

RECEIVED

By Darlene Brady at 9:16 am, May 19, 2022

**Town of Kent
Housing Plan Steering Committee**

May 17, 2022

6:30pm

Meeting held via Zoom

ATTENDED BY: Alice Hicks, Justin Potter, Virginia Bush, John Johnson, and Jean Speck. Planning Consultant in attendance: Jocelyn Ayer

MINUTES:

Meeting was called to order at 6:35pm.

The committee discussed a **date for the next community forum** to get feedback on the draft Housing Plan goals and strategies. It was decided that the next regular meeting of the Steering Committee which is June 22nd would be used for this forum. Meeting start time would be 7pm. The meeting will be held via Zoom. Jocelyn noted that the in-person meetings that had been held lately in other towns in the region on their housing plans had not been well attended but that the zoom versions had better attendance. Jocelyn said she would create a flyer to invite residents to the forum and the committee could get it out to residents in the same ways we got the word out about the survey and the informational meeting about the housing plan. Jean will get the invite into a next town newsletter.

The committee then **reviewed the draft slides for the community forum**. Jocelyn noted that David and Virginia had provided suggested edits prior to the meeting and reviewed the more substantive changes with the committee. It was decided that many of the members of the committee would present these slides at the forum and slides were assigned to members. Jocelyn will send the final slides to the committee as well as the order of presenters. She will also send the polling questions to Jean ahead of time so she can have them ready the night of the meeting.

As a follow-up to the last meeting, Ayer noted that she had contacted Glenn Chalder who is working with the Planning & Zoning Commission on the **Town Plan of Conservation & Development (POCD)** update. The preliminary draft POCD was sent to the housing plan steering committee to see the placeholder for the housing section and to see if there were other areas of overlap that the committee might want to discuss. It was decided that Ayer would send the slides for the community forum to Glenn to share with the Planning & Zoning Commission for their meeting on May 25th so they could see the goals and strategies that the Housing Plan Steering Committee was considering and the housing needs that had been identified. The final POCD update is not due until the end of the calendar year, the housing plan should be completed and adopted this Fall. Jean suggested that Glenn might ask the P&Z how they'd like to incorporate the housing plan into the POCD update at the meeting on May 25th. It could be an adopted appendix to the plan since it is a 5 year plan and the POCD is a 10 year plan.

In terms of **next meeting**, Jocelyn will send out a doodle poll to reschedule a next Steering Committee meeting since the community feedback forum will take place on the next regular meeting date of this group- June 22nd. Jocelyn will prepare a preliminary draft of the housing plan prior to the next Steering Committee meeting, feedback from the community forum will be incorporated.

Meeting adjourned at 7:27pm.