

Board of Selectmen  
Special Meeting

December 13, 2018  
2:00 P.M. Town Hall

RECEIVED FOR RECORD  
KENT TOWN CLERK

2018 DEC 17 P 12:11

BY *Valerie Gray*  
TOWN CLERK

Present: Bruce Adams and Chris Garrity.

Also present: Lesly Ferris, Alan Gawel, John Grant, Marty Lindenmayer and Rick Osborne

Mr. Adams called the meeting to order at 2:00 p.m.

Mr. Adams stated that the Board of Selectmen would be looking at the requests in the FY 2024 of the Five-year Capital Plan (attached).

#### Park and Rec:

Ms. Ferris clarified the \$50,000 in FY 2022 and 2023 is for a new playground at Kent Common and the \$100,000 in FY 2024 is for a playground at Emery Park. Mr. Grant stated that the Emery Park playground is aging and has safety issues. Ms. Ferris stated that the Park and Rec Commission has started working on a future plan.

#### KVFD:

Alan Gawel clarified that the KVFD request should be as follows:

|         |                  |
|---------|------------------|
| FY 2024 | \$225,000        |
| FY 2025 | 0 (at this time) |

He added that the request is for Rescue 8, which at the time of proposed replacement will be 23 years old. Mr. Gawel stated that a new committee has been formed to evaluate all the equipment for a future plan.

#### Highway:

Mr. Osborne stated that the highway department has requested \$230,00 for the replacement of truck #8 and \$345,000 for drainage and repaving of Botsford Road. Mr. Osborne stated that if the First Selectman does not obtain an easement from a property owner on Botsford Road the project couldn't move forward.

#### KCS:

Marty Lindenmayer stated that the labels on the proposed Five-Year Capital Plan are incorrect and should read as follows:

|         |                    |           |
|---------|--------------------|-----------|
| FY 2021 | Windows            | \$100,000 |
| FY 2022 | Roof               | \$266,000 |
| FY 2023 | Roof               | \$216,000 |
| FY 2024 | Roof               | \$266,000 |
| FY 2024 | Parking lot paving | \$136,235 |
| FY 2025 | Roof               | \$ 50,000 |
| FY 2025 | Parking lot paving | \$136,235 |
| FY 2026 | Parking lot paving | \$136,235 |

Mr. Garrity stated that KCS should look into breaking up the paving project in smaller sections. Mr. Lindenmayer agreed to get additional information for the BOS by the January meeting.

Mr. Adams made a motion to approve the Five-Year Capital Plan with the following changes:

- Re-label the KCS requests:
  - FY 2021 Windows \$100,000
  - FY 2022 Roof \$266,000
  - FY 2023 Roof \$216,000
  - FY 2024 Roof \$266,000
  - FY 2024 Parking lot paving \$136,235
  - FY 2025 Roof \$ 50,000

- FY 2025      Parking lot paving      \$136,235
- FY 2026      Parking lot paving      \$136,235
- Correct KVFD's request:
  - FY 2024      \$225,000
  - FY 2025      0

Mr. Garrity seconded the motion and the motion carried.

Mr. Adams made a motion to adjourn the meeting at 3:17 p.m. Mr. Garrity seconded the motion and the motion carried.

  
 Joyce Kearns  
 Administrative Assistant

*These are draft minutes and the Board of Selectmen at the subsequent meeting may make corrections. Please refer to subsequent meeting minutes for possible corrections and approval of these minutes*

| FIVE YEAR<br>TOTALS                      | FIVE YEAR CAPITAL PLAN  |  |                          |                          |                 | INFORMATIONAL USE                   |             |                          |          |          |
|--|-------------------------|--|--------------------------|--------------------------|-----------------|-------------------------------------|-------------|--------------------------|----------|----------|
|  | FY 2020                 | FY 2021                                    | FY 2022                  | FY 2023                  | FY 2024         | FY 2025                             | FY 2026     | FY 2027                  | FY 2028  | FY 2029  |
| <b>BOE PLAN</b>                          |                         |  |                          |                          |                 |                                     |             |                          |          |          |
| KCS BLDG IMPROVEMENTS                    |                         |  | Roof                     | Roof                     | Roof / plng lot |                                     |             |                          |          |          |
| WINDOWS                                  |                         | 100,000                                    | 288,000                  | 216,000                  | 288,000         | 50,000                              |             |                          |          |          |
| 984,235 BOE SUBTOTAL                     | 0                       | 100,000                                    | 288,000                  | 216,000                  | 402,235         | 138,235                             | 138,235     | 0                        | 0        | 0        |
| <b>BOS PLAN</b>                          |                         |  |                          |                          |                 |                                     |             |                          |          |          |
|  | HWY Trk #2 and<br>mower | Payloader<br>Zero Turn<br>Self Drive Mower | Truck #1<br>Compactor    | HWY Trk #7 and<br>Kubota | HWY Trk #9      | HWY Trk #4 /<br>Cord Bridge Barrier | HWY Trk #12 | Tractor w/<br>boom mower | Truck #8 | Truck #3 |
| HIGHWAY TRUCKS                           | 100,000                 |  | 60,000                   | 195,000                  | 230,000         | 130,000                             | 200,000     | 0                        | 200,000  | 200,000  |
| HIGHWAY EQUIPMENT                        |                         | 140,000                                    |                          |                          |                 |                                     |             |                          |          |          |
|  | 20,000                  | 15,000                                     |                          |                          |                 |                                     |             |                          |          |          |
| 870,000 TOTAL TOWN FLEET                 | 120,000                 | 190,000                                    | 100,000                  | 230,000                  | 230,000         | 160,000                             | 200,000     | 120,000                  | 200,000  | 200,000  |
|  | Eng 1                   | Eng 1                                      | Eng 1                    |                          |                 | Rescue 8                            |             |                          |          |          |
| KVFD APPARATUS                           | 150,000                 | 150,000                                    | 150,000                  | 200,000                  |                 | 200,000                             |             |                          |          |          |
| 650,000 TOTAL KVFD FLEET                 | 150,000                 | 150,000                                    | 150,000                  | 200,000                  | 10              | 200,000                             | 0           | 0                        | 0        | 0        |
| Anderson Acres (rebuild)                 |                         |  |                          |                          | 345,000         | 350,000                             |             |                          |          | 0        |
| BOTSFORD ROAD                            |                         |  |                          |                          |                 |                                     | 500,000     |                          |          |          |
| SPOONER HILL ROAD                        |                         |  |                          |                          |                 |                                     |             |                          |          |          |
| KENICO ROAD                              |                         |  |                          |                          |                 |                                     |             |                          |          |          |
| STUDIO HILL ROAD                         |                         | 200,000                                    |                          |                          |                 |                                     | 0           |                          |          |          |
| 545,000 TOTAL ROADS                      | 0                       | 200,000                                    | 0                        | 0                        | 345,000         | 0                                   | 500,000     | 0                        | 0        | 0        |
| Bridge #9                                |                         |  |                          |                          |                 |                                     |             | 300,000                  |          |          |
| BRIDGES 17-20 & 22                       |                         |  | 250,000                  |                          |                 |                                     |             |                          | 400,000  |          |
| BRIDGE # 05519 (Macedonia)               |                         |  |                          |                          |                 | 250,000                             |             |                          |          |          |
| BRIDGE #18 (Anderson Road)               | 100,000                 |  |                          |                          |                 |                                     |             | 400,000                  |          |          |
| BRIDGE # Carter Road                     |                         | 250,000                                    |                          |                          |                 |                                     |             |                          |          |          |
| 600,000 TOTAL BRIDGES                    | 100,000                 | 250,000                                    | 250,000                  | 0                        | 0               | 250,000                             | 0           | 700,000                  | 400,000  | 0        |
| 0 TOTAL LAND                             | 0                       | 0  | 0                        | 0                        | 0               | 0                                   | 0           | 0                        | 0        | 0        |
|  |                         |  | Parking Lot              | Parking Lot              |                 |                                     |             |                          |          |          |
| TOWN GARAGE                              |                         |  | 30,000                   | 40,000                   |                 |                                     |             |                          |          |          |
| STREETSCAPE (sidewalk replacement)       | 100,000                 |  |                          |                          |                 |                                     |             |                          |          |          |
|  | Appliances              |  |                          |                          |                 |                                     |             |                          |          |          |
| SENIOR CENTER                            |                         | 25,000                                     |                          |                          |                 |                                     |             |                          |          |          |
|  | Bathrooms               |  |                          |                          |                 | Roof                                |             | Flooring                 |          |          |
| COMMUNITY HOUSE                          | 25,000                  |  |                          |                          |                 | 50,000                              |             | 150,000                  |          |          |
|  | Oil Tank Removal        |  | Carpet / Paint           |                          |                 |                                     |             | TN Hall Roof             | Windows  |          |
| TOWN HALL                                | 25,000                  |  | 40,000                   |                          |                 |                                     |             | 65,000                   | 125,000  |          |
| 285,000 TOTAL BUILDINGS                  | 150,000                 | 25,000                                     | 70,000                   | 40,000                   | 0               | 60,000                              | 0           | 215,000                  | 125,000  | 0        |
| ZONING REG                               |                         |  | 50,000                   |                          |                 |                                     |             | 0                        |          |          |
| TOWN PLAN PCOD                           | 15,000                  | 15,000                                     |                          |                          |                 |                                     |             |                          |          |          |
| REVALUATION                              |                         |  |                          | 25,000                   | 40,000          |                                     |             |                          |          | 40,000   |
| P/R Playgrounds                          |                         |  | 50,000                   | 50,000                   | 100,000         |                                     |             |                          |          |          |
| 345,000 TOTAL NON RECURRING              | 15,000                  | 15,000                                     | 100,000                  | 75,000                   | 140,000         | 0                                   | 0           | 0                        | 0        | 40,000   |
| 3,295,000 BOS SUBTOTAL                   | 535,000                 | 830,000                                    | 670,000                  | 645,000                  | 715,000         | 660,000                             | 700,000     | 1,035,000                | 725,000  | 240,000  |
|  |                         |  |                          |                          |                 |                                     |             |                          |          |          |
| FIVE YEAR<br>TOTALS                      | FY 2020                 | FY 2021                                    | FY 2022                  | FY 2023                  | FY 2024         | FY 2025                             | FY 2026     | FY 2027                  | FY 2028  | FY 2029  |
| 4,279,235 BOE & BOS PROJECTED<br>CAPITAL | 535,000                 | 930,000                                    | 938,000                  | 761,000                  | 1,117,235       | 846,235                             | 836,235     | 1,035,000                | 725,000  | 240,000  |
| BOE & BOS CAPITAL SPEN                   | 535,000                 | 930,000                                    | 938,000                  | 761,000                  | 1,117,235       | 846,235                             | 836,235     | 1,035,000                | 725,000  | 240,000  |
| 1/5TH OF ANNUAL CAPITAL                  | 107,000                 | 186,000                                    | 187,200                  | 152,200                  | 223,447         | 169,247                             | 167,247     | 207,000                  | 145,000  | 48,000   |
| APPROPRIATION FY 2019-2020               | 855,847                 |  |                          |                          |                 |                                     |             |                          |          |          |
| APPROPRIATION FY 2020-2021               |                         | 918,094                                    |                          |                          |                 |                                     |             |                          |          |          |
| APPROPRIATION FY 2021-2022               |                         |  | 899,341                  |                          |                 |                                     |             |                          |          |          |
| APPROPRIATION FY 2022-2023               |                         |  |                          | 919,141                  |                 |                                     |             |                          |          |          |
| APPROPRIATION FY 2023-2024               |                         |  |                          |                          | 911,941         |                                     |             |                          |          |          |
| APPROPRIATION FY 2024-2025               |                         |  |                          |                          |                 | 736,494                             |             |                          |          |          |
| Approved by the BoS                      |                         |  |                          |                          |                 |                                     |             |                          |          |          |
| Accepted by the BoF                      |                         |  |                          |                          |                 |                                     |             |                          |          |          |
| Approved by P/Z                          |                         |  |                          |                          |                 |                                     |             |                          |          |          |
| Modified by BoS                          |                         |  |                          |                          |                 |                                     |             |                          |          |          |
| Approved by BoF                          |                         |  | Approved at Town Meeting |                          |                 |                                     |             |                          |          |          |