



Board of Selectmen
Special Meeting

August 3, 2023
3:00 P.M.

The minutes reflect motions and a summary of the discussion. Refer to the attached link for the recording of this meeting:

<https://www.youtube.com/watch?v=a1UT11f0ZCY>

Present: Jean Speck, Rufus deRham, and Glenn Sanchez.

Also present: Darlene Brady, Lara Barrett, Danielle Choi, Becky Collins, William Collins, Jen Dubray, Eric Epstein, Mary Ellen Epstein, Mary Gawel, Lynn Harrington, Donna Hayes, Liz Houck, Bethany Keck, Tai Kern, Rick Osborne, Emma Paton, Steve Penner, Mike Perkins and Kelly Pruitt.

Call to order:

Jean Speck called the meeting to order at 3:00 P.M.

Executive Session:

Jean Speck made a motion:

to enter into executive session for the purpose of discussing the Municipal Building Official's contract and to invite Joe Manley to the session.

Glenn Sanchez seconded the motion and the motion carried.

Jean Speck made a motion:

to come out of executive session.

Glenn Sanchez seconded the motion and the motion carried.

Possible action on the Building Inspector contract:

Jean Speck made a motion:

To approve the contract between the Town of Kent and Joseph E. Manley for appointment and services as Municipal Building Official for four (4) years, commencing retroactively from July 1, 2023 to June 30, 2027.

Rufus deRham seconded the motion and the motion carried.

Correspondence from Mary Ellen Epstein:

Mike Perkins:

- In January the commission prepared a budget for the 23/24 fiscal year.
- The proposed budget included funding for a Recreation Leader, the fulltime position would combine two (2) current parttime positions, Camp Director and After School Director.
- January 18, 2023 the Commission discussed the proposed position and submitted the budget to the BoS.
- The position was discussed at a BoS meeting, a BoF meeting and the Town Hearing.
- At the Town Meeting the funding for the position was voted on and removed from the budget.
- At the June 20, 2023 Commission meeting, a job description was put together for the proposed Recreation Leader and approved with the intention to have it ready for a future date to be decided.

Darlene Brady:

- Mary Ellen and Eric Epstein came to the Town Clerk's office on July 17, 2023 to inquire on the process to start a petition.
- Referenced statute 7-9 and advised while statute says there is a prescribed form, I offer to anyone wanting to start a petition, for them to put forward what it is they are looking to get approved and then I refer to Town council.
- The proposed petition would require twenty (20) signatures and the it would go to a Town Meeting.
- Mary Ellen sent an email that I responded to and forwarded to town council, Jean, Mike Perkins and Jared and copied Mary Ellen.
- Had a discussion with Jared, he confirmed that he had already spoken to Mary Ellen and he followed-up with an email to Mary Ellen that stated the Commission was looking at the position for the next budget cycle.
- I questioned Jean, Mike, Jared and possible Mary Ellen about a job description for the proposed position.
- Without a job description there is no job.
- I advised Mary Ellen to go back to the Commission.
- In Town Council's response to my email, he used the job title that Mary Ellen used in her email, there is no job title because there is no job description defining a title.
- I did not want a petition out there with incorrect information that the Board of Selectmen could deem unnecessary according to statute 7.1.
- The Board of Selectmen have 21 days after the date of the petition being filed with the BoS, in which a meeting must be called, if they find the petition necessary and all the signatures qualified.

Mary Ellen:

- Clarified she had not reached out to Darlene until July.
- Becky Collins was the one who tried to start the petition in June.
- Barbara Deeds recommended not to do a petition, but to reach out to Mike Perkins.
- We had an incorrect email address for Mike.
- Came to see Darlene in July and you provided me with great advice.
- Meeting with the Commission in August.
- Have the language from town council to be used on the petition, once a job description is approved.
- Thanked Darlene for all of advice.

Adjourn:

Jean Speck made a motion:

to adjourn the meeting at 4:08 P.M.

Glenn Sanchez seconded the motion and the motion carried.

Joyce Kearns

Joyce Kearns

Administrative Assistant

These are draft minutes, and the Board of Selectmen at the subsequent meeting may make corrections. Please refer to subsequent meeting minutes for possible corrections and approval.



BOARD OF SELECTMEN
Special Meeting Agenda
August 3, 2023 @ 3:00 P.M.

Join Zoom Meeting: <https://us02web.zoom.us/j/82562204553>

Meeting ID: 825 6220 4553

One tap mobile: +16465588656,,82562204553# US (New York)

Supporting documentation for this meeting:

<https://drive.google.com/drive/folders/1UdZeV5tOfhXeoeAzNyeTguhf-HhUCq4w>

1. **Call to order.**
2. **Executive Session:** To discuss the Municipal Building Official contract.
3. **Possible action on the Building Inspector contract.**
4. **Correspondence from Mary Ellen Epstein**