



TOWN OF KENT PLANNING AND ZONING COMMISSION

41 Kent Green Blvd., P.O. Box 678, Kent, CT 06757



Temporary Outdoor Seating Permit Application Checklist

https://portal.ct.gov/-/media/DECD/Covid_Business_Recovery/CTReopens_Restaurants_C5_V1.pdf?la=en

The Temporary Outdoor Seating/Retail Sales Permit Application MUST include:

- _____ Property owner signature/authorization.
- _____ A site plan sketch indicating new, expansion or tented area of outdoor dining or retail areas proposed.

For **outdoor dining**, the Site Plan MUST include:

- _____ A clear delineation of the dining area by railings, stanchions, or other suitable barriers. No service shall be permitted outside the delineated area.
- _____ The handicap access to and from the seating area to the building, restrooms and parking areas.
- _____ Size of proposed space in square feet.
- _____ The proposed start date of operation.
- _____ The location and size of the proposed tent in square feet (if applicable).
- _____ The proposed date of installation of the tent (if applicable).
- _____ Location of garbage receptacles.
- _____ Location of temporary COVID-19 signage.
- _____ Location of barricades/vehicle impact protection and/or fencing.
- _____ Temporary site lighting.

CLICK HERE: <https://www.tahd.org/> FOR INSTRUCTIONS AND TAHD APPLICATION

Guidelines for Outdoor Seating:

- Patio space and tents, if erected, shall not block fire department access.
- The proprietor MUST follow the current REOPEN Connecticut Guidelines; https://portal.ct.gov/-/media/DECD/Covid_Business_Recovery/CTReopens_Restaurants_C5_V1.pdf?la=en
- Outdoor seating shall be limited to 50% capacity of existing indoor capacity.
- Customers shall be served only when seated at tables. No standees.
- No outside music or sound system shall be permitted.
- Social distancing must be maintained. No waiting queues are permitted. Ensure tables are at least 6+’ apart.
- Social gatherings will be restricted to a maximum of 5 people.
- The hours of operation shall be limited to closures at 9:00 p.m. on Sunday through Thursday and 11:00 p.m. on Friday and Saturday.

For **outdoor retail**, the Site Plan MUST include:

- _____ Location of tables for retail display ensuring that there is adequate room around the tables to ensure 6’ distancing.
- _____ The proposed start date of operation.
- _____ Handicap accessibility.