

RECEIVED

By Darlene Brady at 3:31 pm, Mar 04, 2021



Board of Selectmen
Special Meeting

March 2, 2021
2:30 P.M.

Present: Jean Speck, Chris Garrity and Ed Matson.

Also, present: Darlene Brady, Debbie Devaux, Jenn Dubray, Barbara Herbst, Mike Gawel, Donna Hayes and Rick Osborne.

Ms. Speck called the meeting to order at 2:30 p.m.

Streetscape:

Mike Gawel reported:

- Engineer has not been able to connect with Gina from DOT and Steve from the Railroad
- Need the Temporary Rights Agreements returned from the 23 property owners on Main Street (received 9 back at this time)
 - Chris Garrity offered to follow up with property owners via telephone
- Streetscape Committee recommending to remove the lights from the project
 - BOS asked Mr. Gawel to contact Eversource regarding additional lights on their poles
- An engineer and/or surveyor have not been contracted at this time for Phase II and Phase III

Assessor:

Ms. Speck made a motion to accept Patty Braislin's resignation as the Town of Kent's Assessor, effective February 15, 2021. Mr. Garrity seconded the motion and the motion carried.

Ms. Speck reported:

- February 23, 2021 letter from Jenn Dubray and Jim Hurlbut were discussed (attached)
- Started meeting with Jenn Dubray and Jim Hurlbut every Monday – until new assessor hired
- Office doing a good job
- Advertised for assessor on In-Deed, CAAO and the Town website on Friday, February 26, 2021
 - The ads will run for two weeks
 - Need to create an interviewing sub-committee
 - Prepared interview questions for a ranking system

Mr. Garrity asked that the sub-committee and interview process be ready for approval at the Regular monthly meeting on March 9, 2021.

Budget:

The following budget items were discussed:

- 2% salary increase for employees
- Several departments requested a 5% salary increase
- Union contract needs to be negotiated
- Proposed telephone system removed from operating budget – Capital expense
- Town Hall telephone line reduce from \$61,700 to \$12,000
- Library and KVFD grant requests reduce to \$100,000 each
- Line 343 – Litigation increased 12,500 to \$25,000
- Emergency Management budget still outstanding
- Proposed \$120,000 for the Swift House needs to go to the town
- Cell phone reimbursements need to be moved into individual departments

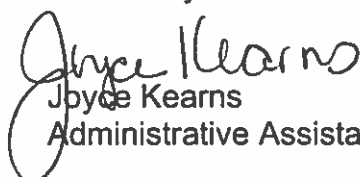
Budget Tasks:

- Present recommendations for Assessor interview committee members and interview questions
- Start union negotiations
- Obtain a cyber security quote
- Confirm which entities will be contributing to Resident Trooper program
- Submit a budget for the Transfer Station
- Submit a budget for Emergency Management
- Readvertise, for one week, the attendant position at the transfer station
- Present additional information regarding the transfer station manager at the next BOS meeting

Next Board of Selectmen meetings:

- Special budget meeting Thursday, March 4, 2021 at 4:30 p.m.
- Special budget meeting Tuesday, March 9, 2021 at 1:00 p.m.
- Regular monthly meeting Tuesday, March 9, 2021 at 6:30 p.m.
- Special budget meeting Friday, March 12, 2021 at 4:00 p.m.

Mr. Garrity made a motion to adjourn the meeting at 5:18 p.m.


Joyce Kearns
Administrative Assistant

These are draft minutes and the Board of Selectmen at the subsequent meeting may make corrections. Please refer to subsequent meeting minutes for possible corrections and approval of these minutes.



RECEIVED

By Darlene Brady at 11:40 am, Mar 01, 2021

**BOARD OF SELECTMEN
Special Meeting
Tuesday, March 2, 2021 @ 2:30 P.M.**

Join Zoom Meeting:

<https://us02web.zoom.us/j/87449595288>

Meeting ID:

874 4959 5288

One tap mobile:

+1 646 558 8656 US (New York)

1. Call to order
2. Streetscape
3. Assessor —
4. Budget
5. Adjourn

January 21, 2021

Ms. Jean Speck, First Selectman and Board Members Town of Kent, Ct.

Dear First Selectman Speck and Board Members,

Please accept this letter as formal notice of my resignation as the Assessor for the Town of Kent, Ct. effective February 15, 2021. I have worked in Kent since 1986 and it has been a rewarding experience.

I will do whatever is needed to make the transition to a new Assessor as easy as possible.

Sincerely,

Patricia S. Braislin, CCMA 11

February 23, 2021

To: Board of Selectmen for the Town of Kent

I am writing this letter because Jimmy and I are very concerned with regards to the Assessor's office and the lack of response regarding Patty's retirement which took effect Feb 15th, 2021.

On Jan 21st Patty sent in her letter of resignation. It was our expectation and in fact Jean confirmed that she would hold a special meeting to accept and discuss Patty's resignation. That was not done in the almost three week period prior to the regular meeting held on Feb 9th, 2021.

At the Feb 9th regular meeting the board was advised of Patty's retirement and without any further comments regarding acceptance of the resignation or what happens next the board moved on to the next item on the agenda.

On Feb 10th, Patty's last day in the office, Patty and I met with Jean to go over things. Patty explained the report sent out regarding the final figures for the 2020 Grand List, which was filed on time again this year. Patty then discussed qualifications needed to do the job and what has to be done moving forward as far as statutory filings and deadlines and some of the day to day work in the Assessor's office. It was suggested by Jean at that point to hold a special meeting to discuss naming me as "Interim Assessor" until the job could be posted and filled. She did not put that on the agenda for the Feb 11th special meeting.

On Feb 17th I met with Jean again and was asked about the office. I explained that Patty has left the office in good shape and the only issue is the Quality Data System, which is our administrative system for billing, is lagging now that it has gone to "the cloud". (We were supposed to meet Monday but because of the snow storm it did not work out) I had also asked Jean on the 17th what happens next. Another special meeting was being held Feb 18th and the Assessor position was not on the agenda. She told me after speaking with the Town Attorney it was not necessary to have an "Interim Assessor" as long as they were looking for an assessor and qualified help is still in the office. She indicated she was posting the job on indeed, which I advised her against, and on the CT Association of Assessing Officers site for one week and she was doing so that evening. As of this afternoon the job has not been posted on either site.

On Feb 23rd the board met again and again the Assessor's office was not on the agenda. Our concern is there is a lot of responsibility in the Assessor's office but no one seems to recognize it. There are filings coming up such as the M-13 which certifies the Grand List figures each year and must be signed by a certified Assessor. The Elderly Homeowners Program is ongoing from Feb 1 thru May 15, sales ratios need to go to the state at the end of each month and now is the time all the work is done to make sure bills go out on time in July. This is budget season and although Patty did turn the budget in who is going to defend or supply information for the budget. The filling of this position should not be put off indefinitely.

I have attached the job description, the Assessor's CCMA requirements and the assessment calendar to give you an idea of what the responsibilities are in this office. Please, at least give Jimmy and myself the courtesy of discussing what should happen going forward, what our positions should be and I would also like to make sure the auditors and Town Attorney are informed so we know we are following what should be done by us and everyone is on the same page.

Sincerely,
Jennifer Dubray, Assistant Assessor
James Hurlbut, Assistant Assessor



Joyce Kearns <adminassist@townofkentct.org>

Assessor Position

1 message

Jen Dubray <jendubray@gmail.com>

To: "firstselectman@townofkentct.org" <firstselectman@townofkentct.org>

Cc: Chris Garrity <cgarrity@townofkentct.org>, James Hurlbut <jahurlbut@gmail.com>, Joyce Kearns <adminassist@townofkentct.org>, "ematson@townofkentct.org" <ematson@townofkentct.org>

Thu, Feb 25, 2021 at 1:31 PM

 BOS Letter.docx

Please add to the agenda and read the attached letter at your next Board of Selectmen meeting.

Sincerely,
Jennifer Dubray and James Hurlbut
Assistant Assessors

3 attachments

 Assessor Job Description.pdf
629K

 Regulations-Assessor.pdf
253K

 Assessment_Calendar-2021.pdf
20K

TOWN OF KENT ASSESSOR

Position Summary:

The purpose of this position is to discover, list and value real estate, personal property and motor vehicles for compiling the annual Grand List in conformance with the Connecticut General Statutes.

Reports to:

As this position is statutorily required, conformance to State Statute will govern the assessor practices of the Assessor. Thereafter, the Assessor is responsible to the Board of Selectmen.

Direct reports:

Supervises the Assessor's Assistant and Assistant Assessor; and other employees working for the Assessor's office on special projects.

Hours of Work:

Part-time salaried position.

Hours of work: 15 hours per week. Hours vary on a weekly basis.

Essential Job Functions:

Administrative:

- Establishes valuation of properties in a rural community with a variety of property types.
- Communicates in person, by telephone, fax, and email and through letters with other municipal departments, state officials, attorneys, title searchers, real estate agents, appraisers, bank/mortgage representatives, surveyors, various boards and commissions and the general public.
- Performs responsible duties requiring independent judgment and initiative in planning, organizing and directing the work of the office.
- Performs a variety of specialized professional, technical and administrative responsibilities requiring an extensive knowledge of automated and manual property assessment systems and techniques.
- Performs fields inspections required to properly evaluate property, established and prepares the Town Grand List.
- Maintains and provides accurate property records and data for use by the public; administers various personal and property exemption programs. The work involves analysis and calculations; answering inquiries and directing part-time employee(s). The Town Assessor is required to exercise considerable independent judgment in administering and conducting the assessment of real and personal property and motor vehicle and is responsible for maintaining and improving upon the efficiency and effectiveness of all areas under his/her direction and control.

- Plans, directs, supervises and participates in the valuing/assessment of all taxable and non-taxable real estate, motor vehicle and personal property to establish the Grand List.
- Conducts physical inspection and re-inspection of existing properties, improved properties, and properties under construction to determine their value for the annual Grand List.
- Prepares and administers operating budget for department.
- Prepares bid specifications for revaluations. Works with First Selectman reviewing awarding bid.
- Oversees and coordinates the periodic revaluation of all properties within the Town according to State Statutes.
- Maintains a filing system for properties that are classified under PA 490.
- Maintains information relating to the assessment function, of ownership, sales, newly filed surveys and value of land and improvements through automated system.
- Supervises the administration of the elderly, veterans, and disabled programs based on eligibility requirements and state statutes.
- Works with the Board of Assessment Appeals during the appeal process, providing information to help resolve appeals.
- Works with other office employees to prepare and submit state mandated monthly and annual reports to the Office of Policy and Management, including sales ratio forms and revaluation reports as well as elderly, disabled, veterans and state owned property reimbursements requests, etc.
- Formulates work methods and procedures for subordinates in the listing and appraisal of real and personal property. Evaluates current assessment practices and data processing applications and proposes changes as warranted.
- Requires the operation of an automobile, and standard office equipment
- Attends courses and workshops to maintain required certifications and current knowledge of statutes changes.

Job Qualifications:

- Independent judgment and initiative in planning, organizing and directing the work of the office.
- Requires a valid CT driver's license.
- Extensive knowledge of automated and manual property assessment systems and techniques; and safety regulations for various sites to be inspected.
- Certified by the State of Connecticut as a Certified Connecticut Municipal Assessor (C.C.M.A.II).
- Minimum of three (3) to five (5) years working in the field of assessing or in a municipal assessor's office.
- Valuation experience in a rural community with a variety of property types.
- Understanding and experience with PA 490 assessments and penalties.
- Revaluation experience in no less than two revaluations.

Physical Conditions:

- Office environment.
- Repetitive motion (use of computer keyboard).
- Periodic need to carry boxes (no more than 50 lbs), move tables and chairs, hang signs, and other similar tasks that involve bending or reaching above one's head.
- May require standing for prolonged periods to do filing or sitting for prolonged periods for computer or telephone work.
- Outside environment.
- Construction sites.
- Driving in areas other than public roads.
- Construction noise.
- Must have good vision and awareness of surroundings for safety purposes.
- May require review of measurements of unfinished construction on difficult terrain.

Approved by the Board of Selectmen:

Revised and approved by the Board of Selectmen

Revised and approved by the Board of Selectmen

Revised and approved by the Board of Selectmen

10/4/11

10/1/13

10/15/13

11/6/13



Regulations of Connecticut State Agencies

TITLE 12. Taxation

Agency

Office of Policy and Management

Subject

Certification of Assessors and Tax Collectors

Inclusive Sections

§§ 12-40a-1—12-40a-12

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Sec. 12-40a-1—12-40a-4. Repealed

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Sec. 12-40a-9.	Comprehensive examinations
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Certification of Assessors and Tax Collectors

Sec. 12-40a-1—12-40a-4. Repealed

Repealed January 1, 1998.

Certification and Recertification of Assessors

Sec. 12-40a-5. Definitions

As used in sections 12-40a-5 to 12-40a-12 inclusive, the following terms have the meaning ascribed to them in this section, unless the context clearly indicates otherwise:

- (1) "Application" means a written request made in the form and manner as prescribed by the Committee;
- (2) "Appellant" means a person aggrieved by a decision of the Committee;
- (3) "CCMA I" means Certified Connecticut Municipal Assessor I;
- (4) "CCMA II" means Certified Connecticut Municipal Assessor II;
- (5) "Committee" means the Certified Connecticut Municipal Assessor Committee, the members of which are appointed in accordance with the provisions of Section 12-40a of the Connecticut General Statutes;
- (6) "Courier service" means any form of courier or mail service that confirms delivery by a return receipt;
- (7) "Payment" means the remittance of a required fee to the Committee in coins or currencies of the United States, made in the form of a bank check, certified check, money order or any other form of payment acceptable to the Committee; and
- (8) "Secretary" means the Secretary of the Office of Policy and Management.

(Adopted effective January 1, 1998)

Sec. 12-40a-6. Assessor certification

(a) Competence in assessment administration in the State of Connecticut shall be evidenced by a CCMA I or a CCMA II designation. Such designations shall be issued by the Secretary to persons who are recommended by the Committee. No person shall be recommended for either designation unless he or she has satisfied the applicable education and experience requirements and has passed the appropriate comprehensive examination. Such designation shall be valid for five (5) years.

(b) All persons designated as a Certified Connecticut Municipal Assessor as of December 31, 1997, shall be deemed to have a CCMA II designation.

(c) Each CCMA II designation made pursuant to subsection (b) of this section, shall be subject to recertification in accordance with Section 12-40a-11 of the Regulations of Connecticut State Agencies on January 1, 2003.

(d) Any certification awarded after December 31, 2017 shall require successful completion of Course IV Revaluation.

(Adopted effective January 1, 1998; Amended July 14, 2016)

Sec. 12-40a-7. Assessor certification – prescribed education program

(a) The prescribed education program for the CCMA I designation for certifications awarded on or before December 31, 2017 shall consist of the following:

- Course IA Assessment Administration
- Course IB Assessment Valuation
- Course IIA Introduction to Appraisal Principles
- Course IIB Application of Valuation Techniques

(b) The prescribed education program for the CCMA II designation for certifications awarded on or before December 31, 2017 shall consist of the four courses delineated in subsection (a) of this section, and the following:

- Course III Income Approach to Value

(c) (1) The prescribed education program for CCMA I designation for certifications awarded after December 31, 2017 shall consist of the following:

- Course IA Assessment Administration
- Course IB Assessment Valuation
- Course IIA Introduction to Appraisal Principles
- Course IIB Application of Valuation Techniques
- Course IV Revaluation

(2) The prescribed education program for CCMA II designation for certifications awarded after December 31, 2017 shall consist of the five (5) courses delineated in subdivision (1) of this subsection and the following:

- Course III Income Approach to Value

(d) Each course in the prescribed education program shall consist of at least thirty (30) hours of instruction. Each such course shall be conducted annually at a time and location determined by the Committee. Course application procedures, class schedules, minimum student enrollment requirements and registration fees shall be determined by the Committee.

(e) Each course registration fee shall be subject to annual review, and may be increased or decreased to reflect costs, financial assistance or other types of subsidies incurred or expected. Such fee shall be payable ten (10) days prior to the date on which a course's first class session is scheduled to be held. Except in the event of the cancellation of said course, such fee shall not thereafter be refunded.

(f) Instructors for each course shall be approved by the Committee. No person shall be approved as an instructor unless he or she has been certified by the Education Committee of the Connecticut Association of Assessing Officers, Inc., or any successor thereto.

(g) A written examination shall be conducted prior to the conclusion of each course by the instructor or a Committee designee. The hours devoted to such examination shall be counted as hours of instruction. A person shall be deemed to have successfully completed a course if he or she receives a passing grade on said examination.

(Adopted effective January 1, 1998; Amended June 4, 1999; Amended July 14, 2016)

Sec. 12-40a-8. Prescribed education program – waiver provisions

(a) Written application may be made to the Secretary for a waiver of the requirement to take Courses IIA, IIB and III. The Secretary may grant an applicant's request to waive any of such courses, provided he or she shows evidence of having successfully completed an equivalent property appraisal course(s) or demonstrates competence in a related field of study or endeavor. Courses IA, IB, and IV shall not be waived under any circumstance.

(b) A person having been granted a waiver of a course(s) shall be deemed to have completed the prescribed education program. Any such person who subsequently fails the appropriate comprehensive examination shall take and successfully complete the course(s) that was waived.

(Adopted effective January 1, 1998; Amended July 14, 2016)

Sec. 12-40a-9. Comprehensive examinations

(a) The Committee shall annually conduct a comprehensive examination for the CCMA I and CCMA II designations. The time and location of each such examination, as well as the form and content thereof, shall be determined by the Committee. Applications to take such examinations may be obtained from the Secretary of the Office of Policy and Management or from the Committee chair, whose name and business address shall be filed annually with the Secretary of the State.

(b) No person shall take a comprehensive examination unless he or she has been approved by the Committee. Such approval shall be granted only if the person has successfully completed the prescribed education program and meets the minimum experience requirements related to the designation being sought.

(c) The minimum experience requirements shall be as follows:

(1) A person shall have a minimum of three years of experience in property assessment or appraisal or in a related field of endeavor, in order to take the comprehensive examination for designation as a CCMA I; and

(2) A person shall have a minimum of four years experience in property assessment or appraisal or in a related field of endeavor, in order to take the comprehensive examination for designation as a CCMA II. Such experience shall be one of increasing responsibility, at least two years of which is at an appraisal and/or administrative level in an assessor's office.

(Adopted effective January 1, 1998; Amended June 4, 1999)

Sec. 12-40a-10. Examination application procedure

(a) The Committee shall accept for consideration each complete application to take a comprehensive examination. An application shall be deemed complete if the applicant submits all required supporting documentation and pays the application fee on or prior to the filing deadline. Said deadline shall be four (4) weeks prior to the date on which each such examination is scheduled to be held.

(b) The comprehensive examination application fee shall be subject to annual review by the Committee and may be increased or decreased to reflect costs incurred or expected,

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provided the annual increase shall not exceed ten (10) dollars. In no event shall the application fee exceed fifty (50) dollars.

(c) The Committee shall meet, not later than three (3) weeks prior to the date on which a comprehensive examination is scheduled to be held, to consider each complete application to take such examination. The Committee may grant or deny an applicant's request for entrance to such examinations. Each person whose application is approved shall be sent written notification of such approval by the Committee chair, within one (1) week of the adjournment of said meeting. If the Committee determines that an applicant does not meet the necessary criteria for entrance to a comprehensive examination, the Committee chair shall send written notification of such denial to the applicant, within two (2) days of the adjournment of said meeting. Such notice shall be sent by courier service and shall include information as to how the applicant may request a reconsideration of said denial. The Committee shall also return or refund the application fee paid by any applicant whose entrance to take a comprehensive examination is denied.

(d) A person whose application to take a comprehensive examination is denied may file a written request for a reconsideration of the Committee's decision. Any such request shall include the reason(s) why the appellant believes he or she should be allowed to take said examination. Such request shall be sent by courier service to the Committee chair, within seven (7) days of the date of the notice of denial. The Committee shall meet within seven (7) days of receiving such request, for the purpose of reconsidering its decision.

(e) The Committee may require the appellant to appear at said meeting to answer any pertinent questions or to supply any additional information that may be required, provided he or she shall be given not less than forty-eight (48) hours notice of the requirement to appear. The Committee's decision with regard to any such reconsideration shall be final. The Committee chair shall notify the appellant of such decision in writing, within two (2) days of the adjournment of said meeting.

(f) A person who receives a failing grade on a comprehensive examination may be approved by the Committee for entrance to the next such scheduled examination, upon making application therefor. If a failing grade is received on said second examination, such person shall not be approved for entrance to a subsequent comprehensive examination, until he or she can demonstrate that any course(s) as may have been specified by the Committee have been successfully taken or retaken.

(Adopted effective January 1, 1998; Amended July 14, 2016)

Sec. 12-40a-11. Recertification – continuing education requirements

(a) In order to be recommended for recertification as a CCMA I or CCMA II, a person shall have completed at least fifty (50) hours of property assessment or appraisal course(s) or workshop(s) during the five (5) year period immediately preceding the date the person's certification expires. Any such course(s) or workshop(s) shall be subject to approval by the Committee. An instructor shall receive a recertification credit for each hour of instruction provided in the presentation of a course in the prescribed education program, or in

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conjunction with other assessment or appraisal courses as approved by the Committee, up to a maximum of thirty (30) hours per course.

(b) The Committee shall cause to be annually listed in a newsletter published by the Connecticut Association of Assessing Officers, Inc., the titles and sponsors of all such course(s) or workshop(s) that have, in the previous year, been approved as satisfying the continuing education requirements pursuant to subsection (a) of this section. Said list shall also be provided to the Secretary.

(c) A person having a CCMA I or CCMA II designation may make written application to the Committee requesting approval of any course(s) or workshop(s) not included in the list published pursuant to subsection (b) of this section. Such application shall be accompanied by any related documentation the Committee may require. At the next regularly scheduled meeting following receipt of such application, the Committee shall consider the applicant's request.

(d) The Committee may grant or deny an applicant's request for approval of such course(s) or workshop(s). Each applicant whose request is approved shall be sent written notification of such approval by the Committee chair, within one (1) week of the adjournment of said meeting. If a request is denied, the Committee chair shall send written notification of such denial to the applicant, within two (2) days of the adjournment of said meeting. Such notice shall be sent by courier service and shall include information as to how the applicant may request a reconsideration of said denial.

(e) A person aggrieved by the Committee under subsection (d) of this section, may file a written request for reconsideration of such decision. Any such request, which shall include the reason(s) why the appellant believes such course(s) or workshop(s) should be approved, shall be sent by courier service to the Committee chair within twenty-one (21) days of the date of the notice of denial. The Committee shall meet for the purpose of reconsidering its decision, within thirty days after receiving such request.

(f) The Committee may require the appellant to appear at such meeting, to answer any pertinent questions or to supply any additional information that may be required, provided he or she shall be given not less than forty-eight (48) hours notice of the requirement to appear. The Committee's decision with regard to any such reconsideration shall be final. The Committee chair shall promptly notify the appellant of such decision in writing.

(Adopted effective January 1, 1998; Amended July 14, 2016)

Sec. 12-40a-12. Assessor recertification – renewal certificates

(a) A renewal certificate shall be issued by the Secretary to any person who is recommended for recertification by the Committee. No person shall be recommended for recertification unless he or she has satisfied the continuing education requirements in accordance with Section 12-40a-11 of the Regulations of Connecticut State Agencies.

(b) The Committee shall accept for consideration each complete application for recertification. Such applications shall be deemed complete if the applicant submits all necessary supporting documentation and pays a recertification application fee of fifteen

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(15) dollars. Said fee, which shall be non-refundable, shall be subject to annual review and may be increased or decreased to reflect costs incurred or expected. In no event shall the recertification application fee exceed thirty (30) dollars.

(c) The Committee shall consider each complete application for recertification at the next regularly scheduled meeting following the date on which such application is received. The Committee shall recommend to the Secretary that he or she issue a renewal certificate to each applicant who satisfies the continuing education requirements as set forth in Section 12-40a-11 of the Regulations of Connecticut State Agencies. Upon receipt of such recommendation, the Secretary shall promptly issue a new certificate in such applicant's name.

(d) In the event the Committee denies an application for recertification, the Committee chair shall send the applicant written notification of such denial by courier service, within two (2) days of the adjournment of said meeting. Such notice shall include information as to how a reconsideration of such denial may be requested.

(e) A person whose application for recertification is denied may file a written request for a reconsideration of the Committee's decision. Any such request, which shall include the reason(s) why the appellant believes he or she should be recommended for recertification, shall be sent by courier service to the Committee chair within twenty-one (21) days of the date of the notice of denial. The Committee shall reconsider its decision at the next regularly scheduled meeting following receipt of such request, or at a special meeting called for said purpose.

(f) The Committee may require the appellant to appear at such meeting to answer any pertinent questions or to supply any additional information that may be required, provided he or she shall be given not less than forty-eight (48) hours notice of the requirement to appear. The Committee's decision with regard to any such reconsideration shall be final. The appellant shall be sent written notification of such decision within ten (10) days of the adjournment of said meeting. A copy of such notification shall be forwarded to the Secretary.

(Adopted effective January 1, 1998; Amended July 14, 2016)

Date	Assessment Calendar - 2021
1/1/2021	Freeze report due
1/31/2021	File Grand List; Nov Sales Entry due to OPM; BAA files notice for March Meeting; Grand List Extension request deadline. File PA 490 Certificate on land records in a revaluation year.
2/1/2021	Homeowners, Freeze and Additional Veterans application period begins; Mail applications for Homeowners & Freeze
2/20/2021	Grievance Date for BAA hearing requests
2/28/2021	Dec Sales Entry due to OPM; File Grand List if extension granted
3/1/2021	BAA deadline to notify appellants of appointments
3/20/2021	Grievance Date for BAA hearing requests if extension for grand list granted
3/31/2021	BAA deadline to complete duties; Deadline for Disabled Vets proof; Jan & Feb Sales Entry due to OPM
4/1/2021	BAA deadline to notify appellants of appointments if grand list extension granted. M-37 & M-37 C&H due to OPM; Renters Program begins
4/15/2021	Postmark deadline for applications from Homeowners & Freeze
4/30/2021	Mar Sales Entry due to OPM; BAA deadline to complete duties if grand list extension granted; Deadline to notify Homeowners & Freeze applicants not filing by 4/15
5/1/2021	Grand List Taxable M-13 due to OPM; Grand List Exempt M-13a due to OPM
5/6/2020	Annual Spring Meeting - Southington - Aqua Turf
5/15/2021	Homeowners, Freeze period ends
5/31/2021	April Sales Entry due to OPM
6/1/2021	Income & Expense forms due; Homeowners & Freeze tax liability deadline
June 2021	Annual Assessor's School
6/30/2021	BAA deadline to make adds to grand list; Prorated assessment deadline for n/c Oct 1st to Feb 1st; May Renters Apps must be entered into OPM Portal; May Sales Entry due to OPM. State Forester's Report is due.
7/1/2021	Owners Claim M-35B due; Totally Disabled M-42B due
7/15/2021	Veterans' affairs report (27-102p) is due
7/31/2021	June Renters Apps must be entered into OPM Portal; June Sales Entry due to OPM
8/1/2021	Distressed Report M-46 due; Additional Vets report M-59a due
8/31/2021	July Renters Apps must be entered into OPM Portal; July Sales Entry due to OPM
	IAAO Annual Conference - August 29 - September 1, Chicago, Illinois
9/1/2021	PA 490 filing period begins
9/ / 2021	Annual Fall Symposium
9/30/2021	Honorable discharge filing deadline-Town Clerk; Aug Renters Apps must be entered into OPM Portal; Aug Sales Entry due to OPM
10/1/2021	Assessment Date Totally Disabled applications; Local Blind or Disabled applications; Certification of Forestland; Additional Veterans applications due to Assessor; OPM recommends MV values; Homeowners & Freeze reports M-35P, M-35G & M-36G due to OPM; Renters program ends. Mail Personal Property Declarations to nonresidents.
10/15/2021	Notice to file Personal Property published
10/31/2021	Applications to classify property PA490 due; Sept Renters Apps must be entered into OPM Portal; Sept Sales Entry due to OPM
11/1/2021	Personal Property filing deadline; Applications for Farm Machinery due; Lessee's report due; Local Solar energy application; Distressed Municipality annual renewal (M-55) and Quadrennial Exempt request M-3 due to Assessor
11/4/2021	Annual Fall Meeting - Southington - Aqua Turf
11/30/2021	Certification of PA 490 filed with Town Clerk
12/15/2021	Extension deadlines: (if granted) Personal Property; Lessee's Report; New Manufacturing & Commercial Vehicle Exemption Application; Distressed Municipality annual renewal
12/31/2021	Oct Renters Apps must be entered into OPM Portal; Oct Sales Entry due to OPM

FY '22 Proposal Submissions received

2/19/2021
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Rec'd Line #	Dept		Rec'd	Line #	GL	Organization
✓ 46	010-000	Selectmen's Office	✓	356	028-000	Fire Marshal
✓ 70	070-000	Probate	✓	375	054-000	Police Protection
72	013-000	Registrar of Voters			054-500	EMS Staffing
✓ 92	014-000	Board of Finance		376	055-000	Litchfield Cnty Dispatcl
✓ 109	015-000	Treasurer		377	056-000	Civil Preparedness
✓ 125	016-000	Assessor	✓	379	031-000	DPW - Town Garage
✓ 150	017-000	Tax Collector	✓	401	040-000	DPW - HWY Dept
173	018-000	Board of Assessment Appeals	✓	418	040-602	DPW - Roads
189	021-000	Conservation Commission	✓	430	041-000	Town Aid Road/Lightin
✓ 200	022-000	Town Clerk	✓	431	042-502	Lighting-Town Utility
✓ 220	024-000	P/Z	✓	432	042-504	Water - Town Utility
✓ 246	025-000	ZBA	✓	433	045-680	Tree Work
✓ 264	026-000	I/W	✓	435	029-000	Social Services
✓ 283	027-000	Building Dept	✓	455	033-000	Senior Center
✓ 298	027-000	Town Hall	✓	465	050-501	Welcome Center
311	051-000	Attorney Fees	✓	466	052-000	TAHD
✓ 321	060-804	NW Conservation District	✓	468	023-000	P/R
✓ 322	060-807	Kent Commnity Nursery School	✓	496	032-000	Community House
✓ 324	060-808	Susan B Anthony	✓	507	034-000	Swift House
✓ 325	060-809	Women Support Svcs	✓	516	046-000	P/R KCS Ballfields
✓ 326	060-810	HYSB		518	043-000	Transfer Station
✓ 327	060-811	Kent Library		541	044-000	Landfill Monitoring
328	060-812	Fire Protection		544	300-000	BoE
✓ 329	060-813	Kent Cemetery Assoc				
✓ 330	060-814	Chore Service				
✓ 331	060-807	NW CT Regionl Housing				
✓ 332	060-819	Greenwoods				
✓ 334	060-820	Literacy Volunteers				
✓ 335	060-821	Kent Village Housing for the Elder				
340	070-851	Rural Transit				
✓ 341	070-852	NW Hills CoG				
✓ 342	070-853	Housatonic River Commission				
343	070-854	CT Conf Muni				
344	070-855	COST				
345	070-856	Lake Waramaug Inter				
346	070-857	Lake Waramaug Authority				
347	070-858	Paramedic				
✓ 347	070-859	NW Elderly Nutrition				
349	070-860	Housatonic Valley Assoc				
351	070-000	Historic District Comm				
352	075-000	Insurance				
354	079-000	Contingency				

TOWN OF KENT
Summary of Proposed Budget
Fiscal Year 2021 - 2022

BoF to set Mil Rate
In late May

	Actuals	Actuals	Anticipated		Proposed	% of increase	Change from FY '21 Budget to Proposed FY '22	% of Total Budget
	Jul '18 Jun 19	Jul '19 Jun '20	Jul '20 Jun '21	Budget	Jul '21 Jun '22			
A · General Government	1,193,288	1,321,216	1,395,744	1,386,176	1,503,640	8.47%		11.2%
B · Public Safety	235,786	261,795	258,853	261,281	368,059	40.87%		2.7%
C · Public Works	1,582,734	1,620,348	1,771,069	1,779,817	1,817,584	2.12%		13.5%
D · Health and Welfare	106,035	117,908	117,668	117,297	117,242	-0.05%		0.9%
E · Recreation	177,446	180,932	196,637	217,290	214,933	-1.08%		1.6%
F · Sanitation	115,597	130,003	157,355	143,289	144,960	1.17%		1.1%
Total Bos Budget	3,410,886	3,632,202	3,897,326	3,905,150	4,166,419	6.69%	\$261,269	30.9%
G · Board of Education	7,124,768	6,941,989	7,291,214	7,292,037	7,292,037	0.00%	\$0	54.1%
H · Debt Service	625,486	450,469	432,569	432,569	38,906	-91.01%	-\$393,663	0.3%
I · Transfer to Capital	758,700	831,847	952,847	952,847	1,001,341	5.09%	\$48,494	7.4%
J · Transfer to Dog Fund	7,500	7,500	7,500	7,500	7,500	0.00%	\$0	0.1%
L · Trnsf to Schaghticoke					30,000			
Total Tax Budget	11,927,339	11,864,007	12,581,456	12,590,103	12,536,203	-0.43%	-\$53,900	93.1%
K · Current Year Capital Pro	636,500	535,000	945,000	945,000	936,000	-0.95%	-\$9,000	6.9%
All Totals	12,563,839	12,399,007	13,526,456	13,535,103	13,472,203	-0.46%	-\$62,900	

"A" consists of: Board of Selectmen
Probate
Elections
Board of Finance
Treasurer
Tax Assessor
Tax Collector
Board of Assessment Appeals
Conservation
Town Clerk
Planning and Zoning
ZBA
Inland Wetlands
Building Inspector
Town Hall
Attorney Fees
Grants
Associations
Insurance
Retiree Health
Contingency

"B" consists of: Fire Marshal
Resident Trooper
Litchfield County Dispatch

"C" consists of Town Garage Building
Highway Department
Roads

"D" consists of Social Services
Senior Center
Public Restrooms
Dir of Health/Hlt Dist

"E" consists of Park and Recreation
Community House
Swift House
KCS Ballfield Maintenance

1			FY 2018 - 2019	FY 2019 - 2020	FY 2020 - 2021		FY 2021 - 2022	% of Increase over current year budget
2			Actual	Actual	Anticipated	Budget	Proposed	
45	A · General Government							
46	010-000 · Board of Selectmen							
48		010-101 · Salary - 3 Selectmen	80,083	80,359	81,966	81,966	84,426	3.00%
49		010-102 · Administrative Assistant	40,628	51,000	52,020	52,020	53,581	3.00%
50		010-101 (a) · HI OPT-OUT Stipend	17,272	15,000	15,000	15,000	15,000	0.00%
51		010-996 · Health	14,188	32,864	40,254	40,254	38,206	-5.09%
52		010-997 · Pension	2,031	2,550	8,654	8,654	8,914	3.00%
53		010-998 · Social Security	10,456	10,988	11,397	11,405	11,713	2.70%
54		Total Compensation	164,659	192,761	209,291	209,299	211,839	1.21%
55	Department Operations							
56		010-201 · Supplies	560	1,745	500	500	500	0.00%
57		010-202 · Postage	250	29	250	250	250	0.00%
58		010-203 · Notices	710	380	500	1,000	1,000	0.00%
59		010-204 · Mileage	858	1,161	800	1,000	1,000	0.00%
60		010-301 · Computer Services				-		
61		010-401 · Discretionary Expenditures	5,343	63	250	250	250	0.00%
62		010-405 · Newsletter	594	588	630	600	600	0.00%
66		010-451 · Conferences	85	377	1,632	-		
68		Total Professional Development		-				
	Total 010-000 · Board of Selectmen		176,429	197,104	213,853	212,899	215,439	1.19%
69								
70		012-511 · Litchfield Probate Court	4,495	4,456	4,431	4,500	4,500	0.00%
71	Total 012-000 · PROBATE					4,500	4,500	0.00%
72	013-000 · Registrar of Voters							
74		013-101 · Registrars & Deputies	15,507	11,087	20,528	15,984	16,463	3.00%
76		013-102 · Workers	5,783	2,186	4,000	4,029	4,150	3.01%
76		013-998 · Social Security	1,186	848	1,570	1,531	1,577	3.00%
77		Total Compensation	22,476	14,122	26,098	21,544	22,191	3.00%
79		013-201 · Supplies	5,108	6,326	6,225	6,225	6,225	0.00%
80		013-202 · Postage	315	724	500	500	500	0.00%
81		013-203 · Notices	-	-	-	65	65	0.00%
82		013-204 · Mileage	347	122	250	600	600	0.00%
83		013-404 · Election Refreshments	931	186	550	500	500	0.00%
87		013-450 · Dues	130	140	140	150	150	0.00%
88		013-451 · Conferences	1,654	920	1,190	2,500	2,500	0.00%
89		013-452 · Training	780	316	-	-		
91	Total 013-000 · Registrar of Voters		32,138	22,856	34,953	32,084	32,731	2.02%
92	014-000 · Board of Finance							
93	Compensation							
94		014-102 · Clerk	1,239	1,274	1,500	2,393	2,400	0.29%
95		014-998 · Social Security	89	92	115	183	184	0.33%
96		Total Compensation	1,328	1,367	1,615	2,576	2,584	0.30%
98		014-201 · Supplies	66	-	-	50	50	0.00%
100		014-203 · Notices	111	-	-	115	115	0.00%
102		014-405 · Town Report	525	525	525	525	525	0.00%
103	050-000 · Auditors		18,920	19,040	20,500	22,000	22,000	0.00%
108	Total 014-000 · Board of Finance		20,950	20,932	22,640	25,266	25,274	0.03%
109	015-000 · Treasurer							
111		015-101 · Salary	30,218	34,860	35,557	35,557	36,624	3.00%
112		015-102 · Treasurer Clerk	9,422	9,955	12,438	12,438	12,812	3.00%
113		015-998 · Social Security	3,088	3,421	3,672	3,672	3,782	2.99%
114		Total Compensation	42,728	48,236	51,667	51,667	53,217	3.00%

Insurance @ -2 and payroll @ +3%

Pension @ 7%

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1		FY 2018 - 2019	FY 2019 - 2020	FY 2020 - 2021		FY 2021 - 2022	% of Increase over current year budget
2		Actual	Actual	Anticipated	Budget	Proposed	
116	015-201 · Supplies	1,203	859	1,200	1,200	1,200	0.00%
117	015-202 · Postage	750	941	1,300	1,300	1,300	0.00%
118	015-204 · Mileage	-	61	150	150	150	0.00%
120	015-301 · Computer Services	3,902	2,390	1,200	1,200	1,200	0.00%
121	015-452 · Professional Devel./CPA	225	225	225	500	500	0.00%
124	Total 015-000 · Treasurer	49,217	52,711	55,742	56,017	57,567	2.77%
126	016-000 · Tax Assessor						
127	016-101 · Salary - Assessor	37,424	38,472	39,241	39,241	40,418	3.00%
128	016-102 · Assessor Assistants	22,012	22,880	25,000	29,260	30,135	2.99%
133	016-998 · Social Security	4,552	4,696	4,914	5,241	5,397	2.98%
134	Total Compensation	63,988	66,048	69,155	73,742	75,950	2.99%
136	016-201 · Supplies	1,048	1,214	1,000	1,000	1,000	0.00%
137	016-202 · Postage	509	718	718	900	900	0.00%
138	016-203 · Notices	63	89	89	100	100	0.00%
139	016-204 · Mileage	98	232	232	600	600	0.00%
140	016-302 · Data Processing	11,685	12,142	15,000	16,990	16,990	0.00%
141	016-423 · Tax Mapping	320	1,420	-	1,000	1,000	0.00%
145	016-450 · Dues	-	-	60	60	60	0.00%
146	016-451 · Conferences	-	-	-	550	550	0.00%
148	Total 016-000 · Tax Assessor	78,316	81,863	86,254	94,942	97,150	2.33%
150	017-000 · Tax Collector						
152	017-101 · Salary	38,478	39,555	40,346	40,346	41,556	3.00%
153	017-102 · Assistant	11,392	11,147	13,902	13,902	14,317	2.98%
156	017-998 · Social Security	3,810	3,876	4,150	4,150	4,274	2.99%
157	Total Compensation	53,680	54,578	58,398	58,398	60,147	3.00%
159	017-201 · Supplies	2,264	1,103	1,400	2,000	2,000	0.00%
160	017-202 · Postage	2,894	-	2,500	3,500	3,500	0.00%
161	017-203 · Notices	446	607	330	450	450	0.00%
162	017-204 · Mileage	130	-	-	200	200	0.00%
163	017-302 · Data Processing	10,208	9,327	10,200	10,445	11,562	10.69%
164	017-453 · Fees for Delinquents	334	503	-	250	250	0.00%
165	017-459 · Tax Sales	-	-	-	-	-	-
169	017-450 · Dues	175	175	175	250	250	0.00%
170	017-451 · Conferences	1,040	-	-	1,000	1,500	50.00%
172	Total 017-000 · Tax Collector	71,754	66,292	73,003	76,493	79,859	4.40%
173	018-000 · Board of Assessment Appeals						
174	Compensation						
175	018-101 · Salary	107	-	-	1,719	1,771	3.03%
176	018-102 · Clerk	-	-	-	458	472	3.09%
177	018-998 · Social Security	8	-	-	167	172	2.76%
178	Total Compensation	115	-	-	2,344	2,415	3.02%
180	018-202 · Postage	-	-	-	50	50	0.00%
181	018-203 · Notices	-	-	-	75	75	0.00%
182	018-204 · Mileage	-	-	-	150	150	0.00%
183	Total Department Operations	-	-	-	275	275	0.00%
185	018-205 · Conferences	-	-	-	150	150	0.00%
187	Total 018-000 · B A A	115	-	-	2,769	2,840	2.56%
188	021-000 · Conservation						
190	021-201 · Supplies	403	4,500	330	330	330	0.00%
191	021-409 · Printing & Mapping	1,185	-	1,080	1,080	1,080	0.00%

1			FY 2018 - 2019	FY 2019 - 2020	FY 2020 - 2021		FY 2021 - 2022	% of Increase over current year budget
2			Actual	Actual	Anticipated	Budget	Proposed	
192	021-451	Conferences / Public Events	1,010	75	920	920	920	0.00%
195	021-450	Dues	160	165	165	165	165	0.00%
197	Total 021-000 · Conservation		2,758	4,740	2,495	2,495	2,495	0.00%
198	022-000 · Town Clerk							
200	022-101	Salary	50,958	56,000	57,120	57,120	58,834	3.00%
201	022-102	Assistant	17,691	18,359	20,765	20,765	21,386	2.99%
202	022-996	Health	34,610	37,576	40,254	40,254	36,725	-8.77%
203	022-997	Pension	2,559	2,800	3,998	3,998	4,118	3.01%
204	022-998	Social Security	5,003	5,405	5,958	5,959	6,137	2.98%
205	Total Compensation		110,821	120,140	128,095	128,096	127,200	-0.70%
207	022-201	Supplies	106	496	200	200	200	0.00%
208	022-202	Postage	327	194	195	200	200	0.00%
209	022-203	Notices	189	403	200	300	300	0.00%
210	022-204	Mileage	54	54	100	100	100	0.00%
211	022-402	Record Maintenance	10,919	10,249	12,000	12,000	12,000	0.00%
212	022-408	Vital Statistics	-	-	-	-	-	
216	022-450	Dues	150	170	170	170	170	0.00%
217	022-451	Conferences	343	224	-	750	750	0.00%
219	Total 022-000 · Town Clerk		123,428	131,930	140,960	141,816	140,920	-0.63%
220	024-000 · Planning and Zoning							
222	024-101	Zoning Enforc. Officer	37,379	40,950	43,518	43,518	45,694	5.00%
223	024-102	Clerk	6,181	7,231	7,575	7,575	7,954	5.00%
225	024-996	Health	17,031	16,821	19,285	19,285	17,662	-8.41%
226	024-997	Pension	1,911	2,054	3,046	3,046	3,199	5.01%
227	024-998	Social Security	3,251	3,546	3,909	3,908	4,104	5.02%
228	Total Compensation		65,754	70,602	77,333	77,332	78,612	1.66%
229	Department Operations							
230	024-201	Supplies	439	686	600	750	3,750	400.00%
231	024-202	Postage	422	266	350	400	350	-12.50%
232	024-203	Notices	3,022	2,374	2,600	2,000	2,000	0.00%
233	024-204	Mileage	328	69	200	200	200	0.00%
234	024-409	Printing & Mapping	2,356	-	-	2,000	2,500	25.00%
235	024-410	Legal	-	-	-	-	-	
236	024-411	Engineering	-	-	500	1,000	1,000	0.00%
237	024-412	Planning	-	879	-	2,750	2,750	0.00%
241	024-450	Dues	160	160	160	250	250	0.00%
242	024-451	Conferences	115	-	40	125	125	0.00%
243	024-452	Training	-	-	600	250	600	140.00%
246	Total 024-000 · Planning and Zoning		73,249	75,035	82,383	87,057	92,137	5.84%
246	025-000 · Zoning Board of Appeals							
248	025-102	Clerk	182	188	500	1,180	1,216	3.04%
249	025-998	Social Security	-	-	38	91	93	2.21%
250	Total Compensation		182	188	538	1,271	1,309	2.98%
252	025-201	Supplies	805	178	85	100	2,500	2400.00%
253	025-202	Postage	422	266	180	150	200	33.33%
254	025-203	Notices	401	206	125	700	500	-28.57%
258	025-450	Dues	110	110	110	110	110	0.00%
261	Total 025-000 · Zoning Board Of Appeals		1,922	949	1,038	2,331	4,619	98.15%
262	026-000 · Inland/Wetlands							
264	026-101	Enforce. Officer	19,269	22,050	23,433	23,433	24,605	5.00%
265	026-102	Clerk	1,857	1,892	2,220	2,220	2,331	5.01%
266	026-996	Health	8,316	11,028	10,384	10,384	9,510	-8.41%
267	026-997	Pension	941	1,106	1,172	1,640	1,722	5.02%

Insurance @ -2 and payroll @ +3%

Pension @ 7%

2/19/2021

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1		FY 2018 - 2019	FY 2019 - 2020	FY 2020 - 2021		FY 2021 - 2022	% of Increase over current year budget
2		Actual	Actual	Anticipated	Budget	Proposed	
268	026-998 · Social Security	1,500	1,751	1,962	1,963	2,061	4.97%
269	Total Compensation	31,884	37,826	39,171	39,640	40,230	1.49%
271	026-201 · Supplies	81	520	450	600	2,600	333.33%
272	026-202 · Postage	423	266	250	300	300	0.00%
273	026-203 · Notices	633	619	680	750	750	0.00%
274	026-204 · Mileage	82	-	-	200	200	0.00%
275	026-409 · Printing & Mapping	500	-	-	150	150	0.00%
279	026-451 · Conferences	120	105	-	150	150	0.00%
280	026-452 · Training	65	65	65	150	300	100.00%
282	Total 026-000 · Inland / Wetlands	34,121	39,401	40,616	41,940	44,680	6.53%
283	027-000 · BUILDING OFFICIAL						
285	027-102 · Secretary	6,840	8,269	8,489	8,489	8,914	5.00%
286	027-998 · Social Security	554	668	649	649	682	5.07%
287	Total Compensation	7,394	8,937	9,138	9,138	9,596	5.01%
289	027-201 · Supplies	1,179	248	220	250	250	0.00%
290	027-202 · Postage	422	266	225	400	350	-12.50%
291	027-205 · State Education Fund	3,320	9,443	9,500	4,200	4,000	-4.76%
295	027-450 · Dues	135	135	145	150	150	0.00%
297	Total 027-000 · Building Official	12,994	19,029	19,228	14,138	14,346	1.47%
298	030-000 · TOWN HALL						
299	030-201 · Supplies	1,184	1,321	2,000	2,000	2,000	0.00%
300	030-301 · Computer Services	23,039	32,947	38,000	40,000	40,000	0.00%
301	030-502 · Electric	10,506	12,751	14,000	11,000	11,000	0.00%
302	030-503 · Heating Fuel	5,260	4,685	5,000	6,000	6,000	0.00%
	030-513 · Internet		4,137	5,352	5,000	15,000	200.00%
303	030-504 · Water/Sewer	1,139	1,257	1,180	1,200	1,200	0.00%
304	030-505 · Maintenance	8,700	4,765	6,500	7,500	6,000	-20.00%
305	030-506 · Building Supplies	1,687	2,147	1,500	1,500	3,000	100.00%
306	030-507 · Repairs	6,347	10,039	6,000	7,000	7,000	0.00%
	030-501 · Telephone		9,718	11,328	10,500	61,700	487.62%
307	030-508 · Equipment	9,629	8,943	12,500	12,500	12,500	0.00%
308	030-509 · Custodian	12,000	13,025	12,840	12,000	12,000	0.00%
309	030-512 · Pension Administration Expenses	1,000	1,000	1,500	1,500	1,500	0.00%
310	Total 030-000 · Town Hall	80,491	106,734	117,700	117,700	178,900	52.00%
311	051-000 · ATTORNEY FEES						
312	051-410 · Legal	5,196	14,844	8,500	10,000	10,000	0.00%
313	051-413 · Litigation	9,503	28,267	58,435	12,500	12,500	0.00%
314	051-414 · Legal - P&Z	3,015	3,690	2,500	5,000	5,000	0.00%
315	051-415 · Legal - ZBA	-	-	-	750	750	0.00%
316	051-416 · Legal - IWC	-	-	-	750	750	0.00%
317	Total 051-000 · Attorney Fees	17,714	46,801	69,435	29,000	29,000	0.00%
318	060-000 · Grants						
320	060-802 · Northwest Mental Health	310	-	-	-	-	
321	060-804 · NW Conservation District, Inc	900	900	1,000	1,000	1,000	0.00%
322	060-807 · Kent Community Nursery Sch	15,000	15,000	15,000	15,000	15,000	0.00%
324	060-808 · Susan B Anthony	1,500	1,500	1,500	1,500	1,500	0.00%
325	060-809 · Women's Support Services	3,000	1,500	1,500	1,500	1,500	0.00%
326	060-810 · Youth Service Bureau	7,000	7,086	7,000	7,000	7,000	0.00%
327	060-811 · Kent Library Association	100,500	140,500	110,000	110,000	125,000	13.64%
328	060-812 · Fire Protection	84,000	86,500	86,500	86,500	106,500	23.12%
329	060-813 · Cemetery Association	36,000	36,000	37,000	37,000	37,000	0.00%

Insurance @ -2 and payroll @ +3%

Pension @ 7%

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1		FY 2018 - 2019	FY 2019 - 2020	FY 2020 - 2021		FY 2021 - 2022	% of Increase over current year budget
2		Actual	Actual	Anticipated	Budget	Proposed	
330	060-814 · NWC Chore Service	5,000	5,000	5,000	5,000	5,000	0.00%
331	060-817 · NWCT Regional Housing Cou	100	100	100	100	100	0.00%
332	060-819 · Greenwoods	2,000	3,000	5,000	5,000	5,000	0.00%
334	060-820 · Literacy Volunteers	1,000	-	1,000	1,000	1,000	0.00%
335	060-821 · KVHE/Templeton Farms	5,000	5,000	5,000	5,000	5,000	0.00%
336	060-822 · Regional Hospice	-	-	-	-	-	
	Total 060-000 · Grants	261,310	302,086	275,600	275,600	310,600	12.70%
337	070-000 · Associations						
340	070-851 · Rural Transit	1,096	1,096	1,096	1,096	1,096	0.00%
341	070-852 · NW Council of Govt's	2,255	2,965	3,595	3,595	2,222	-38.20%
342	070-853 · Hous River Comm	350	350	350	350	400	14.29%
343	070-854 · CT Conf Mun	2,074	2,074	2,100	2,100	2,100	0.00%
344	070-855 · COST (Council of Small Town	725	-	725	725	725	0.00%
345	070-856 · Lake Waramaug Inter. Com	855	1,890	2,000	2,000	2,000	0.00%
346	070-857 · Lake Waramaug Auth	2,274	1,899	2,400	2,400	2,400	0.00%
347	070-858 · Paramedic	40,955	40,892	41,516	41,516	41,516	0.00%
348	070-859 · LH-NW Elderly Nutrition Prg	1,382	1,353	880	880	548	-37.73%
349	070-860 · Housatonic Valley Assoc	250	-	250	250	250	0.00%
350	Total 070-000 · Associations	52,216	52,520	54,912	54,912	53,257	-3.01%
351	074-000 · HISTORIC DISTRICT COMM	-	-	500	500	500	0.00%
352	075-000 · INSURANCE	99,671	95,777	100,000	103,717	106,829	3.00%
354	079-000 · CONTINGENCY	-	-	-	10,000	10,000	0.00%
355	Total A · GENERAL GOVERNMENT	1,193,288	1,321,216	1,395,744	1,386,176	1,503,640	8.47%
356	B · PUBLIC SAFETY						
357	028-000 · Fire Marshal						
359	028-101 · Fire Marshal	22,824	24,040	25,938	25,938	26,716	3.00%
360	028-102 · Clerical	570	480	250	600	600	0.00%
361	028-107 · Fire Inspections	1,835	245	1,200	3,000	3,000	0.00%
362	028-109 · Deputy Fire Marshal	-	75	-	100	100	0.00%
363	028-998 · Social Security	-	873	1,984		2,044	
364	Total Compensation	25,229	25,713	29,372	29,638	32,460	9.52%
365	Department Operations						
366	028-201 · Supplies	226	285	350	400	400	0.00%
367	028-202 · Postage	50	-	-	55	55	0.00%
368	028-204 · Mileage	2,488	2,145	2,800	2,873	2,873	0.00%
369	028-501 · Telephone	892	390	460	460	460	0.00%
372	028-452 · Training	1,715	1,250	1,350	1,350	1,350	0.00%
374	Total 028-000 Fire Marshal	30,601	29,781	32,348	34,776	35,554	2.24%
375	054-000 · Police Protection	169,867	184,371	190,000	190,000	196,000	3.16%
	054-500 · EMS Staffing					100,000	
376	055-000 · LITCHFIELD CNTY DISPATCH	32,165	32,284	31,555	31,555	31,555	0.00%
377	056-000 · CIVIL PREPAREDNESS	3,153	15,358	4,950	4,950	4,950	0.00%
378	Total B · PUBLIC SAFETY	235,786	261,795	258,853	261,281	368,059	40.87%
379	C · PUBLIC WORKS						
380	031-000 · Town Garage Building						
381	031-201 · Supplies	-	109	110	100	100	0.00%
382	031-202 · Postage	-	11	-	10	10	0.00%
383	031-501 · Telephone	2,733	300				
384	031-502 · Electricity	4,079	9,203	7,000	7,000	7,500	7.14%
385	031-503 · Heating Fuel	3,743	2,875	4,000	4,500	4,500	0.00%
386	031-504 · Water	564	606	598	500	500	0.00%

Insurance @ -2 and payroll @ +3%

Pension @ 7%

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1		FY 2018 - 2019	FY 2019 - 2020	FY 2020 - 2021		FY 2021 - 2022	% of Increase over current year budget
2		Actual	Actual	Anticipated	Budget	Proposed	
387	031-505 · Maintenance	4,488	2,284	3,700	3,700	3,700	0.00%
388	031-506 · Building Supplies	72	172	500	500	500	0.00%
389	031-507 · Repairs	2,073	9,552	3,750	4,500	4,500	0.00%
390	Total 031-000 · Town Garage Building	17,752	25,110	19,658	20,810	21,310	2.40%
391	040-000 · Highway Department						
393	040-100 · Foreman Salary	91,793	94,363	93,250	96,250	99,138	3.00%
394	040-101 · Staff Salaries	296,193	373,994	411,592	411,592	420,900	2.26%
395	040-105 · Snow Removal Salaries	35,436	29,334	53,723	53,723	54,938	2.26%
396	040-996 · Health	124,557	122,118	135,086	135,086	146,726	8.62%
397	040-997 · Pension	33,528	40,590	46,549	46,549	50,370	8.21%
398	040-998 · Social Security	32,841	38,893	42,730	45,132	46,027	1.98%
399	040-101 (a) · HI OPT-OUT Stipend	15,000	29,150	30,000	30,000	30,000	0.00%
	Total Compensation	629,348	728,441	812,930	818,332	848,099	3.64%
401	040-204 · Mileage	-	-	-	-	-	
402	040-459 · Alcohol & Drug Test Program	400	601	400	500	500	0.00%
403	040-601 · Equipment Repair & Mainte	102,546	67,563	70,000	70,000	70,000	0.00%
404	040-604 · Equipment Fuel	46,269	23,029	40,000	40,000	35,000	-12.50%
405	040-605 · Hired Equipment	6,269	16,225	15,000	15,000	15,000	0.00%
406	040-607 · New Equipment	6,464	1,835	4,000	4,000	4,000	0.00%
407	040-609 · Snow Related Equipment	5,000	7,293	6,000	6,000	6,000	0.00%
408	040-613 · Public Works	-	-	3,500	3,500	3,500	0.00%
409	040-614 · Uniforms	4,128	4,850	4,666	4,000	4,500	12.50%
410	040-615 · Tools	126	184	900	1,000	1,000	0.00%
414	040-450 · Dues	50	50	50	100	100	0.00%
415	040-451 · Conferences	240	200	-	500	500	0.00%
418	040-602 · Road Supplies	7,143	2,604	5,000	5,000	5,000	0.00%
419	040-603 · Materials	32,304	15,781	20,000	20,000	20,000	0.00%
420	040-608 · Salt/Sand	157,948	124,036	138,000	140,000	140,000	0.00%
421	040-610 · Stone	-	15,072	15,000	15,000	15,000	0.00%
422	040-611 · Oil	45,794	50,000	50,000	50,000	60,000	20.00%
423	040-612 · Sweeping	20,240	16,518	28,000	28,000	25,000	-10.71%
424	040-616 · Drainage	11,669	945	10,000	10,000	8,000	-20.00%
425	040-617 · Bridges	81,348	-	10,000	10,000	10,000	0.00%
426	040-618 · Unimproved Roads	1,906	16,649	15,000	15,000	15,000	0.00%
427	040-619 · Town Roads - Asphalt	49,721	147,627	150,000	150,000	150,000	0.00%
429	Total 040-000 · Highway Department	1,208,912	1,239,504	1,398,446	1,405,932	1,436,199	2.15%
430	041-000 · Town Aid Road	285,338	285,338	285,338	285,000	285,000	0.00%
431	042-502 · Lighting - Town Utility	7,407	6,736	9,627	10,000	9,000	-10.00%
432	042-504 · Water - Town Utility	36,557	37,658	35,000	35,000	39,000	11.43%
433	045-680 · Tree Work	26,768	26,003	23,000	23,075	27,075	17.33%
434	Total C · PUBLIC WORKS	1,582,734	1,620,348	1,771,069	1,779,817	1,817,584	2.12%
435	D · HEALTH AND WELFARE						
436	029-000 · Social Services						
438	029-101 · Administrator	41,915	43,185	43,951	43,951	45,264	2.99%
	029-101 · Assistant	-	9,641	13,374	13,374	13,775	
439	029-998 · Social Security	3,207	3,927	4,385	4,385	4,516	3.00%
440	Total Compensation	45,122	56,752	61,710	61,710	63,555	2.99%
442	029-201 · Supplies	639	325	800	800	800	0.00%
443	029-202 · Postage	1,200	1,457	1,700	1,700	1,700	0.00%
444	029-204 · Mileage	535	-	500	500	500	0.00%

Insurance @ -2 and payroll @ +3%

Pension @ 7%

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1			FY 2018 - 2019	FY 2019 - 2020	FY 2020 - 2021		FY 2021 - 2022	% of Increase over current year budget
2			Actual	Actual	Anticipated	Budget	Proposed	
445		029-417 · Assistance	9,247	9,320	10,000	10,000	10,000	0.00%
446		029-501 · Telephone	510					
447		029-510 · Senior Center Program	-	-	-	500	500	0.00%
450		029-450 · Dues	155	270	270	250	250	0.00%
451		029-451 · Conferences	-	-	-	-	-	
454		Total 029-000 · Social Services	57,408	68,124	74,980	75,460	77,305	2.44%
455		033-000 · Senior Center						
456		033-502 · Electric	4,995	4,630	4,755	5,400	4,500	-16.67%
457		033-503 · Fuel/Propane	4,376	2,303	2,940	4,000	3,000	-25.00%
458		033-504 · Water/Sewer	218	233	220	225	225	0.00%
459		033-505 · Maintenance	4,769	2,383	2,100	3,000	3,000	0.00%
460		033-506 · Building Supplies	30	208	200	200	200	0.00%
461		033-507 · Repairs	2,050	6,838	3,500	3,500	3,500	0.00%
462		033-509 · Custodian	1,443	1,872	1,500	1,500	1,500	0.00%
463		033-510 · Rent	1,240	1,240	1,240	1,250	1,250	0.00%
464		Total 033-000 · Senior Center	19,119	19,706	16,455	19,075	17,175	-9.96%
465		050-501 · Welcome Center/Public Restroom	10,599	11,273	7,427	7,500	7,500	0.00%
466		052-000 · Dir of Health/Hlt Dist.	18,910	18,806	18,806	15,262	15,262	0.00%
467			106,035	117,908	117,668	117,297	117,242	-0.05%
468		E · RECREATION						
469		023-000 · Park and Recreation Department						
471		023-101 · Salary Director	50,512	51,926	52,965	52,965	54,554	3.00%
472		023-102 · Hourly Employees	36,114	32,912	30,000	46,058	53,688	16.57%
474		023-996 · Health	13,930	15,200	16,189	16,189	14,798	-8.59%
475		023-997 · Pension	2,565	2,660	2,648	3,708	3,819	2.99%
476		023-998 · Social Security	6,502	6,411	6,347	7,575	8,280	9.31%
478		Total Compensation	109,623	109,110	108,149	126,495	135,138	6.83%
479		Department Operations						
480		023-201 · Supplies	403	668	400	400	400	0.00%
481		023-202 · Postage	300	336	375	385	385	0.00%
483		023-204 · Mileage	1,046	269	600	700	700	0.00%
484		023-419 · Park Maintenance	19,504	15,026	16,000	16,000	16,000	0.00%
485		023-422 · Fee Programs	11,913	11,061	13,000	14,000	14,000	0.00%
486		023-501 · Telephone	889	657	600	-		
487		023-502 · Electric	1,252	1,237	900	900	900	0.00%
488		023-504 · Water/Sewer	1,341	1,418	1,418	1,500	1,500	0.00%
491		023-450 · Dues	99	105	105	105	105	0.00%
492		023-451 · Conferences	455	420	-	550	550	0.00%
493		023-452 · Training	-	-	-	100	100	0.00%
495		Total 023-000 · Park & Rec Department	146,825	140,307	141,547	161,135	169,778	5.36%
496		032-000 · Community House						
497		032-202 · Postage	50	-	-	55	55	0.00%
498		032-501 · Telephone	780			-		
499		032-502 · Electricity	7,363	8,180	7,140	7,500	7,500	0.00%
500		032-503 · Fuel/Propane	5,042	4,843	4,500	5,000	4,000	-20.00%
501		032-504 · Water/Sewer	1,317	1,281	1,350	1,500	1,500	0.00%
502		032-505 · Maintenance	4,662	2,869	2,500	2,500	2,500	0.00%
503		032-506 · Building Supplies	544	717	800	800	800	0.00%
504		032-507 · Repairs	1,733	10,425	5,000	5,000	5,000	0.00%
505		032-509 · Custodian	1,925	981	2,500	2,500	2,000	-20.00%
506		Total 032-000 · Community House	23,416	29,297	23,790	24,855	23,355	-6.04%
507		034-000 · Swift House						

Insurance @ -2 and payroll @ +3%

Pension @ 7%

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1		FY 2018 - 2019	FY 2019 - 2020	FY 2020 - 2021		FY 2021 - 2022	% of Increase over current year budget
2		Actual	Actual	Anticipated	Budget	Proposed	
508	034-502 · Electric	1,205	784	1,000	1,000	1,000	0.00%
509	034-503 · Heating Fuel	1,866	1,554	2,500	2,500	2,500	0.00%
510	034-504 · Water/Sewer	177	177	300	300	300	0.00%
511	034-505 · Maintenance	119	412	5,500	5,500	4,000	-27.27%
512	034-506 · Building Supplies	11	18	500	500	500	0.00%
513	034-507 · Repairs	332	551	750	750	4,000	433.33%
514	034-509 · Custodian	444	338	750	750	750	0.00%
515	Total 034-000 · Swift House	4,155	3,833	11,300	11,300	13,050	15.49%
516	046-000 · KCS Ballfield Maintenance	3,050	7,495	20,000	20,000	8,750	-56.25%
517	Total E · RECREATION	177,446	180,932	196,637	217,290	214,933	-1.08%
518	F · SANITATION						
519	043-000 · Transfer Station						
521	043-101 · Salary	34,234	41,591	65,262	51,641	53,191	3.00%
522	043-998 · Social Security	2,613	3,158	4,993	3,948	4,069	3.07%
523	Total Compensation	36,846	44,749	70,255	55,589	57,260	3.01%
525	043-201 · Supplies	1,959	2,902	2,000	2,000	2,000	0.00%
526	043-202 · Postage	951	498	1,000	1,000	1,000	0.00%
528	043-501 · Telephone	528	-				
529	043-502 · Electric	1,851	2,236	1,800	2,000	2,000	0.00%
530	043-507 · Repairs	172	-	500	500	500	0.00%
531	043-660 · Solid Waste Removal	36,624	40,318	40,000	40,000	40,000	0.00%
532	043-661 · Bulky Waste Removal	7,258	6,814	10,000	10,000	10,000	0.00%
534	043-665 · Container Rent & Tran	23,082	25,230	24,000	24,000	24,000	0.00%
535	043-666 · Testing	120	1,818	500	500	500	0.00%
536	043-667 · Tipping Fees	1,497	1,772	2,000	2,000	2,000	0.00%
537	043-668 · Hazardous Materials	2,150	2,866	2,500	2,500	2,500	0.00%
538	043-669 · Permitting	800	800	800	950	950	0.00%
540	Total 043-000 · Transfer Station	113,839	130,003	155,355	141,289	142,960	1.18%
541	044-000 · Landfill Monitoring	1,758	-	2,000	2,000	2,000	0.00%
542	Total F · SANITATION	115,597	130,003	157,355	143,289	144,960	1.17%
544	300-000 · BOE Operating	1,079,100	853,471	952,865	952,865	952,865	0.00%
545	310-000 · BOE Payroll	3,442,602	3,517,205	3,720,000	3,720,823	3,720,823	0.00%
546	320-000 · BOE Regional Budget	2,603,066	2,571,313	2,618,349	2,618,349	2,618,349	0.00%
547	Total G · BOARD OF EDUCATION	7,124,768	6,941,989	7,291,214	7,292,037	7,292,037	0.00%
548	H · Debt Service						
549	080-000 · Interest						
550	080-708 · KCS Renovation/Refunding	24,393	16,563	8,663	8,663	-	-100.00%
553	080-810 · Maple Street Ext	26,990	26,990	26,203	26,203	25,790	-1.58%
554	Total 080-000 · Interest	53,570	43,553	34,866	34,866	25,790	-26.03%
555	081-000 · Principal						
556	081-708 · KCS Renovation (exp 6.30.21)	435,000	395,000	385,000	385,000	-	-100.00%
557	081-709 · Emery Park Pool						
559	081-810 · Maple Street Ext (exp 2054)	11,916	11,916	12,703	12,703	13,116	3.25%
560	Total 081-000 · Principal	571,916	406,916	397,703	397,703	13,116	-96.70%
561		625,486	450,469	432,569	432,569	38,906	-91.01%
564	Transfer to Capital	758,700	831,847	952,847	952,847	1,001,341	5.09%
568	Transfer to Dog Fund	7,500	7,500	7,500	7,500	7,500	0.00%
569	Current Capital Projects	636,500	535,000	945,000	945,000	936,000	-0.95%
570	Transfer to Schaghticoke	-	-	-	-	30,000	
571		12,563,839	12,399,007	13,526,456	13,535,103	13,472,203	-0.46%
572	Net Revenue and Expense	182,431	258,764	(660,453)	-		

FIVE YEAR TOTALS	FIVE YEAR CAPITAL PLAN					INFORMATIONAL USE				
	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
BOE PLAN										
	Roof	Roof	Roof	Roof						
KCS BLDG IMPROVEMENTS	266,000	216,000	266,000	50,000						
			Sidewalk / Pav	Sidewalk / Pav	Sidewalk / Paving	Boilers	Boilers	Boilers		
			136,235	136,235	136,235	156,334	156,334	156,334		
1,206,705 BOE SUBTOTAL	266,000	216,000	402,235	186,235	136,235	156,334	156,334	156,334	0	0
BOS PLAN										
	Truck #1 Compactor	HWY Trk # 9 and Kubota	HWY Trk # 9	HWY Trk # 4 / Cvrd Bridge Bamer	HWY Trk # 12	Tractor w/ boom mower	Truck #8	Truck #3	Dump Truck, Sander and Plow	Roadside mower / tractor
HIGHWAY TRUCKS	60,000	205,000	235,000	135,000	205,000	0	205,000	205,000	205,000	
HIGHWAY EQUIPMENT				Covered Bridge Barrier						
	40,000	35,000	0	30,000		120,000				125,000
945,000 TOTAL TOWN FLEET	100,000	240,000	235,000	165,000	205,000	120,000	205,000	205,000	205,000	125,000
	Eng 1	Rescue 8	Rescue 8		Rescue 8					
KVFD APPARATUS	150,000	200,000	225,000		200,000	200,000				
Communications Upgrade					0	250,000				
775,000 TOTAL KVFD FLEET	150,000	200,000	225,000	0	200,000	200,000	0	0	0	0
Anderson Road (rebuild)				166,883	183,117					
BOTSFORD ROAD				345,000					0	0
SPOONER HILL ROAD					250,000	250,000				
945,000 TOTAL ROADS	0	0	0	511,883	433,117	250,000	0	0	0	0
Bridge # 9 (Fuller Mountain)						300,000				
Bridge #15 (Carter Road)	250,000					Bridge 5	Bridge 5	Bridge 17	Bridge 17	
BRIDGE #16 (Anderson Acres)				166,883	183,117	200,000	200,000	200,000	200,000	
BRIDGE # 05519 (Macedonia)						300,000				
BRIDGE #22 (Gear Mtn)									400,000	
600,000 TOTAL BRIDGES	250,000	0	0	166,883	183,117	800,000	200,000	200,000	600,000	0
0 TOTAL LAND	0	0	0	0	0	0	0	0	0	0
	Parking Lot	Parking Lot								
TOWN GARAGE	30,000	40,000				0	0	0		
Swift Hse (HVAC)					30,000					
SENIOR CENTER						Flooring				
COMMUNITY HOUSE				Roof		150,000				
	Carpet / Paint			50,000				CMH Windows		
TOWN HALL	40,000					Tn Hall Roof	Tn Hall Window	150,000		
180,000 TOTAL BUILDINGS	70,000	40,000	0	50,000	30,000	215,000	150,000	150,000	0	0
ZONING REG	50,000							0		
REVALUATION		25,000	50,000						40,000	
	Kent Commons	Kent Commons	Emery Park	Tennis Court						
P/R Playgrounds	50,000	50,000	100,000	20,000						
345,000 TOTAL NON RECURRING	100,000	75,000	150,000	20,000	0	0	0	0	40,000	0
3,799,999 BOS SUBTOTAL	670,000	555,000	610,000	913,765	1,051,234	1,585,000	555,000	555,000	845,000	125,000
FIVE YEAR TOTALS										
	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
5,006,704 BOE & BOS PROJECTED CAPITAL	936,000	771,000	1,012,235	1,100,000	1,187,469	1,741,334	711,334	711,334	845,000	125,000
BOE & BOS CAPITAL SPEN	936,000	771,000	1,012,235	1,100,000	1,187,469	1,741,334	711,334	711,334	845,000	125,000
1/5TH OF ANNUAL CAPITAL	187,200	154,200	202,447	220,000	237,494	348,267	142,267	142,267	169,000	25,000
APPROPRIATION FY 2021-2022	1,001,341									
APPROPRIATION FY 2022-2023		1,162,408								
APPROPRIATION FY 2023-2024			1,150,474							
APPROPRIATION FY 2024-2025				1,090,294						
APPROPRIATION FY 2025-2026					1,039,294					
APPROPRIATION FY 2026-2027						826,800				
Accepted by the BoS										
Received by the BoF										
Approved by P/Z						hash line signifies partial or all prefunding of appropriation				
Approved by BoS	2/9/21	Approved at Town Meeting								
Approved by BoF										

NOTES TO CAPITAL PLAN

KCS BLDG IMPROVEMENTS	FY '23	4.9.18	BoS moved \$50,000 out to FY '25 to facilitate Capital reduction as directed by BoF 4.3.18
KVFD	FY '25 FY '27		\$100,000 for Rescue Truck and 100,000 for PPE in FY '25 was denied by the BoS 1/2/20 250,000 for a new Ambulance in FY '27 was denied by the BoS 1/2/20 all three requests were received after the submission deadline and extension submitted 12.4.20 for \$64,000 - BoS removed 12.8.20 submitted 12.4.20 for \$64,000 - BoS removed 12.8.20 submitted 12.4.20 for \$64,000 - BoS removed 12.8.20 Submitted 12.4.20 - BoS split in 1/2 and moved \$200,000 to FY '27 (2/9/21) Submitted 12.4.20 for 250,000 - BoS moved out to FY '27 (2/9/21)
Turn Out Gear (PPE) FY '22			
Turn Out Gear (PPE) FY '23			
Turn Out Gear (PPE) FY '24			
Rescue 8 FY '26			
Communications Upgrade FY '26			
HWY ROADS	FY '25		\$350,000 for Anderson Road (rebuild) was split and 52.4% (183,117) was moved out to FY '26 to facilitate BoF directive that FY '25 total \$1,100,000
BOTSFORD ROAD	FY '24		moved \$345,000 out one year to FY '25 per BoS meeting 3.11.19
SPOONER HILL ROAD	FY '26		original request was \$500,000 in FY '26, BoS split in 1/2 on 2/9/21
BRIDGE #16 (Anderson Acres)	FY '25		\$350,000 for Anderson Acres was split and 52.4% (183,117) was moved out to FY '26 to facilitate BoF directive that FY '25 total \$1,100,000
BRIDGE # 05519 (Macedonia)	FY '23	4.9.18	BoS moved \$250,000 out to FY '25 to facilitate Capital reduction as directed by BoF 4.3.18
			Per Tn Meeting 5/20/16: \$250,000 was prefunded to Carter Road Bridge - encumbering the appropriation of 7/1/2020 to repay 5 year reserve
BRIDGES 17-20 & 22			Renamed to Bridge #15 (Carter Road) per BoF October 2018 and Tn Meeting 5/17/19