

Board of Selectmen  
Special Meeting

February 15, 2018  
6:00 P.M. Town Hall

Present: Bruce Adams and Chris Garrity.

Also present:

Mr. Adams called the meeting to order at 6:00 p.m.

Rex Newton and Tammy Potter of the Kent Cemetery Association submitted a grant request for \$36,000. Mrs. Potter stated that the full grant would go to the mowing of the cemeteries.

Tony Iovino of the Kent Community Nursery School submitted a grant request for \$15,000. Mr. Iovino stated without the grant the nursery school could not stay open.

Pat Lawrence of Kent Nursing Association thanked the town for years of support and spoke very highly of the work done by Social Service Director Leah Pullaro but stated that the association is not going to ask for a grant this year. The Kent Nursing Association Board would like to see the \$10,000 allocated to the Social Services Department, Leah Pullaro.

Sandra Edelman and Donna Miller of the Kent Memorial Library submitted a grant request in the amount of \$100,500. Ms. Edelman stated that the library looks to continue to play a significant role in the Town's cultural and economic development.

Mr. Garrity made a motion to adjourn the meeting at 6:57 p.m. Mr. Adams seconded the motion and the motion carried.

  
Joyce Kearns  
Administrative Assistant

*These are draft minutes and the Board of Selectmen at the subsequent meeting may make corrections. Please refer to subsequent meeting minutes for possible corrections and approval of these minutes.*

"An equal opportunity employer and service provider"  
BOARD OF SELECTMEN SPECIAL MEETING MINUTES, FEBRUARY 20, 2018

RECEIVED FOR RECORD  
KENT TOWN CLERK

2018 MAR - 7 A 6: 28

BY   
TOWN CLERK

**KENT CEMETERY ASSOCIATION  
P.O. BOX 16  
KENT, CONNECTICUT 06757**

February 15, 2018

Kent Board of Selectmen  
Town of Kent. CT  
41 Kent Green Blvd.  
Kent, CT 06757

Dear Members of the Board of Selectmen:

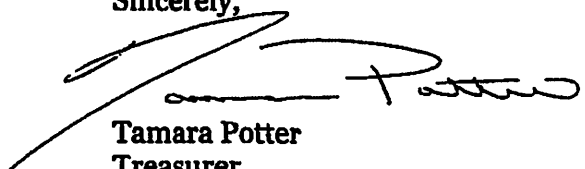
The Kent Cemetery Association is respectfully submitting its request for the Mowing Grant for the 2018 season.

The Grant request is an increase of \$1000.00 from the last two years to \$36,000.00. The actual cost to mow all six cemeteries last season was \$39,165.00. This amount is due to the prolonged growing seasons that we are experiencing and represents a reduction of \$3,730.00 from reducing the number of mowings in 2017. We can only cut back mowing so far however without the cemeteries becoming unkempt in appearance. The Kent Cemetery Association covered the additional \$4,165.00 and an additional \$4,954.00 in annual maintenance.

With the great effort of our Board member Charmain Leone every headstone in all six cemeteries that need repair have been recorded. There are 86 headstones that need restoring. Many of them of historic significance. The Kent Cemetery Association applied for a grant for headstone repair to Kent Presents. We were awarded \$500.00 which we greatly appreciated. It will cost thousands of dollars over the next few years to accomplish the goal. That is where our resources will be concentrated and our hope is that the Town of Kent will gradually cover the complete mowing costs on a yearly basis.

As in the past we appreciate your continued support.

Sincerely,



Tamara Potter  
Treasurer  
Kent Cemetery Association

**KENT COMMUNITY NURSERY SCHOOL INC**  
**Balance Sheet**  
**As of January 31, 2018**

	<u>Jan 31, 18</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Union Savings Bank - xxx5...	13,286.29
Total Checking/Savings	<u>13,286.29</u>
Total Current Assets	13,286.29
Fixed Assets	
Furniture & Fixtures	1,349.15
Accumulated Depreciation	<u>-1,054.00</u>
Total Fixed Assets	<u>295.15</u>
<b>TOTAL ASSETS</b>	<u><u>13,581.44</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Prepaid Tuition- June 2018	3,278.00
Total Other Current Liabilit...	<u>3,278.00</u>
Total Current Liabilities	<u>3,278.00</u>
Total Liabilities	3,278.00
Equity	
Fund Balance	6,014.23
Net Income	<u>4,289.21</u>
Total Equity	<u>10,303.44</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>13,581.44</u></u>

**KENT COMMUNITY NURSERY SCHOOL INC**  
**Profit & Loss Budget vs. Actual**  
**September 2017 through January 2018**

	Sep '17 - Jan 18	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
Income			
Tuition	27,913.28	27,646.00	267.28
Application Fee Income	405.00	420.00	-15.00
<b>Total Income</b>	<b>28,318.28</b>	<b>28,066.00</b>	<b>252.28</b>
<b>Expense</b>			
CT Unemployment Tax Expense	372.18	415.00	-42.82
Depreciation Expense	118.00	0.00	118.00
Maintenance	2,035.00	2,250.00	-215.00
Operations			
Education	360.00	365.00	-5.00
Inspection Fee	0.00	100.00	-100.00
Insurance			
Day Care Pkg	2,306.00	2,310.00	-4.00
Flexi Plus Five	965.00	960.00	5.00
Workers Compensation Insura...	698.60	698.60	0.00
<b>Total Insurance</b>	<b>3,969.60</b>	<b>3,968.60</b>	<b>1.00</b>
Payroll Service Charges	611.04	640.24	-29.20
Payroll Tax Expense	2,653.66	2,685.00	-31.34
Postage	52.00	52.00	0.00
Rent	3,800.00	3,800.00	0.00
Salaries	34,688.06	35,110.00	-421.94
Supplies	199.01	110.00	89.01
Telephone	279.95	260.00	19.95
<b>Total Operations</b>	<b>46,613.32</b>	<b>47,090.84</b>	<b>-477.52</b>
Programs	63.00	65.00	-2.00
Repairs & Maintenance	75.00	75.00	0.00
Scholarships	1,446.00	1,446.00	0.00
<b>Total Expense</b>	<b>50,722.50</b>	<b>51,341.84</b>	<b>-619.34</b>
<b>Net Ordinary Income</b>	<b>-22,404.22</b>	<b>-23,275.84</b>	<b>871.62</b>
<b>Other Income/Expense</b>			
Other Income			
Interest income	1.89	1.85	0.04
Pancakes with Santa	1,011.38	1,200.00	-188.62
Individual contributions	1,080.00	1,125.00	-45.00
Business contributions	375.00	425.00	-50.00
Nonprofit contributions	8,000.00	8,000.00	0.00
United Way Contributions	1,225.16	1,100.00	125.16
Grant-Town of Kent	15,000.00	15,000.00	0.00
<b>Total Other Income</b>	<b>26,693.43</b>	<b>26,851.85</b>	<b>-158.42</b>
<b>Net Other Income</b>	<b>26,693.43</b>	<b>26,851.85</b>	<b>-158.42</b>
<b>Net Income</b>	<b>4,289.21</b>	<b>3,576.01</b>	<b>713.20</b>

**KENT COMMUNITY NURSERY SCHOOL INC**  
**Profit & Loss Budget Overview**  
September 2017 through August 2018

	<u>Sep '17 - Aug 18</u>
<b>Ordinary Income/Expense</b>	
Income	
Tuition	58,011.00
Application Fee Income	420.00
<b>Total Income</b>	<u>58,431.00</u>
Expense	
CT Unemployment Tax Expen...	1,190.00
Maintenance	4,250.00
Operations	
Education	365.00
Dues & Licenses	110.00
Inspection Fee	100.00
Insurance	4,738.10
Payroll Service Charges	1,130.54
Payroll Tax Expense	5,160.00
Postage	52.00
Rent	7,600.00
Salaries	67,485.00
Supplies	170.00
Telephone	624.00
<b>Total Operations</b>	<u>87,534.64</u>
Programs	210.00
Repairs & Maintenance	75.00
Scholarships	3,561.00
<b>Total Expense</b>	<u>96,820.64</u>
<b>Net Ordinary Income</b>	-38,389.64
<b>Other Income/Expense</b>	
Other Income	
Interest income	4.44
Pancakes with Santa	1,200.00
Individual contributions	1,125.00
Plant Sale	760.00
Business contributions	425.00
Nonprofit contributions	13,700.00
United Way Contributions	2,800.00
Grant-Town of Kent	15,000.00
<b>Total Other Income</b>	<u>35,014.44</u>
<b>Net Other Income</b>	<u>35,014.44</u>
<b>Net Income</b>	<u><u>-3,375.20</u></u>



**Part II Balance Sheets** (see the instructions for Part II)Check if the organization used Schedule O to respond to any question in this Part II ☒

	(A) Beginning of year		(B) End of year
22 Cash, savings, and investments	20,440	22	22,004
23 Land and buildings	0	23	
24 Other assets (describe in Schedule O)	578	24	413
25 Total assets	21,018	25	22,417
26 Total liabilities (describe in Schedule O)	4,710	26	3,513
27 Net assets or fund balances (line 27 of column (B) must agree with line 21)	16,308	27	18,904

**Part III Statement of Program Service Accomplishments** (see the instructions for Part III)Check if the organization used Schedule O to respond to any question in this Part III ☒

What is the organization's primary exempt purpose?

CHARITABLE, RELIGIOUS, EDUCATIONAL

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.

28 NURSERY SCHOOL FOR AGES 3 THRU 10 YEARS OLD.		
(Grants \$ ) If this amount includes foreign grants, check here <input type="checkbox"/>	28a	98,748
29		
(Grants \$ ) If this amount includes foreign grants, check here <input type="checkbox"/>	29a	
30		
(Grants \$ ) If this amount includes foreign grants, check here <input type="checkbox"/>	30a	
31 Other program services (describe in Schedule O)		
(Grants \$ ) If this amount includes foreign grants, check here <input type="checkbox"/>	31a	165
32 Total program service expenses (add lines 28a through 31a)	32	98,913

Expenses  
(Required for section 501(c)(3) and 501(c)(4) organizations; optional for others)**Part IV List of Officers, Directors, Trustees, and Key Employees** (list each one even if not compensated — see the instructions for Part IV)Check if the organization used Schedule O to respond to any question in this Part IV ☐

(a) Name and title	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC) (If not paid, enter -0-)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
KENDRA LINTNER PRESIDENT	0.00	0	0	0
BARBARA DEITZ DIRECTOR	0.00	0	0	0
ANTHONY IOVINO TREASURER	0.00	0	0	0
SARAH MARSHALL SECRETARY	0.00	0	0	0
KELLI DARRIN VICE PRESIDENT	0.00	0	0	0
ELIZABETH BONIS DIRECTOR	0.00	0	0	0
FRAN GOODSSELL DIRECTOR	0.00	0	0	0

**Part V Other Information** (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V) Check if the organization used Schedule O to respond to any question in this Part V ☐

	Yes	No
33 Did the organization engage in any significant activity not previously reported to the IRS? If "Yes," provide a detailed description of each activity in Schedule O		X
34 Were any significant changes made to the organizing or governing documents? If "Yes," attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O (see instructions)		X
35a Did the organization have unrelated business gross income of \$1,000 or more during the year from business activities (such as those reported on lines 2, 6a, and 7a, among others)?		X
b If "Yes," to line 35a, has the organization filed a Form 990-T for the year? If "No," provide an explanation in Schedule O		
35b		
c Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting and proxy tax requirements during the year? If "Yes," complete Schedule C, Part III		X
35c		
36 Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If "Yes," complete applicable parts of Schedule N		X
36		
37a Enter amount of political expenditures, direct or indirect, as described in the instructions	37a	
b Did the organization file Form 1120-POL for this year?	37b	X
37b		
38a Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return?	38a	X
b If "Yes," complete Schedule L, Part II and enter the total amount involved	38b	
38b		
39 Section 501(c)(7) organizations. Enter:	39a	
a Initiation fees and capital contributions included on line 9	39b	
b Gross receipts, included on line 9, for public use of club facilities		
40a Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911 <input type="checkbox"/> ; section 4912 <input type="checkbox"/> ; section 4955 <input type="checkbox"/>		
b Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I	40b	X
c Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958		
d Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax on line 40c reimbursed by the organization		
e All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If "Yes," complete Form 8886-T	40e	X
41 List the states with which a copy of this return is filed <input type="checkbox"/> NONE		
42a The organization's books are in care of <input type="checkbox"/> ANTHONY IOVINO Telephone no <input type="checkbox"/> 860-927-1294		
P.O. BOX 594		
Located at <input type="checkbox"/> KENT CT ZIP + 4 <input type="checkbox"/> 06757		
b At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)? If "Yes," enter the name of the foreign country: <input type="checkbox"/>	42b	X
See the instructions for exceptions and filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).		
c At any time during the calendar year, did the organization maintain an office outside the United States? If "Yes," enter the name of the foreign country. <input type="checkbox"/>	42c	X
43 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041 — Check here <input type="checkbox"/> and enter the amount of tax-exempt interest received or accrued during the tax year <input type="checkbox"/> 43		
44a Did the organization maintain any donor advised funds during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ	44a	X
b Did the organization operate one or more hospital facilities during the year? If "Yes," Form 990 must be completed instead of Form 990-EZ	44b	X
c Did the organization receive any payments for indoor tanning services during the year?	44c	X
d If "Yes" to line 44c, has the organization filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O	44d	
45a Did the organization have a controlled entity within the meaning of section 512(b)(13)?	45a	X
b Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," Form 990 and Schedule R may need to be completed instead of Form 990-EZ (see instructions)	45b	X



46 Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I

	Yes	No
46		X

**Part VI Section 501(c)(3) organizations only**

All section 501(c)(3) organizations must answer questions 47-49b and 52, and complete the tables for lines 50 and 51.

Check if the organization used Schedule O to respond to any question in this Part VI

47 Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II

	Yes	No
47		X
48		X
49a		X
49b		

48 Is the organization a school as described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E

49a Did the organization make any transfers to an exempt non-charitable related organization?

b If "Yes," was the related organization a section 527 organization?

50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and title of each employee	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC)	(d) Health benefits contributions to employee benefit plans and deferred compensation	(e) Estimated amount of other compensation
NONE				

f Total number of other employees paid over \$100,000

51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter "None."

(a) Name and business address of each independent contractor	(b) Type of service	(c) Compensation
NONE		

d Total number of other independent contractors each receiving over \$100,000

52 Did the organization complete Schedule A? Note: All section 501(c)(3) organizations must attach a completed Schedule A

☒ Yes ☐ No

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer	Date
	ANTHONY IOVINO	2/11/18
Paid Preparer Use Only	Type or print name and title	TREASURER
	Print/Type preparer's name	Preparer's signature
	Firm's name	Firm's EIN
	Firm's address	Phone no

May the IRS discuss this return with the preparer shown above? See instructions

☐ Yes ☐ No  
Form 990-EZ (2016)

**SCHEDULE A**  
**(Form 990 or 990-EZ)**

Department of the Treasury  
Internal Revenue Service

**Public Charity Status and Public Support**

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

▶ Attach to Form 990 or Form 990-EZ.

▶ Information about Schedule A (Form 990 or 990-EZ) and its instructions is at [www.irs.gov/form990](http://www.irs.gov/form990).

OMB No. 1545-0047

**2016**

Open to Public  
Inspection

Name of the organization

**KENT COMMUNITY NURSERY SCHOOL, INC.**

Employer identification number

**06-0887934**

**Part I Reason for Public Charity Status** (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

- 1 ☐ A church, convention of churches, or association of churches described in section 170(b)(1)(A)(i).
- 2 ☐ A school described in section 170(b)(1)(A)(ii). (Attach Schedule E (Form 990 or 990-EZ).)
- 3 ☐ A hospital or a cooperative hospital service organization described in section 170(b)(1)(A)(iii).
- 4 ☐ A medical research organization operated in conjunction with a hospital described in section 170(b)(1)(A)(iii). Enter the hospital's name, city, and state
- 5 ☐ An organization operated for the benefit of a college or university owned or operated by a governmental unit described in section 170(b)(1)(A)(iv). (Complete Part II.)
- 6 ☐ A federal, state, or local government or governmental unit described in section 170(b)(1)(A)(v).
- 7 ☒ An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in section 170(b)(1)(A)(vi). (Complete Part II.)
- 8 ☐ A community trust described in section 170(b)(1)(A)(vi). (Complete Part II.)
- 9 ☐ An agricultural research organization described in section 170(b)(1)(A)(ix) operated in conjunction with a land-grant college or university or a non-land grant college of agriculture (see instructions). Enter the name, city, and state of the college or university:
- 10 ☐ An organization that normally receives: (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See section 509(a)(2). (Complete Part III.)
- 11 ☐ An organization organized and operated exclusively to test for public safety. See section 509(a)(4).
- 12 ☐ An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2). See section 509(a)(3). Check the box in lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g.
  - a ☐ Type I. A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. You must complete Part IV, Sections A and B.
  - b ☐ Type II. A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). You must complete Part IV, Sections A and C.
  - c ☐ Type III functionally integrated. A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). You must complete Part IV, Sections A, D, and E.
  - d ☐ Type III non-functionally integrated. A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). You must complete Part IV, Sections A and D, and Part V.
  - e ☐ Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.
  - f Enter the number of supported organizations
  - g Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1–10 above (see instructions))	(iv) Is the organization listed in your governing document?		(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
			Yes	No		
(A)						
(B)						
(C)						
(D)						
(E)						
<b>Total</b>						

For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule A (Form 990 or 990-EZ) 2016

**Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)**  
(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

**Section A. Public Support**

Calendar year (or fiscal year beginning in)	(a) 2012	(b) 2013	(c) 2014	(d) 2015	(e) 2016	(f) Total
<b>1</b> Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	7,240	13,795	4,932	44,732	40,180	110,879
<b>2</b> Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
<b>3</b> The value of services or facilities furnished by a governmental unit to the organization without charge						
<b>4</b> Total. Add lines 1 through 3	7,240	13,795	4,932	44,732	40,180	110,879
<b>5</b> The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
<b>6</b> Public support. Subtract line 5 from line 4.						110,879

**Section B. Total Support**

Calendar year (or fiscal year beginning in)	(a) 2012	(b) 2013	(c) 2014	(d) 2015	(e) 2016	(f) Total
<b>7</b> Amounts from line 4	7,240	13,795	4,932	44,732	40,180	110,879
<b>8</b> Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources	28	26	5			59
<b>9</b> Net income from unrelated business activities, whether or not the business is regularly carried on						
<b>10</b> Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
<b>11</b> Total support. Add lines 7 through 10						110,938
<b>12</b> Gross receipts from related activities, etc. (see instructions)					12	61,328
<b>13</b> First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here						

**Section C. Computation of Public Support Percentage**

<b>14</b> Public support percentage for 2016 (line 6, column (f) divided by line 11, column (f))	14	99.95%
<b>15</b> Public support percentage from 2015 Schedule A, Part II, line 14	15	99.82%
<b>16a</b> 33 1/3% support test—2016. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		<input checked="" type="checkbox"/>
<b>b</b> 33 1/3% support test—2015. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
<b>17a</b> 10%-facts-and-circumstances test—2016. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
<b>b</b> 10%-facts-and-circumstances test—2015. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization		<input type="checkbox"/>
<b>18</b> Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions		<input type="checkbox"/>

**Part III Support Schedule for Organizations Described in Section 509(a)(2)**

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II.  
If the organization fails to qualify under the tests listed below, please complete Part II.)

**Section A. Public Support**

Calendar year (or fiscal year beginning in)	(a) 2012	(b) 2013	(c) 2014	(d) 2015	(e) 2016	(f) Total
1 Gifts, grants, contributions, and membership fees received (Do not include any "unusual grants.")						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1 through 5						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 Public support. (Subtract line 7c from line 6.)						

**Section B. Total Support**

Calendar year (or fiscal year beginning in)	(a) 2012	(b) 2013	(c) 2014	(d) 2015	(e) 2016	(f) Total
9 Amounts from line 6						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b						
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
13 Total support. (Add lines 9, 10c, 11, and 12.)						
14 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here						

**Section C. Computation of Public Support Percentage**

15 Public support percentage for 2016 (line 8, column (f) divided by line 13, column (f))	15	%
16 Public support percentage from 2015 Schedule A, Part III, line 15	16	%

**Section D. Computation of Investment Income Percentage**

17 Investment income percentage for 2016 (line 10c, column (f) divided by line 13, column (f))	17	%
18 Investment income percentage from 2015 Schedule A, Part III, line 17	18	%

19a 33 1/3% support tests—2016. If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization

b 33 1/3% support tests—2015. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization

20 Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions

**Part IV Supporting Organizations**

(Complete only if you checked a box in line 12 on Part I. If you checked 12a of Part I, complete Sections A and B. If you checked 12b of Part I, complete Sections A and C. If you checked 12c of Part I, complete Sections A, D, and E. If you checked 12d of Part I, complete Sections A and D, and complete Part V.)

**Section A. All Supporting Organizations**

	Yes	No
1 Are all of the organization's supported organizations listed by name in the organization's governing documents? If "No," describe in Part VI how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.		
2 Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? If "Yes," explain in Part VI how the organization determined that the supported organization was described in section 509(a)(1) or (2).		
3a Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? If "Yes," answer (b) and (c) below.		
b Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? If "Yes," describe in Part VI when and how the organization made the determination.		
c Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? If "Yes," explain in Part VI what controls the organization put in place to ensure such use.		
4a Was any supported organization not organized in the United States ("foreign supported organization")? If "Yes," and if you checked 12a or 12b in Part I, answer (b) and (c) below.		
b Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? If "Yes," describe in Part VI how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.		
c Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? If "Yes," explain in Part VI what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.		
5a Did the organization add, substitute, or remove any supported organizations during the tax year? If "Yes," answer (b) and (c) below (if applicable). Also, provide detail in Part VI, including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).		
b Type I or Type II only. Was any added or substituted supported organization part of a class already designated in the organization's organizing document?		
c Substitutions only. Was the substitution the result of an event beyond the organization's control?		
6 Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? If "Yes," provide detail in Part VI.		
7 Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).		
8 Did the organization make a loan to a disqualified person (as defined in section 4958) not described in line 7? If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).		
9a Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? If "Yes," provide detail in Part VI.		
b Did one or more disqualified persons (as defined in line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? If "Yes," provide detail in Part VI.		
c Did a disqualified person (as defined in line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? If "Yes," provide detail in Part VI.		
10a Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? If "Yes," answer 10b below.		
b Did the organization have any excess business holdings in the tax year? (Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)		

**Part IV Supporting Organizations (continued)****11** Has the organization accepted a gift or contribution from any of the following persons?**a** A person who directly or indirectly controls, either alone or together with persons described in (b) and (c) below, the governing body of a supported organization?**b** A family member of a person described in (a) above?**c** A 35% controlled entity of a person described in (a) or (b) above? If "Yes" to a, b, or c, provide detail in Part VI.

	Yes	No
<b>11a</b>		
<b>11b</b>		
<b>11c</b>		

**Section B. Type I Supporting Organizations**

- 1** Did the directors, trustees, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's directors or trustees at all times during the tax year? If "No," describe in Part VI how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove directors or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.
- 2** Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? If "Yes," explain in Part VI how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.

	Yes	No
<b>1</b>		
<b>2</b>		

**Section C. Type II Supporting Organizations**

- 1** Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? If "No," describe in Part VI how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).

	Yes	No
<b>1</b>		

**Section D. All Type III Supporting Organizations**

- 1** Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?
- 2** Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? If "No," explain in Part VI how the organization maintained a close and continuous working relationship with the supported organization(s).
- 3** By reason of the relationship described in (2), did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? If "Yes," describe in Part VI the role the organization's supported organizations played in this regard.

	Yes	No
<b>1</b>		
<b>2</b>		
<b>3</b>		

**Section E. Type III Functionally-Integrated Supporting Organizations**

- 1** Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions).
- a** ☐ The organization satisfied the Activities Test. Complete line 2 below.
- b** ☐ The organization is the parent of each of its supported organizations. Complete line 3 below.
- c** ☐ The organization supported a governmental entity. Describe in Part VI how you supported a government entity (see instructions).

**2** Activities Test. Answer (a) and (b) below.**a** Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? If "Yes," then in Part VI identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.**b** Did the activities described in (a) constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? If "Yes," explain in Part VI the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.**3** Parent of Supported Organizations. Answer (a) and (b) below.**a** Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? Provide details in Part VI.**b** Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? If "Yes," describe in Part VI the role played by the organization in this regard.

	Yes	No
<b>2a</b>		
<b>2b</b>		
<b>3a</b>		
<b>3b</b>		

**Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations**

- 1 Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (explain in Part VI). See Instructions. All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A - Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1 Net short-term capital gain	1		
2 Recoveries of prior-year distributions	2		
3 Other gross income (see instructions)	3		
4 Add lines 1 through 3	4		
5 Depreciation and depletion	5		
6 Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6		
7 Other expenses (see instructions)	7		
8 Adjusted Net Income (subtract lines 5, 6 and 7 from line 4)	8		

Section B - Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1 Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):			
a Average monthly value of securities	1a		
b Average monthly cash balances	1b		
c Fair market value of other non-exempt-use assets	1c		
d Total (add lines 1a, 1b, and 1c)	1d		
e Discount claimed for blockage or other factors (explain in detail in Part VI):			
2 Acquisition indebtedness applicable to non-exempt-use assets	2		
3 Subtract line 2 from line 1d	3		
4 Cash deemed held for exempt use. Enter 1-1/2% of line 3 (for greater amount. see instructions)	4		
5 Net value of non-exempt-use assets (subtract line 4 from line 3)	5		
6 Multiply line 5 by .035	6		
7 Recoveries of prior-year distributions	7		
8 Minimum Asset Amount (add line 7 to line 6)	8		

Section C - Distributable Amount		Current Year
1 Adjusted net income for prior year (from Section A, line 8, Column A)	1	
2 Enter 85% of line 1.	2	
3 Minimum asset amount for prior year (from Section B, line 8, Column A)	3	
4 Enter greater of line 2 or line 3.	4	
5 Income tax imposed in prior year	5	
6 Distributable Amount. Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions).	6	

- 7 Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).

**Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations (continued)**

Section D - Distributions			Current Year
1	Amounts paid to supported organizations to accomplish exempt purposes		
2	Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity		
3	Administrative expenses paid to accomplish exempt purposes of supported organizations		
4	Amounts paid to acquire exempt-use assets		
5	Qualified set-aside amounts (prior IRS approval required)		
6	Other distributions (describe in Part VI). See instructions.		
7	Total annual distributions. Add lines 1 through 6.		
8	Distributions to attentive supported organizations to which the organization is responsive (provide details in Part VI). See instructions.		
9	Distributable amount for 2016 from Section C, line 6		
10	Line 8 amount divided by Line 9 amount		

Section E - Distribution Allocations (see instructions)	(i) Excess Distributions	(ii) Underdistributions Pre-2016	(iii) Distributable Amount for 2016
1 Distributable amount for 2016 from Section C, line 6			
2 Underdistributions, if any, for years prior to 2016 (reasonable cause required-explain in Part VI) See instructions.			
3 Excess distributions carryover, if any, to 2016:			
a			
b			
c From 2013			
d From 2014			
e From 2015			
f Total of lines 3a through e			
g Applied to underdistributions of prior years			
h Applied to 2016 distributable amount			
i Carryover from 2011 not applied (see instructions)			
j Remainder. Subtract lines 3g, 3h, and 3i from 3f.			
4 Distributions for 2016 from Section D, line 7: \$			
a Applied to underdistributions of prior years			
b Applied to 2016 distributable amount			
c Remainder. Subtract lines 4a and 4b from 4.			
5 Remaining underdistributions for years prior to 2016, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, explain in Part VI. See instructions.			
6 Remaining underdistributions for 2016. Subtract lines 3h and 4b from line 1. For result greater than zero, explain in Part VI. See instructions.			
7 Excess distributions carryover to 2017. Add lines 3j and 4c.			
8 Breakdown of line 7:			
a			
b Excess from 2013			
c Excess from 2014			
d Excess from 2015			
e Excess from 2016			



**Part VI** **Supplemental Information.** Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information. (See instructions.)

**Schedule of Contributors**

OMB No 1545-0047

**2016**

▶ Attach to Form 990, Form 990-EZ, or Form 990-PF.

▶ Information about Schedule B (Form 990, 990-EZ, or 990-PF) and its instructions is at [www.irs.gov/form990](http://www.irs.gov/form990).

Name of the organization

Employer identification number

**KENT COMMUNITY NURSERY SCHOOL, INC.**

**06-0887934**

Organization type(check one)

Filers of:

Section:

Form 990 or 990-EZ

☒ 501(c)( 3 ) (enter number) organization

☐ 4947(a)(1) nonexempt charitable trust not treated as a private foundation

☐ 527 political organization

Form 990-PF

☐ 501(c)(3) exempt private foundation

☐ 4947(a)(1) nonexempt charitable trust treated as a private foundation

☐ 501(c)(3) taxable private foundation

Check if your organization is covered by the General Rule or a Special Rule.

Note: Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.

**General Rule**

For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, contributions totaling \$5,000 or more (in money or property) from any one contributor. Complete Parts I and II. See instructions for determining a contributor's total contributions.

**Special Rules**

☒ For an organization described in section 501(c)(3) filing Form 990 or 990-EZ that met the 33 1/3 % support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi), that checked Schedule A (Form 990 or 990-EZ), Part II, line 13, 16a, or 16b, and that received from any one contributor, during the year, total contributions of the greater of (1) \$5,000 or (2) 2% of the amount on (i) Form 990, Part VIII, line 1h, or (ii) Form 990-EZ, line 1. Complete Parts I and II.

For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than \$1,000 exclusively for religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals. Complete Parts I, II, and III.

For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions *exclusively* for religious, charitable, etc., purposes, but no such contributions totaled more than \$1,000. If this box is checked, enter here the total contributions that were received during the year for an *exclusively* religious, charitable, etc., purpose. Don't complete any of the parts unless the General Rule applies to this organization because it received *nonexclusively* religious, charitable, etc., contributions totaling \$5,000 or more during the year

▶ S

**Caution:** An organization that isn't covered by the General Rule and/or the Special Rules doesn't file Schedule B (Form 990, 990-EZ, or 990-PF), but it must answer "No" on Part IV, line 2, of its Form 990; or check the box on line H of its Form 990-EZ or on its Form 990-PF, Part I, line 2, to certify that it doesn't meet the filing requirements of Schedule B (Form 990, 990-EZ, or 990-PF).

Name of organization

KENT COMMUNITY NURSERY SCHOOL, INC.

Employer identification number

06-0887934

**Part I** Contributors (See instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
1	TOWN OF KENT 41 KENT GREEN BLVD KENT CT 06757	\$ 15,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
2	KENT CHILDREN'S CENTER INC P.O. BOX 204 KENT CT 06757	\$ 6,546	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
3	KENT PRESENTS P.O. BOX 678 KENT CT 06757	\$ 7,500	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

**SCHEDULE O**  
**(Form 990 or 990-EZ)**

Department of the Treasury  
Internal Revenue Service

Name of the organization

**Supplemental Information to Form 990 or 990-EZ**

Complete to provide information for responses to specific questions on  
Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

▶ Information about Schedule O (Form 990 or 990-EZ) and its instructions is at [www.irs.gov/form990](http://www.irs.gov/form990)

OMB No. 1545-0047

**2016**

**Open to Public  
Inspection**

Employer identification number

**KENT COMMUNITY NURSERY SCHOOL, INC.**

**06-0887934**

**FORM 990-EZ, PART I, LINE 16 - OTHER EXPENSES**

**DESCRIPTION**

**AMOUNT**

**EXPENSES**

OFFICE SUPPLIES	\$	566
INSURANCE	\$	3,575
EDUCATION	\$	385
DUES & LICENSE	\$	500
INSPECTION FEES	\$	100
TELEPHONE EXPENSE	\$	630
MISCELLANEOUS EXPENSES	\$	158
PROGRAMS	\$	243
PAYROLL SERVICE CHARGES	\$	1,128
SCHOLARSHIPS	\$	6,260
NON-INVESTMENT DEPRECIATION	\$	165
<b>TOTAL</b>	<b>\$</b>	<b>13,710</b>

**FORM 990-EZ, PART I, LINE 20 - OTHER CHANGES IN NET ASSETS OR FUND BALANCES**

**DESCRIPTION**

**AMOUNT**

ROUNDING	\$	1
----------	----	---

**FORM 990-EZ, PART II, LINE 24 - OTHER ASSETS**

**DESCRIPTION**

**BEG. OF YEAR    END OF YEAR**

	\$	1,349	\$	1,349
<b>LESS ACCUMULATED DEPRECIATION</b>	\$	771	\$	936
<b>TOTAL</b>	<b>\$</b>	<b>578</b>	<b>\$</b>	<b>413</b>

Name of the organization

Employer identification number

KENT COMMUNITY NURSERY SCHOOL, INC.

06-0887934

## FORM 990-EZ, PART II, LINE 26 - OTHER LIABILITIES

DESCRIPTION	BEG. OF YEAR	END OF YEAR
PREPAID TUITION	\$ 4,710	\$ 3,513

## FORM 990-EZ, PART III, LINE 31 - ALL OTHER ACCOMPLISHMENT

NURSERY SCHOOL FOR AGES 3 THRU 10 YEARS OLD.

Form **4562**Department of the Treasury  
Internal Revenue Service (99)**Depreciation and Amortization**  
(Including Information on Listed Property)

▶ Attach to your tax return.

▶ Information about Form 4562 and its separate instructions is at [www.irs.gov/form4562](http://www.irs.gov/form4562).

OMB No 1545-0172

**2016**Attachment  
Sequence No **179**

Name(s) shown on return

**KENT COMMUNITY NURSERY SCHOOL, INC.**Identifying number  
**06-0887934**

Business or activity to which this form relates

**INDIRECT DEPRECIATION****Part I Election To Expense Certain Property Under Section 179**

Note: If you have any listed property, complete Part V before you complete Part I.

1	Maximum amount (see instructions)	1	<b>500,000</b>
2	Total cost of section 179 property placed in service (see instructions)	2	
3	Threshold cost of section 179 property before reduction in limitation (see instructions)	3	<b>2,010,000</b>
4	Reduction in limitation. Subtract line 3 from line 2. If zero or less, enter -0-	4	
5	Dollar limitation for tax year. Subtract line 4 from line 1. If zero or less, enter -0-. If married filing separately, see instructions	5	
6	(a) Description of property	(b) Cost (business use only)	(c) Elected cost
7	Listed property. Enter the amount from line 29	7	
8	Total elected cost of section 179 property. Add amounts in column (c), lines 6 and 7	8	
9	Tentative deduction. Enter the smaller of line 5 or line 8	9	
10	Carryover of disallowed deduction from line 13 of your 2015 Form 4562	10	
11	Business income limitation. Enter the smaller of business income (not less than zero) or line 5 (see instructions)	11	
12	Section 179 expense deduction. Add lines 9 and 10, but don't enter more than line 11	12	
13	Carryover of disallowed deduction to 2017. Add lines 9 and 10, less line 12	13	

Note: Don't use Part II or Part III below for listed property. Instead, use Part V.

**Part II Special Depreciation Allowance and Other Depreciation (Don't include listed property.) (See instructions.)**

14	Special depreciation allowance for qualified property (other than listed property) placed in service during the tax year (see instructions)	14	
15	Property subject to section 168(f)(1) election	15	
16	Other depreciation (including ACRS)	16	

**Part III MACRS Depreciation (Don't include listed property.) (See instructions.)****Section A**

17	MACRS deductions for assets placed in service in tax years beginning before 2016	17	<b>165</b>
18	If you are electing to group any assets placed in service during the tax year into one or more general asset accounts, check here		

**Section B—Assets Placed in Service During 2016 Tax Year Using the General Depreciation System**

(a) Classification of property	(b) Month and year placed in service	(c) Basis for depreciation (business/investment use only—see instructions)	(d) Recovery period	(e) Convention	(f) Method	(g) Depreciation deduction
19a 3-year property						
b 5-year property						
c 7-year property						
d 10-year property						
e 15-year property						
f 20-year property						
g 25-year property			25 yrs.		S/L	
h Residential rental property			27.5 yrs.	MM	S/L	
i Nonresidential real property			39 yrs.	MM	S/L	

**Section C—Assets Placed in Service During 2016 Tax Year Using the Alternative Depreciation System**

20a Class life				S/L	
b 12-year			12 yrs.	S/L	
c 40-year			40 yrs.	MM	S/L

**Part IV Summary (See instructions.)**

21	Listed property. Enter amount from line 28	21	
22	Total. Add amounts from line 12, lines 14 through 17, lines 19 and 20 in column (g), and line 21. Enter here and on the appropriate lines of your return. Partnerships and S corporations—see instructions	22	<b>165</b>
23	For assets shown above and placed in service during the current year, enter the portion of the basis attributable to section 263A costs	23	

For Paperwork Reduction Act Notice, see separate instructions.

Form **4562** (2016)

0AA

**THERE ARE NO AMOUNTS FOR PAGE 2**

**FEBRUARY 15, 2018**

**TOWN OF KENT/ SELECTMANS MEETING.**

**AFTER SEVERAL BOARD MEETINGS (AND MUCH SOUL SEARCHING) THE BOARD OF DIRECTORS OF THE KENT NURSING ASSOCIATION RESPECTFULLY RELINQUISH OUR REQUEST FOR THE \$10,000. GRANT. WE THANK THE TOWN OF KENT FOR SUPPORTING OUR NON-PROFIT FOR SO MANY YEARS. WE FEEL THAT AT THIS POINT IT WOULD NOT BE APPROPRIATE FOR US TO ACCEPT ANY MONIES FROM THE TOWN OF KENT.**

**WE WOULD LIKE TO SUGGEST THAT THESE MONIES BE ALLOCATED TO THE SOCIAL WORK DEPT (LEAH PULLARO). MS PULLARO HAS BEEN A CONDUIT FOR US IN TERMS OF IDENTIFYING NEEDS OF KENT RESIDENTS, AND HAS DONE A WONDERFUL JOB AS A CONSULTANT TO OUR BOARD. WITHOUT HER KNOWLEDGE AND EXPERTISE, WE FEEL THAT WE MAY HAVE MISSED MANY OPPORTUNITIES TO HELP KENT RESIDENTS. WE ARE TRULY GRATEFUL FOR HER HARD WORK AND ASSISTANCE.**

**THE KNA LOOKS FOREWARD TO WIDENINNG THE SCOPE OF OUR MISSION, AND TO CONTINUE OUR SUPPORT OF KENT RESIDENTS IN NEED.**

**RESPECTFULLY,**

**PATRICIA A. LAWRENCE RN BSN  
PRESIDENT, BOARD OF DIRECTORS  
KENT NURSING ASSOCIATION**

**FEBRUARY 15, 2018**

**TOWN OF KENT  
BOARD OF SELECTMAN**

**KENT NURSING ASSOCIATION**

**KNA FINANCIALLY SUPPORTS NM VNA, SALISBURY VNA, AND NORTHWEST VNA**

**STATISTICS FOR 7/1/16 - 7/1/17**

**SKILLED NURSING VISITS FOR KENT RESIDENTS - 151**

**LIFE LINE - 6 RESIDENTS**

**BLOOD PRESSURE CLINICS - 22**

**FLU CLINICS - 3**

**SPONSORED CLASSES ON LYME DISEASE AND DIABETIC EDUCATION**

**CARE GIVERS GROUP -MEETS MONTHLY AT NUTRITION CENTER.**

**PARICIA A. LAWRENCE, RN BSN  
PRESIDENT, BOARD OF DIRECTORS  
KENT NURSING ASSOCIATION**





## Kent Library Association

### Officers

#### *Co-Presidents*

Sandra Edelman  
Jim Blackketter

#### *Vice President*

Sharon Hartwick

#### *Treasurer*

Mark Sebetic

#### *Secretary*

Michaela Lawrence

### Board Members

Janette Bornn  
Kenneth Cooper  
Ellen Horovitz  
Eve Iselin  
Carol Linn  
Rudy Molho  
Paul-Henri Nargeolet  
Sharon Norton  
Ruth O'Meara  
Elizabeth Radday  
Janet Rivkin  
Betty Ruddy  
Julie Saxton  
Rick Vizzari  
John Youngblood

#### *Friends' Chair*

Roz Molho

### Staff

*Library Director*  
Donna Miller

#### *Director, Children's Services*

Sarah Marshall  
*Teen Librarian*  
Kimberly Seeger

#### *Marketing Director*

Lucy C. Pierpont

#### *Technical Services/*

*Circulation*  
Mary Ellen Casey

#### *Library Assistants*

Catherine Sweet  
Abigail Parker

#### *Administrative Secretary*

Maria LaFontan

Bruce Adams, First Selectman  
Town of Kent  
P.O. Box 678  
Kent, CT 06757

January 23, 2018

Dear Bruce and Selectmen,

We respectfully ask that the Kent Memorial Library be granted a Town grant request of \$100,500 for the 2018-19 fiscal year. This represents the same appropriation as in 2016-17 and in 2015-16.

The library looks to continue to play a significant role in the Town's cultural and economic development. The funding that the Town provides will help in enabling the library to remain an indispensable and vital agency of the Town of Kent and its principal library.

Sincerely,

*Sandra Edelman and Jim Blackketter*

Library Board Co-presidents

**PO Box 127 Kent CT 06757**

**T: 860-927-3761    [kentmemoriallibrary.org](http://kentmemoriallibrary.org)    F: 860-927-1427**

**Kent Library Association**  
**Statement of Operating Revenues and Expenses**  
**Four years ended December 31, 2017**

	2014		2015		2016		2017	
	Actual	Pct	Actual	Pct	Actual	Pct	Actual	Pct
<b>Revenue</b>								
Town of Kent	\$ 82,500	26%	\$ 86,000	26%	\$ 94,250	30%	\$ 100,500	32%
Town of Kent Book Sale Tarps Contribution						0%		0%
State of CT	1,865	1%	1,633	0%	1,564	0%	323	0%
Fundraising, net of cost of raffle car	202,830	63%	196,516	59%	175,087	55%	264,530	83%
Grants	-		15,300	5%	13,122	4%	16,000	5%
Donations (restricted and unrestricted)	2,729	1%	10,786	3%	10,751	3%	6,746	2%
Fees and charges	8,697	3%	3,289	1%	3,428	1%	3,213	1%
Interest and other income	254	0%	15	0%	35	0%	31	0%
Endowment transfer	21,300	7%	19,481	6%	20,365	6%	(18,400)	-6%
<b>Total income</b>	<b>320,174</b>	<b>100%</b>	<b>333,020</b>	<b>100%</b>	<b>318,601</b>	<b>100%</b>	<b>372,943</b>	<b>117%</b>
Less: other fundraising costs	(23,336)		(21,879)		(25,847)		(26,446)	
<b>Net revenue</b>	<b>296,839</b>		<b>311,142</b>		<b>292,754</b>		<b>346,497</b>	
<b>Expense</b>								
<u><b>Operating Expenses</b></u>								
Personnel	178,924	66%	194,070	61%	198,481	68%	202,872	69%
Technology	19,574	7%	41,539	13%	28,208	10%	22,658	8%
Materials and supplies	23,704	8%	24,628	8%	24,030	8%	22,000	7%
Programs	2,112	1%	7	0%	924	0%	2,313	1%
Administrative	14,377	5%	14,569	5%	14,312	5%	16,682	6%
Maintenance and repairs	8,103	3%	21,926	7%	11,291	4%	15,420	5%
Utilities	16,888	6%	16,406	5%	12,711	4%	13,681	5%
Firehouse expenses	5,478	2%	5,474	2%	3,440	1%	2,956	1%
Other								
<b>Total operating expenses</b>	<b>269,160</b>	<b>100%</b>	<b>318,620</b>	<b>100%</b>	<b>293,399</b>	<b>100%</b>	<b>298,582</b>	<b>102%</b>
<u><b>Non-operating &amp; Capital Expenses-</b></u>	<b>18,020</b>		<b>26,055</b>		<b>12,913</b>		<b>-</b>	
<b>Excess of revenues over expenses</b>	<b>\$ 9,658</b>		<b>\$ (33,533)</b>		<b>\$ (13,558)</b>		<b>\$ 47,915</b>	

**Connecticut's Public Libraries: A Statistical Profile, July 2016 - June 2017 - Municipal Data**

<b>Connecticut's Public Libraries: a Statistical Profile, July 2016 - June 2017 Municipal Data</b> Municipalities with multiple reporting libraries are in gray	<b>Population of Service Area 2016</b>	<b>AENGLC Wealth Rank 2017</b>	<b>Principal Library Municipal or Assoc.?</b>	<b>Library's Municipal Appropriation 2016/2017</b>	<b>Municipal Appro. As a % of Library's Operating Income</b>
<b>STATEWIDE AVERAGE</b>	21,875				88.1%
<b>MUNICIPAL MEDIAN</b>	13,912	84	Mun:102	\$501,958	92.6%
<b>STATEWIDE TOTAL</b>	3,576,452		Assn:63	\$169,297,608	
<b>TOWN/CITY REPORTING</b>	165	165	165	165	165

Use Sort & Filter Tool →

Hartland	2,117	103	Municipal	\$8,975	100%
West Hartford	62,903	51	Municipal	\$3,306,425	100%
Voluntown	2,565	127	Municipal	\$73,920	100%
Chaplin	2,246	132	Municipal	\$70,258	100%
East Hartford	50,237	158	Municipal	\$1,087,324	100%
Rocky Hill	20,119	69	Municipal	\$1,002,004	99%
Plymouth	11,749	145	Municipal	\$454,220	99%
Shelton	41,334	56	Municipal	\$1,174,568	99%
Bolton	4,930	76	Municipal	\$285,348	99%
Wolcott	16,643	114	Municipal	\$419,515	99%
Sprague	2,921	150	Municipal	\$71,467	99%
Oxford	12,984	50	Municipal	\$266,008	99%
East Hampton	12,869	91	Municipal	\$440,717	99%
Watertown	21,790	113	Association	\$770,000	99%
Newington	30,423	108	Municipal	\$2,522,609	99%
Danbury	84,992	124	Municipal	\$2,074,877	99%
Thompson	9,266	138	Municipal	\$352,755	99%
Bloomfield	20,642	75	Municipal	\$1,746,022	99%
Bridgeport	145,936	165	Municipal	\$5,825,185	98%
Brookfield	17,098	34	Municipal	\$719,592	98%
Preston	4,685	117	Municipal	\$177,594	98%
Enfield	44,368	142	Municipal	\$1,718,948	98%
Prospect	9,755	102	Municipal	\$298,576	98%
Woodbury	9,591	52	Municipal	\$642,998	98%
Cromwell	13,960	95	Municipal	\$570,285	98%
Putnam	9,333	156	Municipal	\$506,062	98%
Southington	43,685	104	Municipal	\$1,401,258	98%
South Windsor	25,737	77	Municipal	\$1,541,762	98%
Eastford	1,750	93	Municipal	\$46,768	98%
Orange	13,912	32	Municipal	\$676,339	97%
New Britain	72,558	167	Association	\$3,025,000	97%
Mansfield	25,969	159	Municipal	\$955,270	97%
Bethel	19,627	79	Municipal	\$847,143	97%
Middlebury	7,641	46	Municipal	\$404,842	97%
Brooklyn	8,205	149	Association	\$135,030	97%
Hamden	61,125	135	Municipal	\$2,066,490	97%
Andover	3,252	111	Municipal	\$113,400	97%
Berlin	20,499	72	Municipal	\$995,619	97%
Bristol	60,147	140	Municipal	\$2,116,075	97%
Coventry	12,433	110	Association	\$449,624	97%
Ashford	4,236	125	Municipal	\$184,000	96%
Canton	10,287	54	Municipal	\$590,593	96%
Cheshire	29,282	68	Municipal	\$1,740,006	96%
Milford	54,054	49	Municipal	\$1,612,368	96%
Manchester	57,873	134	Municipal	\$3,053,576	96%

**Connecticut's Public Libraries: A Statistical Profile, July 2016 - June 2017 - Municipal Data**

<b>Connecticut's Public Libraries: a Statistical Profile, July 2016 - June 2017 Municipal Data</b> Municipalities with multiple reporting libraries are in gray	<b>Population of Service Area 2016</b>	<b>AENGLC Wealth Rank 2017</b>	<b>Principal Library Municipal or Assoc.?</b>	<b>Library's Municipal Appropriation 2016/2017</b>	<b>Municipal Apprx. As a % of Library's Operating Income</b>
<b>STATEWIDE AVERAGE</b>	21,875				88.1%
<b>MUNICIPAL MEDIAN</b>	13,912	84	Mun:102	\$501,958	92.6%
<b>STATEWIDE TOTAL</b>	3,576,452		Assn:63	\$169,297,606	
<b>TOWN/CITY REPORTING</b>	165	165	165	165	165

Use Sort & Filter Tool → →

Wethersfield	26,195	101	Municipal	\$1,875,449	98%
Meriden	59,622	160	Municipal	\$2,226,299	96%
Granby	11,247	55	Municipal	\$520,967	96%
Waterbury	108,272	166	Municipal	\$2,211,876	96%
Weston	10,302	5	Municipal	\$449,228	96%
Woodbridge	8,842	25	Municipal	\$781,659	96%
Norwalk	88,438	38	Municipal	\$3,633,373	96%
Durham	7,255	58	Municipal	\$505,635	96%
Deep River	4,482	66	Municipal	\$226,265	96%
Old Saybrook	10,093	21	Municipal	\$754,667	96%
Windsor	28,875	92	Municipal	\$1,678,988	96%
Easton	7,561	16	Municipal	\$824,807	96%
Union	840	88	Municipal	\$37,445	95%
Colchester	16,061	116	Municipal	\$717,265	95%
New Fairfield	14,005	53	Municipal	\$477,060	95%
Westbrook	6,933	29	Municipal	\$429,080	95%
Plainfield	15,067	153	association	\$66,837	95%
Somers	11,092	130	Municipal	\$446,200	95%
Chester	4,255	61	Municipal	\$143,566	95%
Columbia	5,433	89	Association	\$381,690	95%
Franklin	1,955	85	Municipal	\$66,165	95%
North Haven	23,709	63	Municipal	\$972,745	95%
North Branford	14,198	98	Municipal	\$614,681	95%
Portland	9,349	87	Municipal	\$656,250	95%
Bethlehem	3,447	60	Municipal	\$127,717	94%
Ledyard	14,911	120	Municipal	\$588,512	94%
Glastonbury	34,584	37	Municipal	\$1,641,346	94%
Ellington	16,071	107	Municipal	\$756,018	94%
Goshen	2,891	30	Municipal	\$145,965	94%
Middletown	46,544	133	Association	\$2,777,021	94%
West Haven	54,516	161	association	\$1,596,000	94%
Stratford	52,148	109	Association	\$3,017,923	94%
Middlefield	4,387	83	Association	\$294,285	94%
Avon	18,364	24	Association	\$1,632,129	93%
Killingly	17,069	146	Municipal	\$538,518	93%
Beacon Falls	6,095	122	Municipal	\$251,679	93%
Ansonia	18,732	162	Municipal	\$477,531	93%
Suffield	15,625	100	Municipal	\$491,185	93%
Plainville	17,677	128	Municipal	\$699,779	93%
Burlington	9,614	73	Municipal	\$354,111	92%
Willington	5,872	121	Municipal	\$188,414	92%
Windsor Locks	12,512	81	Association	\$450,000	92%
Tolland	14,791	82	Municipal	\$417,302	92%
Salem	6,745	97	Municipal	\$254,258	92%
Wallingford	44,660	94	Association	\$2,968,544	92%

**Connecticut's Public Libraries: A Statistical Profile, July 2016 - June 2017 - Municipal Data**

<b>Connecticut's Public Libraries: a Statistical Profile, July 2016 - June 2017 Municipal Data</b> Municipalities with multiple reporting libraries are in gray	<b>Population of Service Area 2016</b>	<b>AENGLC (Wealth) Rank 2017</b>	<b>Principal Library Municipal or Assoc.?</b>	<b>Library's Municipal Appropriation 2016/2017</b>	<b>Municipal Appro. As a % of Library's Operating Income</b>
<b>STATEWIDE AVERAGE</b>	21,675				86.1%
<b>MUNICIPAL MEDIAN</b>	13,912	84	Mun:102	\$501,958	92.6%
<b>STATEWIDE TOTAL</b>	3,576,452		Assn:63	\$169,297,608	
<b>TOWN/CITY REPORTING</b>	165	165	165	165	165

Use Sort & Filter Tool → →

Windham	24,727	168	Municipal	\$674,044	92%
Thomaston	7,595	131	Municipal	\$474,220	92%
Monroe	19,658	42	Municipal	\$756,249	91%
Simsbury	24,407	45	Municipal	\$1,525,172	91%
Hebron	9,529	99	Municipal	\$444,226	91%
New Haven	129,934	163	Municipal	\$4,169,359	91%
East Lyme	18,886	70	Association	\$1,120,845	91%
Pomfret	4,149	115	Municipal	\$100,490	91%
Waterford	19,101	35	Association	\$1,021,164	90%
Farmington	25,524	27	Association	\$2,426,064	90%
East Haven	28,807	139	Association	\$791,799	90%
New London	26,984	164	Association	\$787,500	90%
Stafford	11,758	147	Municipal	\$519,482	90%
Marlborough	6,402	80	Association	\$332,092	89%
Southbury	19,572	59	Municipal	\$643,794	89%
Madison	18,151	22	Association	\$1,290,441	87%
Branford	28,028	44	Association	\$1,537,534	86%
New Milford	27,151	67	Municipal	\$1,039,165	86%
Trumbull	36,237	39	Municipal	\$1,568,801	86%
Bethany	5,488	57	Association	\$240,000	86%
Stamford	129,113	31	Association	\$7,904,000	85%
Cilnton	12,961	64	Association	\$751,000	85%
Harwinton	5,466	71	Municipal	\$173,468	85%
Lebanon	7,197	112	Municipal	\$276,148	84%
Canterbury	5,065	136	Municipal	\$135,395	84%
Seymour	16,553	129	Municipal	\$558,601	83%
Norwich	39,556	157	Association	\$1,063,000	82%
Scotland	1,678	143	Municipal	\$41,449	82%
East Haddam	9,023	84	Municipal	\$295,196	81%
Westport	27,840	4	Association	\$4,617,851	80%
Haddam	8,260	62	Association	\$345,156	79%
Newtown	27,865	47	Association	\$1,272,100	79%
Wilton	18,560	7	Association	\$2,738,453	79%
Guilford	22,277	26	Association	\$1,056,246	79%
Hartford	123,243	169	Association	\$7,860,851	78%
Greenwich	62,359	1	Association	\$9,743,908	78%
Morris	2,279	48	Municipal	\$83,033	77%
New Canaan	20,280	3	Association	\$2,508,299	77%
Naugatuck	31,392	154	Association	\$591,217	76%
Fairfield	61,160	17	Municipal	\$4,127,191	75%
Darien	21,744	2	Association	\$3,583,457	74%
Sterling	3,741	152	Municipal	\$67,800	74%
Lyme	2,355	13	Municipal	\$170,411	72%
North Canaan	3,186	126	Municipal	\$90,740	72%
Killingworth	6,419	41	Association	\$247,000	70%

Connecticut's Public Libraries: A Statistical Profile, July 2016 - June 2017 - Municipal Data

Connecticut's Public Libraries: a Statistical Profile, July 2016 - June 2017 Municipal Data Municipalities with multiple reporting libraries are in gray					
	Population of Service Area 2016	AENGLC Wealth Rank 2017	Principal Library Municipal or Assoc.?	Library's Municipal Appropriation 2016/2017	Municipal Appro. As a % of Library's Operating Income
STATEWIDE AVERAGE	21,875				86.1%
MUNICIPAL MEDIAN	13,912	84	Mun:102	\$501,958	92.6%
STATEWIDE TOTAL	3,576,452		Assn:63	\$169,297,606	
TOWN/CITY REPORTING	165	165	165	165	165
Use Sort & Filter Tool → →					
Groton	39,261	106	Municipal	\$1,791,272	70%
Woodstock	7,823	105	Association	\$65,280	70%
Ridgefield	25,063	10	Association	\$1,885,455	69%
East Windsor	11,355	118	Association	\$256,955	69%
Winchester	15,848	144	Association	\$264,945	67%
Hampton	1,837	123	Association	\$32,680	66%
East Granby	5,170	74	Association	\$201,000	65%
New Hartford	6,733	86	Association	\$281,070	64%
Bridgewater	1,648	12	Association	\$87,988	64%
Montville	19,231	141	Association	\$45,000	59%
Essex	6,539	23	Association	\$390,559	59%
Griswold	16,000	151	Association	\$105,000	57%
Redding	9,216	18	Association	\$501,958	57%
Sherman	3,641	15	Association	\$150,000	52%
Roxbury	2,176	6	Municipal	\$125,279	51%
Vernon	29,148	137	Association	\$460,000	48%
Derby	12,631	155	Municipal	\$484,522	43%
Old Lyme	7,469	20	Association	\$315,000	43%
Litchfield	8,175	43	Association	\$351,000	43%
Stonington	18,647	36	Association	\$171,000	42%
Salisbury	3,618	9	Association	\$178,385	39%
Warren	1,408	14	Association	\$29,000	37%
Kent	2,819	28	Association	\$100,500	34%
Washington	3,452	8	Association	\$167,000	33%
Canaan	1,177	40	Association	\$45,000	30%
Cornwall	1,380	19	Association	\$42,000	29%
Sharon	2,714	11	Association	\$60,000	18%
North Stonington	5,271	78	association	\$30,000	18%
Torrington	34,646	148	Association	\$25,000	4%
Norfolk	1,632	33	Association	\$2,500	1%

<b>Kent Memorial Library</b>
<b><i>DID YOU KNOW THAT IN 2017...</i></b>
<b><i>We served the entire community and beyond:</i></b>
45,492 people visited the library.
8,001 people attended programs sponsored by the library.
947 Kent adults had a library card.
3,662 adults attended 523 library programs.
954 people attended 30 off-site library sponsored programs.
Adults borrowed 8,976 books.
Adults borrowed 1,338 audiobooks.
Adults borrowed 2,480 DVDs.
<b>Interlibrary Loan:</b>
KML loaned 1,532 items to other libraries.
KML borrowed 1,552 items from other libraries for our users.
<b><i>We served children, teens and families:</i></b>
222 Kent children had a library card.
4,339 children & teens attended 254 library programs.
Staff did 62 outreach programs at Kent nursery schools, KCS & summer camp.
1,146 children attended nursery school & off-site programs given by KML.
Children borrowed 10,541 books.
Teens borrowed 885 Young Adult books.
Children & teens borrowed 469 audiobooks.
Children & teens borrowed 2,092 DVDs.
<b><i>We served technology, digital and business needs:</i></b>
<b>*We upgraded to Fiber Optic Cable for faster, more reliable Internet service</b>
<b>We started a new Twitter account and sent out 328 Tweets.</b>
<b>We sent out 539 Facebook posts to reach more people on social media.</b>
<b>5,358+ people used the computers and printers.</b>
<b>Wi-Fi Internet access was heavily used throughout the library and on the patio.</b>
<b>We provided public copier/Fax/Scanning services which were used daily.</b>
<b>556 downloadable e-books were borrowed.</b>
<b>662 downloadable audiobooks were borrowed.</b>
<b>The library's website was visited 25,274 times.</b>
<b>1,235 people received our Constant Contact e-mail newsletter.</b>
<b>96 people subscribed to the Wowbrary e-mail alerts for new books &amp; DVDs.</b>
<b><i>Our community was involved:</i></b>
<b>5,004+ hours were volunteered to help KML with the book sale, fundraising, etc.</b>
<b>264 people were members of the Kent Library Association.</b>

2/12/2018

<b>KENT MEMORIAL LIBRARY</b>					
<b>CAPITAL EXPENSES AND REPAIRS June 2013-present</b>					
<b>NOTE: The Town does not provide the library with any capital funds.</b>			<b>Pro bono value</b>		
6/14/13	Fenyas Plumbing	Replace A/C condensate pump, flood cleanup	\$ 825.00		
7/15/13	Cottonwood Construction	Replaced split rail fence behind library		\$800.00	pro bono, Rick Vizarri
11/1/13	Cornerstone Restoration, Inc.	Replaced 1922 roof, dormers & gutters	\$ 30,000.00		
6/5/14	Fenyas Plumbing	Replaced bathroom drain trap/pipe	\$ 199.05		
6/5/14	Bantam Fuel	A/C leaking, clean & replace filters	\$ 230.44		
6/10/14	Bantam Fuel	Clean A/C coils & part for A/C pump	\$ 182.47		
6/30/14	Bantam Fuel	Clean A/C coils again, still leaking	\$ 120.03		
7/10/14	Cottonwood Construction	Replaced vandalized firehouse door	\$ 275.00		
8/4/14	Fenyas Plumbing	Replaced adult public toilet	\$ 595.00		
10/10/14	William Perotti & Sons, Inc.	Replaced library boiler & air intake	\$ 18,378.00		
10/20/14	Sawing High Climbers, LLC	Cut down dead tree on property		\$200.00	\$200 pro bono, Russell Plumb
2/17/15	B.L. Gleason & Son	New cabling for computer network		\$200.00	\$200 pro bono, John Gleason
2/27/15	Yucatech, Inc.	Replace computer network	\$ 21,187.00		
8/31/15	William Perotti & Sons, Inc.	Replace firehouse furnace	\$ 4,868.00		
10/26/15	Palindrome Design Co.	Replaced old rotted Library sign on front patio with a new sign		\$1,547.00	Board member, Sandra Edelman, & Burton Visotzky donated cost \$1,547
12/15/15	Home Depot	Replaced refrigerator-old one died	\$428.00		
5/24/16	A & A Office Systems, Inc.	Replaced public copier/scanner/fax	\$6,370.00		Cost: \$6,370. \$3,000 paid for by Harcourt Grant, the balance paid for by solicited donations
10/20/16	Sawing High Climbers, LLC	Pruned cedar by flag pole & front maple		\$237.50	\$237.50 pro bono, Russell Plumb
4/9/17	Sawing High Climbers, LLC	Removed dead, broken tree trunk from Sugar Maple in back, hanging on wires of utility pole		\$500.00	\$500 pro bono, Russell Plumb
4/9/17	Soule Tree & Property Mgmt.	Helped Russell Plumb remove dead tree		\$500.00	\$500 pro bono, Luke Soule
4/13/17	All American Locksmiths, LLC	Replaced broken strike plate on front door	\$209.00		
4/20/17	Gleason Electric	Installed security cameras for car raffle auto			pro bono, John Gleason
4/20/17	Yucatech, Inc.	Configured security cameras for car raffle auto	\$446.25		
1/5/17	American Bio-Tech	Bird & Bat remediation in library attic, patched 2 holes in the library roof	\$475.00		
5/11/17	Northeast Bldg. Supply	New padlock for old firehouse door	\$45.39		
5/22/17	Bantam Fuel	A/C & fan wouldn't turn on. A/C serviced & replaced malfunctioning old thermostat	\$346.00		



2/12/2018

5/31/17	Fenyas Plumbing	Firehouse toilet & sink backed up, plumbers had to snake the main sewer line and removed a root ball plugging the pipe	\$1,324.24		Cleared out obstruction, but roots out 35 ft., roots may return.
6/1/17	American Bio-Tech	Animals in firehouse ceiling	\$585.00		
10/2/17	Ace Hardware	Primer & paint for front entrance of library	\$23.34		Rick Vizzari painted pro bono
10/9/17	Stanley Steemer	Spot & steam clean all library carpets	\$857.00		
10/17/17	Kent Glass	3 library windows, replaced cracked window glass, repaired one storm window frame	\$217.50	* 2017 TOTAL: \$5,528.72	
1/16/18	B & D Controlled Air Corp.	A/C unit installed in Library Loft	\$2,958.00		
1/30/18	B & D Controlled Air Corp.	A/C unit installed in Library Loft	\$1,972.00		
		<b>TOTAL</b>	<b>\$ 93,116.71</b>	<b>\$ 3,984.50</b>	<b>*Pro bono should be added to total cost</b>
		<b>TOTAL including pro bono</b>	<b>\$ 97,101.21</b>		
In 2014/15 we submitted a \$99,450 STEAP grant to renovate the old firehouse, but did not get it, resubmitted it for 2016, did not get					
Resubmitted same STEAP grant application for 2017, no response. Bruce Adams said not to bother to apply in 2018.					
To edit go to: Director/My Documents/Budget/Capital & Repair Expenses 2013-present					

2/12/2018

1

# KENT MEMORIAL LIBRARY BUILDINGS, CAPITAL & REPAIR NEEDS, Rev. 10/12/17

THE BIGGEST NEEDS:			EST. COST	Actual cost	Done
<b>LIBRARY:</b>					
Replace book sale tarps	All tarps need replacement ASAP, most are leaking	Tarps replaced in 2012 for cost of \$5,490. Town of Kent gave the library a one time contribution of \$4,000 towards tarp replacement.	12,864.00	12,864.00	03/01/17
Replace computer Network	Computers & WAPS replaced March 2015. Should update every 5 yrs.	Replace 17 PCs + server, all wireless access points, network equipment and printers as needed	25,000.00		
A/C Compressor, rear of bldg.	Replace compressor	5 yrs. out	6,000.00		
Roof & gutters replacement, Library	One addition has a 1958 roof, second addition has a 1994 roof	Original 1922 slate roof was replaced in Dec. 2013. Skylights leaking now.	12,000.00		
2nd floor Library Loft	Air handling-no hot air return in loft	get a return installed	2,000.00		
		<b>LIBRARY NEEDS SUBTOTAL:</b>	45,000.00		
<b>FIREHOUSE:</b>					
Roof & gutters replacement, Firehouse	Roof is leaking now, ice dams damaged roof & gutters	Building built in 1952.	20,000.00		
		<b>LIBRARY &amp; FIREHOUSE NEEDS SUBTOTAL:</b>	65,000.00		
<b>LIBRARY INTERIOR:</b>					
<b>LOCATION</b>	<b>WHAT/REPLACEMENT/REPAIR</b>	<b>DETAILS</b>	<b>EST. COST</b>		
foyer, main entrance	paint walls, trim, door & recarpet		500.00		
admin office	technology upgrades-replace printers	need multi-purpose printer/fax/scanner	1,500.00		
main library & admin office	light fixtures missing grids		250.00		
Circulation area	circ desk & counter behind need replacement	laminate cabinet hinges need repair, keep loosening up	1,200.00		
Across from circulation desk	anchor 2 used book shelves	tall book shelves not anchored to wall for safety	100.00		
all windows	windows need washing inside	also clean away dust on frames before painting	300.00		
large window above adult PCs	Remove light filtering film from window	film is cracked and wrinkled-no longer need	100.00	pro bono	8/15/17
main hall	2 skylights-one is leaking	check roof for leak, fix problem, tar & patch	800.00		
main library, admin office, Jr. Rm.	Missing light grates	replace missing light grates where needed	400.00		
Janitor's closet	adjust door tension-too tight	tighten bracket & fix loose door knob	100.00		

2/12/2018

Junior Room	walls & ceiling need painting	one coat	750.00		
Junior Room	carpet needs replacing		4,000.00		
Junior Room bathroom	needs painting	needs new battery or bulb, buy a curtain for the window	600.00		
Junior Room Office	needs patching & painting, new carpet	door hinges are sagging-fix hinges, build more shelves for storage on wall to right of desk	1,000.00		
Donations alcove	needs patching & painting		500.00		
Fiction room	light fixtures plastic cracked & broken	replace plastic or replace with new light fixtures	2,000.00		
Two side doors	weather stripping gone, replace	inside door bottom coming apart-fix	750.00		
Reading Room & Loft	get both fireplaces & chimney inspected & cleaned		250.00		
Reading Room carpet	carpet needs replacing		1,200.00		
Reading Room	window near book drop cracked	replace window pane	75.00		9/7/17
Reading Room	window near storage closet cracked	replace window pane	75.00		9/7/17
Reading Room	storm window on front came loose	fix storm window	50.00		9/7/17
Reading Room	patch hole in wall for wiring	security camera wiring holes made up high	50.00		
Stairway to loft	stairs need painting, kick plates worn		750.00		
Stairway to loft	needs painting		1,200.00		
2nd floor Loft	carpet needs replacing		1,200.00		
2nd floor Loft	2 window panes cracked	replace window panes	100.00		9/7/17
2nd floor Loft	arched window above stairway	painted shut-can we get it to open and get a screen for ventilation?	50.00		
<b>FURNITURE:</b>					
<b>LOCATION</b>	<b>WHAT/REPLACEMENT/REPAIR</b>	<b>DETAILS</b>			
1 Admin. Office, 2 in new bk. section, 3 in Reading Rm., 1 at Tech/Serv desk	7 wooden Windsor chairs need refinishing and/or repair	Some also need stabilization, wobbly	2,000.00		
at adult catalog computer	1 wooden chair	needs refinishing	250.00		
in non-fiction 1st fl. area	rectangular table & 4 matching chairs	all need refinishing	1,500.00		
near DVD shelves	1 black painted wooden chair	needs refinishing	250.00		
Reading Room	3 black painted wooden chairs	need refinishing	750.00		
Reading Room	small wooden newspaper table	needs refinishing	250.00		
Reading Room	3 upholstered wing chairs	upholstery needs cleaning	200.00		
in loft, basement	2 heavy wooden chairs	need refinishing	500.00		
in Room	4 stool tops at children's table	need reupholstering	400.00		

2/12/2018

3

Jr. Room	story hour bench top	needs reupholstering	300.00		
Adult computer workstations	need 3 new computer chairs	old chairs do not slide well, ugly	600.00		
Loft/Board meeting room	need new board table & 16 chairs	currently using 3 old mis-matched tables & odd chairs	6,000.00		
		<b>Library furniture subtotal: \$13,000.00</b>			
<b>LIBRARY EXTERIOR:</b>					
<b>LOCATION</b>	<b>WHAT/REPLACEMENT/REPAIR</b>	<b>DETAILS</b>			
exterior library siding	Powerwash library siding	bldg.	750.00		
entire building	Exterior painting	Front entrance, all trim, windows, doors, shutters	2,000.00		
Front entrance	pillars trim is rotten	needs replacement/fixing, then painting	250.00		
Front entrance	paint is peeling and has fallen off	needs scraping & painting (see above)	250.00	23.34	9/26/17
all windows	windows need washing		500.00		
back of library	2 rear outside spotlights are missing	replace spotlights/bulbs	200.00		
chimney	"splash" on top of chimney	needs to be repointed + brick	750.00		
gutter above side door	needs an extension, drops water over doorway like a waterfall		300.00		
front of library	remove outside light at old front door	add 2 motion lights to library front	500.00		
<b>GROUNDS, PARKING LOT:</b>					
<b>LOCATION</b>	<b>WHAT/REPLACEMENT/REPAIR</b>	<b>DETAILS</b>			
behind library	Tree needs to be taken down	Near RR crossing, tracks, road & parking	1,500.00		
parking lot, left side	pave left side of parking lot	Take up crooked bluestones, tripping hazard	2,000.00		
sidewalk, parking lot side	pave new sidewalk full length	tree roots, cracks in sidewalk, tripping hazard- above			
OLD front door entrance	2 dirt patches, cover with bluestone	put down 2 bluestones on either side of front step	200.00		
boxwood hedge, patio	boxwood has leaf miner, some died	boxwood needs systemic pesticide treatment	250.00		
boxwood hedge, patio	put in new boxwood	fill in dirt areas where dead boxwood was dug out	300.00		
gardens around building	gardens all need new mulch		300.00		
<b>FIREHOUSE INTERIOR:</b>					
<b>LOCATION</b>	<b>WHAT/REPLACEMENT/REPAIR</b>	<b>DETAILS</b>			
Firehouse	<b>*PLEASE NOTE:</b>	\$99,450 STEAP grant applied for in 2015 & 2016. Would only partially update existing bldg., not pay for elevator, 2 handicap bathrooms and connecting			

2/12/2018

4

entire firehouse building	check all smoke/fire detectors, hardwired	missing or backup batteries dead?	500.00		
entire firehouse building	paint walls	paint is old and dirty	4,000.00		
entire firehouse building	remove old radio equipment & wiring		500.00		
entire firehouse building	Bring electrical up to code	may need new panels (\$2,000)	7,000.00		
entire firehouse building	Install additional insulation	insulation inadequate, need more	3,500.00		
Old office, ground floor	mold remediation	water leaks have created mold issues	500.00		
Old office, ground floor	replace ceiling & paint, re-sheetrock	ruined due to water leaks & mold	1,500.00		
Old office, ground floor	paint floor		500.00		
Old office, ground floor	paint walls		500.00		
Old office, ground floor	fix the lights		500.00		
Old office, ground floor	remove wall air conditioner	unit	500.00		
ground floor	paint concrete floor		2,500.00		
ground floor	side & back door & frames & locks	need to be replaced	3,000.00		
stairway, interior	paint walls, check if to code		1,500.00		
2nd floor, program room	paint panelling	paint walls	1,200.00		
2nd floor, program room	remove old whiteboard		100.00		
2nd floor, program room	remove axe cabinet		200.00		
2nd floor, program room	needs A/C and air returns	see above			
2nd floor, back room	replace electrical fuse panel	new sub panel and new wiring	2,500.00		
<b>FIREHOUSE EXTERIOR:</b>					
<b>LOCATION</b>	<b>WHAT/REPLACEMENT/REPAIR</b>	<b>DETAILS</b>			
Fire escape	repair	Needs to be to code, clear brush out from beneath	1,500.00		
outside	improve drainage around building	improve slope & drainage behind rear door &	750.00		
outside, rear of building	replace rear chain link fence	fence along RR tracks needs to be higher & longer	1,800.00		
chimney	repoint mortar joints		300.00		
outside trim	scrape & paint all wooden trim	includes \$2,500 replacement of other door trim	3,500.00		
brick siding	take "junk" off sides of building	repoint brick mortar	1,200.00		
outside light fixtures	replace all fixtures		3,000.00		
3 garage doors	service, paint, repair if needed		750.00		
sidewalk to oil tank fill	right side of firehouse, redo asphalt sidewalk		750.00		
main driveway & parking lot	crack fill & re-coat asphalt		2,000.00		

/12/2018			SUBTOTAL:	88,950.00		
			LIBRARY & FIREHOUSE GRAND TOTAL:	153,950.00		

RECEIVED FOR RECORD  
KENT TOWN CLERK

2018 MAR -7 A b: 28

BY

*D. Brady*  
TOWN CLERK