

Kent Park and Recreation Commission
Halloween Bash Subcommittee Special Meeting Minutes Oct. 22, 2020

Present: Lynn Harrington, Diane Impastato, Connie Manes, Michael Perkins, Kate Symonds, Lesly Ferris, director.

Public and Invited Guests: Bonnie Jo Cheron.

Mrs. Harrington called the meeting to order at 7:06 p.m.

Approval of minutes of special meetings of Sept. 29, 2020, Oct. 6, 2020, Oct. 9, 202 and Oct. 14, 2020: Mr. Perkins made a motion to approve the minutes of the previous four special meetings (attached). Mrs. Manes seconded the motion, and the motion was approved unanimously.

Continue discussion of 2020 Halloween activities: Haunted Drive-Thru at Club Getaway: Ms. Ferris shared that Park and Recreation Commissioner John Grant called today to share that an anonymous donor has donated \$150 worth of candy and snacks that is being given to Park and Rec for the haunted drive-thru. The subcommittee discussed ideas for haunted stations and props. Club Getaway has had a change in its programming and set-up start time has been changed to Friday at noon. Clean-up would need to finish Saturday by 10-11 a.m. Club Getaway will allow props to be hung on its infrastructure. Mrs. Harrington noted that concern was expressed at the Park and Recreation Commission meeting earlier this week about staging hanging bodies at the drive-thru. Discussion continued about the number of cars per 15-minute time slot. The consensus is to begin with five cars in each time slot and adjust as needed, based on the registrations. Candy distribution could take place in the upper lot as cars are exiting the drive-thru. The town attorney has approved the language for the waiver which will be included on the Eventbrite registration. Organizations would need to provide an insurance certificate that names the Town of Kent, Kent Park and Recreation, and Club Getaway Operating Co LLC as additional insureds for the drive-thru. There also was discussion about how volunteers could dress. Ms. Impastato and Ms. Symonds offered to pick-up supplies.

Glow necklace distribution: The glow necklaces arrived today. Ms. Cheron noted the Lions Club has allocated \$250 to support this project. Ms. Ferris and the resident state trooper will put the necklaces on tables and people can pick-up.

Next subcommittee meeting date: The subcommittee will have a working meeting Tuesday, Oct. 27, 2020 at 4 p.m. at Kent Common Park pavilion.

Mrs. Harrington made a motion to adjourn the meeting at 8:08 p.m.

Lesly Ferris
Director

RECEIVED FOR RECORD
KENT TOWN CLERK
2020 OCT 26 A 8:34
BY *J. Brady*
TOWN CLERK

Minutes are not considered final until approved. Refer to the minutes from ensuing meeting for any changes and/or corrections.