2023 Regular meeting minutes, page 4, Glenn's motion should have read "Tax Abatement list" not SOP.
- February 22, 2023 Special meeting minutes, page 3, omit the following line because, "In minutes we shouldn't record what someone said, we should record what someone did."

Treasurer – 20 hours per week - @ 445.34 per hour

Glenn Sanchez submitted a list of minor corrections, attached.

Jean Speck rescinded the motion.

Glenn Sanchez rescinded the second.

Jean Speck:

Made a motion to approve the minutes that are stated on the May 26, 2023 BoS meeting agenda, with corrections as noted during this meeting, and submitted in the public folder.

Glenn Sanchez seconded the motion.

Jean Speck and Glenn Sanchez voted yes.

The motion carried.

Correspondence:

- May 17, 2023 Email from Kelley Zylstra, "Intentional Bear/wildlife feeding."

Jean Speck:

- Will get copies of Simsbury, Granby, and Salisbury's ordinance and put in shared folder for next meeting.
- Put an ask out to the COG towns.
- Schedule a public informational meeting with the DEEP bear biologists.
- Keep on agenda.
- Reach out to Kelley Zylstra and provide her an update.

Rufus deRham joined the meeting at 4:20 P.M.

Public Comment:

None.

Tax Refunds:

Jean Speck:

Made a motion to accept the submitted tax refunds, totaling \$317.79.

Glenn Sanchez seconded the motion and the motion carried.

Treasurer Report:

Barbara Herbst:

- Treasurer's Report, attached.
- Building Inspector report, attached.
- Conducted a pension contribution audit on any employee that received any health insurance opt out, PTO lump sum payment or severance payment.
- Audit determine four employees were short in the amount of \$8,387. The adjustments were made.

Kent Affordable Housing update:

Justin Potter:

- Engineer looked at existing infrastructure.
- There is potential of additional housing in the area that is bounded by South Commons in the area of the tennis court parking lot, the transfer station and the highway garage.
- A request will be submitted to the Board of Selectmen to potentially acquire the less than 2 acres of land.

Keep on next month's agenda.

Park and Rec Updates:

Jared Kuczenski:

- Apologized for making statements that upset a resident.
- Provided an update:
 - Purchase of truck.
 - Senior Center lunches.
 - Budget request for a full-time position.
 - Park and Rec expenditures.
 - Master Plan.
 - Memorial Day Parade.

Appointments:

Jean Speck:

Made a motion to appoint Anthony Palumbo as a Planning and Zoning Alternate with a term to expire on 11/30/2023.

Rufus deRham seconded the motion and the motion carried.

Re-appointments:

Rufus deRham:

Made a motion to reappoint the following:

Jean Speck as HRRA Rep for a 3-year term to expire on 6/30/26

Delores Schiesel as HRRA Alt. for a 3-year term to expire on 6/30/26

Doug Branson as Charter Comm. Adv. Comm for a 2-year term to expire on 6/30/25

Glenn Sanchez seconded the motion and the motion carried.

Memorial Day Parade update:

Discussed under Park and Rec updates.

National "Wear Orange" Day resolution:

BoS agreed to warn a special meeting on June 1, 2023 @ 10:00 A.M. to discuss.

Northwest Hills Regional Opioid Response Fund MOU:

Jean Speck:

Made a motion to collaborate with COG on the Regional Opioid Response Fund and sign the MOU.

Glenn Sanchez seconded the motion and the motion carried.

Conservation Commission updates:

Presentation on Land Acquisition Funds:

Connie Manes:

- No update this month.
- Report next month.

Right to Farm Ordinance – Conservation Commission update:

Connie Manes:

- Jean asked the Conservation Commission to review the ordinance because it was being used punitively against farmers as opposed to protectively.
- It is an ordinance written to protect farmers against nuisance claims.
- Conservation Commission will hold a Special Meeting next week to discuss revisions, which should go to the town attorney, the P&Z and finally to BoS.
- Discussed at last Conservation Commission meeting, including Jean, the BoS should dismiss the current complaint since the town does not have a noise or blight ordinance.
- Keep on the agenda for submission of revisions.

Jean Speck:

Made a motion to accept the recommendation of the Conservation Commission to dismiss the current Right to Farm complaint, due to the lack of a noise or blight ordinance.

Rufus deRham seconded the motion and the motion carried.

Green Energy Update:

Nothing to report.

Draft Hiring Policy:

Glenn Sanchez:

- Drafted a Hiring Policy, attached.

Donna Hayes:

- Drafted some changes to the Chapter 3 in the Policy and Procedure Manual, will forward copies to the BoS.
- Still has not received an answer as to why the hiring of her for her current position had to go through as many reiterations and hoops and none of the other positions had too.

Jean Speak:

- Discussion was getting into more detail.
- Add to next meeting agenda or one of the special meeting agenda.

Draft update to Town Hall Closure Policy:

Rufus deRham made a motion to accept the updated Town Hall closure policy.
Jean Speck seconded the motion and the motion carried.

**Draft updated ToK Ordinance 18-7 Tax Abatement ordinance for Volunteer
Emergency Services Personnel:**

The BoS agreed to warn a special meeting on June 7, 2023 @ 7:00 P.M. to discuss.

Draft updated job descriptions:

Jean Speck:

- Did not get job descriptions in the shared folder.
 - Assessor's Assistant
 - First Selectman

Approval of Streetscape Phase I change orders:

Jean Speck:

- Need to loop back around with Mike Doherty.

Kent Town Center reimbursement:

Jean Speck:

- Not able to connect with the board chair

Building Inspector contract:

Jean Speck:

- Meet with Joe Manley next Friday.

**DEEP Sustainable Materials Management grant and Food Scrap Pilot program—
update:**

Jean Speck:

- Moving forward.
- Had first "Trash Talk" meeting two weeks ago.
- Second "Trash Talk" meeting in two weeks.

EXECUTIVE SESSION: Cybersecurity update:

Jean Speck:

- Reschedule for later in June.

Swift House Update:

Jean Speck:

- Will circulate the information received from the references.
- Have to wait for the new fiscal year before a meeting can be set with the architect.

Selectmen reports:

Jean Speck:

- Pride month is coming up.
- Met with the Potter's regarding the future of the Cemetery Association.
- Received updated replacement costs for the Veteran's Memorial and the Civil War Memorial, CIRMA will update the insurance policy.

Glenn Sanchez:

- Nothing additional to report.

Rufus deRham:

- Nothing additional to report.

Public Comment:

Lynn Harrington:

- I will have comment at the next meeting to correct some of the misinformation put forth by the Park and Rec Director earlier.

Adjournment:

Jean Speck:

Made a motion to adjourn the meeting at 5:58 P.M.

Glenn Sanchez seconded the motion and the motion carried.

Joyce Kearns

Joyce Kearns

Administrative Assistant

These are draft minutes, and the Board of Selectmen at the subsequent meeting may make corrections. Please refer to subsequent meeting minutes for possible corrections and approval.

RECEIVED

By Darlene Brady at 1:16 pm, May 22, 2023



BOARD OF SELECTMEN
Regular Meeting Agenda
May 24, 2023 @ 4:00 P.M.

Join Zoom Meeting: <https://us02web.zoom.us/j/84192605752>
Meeting ID: 841 9260 5752
One tap mobile: +13092053325,,84192605752# US

Supporting documentation for this meeting:
<https://drive.google.com/drive/folders/1-JqsM5a7eO2bzuWGU9-Z4AW5oJUH1yww>

1. **Call to order.**
 2. **Approval of minutes:**
 - 2.1. February 22, 2023, Special BoS meeting.
 - 2.2. February 22, 2023, Regular BoS meeting.
 - 2.3. March 7, 2023, Special BoS meeting.
 - 2.4. March 9, 2023, Special BoS meeting.
 - 2.5. March 22, 2023, Regular BoS meeting.
 - 2.6. April 13, 2023, Special BoS meeting.
 - 2.7. April 26, 2023 Regular BoS meeting.
 3. **Correspondence:**
 - 3.1. May 17, 2023 Email from Kelley Zylstra, "Intentional Bear/wildlife feeding."
 4. **Public Comment.**
 5. **Tax Refunds.**
 6. **Treasurer Report.**
 7. **New Business:**
 - 7.1. Kent Affordable Housing update
 - 7.2. Appointments:
 - 7.2.1. Planning & Zoning recommendation for filling of alternate vacancy by Anthony Palumbo
 - 7.2.2. Re-appointments:
- | ORGANIZATION | TERM | TERM EXPIRES | APPOINTMENT |
|---|--------|--------------|------------------|
| Housatonic Res Rec Authority (HRRA) Rep. | 3 yrs. | 6/30/2026 | Jean Speck |
| Housatonic Res Rec Authority (HRRA) Alt. | 3 yrs. | 6/30/2026 | Delores Schiesel |
| Charter Communications Advisory Council Rep | 2 yrs. | 6/30/2025 | Doug Branson |
- 7.3. Memorial Day Parade update
 - 7.4. National "Wear Orange" Day resolution
 8. **Old Business:**
 - 8.1. Conservation Commission updates:
 - 8.1.1. Presentation on Land Acquisition Funds.

8.1.2. Right to Farm Ordinance – Conservation Commission update.

8.1.3. Green Energy Update.

8.2. Draft *Hiring Policy*.

8.3. Draft update to *Town Hall Closure Policy*.

8.4. Draft updated ToK Ordinance *18-7 Tax Abatement ordinance for Volunteer Emergency Services Personnel*.

8.5. Draft updated job descriptions:

8.5.1. Assessor's Assistant

8.5.2. First Selectman

8.6. Approval of Streetscape Phase I change orders.

8.7. Kent Town Center reimbursement.

8.8. Building Inspector contract.

8.9. DEEP Sustainable Materials Management grant and Food Scrap Pilot program– update.

8.10. EXECUTIVE SESSION: Cybersecurity update

9. **Selectmen reports.**

10. **Public Comment.**

11. **Adjournment.**

Minute Corrections
Board of Selectmen
Town of Kent
Glenn Sanchez
5/20/23

I have only a few minor corrections on four of the minutes.

1.1. February 22, 2023, Special BoS meeting.

Treasurer – 20 hours per week @ 445.34 per hour (Dollar sign missing? Is this number accurate?)

1.2. February 22, 2023, Regular BoS meeting.

1.3. March 7, 2023, Special BoS meeting.

1.4. March 9, 2023, Special BoS meeting.

1.5. March 22, 2023, Regular BoS meeting.

It is u to the two (2) neighbors to try to work it out. (“up”)

1.6. April 13, 2023, Special BoS meeting.

\$5,000 out of lime 355, Ball Fields (“line”)

1.7. April 26, 2023, Regular BoS meeting

Amend the agenda: Glen Sanchez seconded the motion, and the motion carried.
 (“Glenn”)



Joyce Kearns <adminassist@townofkentct.org>

[Kent CT] Intentional Bear/wildlife feeding (Sent by Kelley Zylstra , kezylstra@gmail.com)

1 message

Contact form at Kent CT <cmsmailer@civicplus.com>

Wed, May 17, 2023 at 2:59 PM

Reply-To: kezylstra@gmail.com

To: Selectmen <adminassist@townofkentct.org>

Hello Selectmen,

Kelley Zylstra (kezylstra@gmail.com) has sent you a message via your contact form (<https://www.townofkentct.org/user/21/contact>) at Kent CT.

If you don't want to receive such e-mails, you can change your settings at <https://www.townofkentct.org/user/21/edit>.

Message:

Greetings,

I'm looking for advice on how to officially advocate/propose a town municipal ordinance regarding intentionally/recklessly feeding bears.

My neighbor leaves plastic food trays of human food out for wildlife daily. Our property line is littered with the plastic trays that the animals drag into the wood line and eat from.

This weekend I was working in my garden and a bear came through and sat on the stone wall border of our properties and I watched her bring a plastic tray of food out to it while the bear sat there. After she walked away, the bear went up and ate from the tray. It was clear from the way she approached/left the area that she knew the bear was there. I happened to have my camera with me as I was photographing flowers. She knew the bear was there and brought it lunch deliberately and recklessly.

I have two small children and it is hard enough to teach them to be bear aware with our dense populations, but it is really scary knowing I have bears being purposefully habituated and creating dangerous living environment right next door. That bear knew I was there, and knew she was there approaching it, and it never ran off or moved away. It sat there as she brought the food to it.

Currently, there is no recourse for someone feeding bears/wildlife. The town of Kent does not have an ordinance. The state of Connecticut does not have a statute for private land, only state land.

When she moved in two years ago, and I noticed she was keeping bird feeders and suet stocked all summer, I casually mentioned and shared with her the CT Living With Bears pamphlets and information. It's not a matter of her being naïve to what she is doing.

I would love if you could point me in the right direction of how to go about formally advocating or proposing a town ordinance, similar to Granby, Simsbury, and Salisbury, where there is at least a monetary fine to discourage to reckless, purposeful feeding of bears.

Thank you for your help,
Kelley

REQUEST FOR ABATEMENT OR REFUND OF PROPERTY TAXES

Sec. 12-81(20), Sec. 12-124, 12-125, 12-126, 12-127, 12-127a, 12-128, 12-129 Rev. as Amended
This is to certify that TOYOTA LEASE TRUST

has presented satisfactory proof that he/she is entitled to an exemption on the assessment list of 10/01/2021

- ☐ Sec. 12-81 (20) Servicemen Having Disability Rating.
- ☐ Sec. 12-124 Abatement to poor.
- ☐ Sec. 12-125 Abatement of Taxes of Corporations.
- ☐ Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.
- ☐ Sec. 12-127 Abatement or Refund to Blind Persons.
- ☐ Sec. 12-127A Abatement of Taxes on Structures of Historical or Architectural Merit.
- ☐ Sec. 12-128 Refund of Taxes Erroneously Collected from Veterans and Relatives.
- ☒ Sec. 12-129 Refund of Excess Payments.

TOYOTA LEASE TRUST
PO BOX 23590
NASHVILLE, TN 37202-9936



2021-03-0052745
52745
/510MJR/JTMRFREVA4JD254349
2021030052745

To **DEBORAH DEVAUX**

Collector of **KENT** State of Connecticut.

I hereby apply for refund* of such part of my tax as shall represent:

The service exemption or Sec. 12-129 Refund of Excess Payments.
(State reason -- Cross out service exemption if it does not apply)

		Tax	Interest	Lien	Fee	Total	Overpaid Tax
Total Due	07/01/2022	59.63	0.00	0.00	0.00	59.63	
Total Paid	07/19/2022	357.10	0.00	0.00	0.00	357.10	-297.47 ***
Adjusted Refund		-297.47	0.00	0.00	0.00	297.47	

PLEASE READ, SIGN, AND DATE BELOW:

I am entitled to this refund because I made the payments from funds under my control, and no other party will be requesting this refund. I understand that false or deliberately misleading statements subject me to penalties for perjury and/or for obtaining money under false pretenses.

Phyllis McCauley

Print Name

Phyllis McCauley 4-25-23
Signature of Taxpayer Date

COLLECTOR'S RECOMMENDATION TO THE GOVERNING BODY

To the First Selectman, or

It is recommended that refund* of property taxes and interest in the amount of 297.47
be made to the above-named taxpayer in accordance with the provisions of Section (s):

Sec. 12-129 Refund of Excess Payments.

DATED AT KENT, CONNECTICUT THIS 19 DAY OF April 2023

Deborah Devaux
DEBORAH DEVAUX

ACTION TAKEN BY GOVERNING BODY

The First Selectman, as authorized by the Board of Selectman, or
approved on the _____ day of _____ 2023. It was voted to refund
Property Taxes and Interest amounting to \$ _____ to _____

First Selectman

Other Governing Body

Clerk

Mail To : DEBORAH DEVAUX
KENT
PO BOX 311
KENT, CT 06757



AS OF 04/19/2023

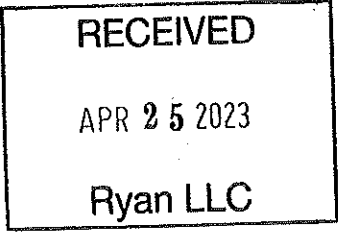
GENERAL DATA MOTOR VEHICLE KENT

BILL NO: 2021-03-0052745
UNIQUE ID: 52745
LINK #: 2021-MV-0001767
FILE#: M004
BANK: 139809-5211602-Y
ESCROW: DMV CIVLS:
DISTRICT: 19/230
PROP ASSESSED: 16,019
EXEMPTIONS: 06150M
COC #: 3,211
EXEMPT Change: 18.5700
NET VALUE: 139809-5211602-Y
DMV CIVLS: 18.5700

NAME: TOYOTA LEASE TRUST
C/O: PO BOX 23590
ADDRESS: NASHVILLE TN 37202-9936
CITY ST ZIP: 2018 / TOYOT / RAV4 ADV
COUNTRY: 510MJR/1 / JTMRFREV4JD254349

ASSMNT CHANGE: -16,019
TOWN BENEFIT 0.00
REG# EXPR:

TOTALS
357.10
0.00
0.00
0.00
-297.47
59.63
59.63



*** BILLED ***
INST1 TOWN 357.10
INST2 0.00
INST3 0.00
INST4 0.00
ADJS -297.47
TOT TAX 59.63
TOTAL PAID: 59.63

*** PAYMENTS ***

TYPE	CYCLE	DATE	ADJ	TERM/BATCH/SEQ	INST	AMOUNT	INTEREST	LIENS	FEES	TOTALS
Ref	10	04/19/2023		80/3094/1	T	-297.47	0.00	0.00	0.00	-297.47
Adj	10	04/19/2023	06150M	80/3093/1	T	-297.47	0.00	0.00	0.00	0.00
Pmt	1	07/19/2022		89/2023/23	T	357.10	0.00	0.00	0.00	357.10
TOTAL PAYMENTS						59.63	0.00	0.00	0.00	59.63

TOTAL BALANCE DUE AS OF 04/19/2023

INT DUE 0.00
LIEN DUE 0.00
FEES DUE 0.00
TAX DUE NOW 0.00
TOT DUE NOW 0.00
BALANCE AMT 0.00

*** FLAGS ***
Circuit Breaker Amt 0
Invalid Address Flag No
Last Adjustment Reason LEASE VEH SOLD TO LEASEE

TOWN 0.00
Benefit Year 0

REQUEST FOR ABATEMENT OR REFUND OF PROPERTY TAXES

Sec. 12-81(20), Sec. 12-124, 12-125, 12-126, 12-127, 12-127a, 12-128, 12-129 Rev. as Amended
This is to certify that ANDERSON JAMES J &

has presented satisfactory proof that he/she is entitled to an exemption on the assessment list of 10/01/2021

- ☐ Sec. 12-81 (20) Servicemen Having Disability Rating.
- ☐ Sec. 12-124 Abatement to poor.
- ☐ Sec. 12-125 Abatement of Taxes of Corporations.
- ☐ Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.
- ☐ Sec. 12-127 Abatement or Refund to Blind Persons.
- ☐ Sec. 12-127A Abatement of Taxes on Structures of Historical or Architectural Merit.
- ☐ Sec. 12-128 Refund of Taxes Erroneously Collected from Veterans and Relatives.
- ☒ Sec. 12-129 Refund of Excess Payments.

ANDERSON JAMES J &
KEOGH-ANDERSON DEIRDRE
5 COBBLE RD
KENT, CT 06757

2021-01-0000069

00038400

5 COBBLE RD



2021010000069

To **DEBORAH DEVAUX** Collector of **KENT** State of Connecticut.

I hereby apply for refund* of such part of my tax as shall represent:

The service exemption or Sec. 12-129 Refund of Excess Payments.
(State reason -- Cross out service exemption if it does not apply)

		Tax	Interest	Lien	Fee	Total	Overpaid Tax
Total Due	07/01/2022	12,610.90	0.00	0.00	0.00	12,610.90	
Total Paid	12/30/2022	12,624.48	0.00	0.00	0.00	12,624.48	-13.58 ***
Adjusted Refund		-13.58	0.00	0.00	0.00	13.58	

PLEASE READ, SIGN, AND DATE BELOW:

I am entitled to this refund because I made the payments from funds under my control, and no other party will be requesting this refund. I understand that false or deliberately misleading statements subject me to penalties for perjury and/or for obtaining money under false pretenses.

JAMES ANDERSON
Print Name

James J. Anderson
Signature of Taxpayer

5/20/23
Date

COLLECTOR'S RECOMMENDATION TO THE GOVERNING BODY

To the First Selectman, or
It is recommended that refund* of property taxes and interest in the amount of 13.58
be made to the above-named taxpayer in accordance with the provisions of Section (s):

Sec. 12-129 Refund of Excess Payments.

DATED AT KENT, CONNECTICUT THIS 16 DAY OF May 2023

Deborah Devaux
DEBORAH DEVAUX

ACTION TAKEN BY GOVERNING BODY

The First Selectman, as authorized by the Board of Selectman, or
approved on the _____ day of _____ 2023. It was voted to refund
Property Taxes and Interest amounting to \$ _____ to _____

First Selectman

Other Governing Body

Clerk

Mail To : DEBORAH DEVAUX
KENT
PO BOX 311
KENT, CT 06757



GENERAL DATA REAL ESTATE KENT

AS OF 05/16/2023

BILL NO: 2021-01-0000069
UNIQUE ID: 00038400

ORIGINAL OWNER: ANDERSON JAMES J &
C/O: KEOGH-ANDERSON DETROIT

LINK# ADDRESS: 5 COBBLE RD
FILE# CITY ST ZIP: KENT CT 06757
BANK: COUNTRY:
ESCROW: PROP LOC.: 5 COBBLE RD
VOL/PAGE: EXR PROP LOC: 9 22 85
LIEN VOL/PAGE: M/B/L:
DISTRICT:

PROP ASSESSED: 679,100
EXEMPTIONS:
COC CHANGE: 679,100
NET VALUE: 679,100
MILL RATE: 18.5700

ELD CODE: 0
EXMPT CHANGE:

*** BILLED ***
INST1 TOWN 6,305.45
INST2 6,305.45
INST3 0.00
INST4 0.00
ADJS 0.00
TOT TAX 12,610.90
TOTAL PAID: 12,610.90

*** PAYMENTS ***									
TYPE	CYCLE	DATE	ADJ	TERM/BATCH/SEQ	INST	AMOUNT	INTEREST	LIENS	FEES
Ref	11	05/16/2023		80/3096/1	T	-13.58	0.00	0.00	0.00
Pmt	6	12/30/2022	O	89/3051/19	T	13.58	0.00	0.00	0.00
Pmt	6	12/30/2022		89/3051/18	T	6,291.87	0.00	0.00	0.00
Pmt	1	07/05/2022	P	89/2001/67	T	6,319.03	0.00	0.00	0.00
TOTAL PAYMENTS						12,610.90	0.00	0.00	12,610.90

TOTAL BALANCE DUE AS OF 05/16/2023
INT DUE 0.00
LIEN DUE 0.00
FEES DUE 0.00
TAX DUE NOW 0.00
TOT DUE NOW 0.00
BALANCE DUE 0.00

*** FLAGS ***
Circuit Breaker Amount 0
Invalid Address Flag No
Benefit Year 0

REQUEST FOR ABATEMENT OR REFUND OF PROPERTY TAXES

Sec. 12-81(20), Sec. 12-124, 12-125, 12-126, 12-127, 12-127a, 12-128, 12-129 Rev. as Amended
This is to certify that ELBLE COURTNEY R

has presented satisfactory proof that he/she is entitled to an exemption on the assessment list of 10/01/2021

- ☐ Sec. 12-81 (20) Servicemen Having Disability Rating.
☐ Sec. 12-124 Abatement to poor.
☐ Sec. 12-125 Abatement of Taxes of Corporations.
☐ Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.
☐ Sec. 12-127 Abatement or Refund to Blind Persons.
☐ Sec. 12-127A Abatement of Taxes on Structures of Historical or Architectural Merit.
☐ Sec. 12-128 Refund of Taxes Erroneously Collected from Veterans and Relatives.
☒ Sec. 12-129 Refund of Excess Payments.

ELBLE COURTNEY R
22 SO COMMONS RD 17
KENT, CT 06757

2021-03-0050782

50782

/BB77886/KMHCT4AE0HU308176



2021030050782

To **DEBORAH DEVAUX** Collector of **KENT** State of Connecticut.

I hereby apply for refund* of such part of my tax as shall represent:

The service exemption or Sec. 12-129 Refund of Excess Payments.
(State reason -- Cross out service exemption if it does not apply)

		Tax	Interest	Lien	Fee	Total	Overpaid Tax
Total Due	07/01/2022	155.43	0.00	0.00	0.00	155.43	
Total Paid	02/21/2023	162.17	8.26	0.00	0.00	170.43	-6.74 ***
Adjusted Refund		-6.74	0.00	0.00	0.00	6.74	

PLEASE READ, SIGN, AND DATE BELOW:

I am entitled to this refund because I made the payments from funds under my control, and no other party will be requesting this refund. I understand that false or deliberately misleading statements subject me to penalties for perjury and/or for obtaining money under false pretenses.

Courtney Elble
Print Name

[Signature]
Signature of Taxpayer

5/18/23
Date

COLLECTOR'S RECOMMENDATION TO THE GOVERNING BODY

To the First Selectman, or
It is recommended that refund* of property taxes and interest in the amount of 6.74
be made to the above-named taxpayer in accordance with the provisions of Section (s):

Sec. 12-129 Refund of Excess Payments.

DATED AT KENT, CONNECTICUT THIS 16 DAY OF May 2023

[Signature]
DEBORAH DEVAUX

ACTION TAKEN BY GOVERNING BODY

The First Selectman, as authorized by the Board of Selectman, or
approved on the _____ day of _____ 2023. It was voted to refund
Property Taxes and Interest amounting to \$ _____ to _____

First Selectman

Other Governing Body

Clerk

Mail To : DEBORAH DEVAUX
KENT
PO BOX 311
KENT, CT 06757



GENERAL DATA MOTOR VEHICLE KENT

AS OF 05/16/2023

BILL NO: 2021-03-0050782
UNIQUE ID: 50782
LINK # 2021-MV-0000475
FILE #
BANK:
ESCROW: 5348488-5708134-N
DMV CIVLS:
DISTRICT:
PROP ASSESSED: 8,370
EXEMPTIONS:
COC CHANGE:
COC #:
EXEMPT Change:
NET VALUE: 8,370
DMV CIVLS: 5348488-5708134-N
NAME: EBLIE COURTNEY R
C/O:
ADDRESS: 22 SO COMMONS RD 17
ADDRESS2:
CITY ST ZIP: KENT CT 06757
COUNTRY:
YR/MAKE/MDL 2017 / HYUND / ACCENT S
REG/CL/ID BB77886/1 / KMHCT4AE0HU308176
ASSMNT CHANGE:
TOWN BENEFIT 0.00
REG# EXPR:

MILL RATE: 18.5700

*** BILLED ***

	TOWN	TOTALS
INST1	155.43	155.43
INST2	0.00	0.00
INST3	0.00	0.00
INST4	0.00	0.00
ADUS	0.00	0.00
TOT TAX	155.43	155.43
TOTAL PAID:	155.43	155.43

*** PAYMENTS ***

TYPE	CYCLE	DATE	ADJ	TERM/BATCH/SEQ	INST	AMOUNT	INTEREST	LIENS	FEES	TOTALS
Ref	11	05/16/2023		80/3096/9	T	-6.74	0.00	0.00	0.00	-6.74
Pmt	8	02/21/2023	O	89/3079/12	T	39.51	0.49	0.00	0.00	40.00
Pmt	7	01/30/2023	D	89/3071/15	T	21.73	3.27	0.00	0.00	25.00
Pmt	3	09/14/2022	D	89/3024/21	T	45.50	4.50	0.00	0.00	50.00
Pmt	1	07/13/2022	P	89/2015/26	T	55.43	0.00	0.00	0.00	55.43
TOTAL PAYMENTS						155.43	8.26	0.00	0.00	163.69

TOTAL BALANCE DUE AS OF 05/16/2023

INT DUE
LIEN DUE
FEES DUE
TAX DUE NOW
TOT DUE NOW
BALANCE AMT
*** FLAGS ***
Circuit Breaker Amt 0
Invalid Address Flag No
Benefit Year 0

Treasurer's Report

5/23/2023

	March		April	
A/P Checks Issued	113	491,839	93	443,687
Payroll	156	187,097	125	88,784
BoE Transactions	54	347,742	54	341,220
Deposits	28	170,961	14	198,794
Net I / E	351	(855,717)	286	(674,897)

FY 2022 -2023

	Actual	Budget	% of Budget	Variance to budget
Income	\$ 13,352,394	\$ 13,776,199	96.92%	\$ 423,805
				\$ -
A · General Government	\$ 1,441,966	\$ 1,604,966	89.84%	\$ 163,000
B · Public Safety	\$ 265,875	\$ 514,236	51.7%	\$ 248,361
C · Public Works	\$ 1,189,813	\$ 1,856,172	64.1%	\$ 666,359
D · Health and Welfare	\$ 154,986	\$ 178,842	86.66%	\$ 23,856
E · Recreation	\$ 205,101	\$ 271,528	75.54%	\$ 66,427
F · Sanitation	\$ 113,175	\$ 147,931	76.51%	\$ 34,756
G · Board of Education	\$ 6,284,268	\$ 7,241,710	86.78%	\$ 957,442
H · Debt Service	\$ 38,906	\$ 38,906	100.0%	\$ -
I · Transfer to Capital	\$ 1,078,408	\$ 1,078,408	100.0%	\$ -
J · Transfer to Dog Fund	\$ 7,500	\$ 7,500	100.0%	\$ -
L · Transfer to Schaghticoke	\$ 30,000	\$ 30,000	100.0%	\$ -
K · Current Year Capital Projects	\$ 806,000	\$ 806,000	100.0%	\$ -
Total Expense	\$ 11,615,997	\$ 13,776,199	84.32%	\$ 1,736,396

Notes

Revenue

\$52,532	490 tax penalties received - non budgeted
\$15,852	MV Supplement Collections have exceeded the budgeted amount
\$95,638	Interest income has exceeded the budgeted amount
\$15,400	Building Permit revenue has exceeded the budgeted amount
\$9,204	P/Z permit revenue has exceeded the budgeted amount

At this time, Five departments will require Budget Transfers

Expense

P/Z	\$17,000 +/- resulting from the PTO payout to the Land Use Adminisrator upon retirment totaling \$15,570 & Pension contribution correction totalng \$1,304
I/W	\$5,000 +/- due to budgeting only one person for HI and not considering a transition which included a change in coverage status (\$900 more each month)
Town Hall	\$20,000 +/-due to elevator repair
Grants / Cemetery	\$1,000 +/- (336 Kent Road -vehicle damage to fences at cemetery)
Swift House	\$1,500 +/- due to Repairs and Maint (windows and locks)

Building Inspector																			
GL# 04-120-400																			
2022-2023																			
85% 15%																			
Receipts	Waived Fees	Payment	Town Share	Check Date	Check #	Check Amount	Construction Value	# of Permits											
July	23,590.00	20,051.50	3,538.50	8/11/2022	ACH	\$ 20,051.50	\$3,871,474	46											
August	14,686.00	12,483.10	2,202.90	9/12/2022	ACH	\$ 12,483.10	\$2,286,246	57											
September	22,750.00	19,337.50	3,412.50	10/5/2022	ACH	\$ 19,337.50	\$3,679,333	45											
October	39,841.99	33,865.69	5,976.30	11/2/2022	ACH	\$ 33,865.69	\$6,497,815	54											
November	65,276.00	55,484.60	9,791.40	12/5/2022	ACH	\$ 55,484.60	\$10,744,939	58											
December	4,354.00	3,700.90	653.10	1/3/2023	ACH	\$ 3,700.90	\$646,198	32											
January	21,590.00	18,351.50	3,238.50	1.31.23	ACH	\$ 18,351.50	\$3,526,434	73											
February	24,033.61	20,428.57	3,605.04	3.16.23	ACH	\$ 20,428.57	\$3,952,466	36											
March	14,599.12	12,409.25	2,189.87	4.4.23	ACH	\$ 12,375.25	\$2,377,633	36											
April	18,631.00	15,836.35	2,794.65	5.10.23	ACH	\$ 15,836.35	\$2,938,097	55											
May	-	-	-		ACH														
June	-	-	-		ACH														
Total	\$ 249,351.72	\$ -	\$ 211,948.96			\$ 211,914.96	\$40,520,635	492											
Amt Budgeted																			
% of Budgeted Amount Received to date																			
			22,000.00			LFY TD	25,505,183	448											
			170.01%			Variance	15,015,453	44											
						Change	58.87%	9.82%											
Note:	Construction activity curtailed during the winter months																		
	The first \$1,000 is a \$20 fee																		
	Building Permit Fees are calculated at \$6 per 1,000 of the value of the project over 1,000																		
						test													
						\$34.00													

Memo

To: Board of Selectman
From: Tai Kern, Land Use Admin.
Date: May 12, 2023
Re: Planning & Zoning Commission – Alternate Recommendation

At the 5/11/23 Planning and Zoning Regular Meeting, a motion was made and unanimously approved to accept the resignation of Alternate Member Richard Chavka – term expiration 11/30/2023.

Subsequently, an additional motion was made and unanimously approved to recommend Anthony Palumbo to fill the vacant term left by Richard Chava – term expiration 11/30/23.

The P&Z Commission respectfully requests that this recommendation for appointment of Anthony Palumbo as a P&Z Alternate with term expiration of 11/30/23 be included on the 5/24/23 Board of Selectman agenda for consideration.

MEMORANDUM OF UNDERSTANDING

NORTHWEST HILLS REGIONAL OPIOID RESPONSE FUND

The Northwest Hills Planning Region will establish a Regional Opioid Response Fund (RORF) that will be funded by National Opioid Settlement dollars that have been received by participating member towns. This Memorandum of Understanding (MOU) is to enable the implementation of the Regional Opioid Response Fund in the towns of Barkhamsted, Canaan (Falls Village), Colebrook, Hartland, Kent, Litchfield, Morris, Norfolk, North Canaan, Warren, and Washington (collectively "Towns") and is made this 1st day of June 2023 by and between the Towns and the NHCOC.

1. Fund

The fund will be used to collectively achieve a greater impact to mitigate the negative effects of the opioid epidemic by facilitating a sustainable and equitable regional approach to financing and implementing evidence-based strategies and harm-reduction programs, as well as providing financial assistance to individuals and families seeking opioid treatment and interventions.

2. Location of Fund

The fund will be located at NHCOC.

3. Responsibilities

As host of the fund, NHCOC will administer funding for approved opioid response-related services, as well as maintain general accounting practices of the fund. NHCOC will convene a committee of mental health and substance use providers to ensure that requests for project or service funding align with evidence-based strategies and/or identified best practices.

4. Resolution of Disputes

The NHCOC shall be responsible for resolving any disputes over the terms of this MOU.

5. Meetings

The participating towns agree to meet as needed to discuss issues as they arise.

6. Obligation to Use Fund

The participating municipalities shall not be obligated to use the RORF. This MOU does not impose any limitations on the participating town's right to purchase or contract for any opioid response services.

7. Termination

If a municipality decides to withdraw from the RORF, the municipality shall give the NHCOC thirty days written notice of their intent to terminate this MOU and withdraw from the RORF.

8. Participation

A municipality may choose to participate in the RORF at any time by allocating their existing National Opioid Settlement funds to NHCOG.

9. Amendment

The terms of this Agreement may be amended from time to time as deemed necessary by the NHCOG, and towns participating in the RORF.

10. Counterparts

This Agreement may be executed in any number of counterparts and by the different parties hereto in separate counterparts, each of which shall be an original but all of which shall together constitute one and the same instrument.

The undersigned Chief Elected Official and NHCOG member hereby agrees to the terms and conditions of this Memorandum of Understanding, and agrees to participate in the Northwest Hills Regional Opioid Response Fund. The term of this Agreement shall be in effect from July 1, 2023 through June 30, 2025 and may be extended upon approval of the participating towns.

TOWN OF BARKHAMSTED

Donald S. Stein, First Selectman Date

TOWN OF CANAAN (Falls Village)

Henry W. Todd, First Selectman Date

TOWN OF COLEBROOK

Christopher Johnstone, First Selectman Date

TOWN OF HARTLAND

Magi Winslow, First Selectman Date

TOWN OF KENT

Jean Speck, First Selectman Date

TOWN OF LITCHFIELD

Denise Rapp, First Selectman Date

TOWN OF MORRIS

Tom Weik, First Selectman Date

TOWN OF NORFOLK

Matthew T. Riiska, First Selectman Date

TOWN OF NORTH CANAAN

Charles P. Perotti, First Selectman Date

TOWN OF WARREN

Greg LaCava, First Selectman Date

TOWN OF WASHINGTON

James Brinton, First Selectman Date

Hiring Policy Draft
Town of Kent
Board of Selectmen
Regular Meeting
April 26, 2023

A job description, posted on the Town of Kent website for at least two weeks, is required before boards and commissions may hire new employees. Exceptions may be made for emergency hires at the discretion of the First Selectman.