



Board of Selectmen
Special Meeting Minutes

February 6, 2024
4:30 P.M.

The minutes reflect motions and a summary of the discussion. Refer to the attached link for the recording of this meeting: <https://www.youtube.com/watch?v=Ke4tuSvFYsg>

Marty Lindenmayer (via Zoom), Glenn Sanchez and Lynn Worthington.

Also present: Randy DiBella, Bernadette Ellegard, Leila Hawkens, Barbara Herbst, Charmaine Leone, Rick Osborne and Tammy Potter.

Call to order:

Marty Lindenmayer called the meeting to order at 4:31 P.M.

Public Comment on agenda items:

None.

Cemetery:

Ordinance:

The draft Cemetery Ordinance was reviewed.

The BoS requested the following items be added:

“any other cemeteries”

Cemetery Committee has the authority to promulgate and adopt its rules and regulations for the operations of the administration and operation of the cemeteries.

Lynn Worthington submitted an email with a list of questions for Town Attorney to address for both the ordinance and regulations (attached).

Regulations:

During the meeting a few grammatical updates were made to the regulations.

Sexton Job Description:

A few additions were made to the draft Sexton Job description:

- Added Direct Reports: Assistant Sexton as assigned.
- Experience in customer service, computer proficiency and an interest in the Town of Kent history.
- Remove the header: Minimum Qualification - Substitutions Allowed and put those items under Preferred Qualifications.

Fee Schedule:

The fee schedule (attached) was reviewed:

- A few terms were updated.
- A fee for Foundation review was added.

Lynn Worthington made a motion
to approve the regulations and the job description and the fee schedule as
discussed tonight.

Marty Lindenmayer seconded the motion and the motion carried.

Public Comment:

None.

Adjournment:

Glenn Sanchez made a motion:

To adjourn the meeting at 6:09 P.M.

Marty Lindenmayer seconded the motion and the motion carried.

Joyce Kearns

Joyce Kearns

Administrative Assistant

*These are draft minutes and the Board of Selectmen at the subsequent meeting may make
corrections. Please refer to subsequent meeting minutes for possible correct*



BOARD OF SELECTMEN
Special Meeting Agenda
February 6, 2024 4:30 P.M.
Hybrid Meeting - Via Zoom and
Large meeting room @ Town Hall

Join Zoom Meeting: <https://us02web.zoom.us/j/84408137149>

Meeting ID: 844 0813 7149

One tap mobile: +16469313860,,84408137149# US

Supporting documentation for this meeting:

<https://drive.google.com/drive/folders/1y81yI76VjO7jhbwlCTii7NBxK3dOSAD1>

1. **Call to order.**
2. **Public Comment on agenda items.**
3. **Cemetery ordinance.**
4. **Public Comment.**
5. **Adjournment.**

Public comment allows the public to talk about anything on the agenda for a time to be determined by the chairman. The board may question them, but no further action or discussion is allowed. There may be action on any item on the agenda, unless the agenda explicitly states something to the effect of "for information only - no action."



Joyce Kearns <adminassist@townofkentct.org>

Cemetery Ordinance

1 message

Lynn Worthington <lynnworthington@townofkentct.org>

Mon, Feb 5, 2024 at 2:01 PM

To: Joyce Kearns <adminassist@townofkentct.org>

Cc: Marty Lindenmayer <firstselectman@townofkentct.org>, Glenn Sanchez <Glennsanchez@townofkentct.org>

Following up:

Questions that Randy could help with:

Ordinance:

- 1) It would seem that the ordinance should grant authority to have regulations and for the Cemetery Committee to administer regulations.
- 2) The Cemetery Committee should have the authority to amend the Cemetery Fee Schedule.
- 3) We should add 1-2 alternates to the Cemetery Committee.
- 4) Under D- It seems like we need a line about how long the terms would be after the initial terms. Would it be 6-year terms?
- 5) Regarding the income from fees and the special fund (from the KCA endowment), that needs to be referenced. How is the special fund to be used? Would it be restricted in any way?
- 6) Should the ordinance or the regulations include -
 - a) election of officers in January - Chairman, Vice Chairman, Secretary and Treasurer (similar to Conservation Commission ordinance)?
 - b) a requirement of how often the Cemetery Committee should meet?
 - c) the Cemetery Committee shall supervise the sexton in regard to operational duties in the cemeteries?

Regarding the regulations.

I think there needs to be a line that references post-burial paperwork, such as:

Post-burial paperwork shall be completed and filed by the sexton in accordance with state and federal laws with the Town Clerk. This includes the cremation certificate, transit reports, updates to maps, records, etc.

Lynn

<https://docs.google.com/document/d/1Fp4poHiMjeBZ5yxguBs7QxMVWXarMnsx/edit>

On Mon, Feb 5, 2024 at 12:04 PM Joyce Kearns <adminassist@townofkentct.org> wrote:

Marty,

Attorney DiBella called this morning and asked if he needs to attend tomorrow night's meeting. As a reminder, he has provided his advisory on the ordinance.

Please let me know so that I can return his call.

Thank you.

On Sun, Feb 4, 2024 at 1:59 PM Lynn Worthington <lynnworthington@townofkentct.org> wrote:

Hello all,

In preparation for our meeting Tuesday afternoon, I created a draft of a job description for the Sexton and also created a Cemetery Fee Schedule draft. This way we have some documents to work off of on Tuesday. I've attached them as Google Docs and PDFs. Obviously, these are DRAFTS and I fully expect there will be changes.

Joyce, Could you give Glenn and I editing or commenting rights to the ordinance Document and the regulations Doc? This way we could add some suggestions and post questions as comments.

Lynn

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Lynn M. Worthington

Selectman

Town of Kent, CT

lynnworthington@townofkentct.org

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Joyce Kearns
Administrative Assistant
Town of Kent
PO Box 678
Kent, CT 06757
860-927-4628

Chapter 19

Sec. 19 – 1 Cemetery Committee

- A. Acting under the powers conferred by section 7-148 of the Connecticut General Statutes, and pursuant to Section 19a-302 of the Connecticut General Statutes, the Town of Kent hereby establishes a Cemetery Committee for the purpose of advising the Town with respect to cemeteries under the Connecticut General Statutes, provided that the Cemetery Committee shall not have power to acquire or sell real property or to obligate the Town for expenditures in excess of funds for cemetery purposes appropriated by the Town, its Board of Finance, and its Board of Selectmen. The Cemetery Committee shall have authority on behalf of the Town to accept from the Kent Cemetery Association, Inc. any funds, assets, or rights and obligations which said Association may transfer or assign to the Cemetery Committee at which point KCA will be dissolved.
- B. For purposes of this ordinance, the six cemeteries under care of the Committee are commonly known as Bulls Bridge Cemetery, Congregational Cemetery, Flanders Cemetery, Good Hill Cemetery, Skiff Mountain Cemetery, and St. Andrew's Cemetery.
- C. This ordinance is not intended to preclude the Town, and its Board of Selectmen, from exercising such powers with respect to cemeteries under the Connecticut General Statutes, and in case of conflict between any action by the Town or its Board of Selectmen and an action by the Cemetery Committee, the action of the Town or its Board of Selectmen shall be controlling.
- D. The Cemetery Committee shall consist of five members who shall be electors of the Town, be appointed by the Board of Selectmen and shall serve without pay. The initial appointments to the Committee shall consist of:
 - a. One member shall serve for a term of two years.
 - b. Two members who shall serve for a term of four years, and.
 - c. Two members who shall serve for a term of six years.
- E. Vacancies occurring during any term shall be filled by appointment by the Board of Selectmen for the remainder of the term.
- F. The Town shall employ a Sexton and may also employ an Assistant Sexton to facilitate day-to-day operations, burials, and facility maintenance and may engage contractors as required within statutory budgetary constraints.

Cemetery Committee Regulations

- 1. Hours of operation; loitering prohibited.**
- 2. General rules.**
- 3. Plots.**
- 4. Interments.**
- 5. Plantings.**
- 6. Memorials.**
- 7. Receiving vault.**
- 8. Fees.**
- 9. Penalties for offenses.**

1. Hours of operation; loitering prohibited.

- A. The Town cemeteries shall be open to the public throughout the year (weather permitting) from 8:00 a.m. to sunset. No pedestrians or vehicles may enter the cemeteries at any time other than during the established hours of operation.
- B. In winter months, only minimal snow plowing of internal access roads will be conducted to accommodate funeral services.
- C. Loitering, idling, or congregating in the cemeteries is prohibited unless approved by the Cemetery Committee or Town Selectmen. (e.g., scheduled cemetery tours)

2. General rules.

- A. Visitors shall respect the solemnity of the cemeteries and observe these rules, which have been established for the purpose of securing quiet and good order at all times within the grounds.
- B. No person shall remove any plants or flowers, whether wild or cultivated, disturb birds or their eggs, harm any tree or shrub, or deface any memorial property in any way.
- C. Reasonable efforts are made to protect flowers, shrubs, and other property from vandalism and/or theft, but no responsibility for their protection is assumed or implied.
- D. No unlicensed operator of a motor vehicle is allowed to operate a vehicle in the cemeteries.
- E. Driving or parking in lawn areas is prohibited.
- F. No camping of any type is allowed on cemetery grounds.
- G. No firearms are allowed on the grounds except those used in military honor ceremonies.
- H. Dogs must be kept on a leash and restrained by the owner at all times. Owners are responsible to pick up and properly dispose of any messes made.
- I. All rubbish collected from the plots must be removed and carried out (or deposited in receptacles which are provided for that purpose)

J. No money shall be paid or gratuity given to any person in the employ of the Town in reward for any personal attention.

K. No person may drive or park a motor vehicle in any cemetery unless in attendance at burial services or otherwise engaged in activities consistent with the use of the cemetery.

L. All work and traffic must stop when a burial service is being conducted.

M. The posting of any bills, posters, placards, pictures, or any other form of political or commercial advertising is prohibited on cemetery grounds.

N. The soliciting for the sale of any goods or service is prohibited from cemetery property.

3. Plots.

A. All plots are numbered, and the boundary shall be designated by tile markers set flush with the ground at each corner. No other boundary marking will be permitted by tree, shrub, or corner post, except that corner posts of granite or marble may be used if set flush with the ground.

B. No fence, hedge, or railing that does not exist as of December 1, 2023, will be allowed to enclose any plot or portion of a plot unless they are already in place. (Prior to 12/1/2023)

C. Plots shall not be used for any other purpose than as a burial place for human remains.

D. The deed of a plot shall grant to the purchaser only the right of interment upon his or her plot for himself and family, his heirs, and devisees, or back to the Town of Kent. Friends may be buried therein without any profit, gain, or emolument whatsoever to the purchaser or proprietor, and such interment will be subject to all the bylaws, rules, and regulations.

E. The perpetual care of plots is basic in nature and includes mowing of the grass and trimming around monuments.

F. The raising of plots or mounds over graves is prohibited.

G. Each burial plot shall be limited to one of the following:

- (1) The interment of one human body.
- (2) The interment of one human body and two cremation urns; or
- (3) The interment of no more than four cremation urns.

H. The scattering of cremated remains is prohibited on cemetery property.

I. No grave may be opened, and no burial (full burials and cremations) may take place in a Town-owned cemetery without the supervision of the sexton or cemetery attendant. Full burials and disinterments require a licensed funeral director or his employees.

J. Inasmuch as the deed to a plot only conveys the right of burial therein, it shall be the duty of the sexton to enter upon any plot and prohibit, modify, or remove any object of adornment or

work done contrary to the rules which may be considered objectionable or injurious to the plot or to an adjoining plot.

K. When a plot is sold to two or more persons, they take the title as tenants-in-common.

4. Interments.

A. Only human remains may be interred in Town cemeteries.

B. All caskets must be enclosed in a permanent outer burial vault suitable for earth burial.

C. A 48-hour minimum notice is required to open a grave prior to the time of interment.

D. After entering the cemetery, funeral processions are under the control of the sexton or cemetery attendant.

E. All burials from the vault must take place before Memorial Day. If desired by the family, final burials from the vault may take place without a minister or family. In this case, the burial will be performed at the convenience of the cemetery.

F. No burials will be scheduled on Town-specified holidays.

G. The sexton has full control over overscheduling burials during the winter months (December 1 to April 1). Every effort will be made to accomplish the burial when requested. However, weather conditions, location and terrain of the plot, ability to locate plot corners, the safety of Town employees, the safety of the family and guests attending the service, and Department of Public Works snow removal obligations will all be considered in the decision as to if and when the service could be provided.

H. A request for disinterment should be made in writing. A permit issued by the Registrar of Vital Statistics must be presented to the cemetery before disinterment may take place.

I. The cemetery will use reasonable care in making all removals but will not be liable for any damage to a burial vault or casket.

5. Plantings.

A. On plots that contain a memorial, one flowerpot may be placed on each side of or in front of the headstone.

B. On plots that have a central memorial, if desired, may be installed adjacent to either side of the memorial.

C. The planting of new trees or shrubbery will not be allowed on any plot.

D. Existing shrubbery that becomes overgrown or unsightly will be removed by cemetery personnel.

E. All floral decorations must be in flower boxes, flowerpots, or containers and are limited to one container per grave.

F. The Town reserves the right to restrict the placement and type of container and to remove any that do not conform to the cemetery's standards of beauty and safety.

G. Turf shall not be removed or damaged in any way to facilitate the placing of decorations on the plot.

H. The placing of bricks or any other objects beneath containers is prohibited.

I. Artificial decorations are not permitted in the growing season between April 1 and November 1.

J. The placing of any type of balloons, pinwheels, bird feeders, or shepherd's hooks is strictly prohibited.

K. No shrubs, flower boxes, or plants embedded in the ground are allowed. Flowerpots may be placed near the headstone on holiday weekends.

6 . Memorials.

A. All memorial work must be of certified material acceptable to the cemetery. It must be guaranteed against chipping, cracking, or disintegration from natural causes. Artificial coloring of any type is prohibited.

B. All workmen employed in the erection of memorials or work of any kind must be subject to the control of the sexton or cemetery attendant. No work vehicles or equipment are allowed on lawn areas without the prior approval of cemetery personnel.

C. Foundations for monuments or headstones shall be of concrete and shall be a minimum of four feet and two feet deep, respectively. Foundations for markers shall be a minimum of two feet deep.

E. All foundations shall be built in conformance with standard details provided by the cemetery. Contractors building foundations and installing monuments shall coordinate all work with the cemetery attendant.

F. The sexton (or their designee) must inspect and approve in-place foundation formwork prior to the casting of concrete. A 48-hour minimum notice is required to schedule inspections. An inspection fee will be charged in accordance with the Town Cemetery Fee Schedule.

G. Any dealer or contractor who violates the rules of the cemetery may be denied the privilege of installing memorials in the cemetery.

H. Markers must have a stub of no less than six inches and be set on a concrete foundation and cemented to it.

I. No memorial shall be erected upon any plot until the lot has been paid for in full.

J. Memorials erected in a single grave shall not exceed 42 inches wide nor four feet in height.

K. Pictures, photographs, or any other material attached to a memorial in any way is not permitted.

L. The Town does not assume responsibility for the care of monuments or markers or for any damage to them, accidentally or by willful action.

M. If any monument or marker in the Town's cemeteries becomes unsafe, unsightly, or in need of repair or resetting, the sexton will attempt to notify the owner of the plot of such condition and shall request that repairs be made under their supervision. The Town is not obligated to place, replace, or repair any monument or marker, though case-by-case repair may be considered.

7. Receiving vault.

A. Any person desiring a burial in a Town cemetery may have use of the vault. A vault fee will be assessed.

8. Fees.

A. Fees charged for all services shall be in accordance with the current published Cemetery Fee Schedule, which may be amended from time to time by action of the Board of Selectmen.

9. Penalties for offenses.

A. Violations of any provision of this chapter may result in a fine of \$100 to be issued by local law enforcement. Each action of violation and each day a violation occurs or continues constitutes a separate offense



TOWN OF KENT JOB CLASSIFICATION

POSITION: Sexton

SALARY: \$28,000

PURPOSE OF JOB CLASS (NATURE OF WORK):

The purpose of this position is to oversee the operation and maintenance of all Town-owned cemeteries. The position involves all cemetery recordkeeping, including burial maps, handling burial permits and fees and sales of cemetery lots. This work also includes providing input for budgeting, record keeping and supervising the work of any employees, contractors and volunteers working in the cemeteries.

SUPERVISION RECEIVED:

Works under the direction of the First Selectman for Administrative and Human Relations matters and the Cemetery Committee for operational matters.

DIRECT REPORTS:

n/a.

HOURS OF WORK:

This Job Classification is a salaried part-time position, not expected to exceed 29 hours per week.

EXAMPLES OF DUTIES:

- Responsible for overseeing the upkeep of Town cemeteries, including mowing, trimming, brush removal, leveling and loaming sunken graves.
- Supervise all hired, contracted and volunteer personnel.
- Field phone calls and inquiries from individuals, funeral service/directors and gravediggers.
- Assist those who purchase or would like to purchase cemetery plots by arranging visits to available plots and distributing the Cemetery Committee Regulations for Town Cemeteries.
- Complete the sales of plots, in accordance with the Town's ordinance, policies, rules and regulations.
- Oversee the preparation of gravesites for burials and fill-ins after services.

- Complete post-burial paperwork in accordance with town policy, state and federal laws and file with the Town Clerk cremation certificate, transit reports for full burials and update maps, records, etc.
- Discuss design and size for each Monument planned for the cemeteries and locates and measures for monument placement.
- Responsible for regularly checking all cemeteries to see that they are remaining in good condition, particularly after large storms.
- Oversee the straightening and repair of fallen and broken gravestones, exercising judgment in whether to independently perform any minor repairs.
- Ensure placement and removal of flags on graves of veterans, including those at private cemeteries.
- Monitor and report any non-compliance of Kent Cemeteries Regulations to the Cemetery Committee.
- Attend meetings of the Cemetery Committee.
- Participate in all Town cemetery record keeping, including ownership of lots and burial records with the Cemetery Committee.
- Provide input to the annual operating cemetery budget to the Cemetery Committee and help present to the Board of Selectmen.
- Provide recommendations to the Cemetery Committee and the selectmen regarding how monies are spent from the Cemetery Fund.
- Participate in updating the Kent Cemeteries Regulations.
- Provide cemetery and burial information to the Town Clerk/Web Manager to update on the Town website.
- Other duties and special projects as assigned.

KNOWLEDGE, SKILL AND ABILITY:

- Knowledge and awareness of state Call Before You Dig laws and regulations.
- Ability to directly observe and supervise cemetery grounds and activities.
- Ability to establish priorities, plan, organize, assign, supervise and review work of all personnel.
- Ability to guide, direct and motivate assigned employees or contractors.
- Ability to organize the activities of the operation; ability to communicate

effectively, verbally and in writing.

- Ability to establish and maintain effective working relationships with employees, local and state officials, volunteers, other departments and the public.
- Ability to manage job-related stress.
- Ability to exercise discretion, tact and diplomacy at all times.
- Commitment to protect the confidentiality of the citizenry.

MINIMUM QUALIFICATIONS – GENERAL EXPERIENCE:

- Experience in supervising workers preferred.
- Knowledge of facilities, materials, methods and procedures used in cemetery systems.
- Knowledge and/or ability to research the laws and ordinances affecting cemetery operations and the real estate laws affecting cemetery plots.
- Some knowledge needed of landscaping methods, techniques and materials.

MINIMUM QUALIFICATIONS – SUBSTITUTIONS ALLOWED

- Graduation from high school education or GED equivalent, and
- Five (5) years of experience relating to the operations of a cemetery or related systems, or
- Any equivalent combination of education and experience.

PREFERRED QUALIFICATIONS:

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SPECIAL REQUIREMENTS:

- Must be over 18 years of age.
- Must be a citizen of the United States.
- Must have a valid driver's license and availability of personal vehicle.

WORKING CONDITIONS:

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel or operate objects, tools, or controls and reach with hands and arms.
- The employee frequently is required to stand and talk or hear. The employee is occasionally required to walk; sit; climb or balance; stoop, kneel, crouch, or crawl; and smell.
- The employee must frequently lift and/or move up to 25 lbs.
- Specific vision abilities required by this job include close vision, distance vision, depth perception, and the ability to adjust focus.

DRAFT



TOWN OF KENT JOB CLASSIFICATION

POSITION: Sexton
SALARY: \$28,000

PURPOSE OF JOB CLASS (NATURE OF WORK):

The purpose of this position is to oversee the operation and maintenance of all Town-owned cemeteries. The position involves all cemetery recordkeeping, including burial maps, handling burial permits and fees and sales of cemetery lots. This work also includes providing input for budgeting, record keeping and supervising the work of any employees, contractors and volunteers working in the cemeteries.

SUPERVISION RECEIVED:

Works under the direction of the First Selectman for Administrative and Human Relations matters and the Cemetery Committee for operational matters.

DIRECT REPORTS:

Assistant Sexton as assigned.

HOURS OF WORK:

This Job Classification is a salaried part-time position, not expected to exceed 29 hours per week.

EXAMPLES OF DUTIES:

- Responsible for overseeing the upkeep of Town cemeteries, including mowing, trimming, brush removal, leveling and loaming sunken graves.
- Supervise all hired, contracted and volunteer personnel.
- Field phone calls and inquiries from individuals, funeral service/directors and gravediggers.
- Assist those who purchase or would like to purchase cemetery plots by arranging visits to available plots and distributing the Cemetery Committee Regulations for Town Cemeteries.
- Complete the sales of plots, in accordance with the Town's ordinance, policies, rules and regulations.
- Oversee the preparation of gravesites for burials and fill-ins after services.

- Complete post-burial paperwork in accordance with town policy, state and federal laws and file with the Town Clerk cremation certificate, transit reports for full burials and update maps, records, etc.
- Discuss design and size for each Monument planned for the cemeteries and locates and measures for monument placement.
- Responsible for regularly checking all cemeteries to see that they are remaining in good condition, particularly after large storms.
- Oversee the straightening and repair of fallen and broken gravestones, exercising judgment in whether to independently perform any minor repairs.
- Ensure placement and removal of flags on graves of veterans, including those at private cemeteries.
- Monitor and report any non-compliance of Kent Cemeteries Regulations to the Cemetery Committee.
- Attend meetings of the Cemetery Committee.
- Participate in all Town cemetery record keeping, including ownership of lots and burial records with the Cemetery Committee.
- Provide input to the annual operating cemetery budget to the Cemetery Committee and help present to the Board of Selectmen.
- Provide recommendations to the Cemetery Committee and the selectmen regarding how monies are spent from the Cemetery Fund.
- Participate in updating the Kent Cemeteries Regulations.
- Provide cemetery and burial information to the Town Clerk/Web Manager to update on the Town website.
- Other duties and special projects as assigned.

KNOWLEDGE, SKILL AND ABILITY:

- Knowledge and awareness of state Call Before You Dig laws and regulations.
- Ability to directly observe and supervise cemetery grounds and activities.
- Ability to establish priorities, plan, organize, assign, supervise and review work of all personnel.
- Ability to guide, direct and motivate assigned employees or contractors.
- Ability to organize the activities of the operation; ability to communicate

effectively, verbally and in writing.

- Ability to establish and maintain effective working relationships with employees, local and state officials, volunteers, other departments and the public.
- Ability to manage job-related stress.
- Ability to exercise discretion, tact and diplomacy at all times.
- Experience in customer service, computer proficiency and an interest in the Town of Kent history.
- Commitment to protect the confidentiality of the citizenry.

MINIMUM QUALIFICATIONS – GENERAL EXPERIENCE:

- Experience in supervising workers preferred.
- Knowledge of facilities, materials, methods and procedures used in cemetery systems.
- Knowledge and/or ability to research the laws and ordinances affecting cemetery operations and the real estate laws affecting cemetery plots.
- Some knowledge needed of landscaping methods, techniques and materials.

PREFERRED QUALIFICATIONS:

- Graduation from high school education or GED equivalent, and
- Five (5) years of experience relating to the operations of a cemetery or related systems, or
- Any equivalent combination of education and experience.

SPECIAL REQUIREMENTS:

- Must be over 18 years of age.
- Must be a citizen of the United States.
- Must have a valid driver's license and availability of personal vehicle.

WORKING CONDITIONS:

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
 - While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel or operate objects, tools, or controls and reach with hands and arms.

- The employee frequently is required to stand and talk or hear. The employee is occasionally required to walk; sit; climb or balance; stoop, kneel, crouch, or crawl; and smell.
- The employee must frequently lift and/or move up to 25 lbs.
- Specific vision abilities required by this job include close vision, distance vision, depth perception, and the ability to adjust focus.

Town of Kent Cemetery Fee Schedule

Notice is hereby given that the following rates and charges were adopted by the Kent Board of Selectmen February 6, 2024 as requirements for interment in the town's six cemeteries: Bulls Bridge Cemetery, Congregational Cemetery, Flanders Cemetery, Good Hill Cemetery, Skiff Mountain Cemetery, and St. Andrew's Cemetery, in accordance with the Chapter 19 of the town's ordinances.

All fees are payable to the Town of Kent, PO Box 678, Kent, CT 06757.

Grave cost \$750

Sexton fee \$250

Vault fee \$200

Foundation Review fee \$50

Memorial Stone Location fee \$100

Opening and Closing of the Grave (Excavation)

Full burial \$1000

Cremation burial \$350