

Board of Selectmen
Regular Meeting

January 8, 2019
4:30 P.M. Town Hall

Present: Bruce Adams, Chris Garrity and Jeff Parkin.

Also present: Catherine Bachrach, Mike Benjamin, Darlene Brady, John Casey, Carol Franken, Sean Gilson, John Grant, Donna Hayes, John Johnson, Hedy Kinney, Rick Osborne, Leah Pullaro, Elyse Sadtler and Lynn Worthington.

Mr. Adams called the meeting to order at 4:30 p.m.

The pledge was recited.

Mr. Adams made a motion to add the following items to the agenda:

9e Western CT Clean Air Action

9f Ward Scholarship

Mr. Parkin seconded the motion and the motion carried.

Mr. Adams suggested changing the order of the agenda items by adding Presentations as an item under Public Communication. He stated this would prevent people who want to make a presentation from having to sit through the entire meeting.

Mr. Garrity made a motion to add the following item to the agenda:

9g KVFD sub-committee

Mr. Parkin seconded the motion and the motion carried.

Mr. Garrity suggested that Mr. Adams rework the agenda order and send around e-mail for input.

Approval of Minutes:

Mr. Adams made a motion to approve the December 2, 2018 Board of Selectmen's Regular meeting minutes, as submitted. Mr. Parkin seconded the motion and the motion carried.

Mr. Adams made a motion to approve the December 4, 2018 Board of Selectmen's Special meeting minutes, as submitted. Mr. Garrity seconded the motion and the motion carried.

Mr. Adams made a motion to approve the December 13, 2018 Board of Selectmen's Special meeting minutes, as submitted. Mr. Garrity seconded the motion and the motion carried.

Public Communication:

Oral:

Elyse Sadtler asked about the status of the electric charging station. Mr. Adams confirmed that the Town is aware that only half of it is working but, because the unit is out of warranty and it is too expensive, the unit will not be repaired.

RECEIVED FOR RECORD
KENT TOWN CLERK

2019 FEB -5 P 3:31

BY *D. Brady*
TOWN CLERK

Sean Gilson proposed that the residents of Kenico Road could work with the Town to create a planting plan for the Kenico project. Mr. Adams said that sounded like a good idea, but added that he does not know what the plan is at this time.

Written:

Mr. Adams stated that there were three written reports, attached:

- December 31, 2018 Staff Report from Donna Hayes
- January 2, 2019 Senior activities report from Lesly Ferris
- December 19, 2018 e-mail from Matt Starr with a link "Freshwater is getting saltier, threatening people and wildlife" and additional literature from the Conservation Commission on the same topic.

Report of First Selectman:

Mr. Adams reported on some of the things he did in the month of December 2018:

- Town tree lighting, Parade of Lights
- KLT Holiday Party
- KHS Holiday Party
- Met new Commander of Troop L
- HRRRA meeting
- Marvelwood Holiday Party
- Met with Governor elect Lamont
- COG Legislative Breakfast
- Wrote & submitted article for Annual Report

With the holiday season December is always a very quiet month.

Meetings covered by the BOS - Group or individual:

COG – Bruce

BOS x 2 – Full BOS

BOS – Bruce & Chris

BOF - Bruce

Police Report:

Trooper Fisher has truly become an important part of Kent. He is readily available, even on days off. He fulfills most tasks I put before him. He is well respected in the Town and at all the schools. We are lucky to have him.

Report of Selectmen:

Mr. Garrity had nothing to report.

Mr. Parkin had nothing to report.

Report of Treasurer:

Mrs. Herbst did not attend the meeting but provided that attached reports.

Tax Refunds:

Mr. Adams stated no tax refunds.

Employee(s) report(s) on Seminar/workshops:

Mr. Adams stated no employee seminars/workshop reports

Agenda for January 17, 2019 Town Meeting:

Mr. Garrity made a motion to approve the agenda for the January 17, 2019 Annual Town Meeting, as submitted. Mr. Parkin seconded the motion and the motion carried.

Notice for Public Hearing on January 17, 2019:

Mr. Garrity made a motion to approve the agenda for the January 17, 2019 Town Hearing with the following correction:

Remove – Michael VanValkenburg, Selectman and

Replace - Chris Garrity, Selectman

Mr. Parkin seconded the motion and the motion carried.

2019-2020 Budget:

Mr. Adams asked for the Board's approval of the attached budget cover letter. Mr. Garrity voiced concerns that some departments may or may not need additional assistance based on the few department meetings as a result of the Management Review. He added that the tone of the cover letter should be changed. The Board agreed to remove the following sentence:

We continue to believe that there is not a need for new positions, increased hours and large ticket purchases.

Public document disclaimer:

Mr. Adams stated that at the last BOS meeting a resident sent an e-mail regarding Kenico Road. The resident was upset to learn that all e-mails are public documents. Mr. Adams asked the Town Attorney for an opinion on how to advise residents that any correspondence to the Town could be subject to an F.O.I. request. Attached is Town Attorney's opinion. Mr. Adams suggested putting a disclaimer on all e-mails sent from Town employees. Leah Pullaro asked if Social Services should be exempt due to the level of confidentiality in that office. Mr. Adams agreed to get clarification.

Western CT Clean Air Action:

Mr. Adams stated that the Western Connecticut Clean Air Action (WCCAA) has submitted a request for \$4,500 to help offset the cost of the purchase and installation cost incurred by Kent School for an AQM 65 air monitoring station to serve as the central component of WCCAA's regional air pollution network. Mr. Adams suggested that the funds be approved and allocated from the LoCIP Fund. He added the LoCIP Fund currently has \$6,373.00. Mr. Adams stated that he contacted LoCIP for confirmation of the expenditure. Mr. Garrity suggested that the request be added to the 2019-2020 budget via the Conservation Commission. Mr. Parkin suggested that it be added as a grant in the budget. Mr. Adams made a motion to approve WCCAA's

request of \$4,500, payable to Kent School, towards the purchase of the air monitoring station from the LoCIP Fund, contingent upon approval of the project by LoCIP. Mr. Garrity seconded the motion. Mr. Adams and Mr. Garrity voted yes. Mr. Parkin voted no. The motion carried.

Ward Scholarship:

Mr. Adams provided a limited overview of the Ward Scholarship (attached). Mr. Adams stated that Kent Center School stopped awarding the scholarship when allegations were made against Bob Ward. Mr. Adams stated that the Kent Center School Scholarship Fund approached him. They asked if the funds in the Ward Scholarship account could be turned over to the Kent Center School Scholarship Fund. Mr. Parkin expressed his concerns with disbanding a fund based on allegations. Mr. Garrity asked that Kent Center School provide a letter to the BOS stating that they are no longer willing to award the Ward Scholarship. Mr. Adams agreed to contact Kent Center School.

KVFD sub-committee:

Mr. Garrity stated that the KVFD sub-committee has made progress but has requested one more month before they present their recommendations to the BOS.

Streetscape:

Mr. Adams stated that the Streetscape Committee has requested to have the attached one-page fact sheet put on the Town website. Mr. Garrity expressed his concerns with the Streetscape Committee referencing the USDA funding. He stated that the funding of the project is up to the Board of Finance. He would like that bullet point removed from the document. The Board agreed to put the revised document on the website and sent out via the Selectman's newsletter.

Management Review:

Mr. Adams stated that there are still employees who need to meet with the BOS regarding the management review. The Board of Selectmen has agreed to warn a meeting on Tuesday, January 15, 2019 to start at 11:00 a.m. and meet with as many remaining employees as time allows. Mr. Adams agreed to contact the employees to sign-up for a time slot.

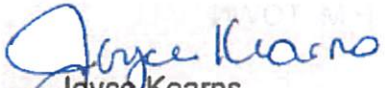
BOS Goals:

Mr. Garrity would like to have all meetings video taped. Mr. Garrity also would like to move forward with a Town Welcome Package. Mr. Adams agreed to start that project. Mrs. Brady suggested piggy backing on a Town event like Sidewalk Sales and have a Town Hall Open House.

Mr. Garrity would like to see some type of economic focus.

Mr. Parkin suggested having another open forum and perhaps including the public. Mrs. Hayes suggested that the BOS look at the Conservation of Development to make sure that there is not a conflict.

Mr. Parkin made a motion to adjourn the meeting at 6:31 p.m. Mr. Garrity seconded the motion and the motion carried.


Joyce Kearns
Administrative Assistant

These are draft minutes and the Board of Selectmen at the subsequent meeting may make corrections. Please refer to subsequent meeting minutes for possible corrections and approval of these minutes

AGENDA

BOARD OF SELECTMEN
REGULAR MEETING

January 8, 2019
4:30 P.M. TOWN HALL

Regular Meeting

1. **Call to order**
2. **Approval of Minutes**
 - a. December 4, 2018 Regular Meeting
 - b. December 4, 2018 Special Meeting
 - c. December 13, 2018 Special Meeting
3. **Public Communication**
 - a. Oral
 - b. Written
4. **Report of First Selectman**
5. **Report of Selectmen**
6. **Report of Treasurer**
7. **Tax Refunds**
8. **Employee(s) report(s) on Seminar/workshops**
9. **New Business**
 - a. Agenda for January 17, 2019 Town Meeting
 - b. Notice for Public Hearing on January 17, 2019
 - c. Public documents
10. **Old Business**
 - a. Streetscape
 - b. Management Review
 - c. BOS Goals

"An equal opportunity employer and service provider."



TOWN OF KENT LAND USE OFFICE

STAFF REPORT

DATE: December 31, 2018
FROM: Donna Hayes, CZEO

Donna Hayes

Building Department:

- Permits Issued: 38 (December)
- Total Construction value: \$458,833 (December)
- Fees: \$3,351

Planning & Zoning:

- Permits Issued: 5 (December)
- Certificates of Compliance Issued: 5 (December)
- Applications before the Commission: (December)
 - Lot Line Revision: From Kent Station Square, LLC c/o Karen Butler, 9 Railroad Street, Map 19 Block 42 Lot 15 TO Konstantine Kapetanopoulos 1/2 & Kostantine Kapetanopoulos Trustee, 1/2, 17 Railroad Street, Map 19 Block 42 Lot 17.
 - Approved.
 - Lot Line Revision: John Blore for David S. Blitzer, Trustee, 43 Kenico Road, Map 15 Block 22 Lot 75 and 0 Kenico Road, Map 15 Block 22 Lot 85.
 - Approved.
 - Modification to Permit #005-16, Irvlen Equity, LLC, 60 North Main Street, construction of new art gallery and storage facility; modification to include elimination of second story; elimination of the awning at the rear of the building; and, adding square footage to the rear of the building toward the connection to the storage building, Map 19 Lot 42 Lot 9.
 - Approved.
 - Applications #23-18C and #24-18SP, by High Watch Recovery Center, Inc., for 54 Carter Road (Map 14 Block 22 Lot 6); 62 Carter Road (Map 14 Block 22 Lot 7); and the 15.48-acre unimproved parcel of land (Map 14/Block 21/Lot 23, Parcel I.D. #1486) abutting the northerly line of Carter Road and the southeasterly line of 47 Carter Road, for a special permit and site plan approval for the following: Construction of two-story addition (including offices, 218-seat lecture hall and 12-bed detoxification wing) to existing administrative and clinical office building at 62 Carter Road; single story addition and kitchen expansion to dining hall at 62 Carter Road; addition of detoxification service at 62 Carter Road; increase in total residential in-patient bed count from 78 to 90 at 62 Carter Road;

conducting therapeutic activities (including temporary housing of staff) associated with the treatment of drug and alcohol addiction at 54 Carter Road; constructing expanded landscaping/vegetative screening, driveway entrance, parking area, retaining wall and stormwater detention basin at 54 Carter Road and 62 Carter Road; constructing new septic system on Parcel I.D. #1486; and associated site work on all three parcels. (January 17, 2019)

- Tabled to the January 10th meeting.

Inland Wetlands:

- Approved: December
 - No applications
- Pending: December
 - No applications

Zoning Board of Appeals:

- Approved: November
 - No applications.

Architectural Review Board:

- Approved: November
 - Application #016-18, MKN Property Holding, LLC, 5 South Main Street, new store front (new windows, new exterior lighting, new hardy board siding) and 14' addition to westerly side of building, Map 19 Lot 12 Lot 5.

LEGAL ISSUES:

- Birch Hill Certificate of Need
 - A "Recommendation to Deny" was submitted to the Deputy Commission of the DPH for denial.
 - Birch Hill has submitted an appeal in writing and a 15-minute verbal hearing was held on December 7th.
 - I am waiting for a call back from an attorney with the Office of Health Strategy with regard to the next steps in the decision making process.

VIOLATIONS:

- Application #008-18, Rick Dolson for Cynthia & Wayne Gustafson, Trustees, 21 Bridge Street, installation of sign on existing sign post and window, Map 19 Block 13 Lot 10

OTHER:

- I attended the annual CAZEO Yuletide Meeting on December 5th.
- I'm working with Tim Good, President of the Chamber of Commerce, with regard to the internally lit "OPEN" signs.

Kent Park and Recreation

Lesly Ferris, Director

P.O. Box 678

41 Kent Green Boulevard

Kent, CT 06757-0678

Telephone 860-927-1003

Fax 860-927-1313

parkandrec@townofkentct.org

www.kentctparkandrecreation.com

To: Board of Selectmen

From: Lesly Ferris



Date: Jan. 2, 2019

Re: Senior activity report

The following special events took place at the Kent Senior Center during December 2018:

7 – Friday Senior Lunch holiday party with entertainment by Marvelwood School choral music students, free raffle and optional grab bag. This was the last Friday lunch until March 22;

10 – Adult Coloring Program with the Kent Memorial Library and Templeton Farms;

12 – Christmas luncheon with Kent Center School student council members who made ornaments for the seniors and sang Christmas carols.

Thank you.

12/13/2018

Town of Kent CT Mail - Water



Joyce Kearns <adminassist@townofkentct.org>

Water

1 message

Mathew Starr <mstarr03@snet.net>

Wed, Dec 12, 2018 at 7:49 PM

To: Board of Selectmen Town of Kent <selectmen@townofkentct.org>

<https://www.pbs.org/newshour/science/freshwater-is-getting-saltier-threatening-people-and-wildlife>

Sent from Matts iPhone



Freshwater is getting saltier, threatening people and wildlife

Science Dec 9, 2018 12:48 PM EST

Salts that de-ice roads, parking lots and sidewalks keep people safe in winter. But new research shows they are contributing to a sharp and widely rising problem across the U.S. At least a third of the rivers and streams in the country have gotten saltier in the past 25 years. And by 2100, more than half of them may contain at least 50 percent more salt than they used to. Increasing salinity will not just affect freshwater plants and animals but human lives as well—notably, by affecting drinking water.

Sujay Kaushal, a biogeochemist at the University of Maryland, College Park, recounts an experience he had when visiting relatives in New Jersey. When getting a drink from the tap, "I saw a white film on the glass." After trying to scrub it off, he found, "it turned out to be a thin layer of salt crusting the glass."

When Kaushal, who studies how salt invades freshwater sources, sampled the local water supply he found not just an elevated level of the sodium chloride, widely used in winter to de-ice outdoor surfaces, but plenty of other salts such as sodium bicarbonate and magnesium chloride. He also found similar concentrations of these chemicals in most rivers along the east coast, including the Potomac, which provides drinking water for Washington, D.C. Where did all of it come from?

De-icing salts, Kaushal determined, are part of the problem, slowly corroding our infrastructure. Estimates put the cost of repairs at about \$1,000 per ton of de-icing salt imposed on the environment. But he also found a link to acid rain, caused by the air pollution from burning fossil fuels in power plants and cars. "Decades of acid rain have dissolved not just portions of rock and soils but buildings and roads as well—all of which have added various salts to the water," he says. Although the acidity of the rain is decreasing, it is still present. Meantime the amount of concrete and asphalt in the world have continued to expand.

Salts can free up other pollutants, too. In his own house near Washington, D.C., Kaushal once had black water coming from the tap. "The salts in the water were leaching manganese — a neurotoxin — from the old pipes in the neighborhood," he says.

A similar issue recently arose in Flint, Mich., where the decision to start drawing drinking water from a saltier local river mobilized lead from pipes into the water supply. Nationwide, salts are crusting the insides of home boilers and the cooling tanks of power plants. They are also coating the land where crops grow. And they are stressing plants and animals in freshwater ecosystems, in some cases until they disappear.

Land use is a primary culprit

In January 2018 Kaushal and his colleagues published the nationwide study that showed at least a third of U.S. streams and rivers have gotten saltier over 25 years. On December 3 a modelling analysis by freshwater scientist John Olson at California State University, Monterey Bay, confirmed these findings, which indicated the future looks briny, as well.

If salt use continues at the current rate, Olson's group showed, salinization levels would likely rise at least 50 percent in half of U.S. streams by 2100. This could be a problem for drinking water, and it also would double the number of streams that are too salty for irrigation—from 3 to 6 percent. Effects of climate change were included in the study.

How people use the land is another important factor. "Today, the saltiest streams are in the northern Great Plains," Olson says. "Salinity is naturally high, and mining and oil and gas extraction are releasing more salt by exposing new rock and pumping out saline groundwater." In those places, he adds, it is not unusual to find streams that are about half as salty as ocean water.

Other hotspots include the highly urbanized Northeast, where Kaushal works, and the agricultural Midwest, where irrigation flushes salts from the surface into the streams. The largest predicted increases are in the arid Southwest, however. The combination of expanding agriculture and reduced rainfall there would require careful irrigation management, Olson says. In the Colorado River Basin, where several such projects are ongoing, the economic cost of salinization is estimated at \$300 million per year, including damage totaling \$176 million to crops and \$81 million to households. In California salty water is costing the agricultural sector billions of dollars in yield losses annually.

Corroding ecosystems

Of course Olson is concerned with salt's effects on people. But he is also worried about ecosystems. One experiment in which he tracked the survival and growth of a dozen freshwater species in two Nevada streams of different salinity levels taught him some animals are very sensitive to the levels. "Because their body tissues have a higher salt concentration than the water around them, freshwater animals are adapted to pump out the water that keeps rushing in while trying to hold on to the salts," Olson notes. But when the salt levels suddenly go up, the animals may get an overdose, adds entomologist John Jackson, who was not involved in Olson's study.

The Stroud Water Research Center in Pennsylvania, where Jackson is based, has a long tradition of testing water quality impacts on mayfly larvae. According to Jackson's latest research, as the salt level approaches about a tenth that of seawater, which is not unheard of in some streams, at least three of four species tested are likely to die. He thinks some of the insects' physiological mechanisms fail. The larvae of dozens of mayfly species populate healthy streams all year long and provide food for many animals, including fish. "Beyond that," Jackson says, "they are the canary in the coal mine, warning us that other insects may also be at risk."

Insects are not the only life-forms that will suffer, adds ecologist William Hintz of the Darrin Fresh Water Institute in New York State, who has studied salinity effects on rainbow trout. "Adult fish are quite resilient, but the young are vulnerable," he says. "High salt levels may slow down their growth, which has negative effects on their survival and reproductive capacity."

This week Hintz published a new paper focusing on the fate of the water flea, a tiny critter that tends to thrive in such large numbers that it has a key influence on ecosystem health. "Under experimental conditions water fleas do seem able to evolve adaptations to moderate salt levels," Hintz says. But when he exposed the

12/13/2018

Freshwater is getting saltier, threatening people and wildlife | PBS NewsHour

adapted ones to higher but still realistic levels of salinity (less than one tenth of seawater), they all died. The containers in which they were kept were soon overtaken by the algae common in algal blooms often observed in unnaturally salty freshwater in the wild.

"The demise of water fleas does not just affect the clarity of the water, but will likely also impact the small fish that feed on them," Hintz adds. "They provide food for the larger fish that humans eat." In the face of acute problems with our drinking water and food production this may seem insignificant. But as Jackson puts it, the natural streams that collect water across the landscape and carry it along to the rivers and lakes we get our drinking water from are like a neural network connecting us to nature. "If they are unhealthy, sooner or later we'll pay the price."

This article is reproduced with permission from Scientific American. It was first published on Dec. 6, 2018. Find the original story [here](#).

By - Tim Verrin, Scientific American

Revenue

1. **Revenue** is strong, 62% of budgeted revenue has been received through 12.31.18
2. **Sale of town equipment** (2005 F250) \$6,254 has been received

Expense

1. Department *actual vs budget to date* is tracking in accordance with the % of completed FY to the % of budget for the same period. Six months in to the FY = **50%**. A few departments have exceeded individual lines within their department. At this time it is presumed that other lines within the department will offset these overages.
 - a. BoS: *Discretionary Expenditures* over by **\$106**
 - b. P/Z : *Mileage* over by **\$49**
 - c. RoV: *Election Workers* over by **\$991**
 - d. RoV: *Supplies* over by **\$523**
 - e. RoV: *Election Refreshments* over by **\$669**
 - f. Tax Collection: *Fees for Delinquents* over by **\$82**
 - g. Town Clerk: *Legal Notices* over by **\$40**
 - h. Treasurer: *computer services* over by **\$695**
 - i. ZBA: *Postage* over by **\$55**
 - j. Town Hall: *building supplies* over by **\$33**
 - k. Attorney Fees: *P/Z legal* over by **\$227.5**
 - l. Grants: *Women Support Services* over by **\$1,500** (due to clerical error of posting the FY '18 grant with a FY'19 date...too late to correct)
2. Attached is a summary actual vs budget through 12.31.18
3. Budget worksheets have been provided to all departments.
4. Treasurer's clerk has absent since December 18th, expected to return January 11th.

TOWN OF KENI
FY '19 Actual vs. Budget
 July through December 2018

	Jul - Dec 18	Budget	Variance	% of Budget
Total Income	7,975,127.17	12,869,312.00	-4,894,184.83	61.97%
Expense				
A • General Government	739,930.79	1,239,476.00	-499,545.21	59.7%
B • Public Safety	51,368.45	250,816.00	-199,447.55	20.48%
C • Public Works	507,629.43	1,650,827.00	-1,143,197.57	30.75%
D • Health and Welfare	62,942.95	101,431.00	-38,488.05	62.06%
E • Recreation	89,220.91	188,333.00	-99,112.09	47.37%
F • Sanitation	54,495.09	115,935.00	-61,439.91	47.01%
G • Board of Education	3,462,097.17	7,294,308.00	-3,832,210.83	47.46%
H • Debt Service	625,486.00	625,486.00	0.00	100.0%
I • Transfer to Capital	758,700.00	758,700.00	0.00	100.0%
J • Transfer to Dog Fund	7,500.00	7,500.00	0.00	100.0%
K • Current Year Capital Projects	636,500.00	636,500.00	0.00	100.0%
Total Expense	6,995,870.79	12,869,312.00	-5,873,441.21	54.36%

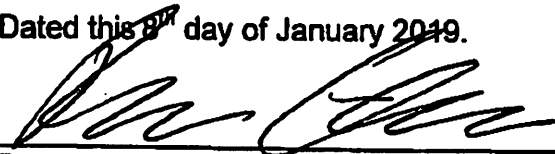
LEGAL NOTICE
TOWN OF KENT
ANNUAL TOWN MEETING
JANUARY 17, 2019

The electors of the Town of Kent and those qualified to vote in Town Meetings are hereby WARNED and NOTIFIED that the Annual Town Meeting will be held in the Kent Town Hall, 41 Kent Green Boulevard, Kent, Connecticut on January 17, 2019 at 7:00 p.m. to consider and act upon the following agenda:

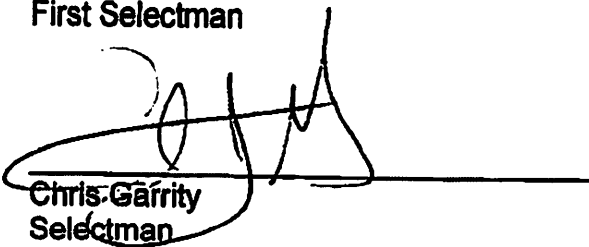
1. To discuss and accept the Town Report and audited Financial Statement of the Town of Kent for the fiscal year ending June 30, 2018.
2. To authorize the Board of Selectmen and the Town Treasurer to borrow from time to time and upon the credit of the Town funds for the needs of the Town and to make and deliver the negotiable note(s) of the Town therefore.
3. To appoint the following to the Kent Park and Recreation Commission:
Sarah Adams to a three-year seat that expires January 20, 2022
Elizabeth Houck and Trish McMahon to a one-year alternate sets that expire January 16, 2020.
Blythe Everett to fill an unexpired three-year seat that expires January 16, 2020
Abigail Smith Hanby to fill an unexpired three-year seat that expires January 21, 2021
4. Presentation of the Five-Year Capital Plan.

Any disabled person requiring special assistance should contact Bruce Adams, First Selectman, for A.D.A. coordination at 860-927-4627 or firstselectman@townofkentct.org at least five days prior to the meeting.

Dated this 8th day of January 2019.



Bruce K. Adams
First Selectman



Chris Garrity
Selectman



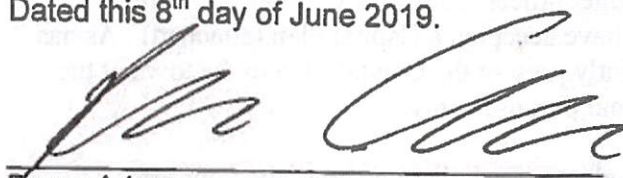
Jeff Parkin
Selectman

TOWN OF KENT
PUBLIC HEARING
TO BE HELD ON THURSDAY, JANUARY 17, 2019

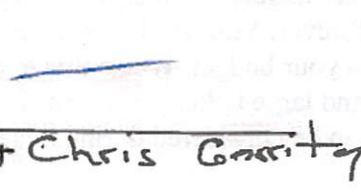
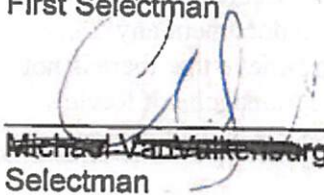
Notice is hereby given that the Kent Board of Selectmen will hold a public hearing immediately following the Annual Town Meeting on Thursday, January 17, 2019 at Kent Town Hall, 41 Kent Green Blvd., Kent, CT to hear public comments and consider a proposal for the Streetscape project.

Any disabled person requiring special assistance should contact Bruce Adams, First Selectman, for A.D.A. coordination at 860-927-4627 or firstselectman@townofkentct.org at least five days prior to the meeting.

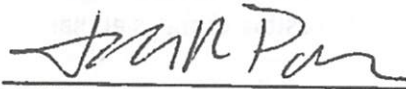
Dated this 8th day of June 2019.



Bruce Adams
First Selectman



~~Michael Van Valkenburgh~~
Selectman



Jeff Parkin
Selectman



TOWN OF KENT

January 2019

Memo to Department Heads, Board & Commission Chairs and any entity that is a part of the Town of Kent budget:

The Kent Board of Selectman has begun the budget process for the next fiscal year. We have agreed upon a meeting schedule (attached) and have accepted a Capital Plan (attached). As has become our practice, the BOS and BOF will jointly present the Capital Plan to the town at the Annual Meeting on January 17th for informational purposes only.

As we begin work on the rest of the FY19-20 budget we ask that you continue your efforts to keep your budget increases low. We certainly understand that some increases are out of your control and that budgets can't remain flat forever. You will be expected to document any sizeable increases and any new additions in your budget. We continue to believe that there is not a need for new positions, increased hours and large ticket purchases. The Management Review has provided some interesting information to be considered during this year's budget process.

The state budget cuts have not had a huge effect on Kent so far, mainly because we didn't get much from the state to begin with. But we always have to be aware of possible changes at that level and what may happen with a new Governor in place.

We are happy to discuss this and anything else related to the budget process and we are always open to suggestions for areas to save money. We will be meeting with each of you in February. See budget schedule and 5 Year Capital Plan attached.

Kent Board of Selectmen

Bruce Adams

Jeff Parkin

Chris Garrity

Proposed Budget Schedule FY 2019-20

	Date	Completed
Packets for Capital requests distributed to departments & Commissions	early November return by Nov 24	DONE
Budget packets to Departments	by Jan.4	
Budget packets returned	by Jan 18	
Packets compiled by Treasurer and provided to BOS by email	By Jan 25	
BOS Budget Workshop #1	week of Feb 5-8	
BOS Budget Workshop # 2	week of Feb 11-15	
BOS budget worshop # 3	week of Feb 18-22	
BOS budget workshop # 4(if needed)	March 5(regular BOS meeting or possible special meeting prior to regular)	
final BOS vote on budget	March 5(regular BOS meeting)	
Presentation of budget to BOF	March 19 BOF meeting	
BOF vote on budget	by end of April	
Public hearing on budget	first week of May(4)	
BOF budget workshop(if needed after hearing	May(4)	
Budget vote(Town Meeting)	third week May(18)	

Additional info

Capital Plan to be presented at annual Town Meeting for discussion purposes only.

Capital Plan to be finalized and adopted before Budget Workshop #1 and provided to BOF as soon as adopted by BOS

BOS will hopefully receive budget packets 2 weeks before Workshop # 1.

BOS review packets and for Budget Workshop # 1 have a list of departments that should meet with BOS.

Invite departments for Workshops 2 & 3 as necessary.

Use Workshop # 4 to accommodate departments that need night time if Workshops 1-3 have been day.

Please understand that this proposed schedule is flexible.



Joyce Kearns <adminassist@townofkentct.org>

Fwd: FOI for Town Attorney

1 message

Bruce Adams <firstselectman@townofkentct.org>
To: Joyce Kearns <adminassist@townofkentct.org>

Wed, Dec 19, 2018 at 10:19 AM

For discussion at Jan BOS

----- Forwarded message -----

From: Darlene Brady <townclerk@townofkentct.org>
Date: Tue, Dec 18, 2018 at 11:25 AM
Subject: Re: FOI for Town Attorney
To: Bruce Adams <firstselectman@townofkentct.org>

Agree with his response-will you be discussing this "proposed wording for communications" at the BOS meeting ?

On Tue, Dec 18, 2018 at 11:19 AM Bruce Adams <firstselectman@townofkentct.org> wrote:

I sent your suggestion to Randy(below) and he responded quickly. Note his last sentence. So I called Tom and ran it by him. He agreed with Randy's opinion. Tom did say that he would be ok using part of Randy's statement *"All correspondence, communications, texts, e-mails and the like sent to the town, its officials and/or employees or its agencies are considered public records. , if we really felt the need.*

----- Forwarded message -----

From: D. Randall DiBella <drdibella@crameranderson.com>
Date: Mon, Dec 17, 2018 at 3:57 PM
Subject: RE: FOI for Town Attorney
To: Bruce Adams <firstselectman@townofkentct.org>

Hi Bruce

I don't know the contents of the letter stated but unless the matter is deemed exempt by statute (Conn. Gen Stats section 1-210 (b) (1) through (27)) or some other state or federal law, that same statute (Conn. Gen. Stats. §1-210 (a) states that all records maintained or kept on file by any public agency shall be public records. This means that if the letter came to the BOS or any municipal agency relating to business of the Town, municipal department, agency, board or commission it is a public record and is disclosable unless it is explicitly exempt from disclosure. This is so even though the Town did not create it. The Town is under no affirmative, statutory obligation to inform a sender that the communication is or will become a public record. Nor is the town obligated to tell the sender that the record might be exempt from disclosure.

A posting or advisory that *"All correspondence, communications, texts, e-mails and the like sent to the town, its officials and/or employees or its agencies are considered public records under the terms of the Freedom of Information Act unless exempted by law"* is certainly accurate and might be appropriate should the BOS believe such an admonition is warranted. However, I strongly recommend AGAINST any town official giving advice to a sender that their proposed communicate is exempt. That is a slippery slope.

I believe that Tom Hennick would agree with my analysis and this advisory. I hope this is helpful

Regards

Randy

D. Randall DiBella

Kent Town Attorney

From: Bruce Adams [mailto:firstselectman@townofkentct.org]

Sent: Monday, December 17, 2018 2:33 PM

To: D. Randall DiBella

Subject: Fwd: FOI for Town Attorney

We had an incident last week in which a resident sent me an email. I read it in Written Comment and the reporter covering the meeting used it, and the sender's name, in her article. The sender was not happy, but did not realize her email was public. Lesson learned for her, but do you think we need to make people more aware of this? See suggestion from Town Clerk.

----- Forwarded message -----

From: Darlene Brady <townclerk@townofkentct.org>

Date: Mon, Dec 17, 2018 at 2:18 PM

Subject: FOI for Town Attorney

To: Bruce Adams <firstselectman@townofkentct.org>

Cc: Joyce Kearns <adminassist@townofkentct.org>

Bruce,

As a follow up from our conversation of last week regarding the Waterbury Republican article regarding Kenico Road, I would put forward the following questions:

-What is the Town's (Boards/Elected Officials) responsibility to advise residents when they submit correspondence to a Board that the document is "FOI-able" ?

-Is there such a template for this "disclaimer" ?

Darlene F. Brady

Kent Town Clerk

(860).927.3433

--
Bruce K. Adams
First Selectman
Town of Kent,CT
860-927-4627



www.crameranderson.com

--
Bruce K. Adams
First Selectman
Town of Kent,CT
860-927-4627

--
Darlene F. Brady
Kent Town Clerk
(860).927.3433

--
Bruce K. Adams
First Selectman
Town of Kent,CT
860-927-4627



Joyce Kearns <adminassist@townofkentct.org>

Fwd: Air quality monitoring

1 message

Bruce Adams <firstselectman@townofkentct.org>

Thu, Jan 3, 2019 at 3:53 PM

To: Joyce Kearns <adminassist@townofkentct.org>

----- Forwarded message -----

From: <benjaminm@kent-school.edu>

Date: Thu, Jan 3, 2019 at 3:37 PM

Subject: Air quality monitoring

To: Bruce Adams <firstselectman@townofkentct.org>

Hi Bruce,

Could Western CT Clean Air Action please be added to the Selectmen's agenda for next Tuesday? We wish to make a funding request. Thank you.

Best,

Mike

Michael Benjamin
Land Manager
The Kent Land Trust
P.O. Box 888
Kent, CT 06757
Mobile: (860) 318-1630

Bruce K. Adams
First Selectman
Town of Kent, CT
860-927-4627



Joyce Kearns <adminassist@townofkentct.org>

Fwd: Clean Air Funding request

1 message

Bruce Adams <firstselectman@townofkentct.org>

Mon, Jan 7, 2019 at 3:29 PM

To: Joyce Kearns <adminassist@townofkentct.org>, Jeff Parkin <jrparkin@townofkentct.org>, Chris Garrity <cgarrity@townofkentct.org>, Jeff Parkin <jeffpilot@mac.com>

This request has been added to the agenda for 1/8

----- Forwarded message -----

From: Benjamin, Michael <benjaminm@kent-school.edu>

Date: Mon, Jan 7, 2019 at 2:53 PM

Subject: Clean Air Funding request

To: Bruce Adams <firstselectman@townofkentct.org>

Hi Bruce and Joyce,

Below is some background for the Selectmen before tomorrow's meeting. Thank you.
Mike

Western Connecticut Clean Air Action (WCCAA) is a citizens group dedicated to measuring baseline air quality in this region before the Cricket Valley Energy Center in Dover Plains, New York, begins operation in 2020. The air quality data will provide area residents with more information about regional air conditions and will give WCCAA a means to take action if air quality suffers after the new power plant comes on line.

Kent School recently purchased and installed an AQM 65 air monitoring station to serve as the central component of WCCAA's regional air pollution monitoring network, at a cost of approximately \$47,000. WCCAA is raising funds to offset a portion of Kent School's cost. The Town of Washington and the High Watch Recovery Center have purchased peripheral monitoring devices for the network and both Cornwall and Sharon are seeking Town funding for their own peripheral units at a cost of \$4,500 each. We are therefore asking the Town of Kent to contribute \$4,500 to match the commitment of neighboring towns and organizations.

Thank you for considering WCCAA's funding request.
Submitted by: Mike Benjamin, Kent resident and WCCAA Chairman

--

Michael Benjamin
Land Manager
The Kent Land Trust
P.O. Box 888
Kent, CT 06757
Mobile: (860) 318-1630
mike.benjamin@kentlandtrust.org

--

Bruce K. Adams
First Selectman
Town of Kent, CT
860-927-4627



Joyce Kearns <adminassist@townofkentct.org>

Ward Scholarship

1 message

Bruce Adams <firstselectman@townofkentct.org>

Fri, Jan 4, 2019 at 2:11 PM

To: Chris Garrity <cgarrity@townofkentct.org>, Jeff Parkin <jrparkin@townofkentct.org>, Jeff Parkin <jeffpilot@mac.com>, Joyce Kearns <adminassist@townofkentct.org>

A number of years ago the Ward Family created a scholarship (\$200) given each year to a KCS grad going on to private school. It was stopped a few years ago when evidence came out that Bob Ward had had some "inappropriate" contact with young boys while he was a prep school Headmaster. KCS decided not to continue to give the award. Kent School changed the name of Ward Road on their campus.

Recently the Kent Center Scholarship Fund has asked that the remaining finds be transferred to them to continue a Ward Scholarship. It amounts to around \$1900. I propose we take such action at our next meeting. Barbara has researched it(see attached) and the auditor has given her blessing. I hope you agree.

Bruce K. Adams
First Selectman
Town of Kent,CT
860-927-4627



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74K

12:14 PM
01/04/19
Accrual Basis

Town of Kent Special Funds
Ward Scholarship
July 1, 2018 through January 4, 2019

Type	Date	Num	Name	Memo	Amount
Endowment and Trust					
Trust Funds					
Ward Scholarship					
General Journal	07/01/2018	113305		Roll Forward ...	1,939 15
Total Ward Scholarship					1,939 15
Total Trust Funds					1,939 15
Total Endowment and Trust					1,939 15
TOTAL					1,939.15

The Ward Scholarship Fund was "established in June 1974 by the Ward Family in the name of Alec, Peggy and Bob Ward in appreciation of and in gratitude for the goodness of the Town of Kent". The first award was made in June 1975. The scholarship is awarded annually to a local student who is desirous of attending an independent school or a college and who is in need of financial assistance to fulfill this desire. The recipient should not only be a good student but a sound citizen who will be a credit to the Town of Kent. The Selection Committee is comprised of the Chairman of the Board of Education, the Principal of the Center School, the First Selectman and one other townsman involved with youth activities.

The Kent Center School Scholarship Fund, Inc. is a non-profit 501(c)(3) organization providing scholarships for worthy graduates of Kent Center School. As higher education costs have increased, the Board of Directors have worked hard to increase individual awards, as well as the total amount of money in the fund. The funds awarded each year are a combination of recent contributions and interest from the endowment fund.

HISTORY OF THE FUND

In 1961, the Kent Center School PTA formed a committee to establish a scholarship fund allocating \$100 from its treasury. It then voted to add its \$250 commission from the class pictures to the fund to create a \$350 scholarship, the first amount in the history of the fund awarded to a student.

Slowly, as the community became more aware of the value of supporting local students, the fund grew, separating from the PTA in 1982, and becoming incorporated as the Kent Center School Scholarship Fund with nonprofit status, a board and bylaws.

Since 1961, many volunteers have made the KCSSF a strong presence, historically one of the first scholarship funds in Connecticut emanating from a K-8 school, not a high school. Local organizations have traditionally supported the general fund financially, as have members of the community. The fund is managed by a volunteer Board of Directors, comprised of nineteen members.

Applicants for scholarship awards shall be graduates of Kent Center School and shall have attended the school for a minimum of two consecutive years that shall include grades seven and eight. Recipients may reapply for scholarships to provide support during each school year for a maximum of four years. "Post secondary" education can include two and four-year college programs, as well as vocational and technical schools.

In 1961, one scholarship was given. Totals for various other years are as follows:

**2017 - \$66,880 to 40 students
2016 - \$57,190 to 37 students
2015- \$66,910 to 48 students
2014- \$62,530 to 49 students
2013- \$61,300 to 47 students
2012- \$75,744 to 56 students
2011- \$59,110 to 50 students
2010- \$72,140 to 62 students
2009- \$65,960 to 59 students
2008- \$60,720 to 58 students
1998- \$31,000 to 24 students
1989- \$17,400 to 18 students
1978- \$1,650 to 4 students**



Barbara Herbst <treasurer@townofkentct.org>

Ward Scholarship

1 message

Barbara Herbst <treasurer@townofkentct.org>
To: "Sandra Welwood, CPA" <sewonlake@aol.com>

Fri, Jan 4, 2019 at 12:40 PM

Hi Sandie,

Kent has a small scholarship fund in the name of "Ward Scholarship", the total value today is \$1,939.15
In 2008 the balance was \$3,900 and the awards have been \$200 per annum.

Kent has not given out any awards since 2016 because Mr Ward (long deceased) has now been accused of some sort of nefarious activity involving children.

The Board of Selectmen would like to divest the Town of Kent of these funds and the Kent Center School Scholarship Fund, Inc. would like to take them.

I have attached all the information I have been able to find about both scholarships.

My theory is that the Kent Center School Scholarship Fund facilitates the same restrictions as the "Ward Scholarship" so if the Board of Selectmen vote to move the Ward Scholarship funds to the Kent Center School Scholarship Fund, it would be in keeping with the information that we have available.

Your thoughts?

B

--
Barbara E. Herbst
Treasurer
Town of Kent
treasurer@townofkentct.org
860-927-0109

 DOC000.pdf
47K

From: Sandra Welwood <sewonlake@aol.com>
Date: Fri, Jan 4, 2019 at 1:11 PM
Subject: Re: Ward Scholarship
To: <treasurer@townofkentct.org>

1. Not even close to being material so there is no risk to future liability of any substance.
2. The 501c3 is an established NFP for the appropriate purpose with an independent Board. Therefore, the funds will be used for the intended purpose.
3. The cost of administering the fund is more than it is worth.

The Kent Community is invited to an informational hearing on

Thursday, January 17, 2019

Following the 7 p.m. Town Meeting

The Streetscape Committee of the Board of Selectmen will present a plan to address long-standing sidewalk issues, including the lack of curbs, broken curbs, inadequate crosswalks, drainage issues, cracked sidewalks, etc. The presentation will include:

- Definition of Scope of Project
- Proposed materials - concrete sidewalks with granite curbing to replace existing sidewalks on Main Street and Route 341 east and west and short extensions in three areas
- Plan for compliance with Americans with Disabilities Act and related requirements in order to create safer sidewalks for seniors and those with mobility issues.



- The creation of two additional crosswalks on Main Street
- The plan is one which is significantly reduced in scope than the one previously presented. There are no proposed lane reductions, bump-outs or other traffic calming devices.
- Project funding currently consists of a CT Main Street grant in the amount of \$500,000 plus contemplated funding from USDA's Rural Development program. Cost estimates will be presented at the meeting.
- The current plan would provide for LED streetlights on lamp posts throughout the project area
- Committee members are long-term residents and members of Kent's social service, business and planning sectors: Mike Everett, Catherine Posselt Bachrach, David Bain, Jim Blacketter, John Casey, John Johnson, Hedy Kinney, Rick Osborne, Steve Wolf and Bruce Adams, ex-officio.

Additional information can be obtained.....

BOS 2018 Goals

1. Promote Civil Discourse & Decorum

Board/Department/Civic Groups Dialogue

- o All Chairs Board – 2 or 3x times year
 - Short/Long term planning-goals
 - Needs Assessment
 - Public Service Focus

2. Electorate Engagement

Resident Outreach

- Neighborhood visits/gatherings-Q&As
- Selectman's Newsletter

3. Economic Focus

Establish an Economic Enhancement Committee

- Help -Town Identity
 - Tourism/Weekenders
 - Retirees/New Families
 - Education Center-Prep Schools
 - Natural Playground-Resources
- Coordinate & Support & Promote Goals/Needs
 - Chamber of Commerce
 - Civic Groups
 - Schools
- Create/Apply Solutions
 - Economic Grants
 - Streetscape/Welcome Center
 - Leverage State & Federal Reps.
 - Public Safety Initiatives

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KENT TOWN CLERK

2019 FEB -5 P 3:31

BY

D. Brady

TOWN CLERK