

Board of Selectmen
Special Meeting

May 8, 2018
4:00 P.M. Town Hall

Present: Bruce Adams and Chris Garrity.

Also present: Darlene Brady, Debbie Devaux, Lesly Ferris and Rick Osborne.

Mr. Adams called the meeting to order at 4:00 p.m.

Approval agenda for Friday, May 18, 2018 Town Meeting

Mr. Adams made a motion to approve the agenda for the May 18, 2018 Town Meeting, as submitted. Mr. Garrity seconded the motion and the motion carried.

Streetscape Committee new member:

Mr. Garrity made a motion to increase the Streetscape Committee by two for a total of six members and two alternates.

Mr. Adams made a motion to increase the Streetscape Committee to seven members and appoint Hedy Kinney as the seventh member effective immediately. Mr. Garrity seconded the motion and the motion carried.

Vendor List approval:

Mr. Adams made a motion to add six vendors the Approved Vendor List FY 2016-2017 (attached). Mr. Garrity seconded the motion and the motion carried.

Refund of collection fees:

Mr. Adams stated that he obtained a verbal opinion from Town Attorney regarding the BOS's authority to authorize refunds of collection fees on a tax bill, which he had shared with the Tax Collector. Mr. Adams stated that it is the opinion of Town Attorney that the BOS is the "authority" that can approve or deny a request for a refund. However, in this case there has been no written request. Mr. Adams agreed to clarify in more detail the BOS's level of authority to authorize refunds in all offices, including both elected and non-elected offices, and get the opinion in writing. Mrs. Herbst stated that the BOS is the authority to authorize such a refund and the money would have to come from the Discretionary line in the Selectmen's Budget.

Mr. Garrity made a motion to adjourn the meeting at 4:16 p.m. Mr. Parkin seconded the motion and the motion carried.


Joyce Kearns
Administrative Assistant

These are draft minutes and the Board of Selectmen at the subsequent meeting may make corrections. Please refer to subsequent meeting minutes for possible corrections and approval of these minutes.

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2018 MAY 11 A 10:31

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TOWN CLERK

**WARNING
SPECIAL MEETING OF BOARD OF SELECTMEN**

**TOWN CLERK
KENT, CONNECTICUT**

A SPECIAL MEETING OF THE BOARD OF SELECTMEN WILL BE HELD

MAY 8, 2018	4:00 P.M.	TOWN HALL
DATE	TIME	PLACE

NOTICE OF SPECIAL MEETING:
(Must be filed not less than 24 hours prior to holding a meeting)

AGENDA:

Discussion and possible action regarding the following:
Approval agenda for Friday, May 18, 2018 Town Meeting
Streetscape Committee new member
Vendor List approval
Refund of collection fees

BOARD OF SELECTMEN

**JOYCE KEARNS
ADMINISTRATIVE ASSISTANT**

DATE OF TOWN CLERK NOTIFICATION

"An equal opportunity employer and service provider"

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2018 MAY -3 P 3 54

BY


TOWN CLERK

**LEGAL NOTICE
WARNING
TOWN OF KENT
ANNUAL BUDGET MEETING – MAY 18, 2018**

The electors of the Town of Kent and those qualified to vote in the Town Meeting of the Town of Kent are hereby warned and notified that the Annual Budget Meeting of the Town of Kent will be held on Friday, May 18, 2018 at 7:00 p.m. at Kent Town Hall, 41 Kent Green Boulevard, Kent, CT for the following purposes:

1. To authorize the Board of Selectmen or other Town officials, in accordance with the Kent Policy and Procedure Manual, to apply for, accept and expend funds or grants including, but not limited to, Town Aid Road up to \$500,000 for general municipal purposes for the fiscal year 2018-2019. Said appropriation is in addition to grant expenditures listed on the May 18, 2018 Town Meeting agenda, item number 5.
2. To authorize the Board of Education or other Town Officials to apply for, accept and expend funds of any federal, state or other funds or grants up to \$200,000 for educational purposes for the fiscal year 2018-2019. Said appropriation is in addition to grant expenditures listed on the May 18, 2018 Town Meeting agenda, item number 5.
3. To appropriate from Reserve Fund for Capital and Nonrecurring Expenditures an amount equal to the expenditures approved in the Fiscal Year 2018-2019 column of the Five-Year Capital Plan.
4. To consider and act upon the recommendations of the Board of Finance for a Five-Year Capital Plan.
5. To consider and act upon the recommendation of the Board of Finance for Fiscal Year July 1, 2018 to June 30, 2019 inclusive and appropriate money to defray the expenses of the Town in accordance with said budget as finally accepted and established as follows:

Board of Selectmen Operating Budget	\$ 3,546,818
Transfer to Capital Fund for Future Projects	758,700
Transfer to Dog Fund	7,500
Debt Service	459,393
Firehouse Debt Service	127,187
Maple Street Ext	38,906
Appropriations from Capital for current year	636,500
Board of Education Operating Budget	4,664,539
Board of Education Adjustment	-25,000
Region 1 Budget	2,654,769

Total Expense	\$12,869,312
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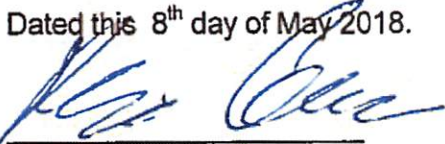
6. To approve upon the recommendation of the Board of Education and the Board of Finance the transfer of funds from:

Capital – KCS Security Upgrades \$24,049.37 to Capital – KCS Windows

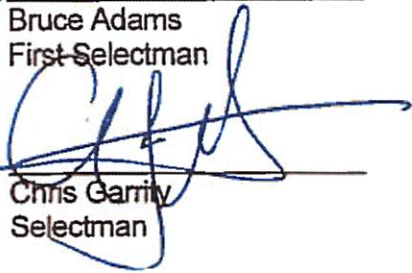
Capital – KCS Roof FY '15-'16 \$96,626.35 to Capital – KCS Windows

Any disabled person requiring special assistance should contact Bruce Adams, First Selectman, for A.D.A. coordination at 860-927-4627 or firstselectman@townofkentct.org at least five days prior to this meeting.

Dated this 8th day of May 2018.



Bruce Adams
First Selectman



Chris Garrity
Selectman

Jeff Parkin
Selectman

<u>Vendor Name</u>	<u>Vendor Type</u>	<u>Department</u>	<u>Invoice Date</u>	<u>Dept Approval</u>	<u>Invoice Amount</u>
1 Neopost	Retail	LandUse	10/01/2017	10/11/2017	196.00
2 ClearStream Recycling, Inc.	Retail	Municipal	7/9/2017	10/23/2017	81.00
3 InfoShred	Service Provider	Treasurer	1/6/2018	1/12/2018	20.00
4 Kearns Construction	Service Provider	Municipal	3/25/2018	3/28/2018	4,085.83
5 On Deck Sports	Retail	P/R	4/17/2018	4/18/2018	\$299.70
6 Carrot Top Industries Inc.	Retail	Municipal	4/20/2018	4/23/2018	\$75.10
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The vendors and invoices listed above have been reviewed and approved by a majority of the Board of Selectmen. Pursuant to said approval they have been added to the existing **Approved Vendor Listing** for FY

Approved at the Special Selectmen's meeting held on:
see minutes

5/8/2018

- 1 postage meter
- 2 Recycling bags
- 3 Shredding services - municipal monthly contract
- 4 Community House repairs
- 5 baseball supplies
- 6 US Flags
- 7
- 8
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